

Business and Finance

Lydia Sellie, CPA Executive Director

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Serving the communities and students of Brier, Edmonds, Lynnwood, Mountlake Terrace, Woodway, and portions of Snohomish County

March 22, 2021

April Osborne Rick McKenna

Via email to: april.osborne@ymail.com, rickmckenna@ymail.com

Re: Response to Public Records Request; File No. 21-21

Dear Ms. Osborne and Mr. McKenna:

This letter acknowledges receipt of your request for public records received in your email dated March 18, 2021, seeking the following:

"...copy of the complaint filed against Rick McKenna in February of this year?"

The District currently estimates providing you with a response to your records request by March 30, 2021. The time required to respond to your request is based upon the need to notify third persons affected by your request and to determine whether any of the requested information is exempt from public disclosure. If that estimate needs to be revised, we will let you know.

Thank you for the opportunity to assist you.

Sincerely,

-DocuSigned by:

Lydia Sellie, CPA
Executive Director, Business and Finance
Public Records Officer