



Business and Finance

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Lydia Sellie, CPA
Executive Director

Serving the communities and students of Brier, Edmonds, Lynnwood, Mountlake Terrace, Woodway, and portions of Snohomish County

March 22, 2021

Madeleine Jenness
Via email to: jennessmadeleine@gmail.com

Re: Courtesy Notice of Public Records Request, File No. 21-21

Dear Ms. Jenness:

This letter is to inform you that we received a public records request from Ms. April Osborne and Mr. Rick McKenna dated March 18, 2021 seeking the following:

"...copy of the complaint filed against Rick McKenna in February of this year?"

We believe that the attached February 12, 2021 email from Ms. Anne Jenness to be responsive to this request. In accordance with the Family Educational Rights and Privacy Act (FERPA), we are notifying you of this request because the records responsive to the request contain information pertaining to you that are classified as "education records" under FERPA.

If you wish to allow the district to release your "education records" in response to this public records request, please provide us with a written and signed consent by no later than Thursday, March 25, 2021. We will then release the responsive records in its entirety to the requester. If you do not wish to provide consent to the release of your education records, please let us know. The district will release the responsive records but will redact portions of the records classified as "education records", which are not disclosable under the Public Records Act.

If we do not hear from you by Thursday, March 25, 2021, we will presume that you do not wish to provide consent for the release of your education records. The district will release the responsive records on Tuesday, March 30, 2021, but will redact portions of the records classified as "education records".

Sincerely,

DocuSigned by:

Lydia Sellie, CPA

Executive Director, Business and Finance
Public Records Officer

Attachments:

- Osborne PRA 21 21 Responsive Record FOIA Request Harassment
- Osborne PRA 21 21 ATTACHMENT TO Responsive Record FOIA Request Harassment

Copy to:

Anne Jenness, via email to ajenness@gmail.com