From: carol guffey on behalf of carol guffey <guffeyc@edmonds.wednet.edu>

To: Megan de Vries

Cc: Jill Harrison (EWHS, FoodSvc)

Subject: Re: Boxes? ETA

Date: Monday, September 14, 2020 11:19:09 AM

Ok, thanks.

I will let her know when my peeps get here.

On Mon, Sep 14, 2020 at 11:04 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Call Janice so she knows she has more people coming to CPM.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu

<u>Website Facebook Instagram</u> Pronouns: She/Her/Hers

To find a free meal site for kids visit the <u>district grab and go meal page</u>

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email <u>familysupport@edmonds.wednet.edu</u>

On Mon, Sep 14, 2020 at 10:59 AM carol guffey <<u>guffeyc@edmonds.wednet.edu</u>> wrote: Ok, thanks.

On Mon, Sep 14, 2020 at 10:56 AM Megan de Vries

<<u>devriesm691@edmonds.wednet.edu</u>> wrote:

If the boxes do not show up by 11:15 you could have your afternoon crew go to CPM to finish packing the frozen entrees. They told me they usually arrive up here around lunch time.



Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office

devriesm691@edmonds.wednet.edu

Website Facebook Instagram
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To find a free meal site for kids visit the <u>district grab and go meal page</u>

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email <u>familysupport@edmonds.wednet.edu</u>

On Mon, Sep 14, 2020 at 10:51 AM carol guffey <<u>guffeyc@edmonds.wednet.edu</u>> wrote:

Do we have any idea about when we can expect the boxes to be here? I have

kept the morning crew busy doing the shelf stable items in t-shirt bags. Wondering if I have enough to keep afternoon crew busy. Good thing is we will have next weeks shelf stable items done. Just waiting on boxes to arrive to fill.

--



Carol Guffey

Food Service Manager At Meadowdale Middle School 425.431.4351

guffeyc@edmonds.wednet.edu Website Facebook Instagram Menu

--



Carol Guffey

Food Service Manager At Meadowdale Middle School 425.431.4351

guffeyc@edmonds.wednet.edu Website Facebook Instagram Menu

--



Carol Guffey

Food Service Manager At Meadowdale Middle School 425.431.4351

guffeyc@edmonds.wednet.edu Website Facebook Instagram Menu From: Harmony Weinberg on behalf of Harmony Weinberg <weinbergh683@edmonds.wednet.edu>

To: Megan de Vries

Subject: Re: Bus drivers

Date: Monday, August 17, 2020 9:33:50 AM

Thanks Megan! So will you be keeping any of the bus drivers on staff to assist your team? Or will they just be the Food Services drivers?



Harmony Weinberg

Communications Manager

She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

On Mon, Aug 17, 2020 at 9:30 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Food and Nutrition Services will continue to serve meals at school sites and bring meals directly to neighborhoods with our food service drivers and Food Truck this fall. Meal service to students will not be reduced, infact we are working to expand our routes to reach more students this fall.

On Mon, Aug 17, 2020, 9:26 AM Harmony Weinberg < weinbergh683@edmonds.wednet.edu > wrote: Hi lady,

We are getting questions from media about how the bus driver layoffs will impact school meals. Do you have some details on this?



Harmony Weinberg

Communications Manager

She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

----- Forwarded message -----

From: Wilkinson, Eric < ewilkinson@king5.com >

Date: Mon, Aug 17, 2020 at 9:19 AM

Subject: Re: Bus drivers

To: Harmony Weinberg < weinbergh683@edmonds.wednet.edu>

How does this impact school meals?

Eric Wilkinson KING 5 News

On Aug 17, 2020, at 9:11 AM, Harmony Weinberg wrote:

CAUTION - EXTERNAL EMAIL - Please use caution opening attachments and never share your password. Send suspicious email to infosec@tegna.com.

See below.



A statement from the Edmonds School District:

The COVID-19 pandemic has impacted the Edmonds School District in many ways since this spring. We are heartbroken that we will not be teaching and learning in-person as we start the 2020-21 school year. Not only does this cause stress and unknowns for students and their families, it also creates other challenges to our entire school system, including our Transportation Department.

Because we will not be transporting students on our school buses until inperson learning takes place, and because of associated reductions in state transportation funding, the district is forced to implement bus driver lay-offs. Funding for transportation is based on student ridership. When ridership falls, funding falls. And unfortunately until we can transport students again, funding to pay drivers is not an option.

None of us wanted this to happen, and we know this will be a very challenging time for our dedicated bus drivers. The district notified our bus drivers of the lay-offs on Friday, Aug. 14, 2020. The district is committed to providing each of them with information and directing them to different

resources throughout this difficult time.

We are thankful for all of the bus drivers and their service to our students. We anxiously look forward to the day, hopefully soon, when our drivers can hit the road once again.



Harmony Weinberg

Communications Manager

She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

On Mon, Aug 17, 2020 at 9:08 AM Wilkinson, Eric ewilkinson@king5.com wrote:

Hey, Harmony.

Sounds like bus drivers are getting laid off? Anyone from the district available to talk?

Thanks, Eric Wilkinson KING 5 News From: Harmony Weinberg on behalf of Harmony Weinberg <weinbergh683@edmonds.wednet.edu>

To: Megan de Vries

Subject: Re: Bus drivers

Date: Monday, August 17, 2020 9:56:02 AM

Got it. THANK YOU!



Harmony Weinberg

Communications Manager

She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

On Mon, Aug 17, 2020 at 9:37 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

At this point just our 4 food service drivers however I don't want to advertise but if we are feeding more kids we may be able to hire a few bus drivers but this won't happen right away.

On Mon, Aug 17, 2020, 9:33 AM Harmony Weinberg

<weinbergh683@edmonds.wednet.edu> wrote:

Thanks Megan! So will you be keeping any of the bus drivers on staff to assist your team? Or will they just be the Food Services drivers?



Harmony Weinberg

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She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

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We are thankful for all of the bus drivers and their service to our students. We anxiously look forward to the day, hopefully soon, when our drivers can hit the road once again.



Harmony Weinberg

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971.704.9099 (mobile/Google Voice)

On Mon, Aug 17, 2020 at 9:08 AM Wilkinson, Eric ewilkinson@king5.com> wrote:

Hey, Harmony.

Sounds like bus drivers are getting laid off? Anyone from the district available to talk?

Thanks, Eric Wilkinson KING 5 News From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: <u>Peggy Ellis</u>

Cc: <u>Debra Croutworst</u>; <u>Megan de Vries</u>; <u>Jill Harrison</u>

Subject: Re: COS hour sheet?

Date: Wednesday, September 16, 2020 7:03:09 AM

It is where it always was... I restored it last night. Do not use it today until I get an uncorrupted copy. I will let you know once it is a safe google sheet.

Thanks - d

On Wed, Sep 16, 2020 at 7:00 AM Peggy Ellis < ellisp@edmonds.wednet.edu > wrote:

I found it under the file

Food Service Summer School 2020 Covid-19

Hours Office Staff 2020 to bill to 8900

On Tue, Sep 15, 2020 at 2:11 PM Debra Croutworst < croutworstd@edmonds.wednet.edu wrote:

| I do not know where it is.

On Tue, Sep 15, 2020 at 2:03 PM Megan de Vries < devriesm691@edmonds.wednet.edu > wrote: Someone delete or moved the summer hours sheet... if you know where it is please let me and Dee know.





Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office
devriesm691@edmonds.wednet.edu
Website Facebook Instagram
Pronouns: She/Her/Hers

To find a free meal site for kids age 1-18 visit the district grab and go meal page

Debbie Croutworst Food & Nutrition Services Office Coordinator 425-431-7077

Stay Safe!

Peggy Ellis
Field Supervisor
Food & Nutrition Services



--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: Andrea Collins on behalf of Andrea Collins <collinsa@edmonds.wednet.edu>

To: Megan de Vries

Cc: <u>Debra Croutworst; Jill Harrison; Peggy Ellis; Natalie Smith; Patrick Carroll</u>

Subject: Re: CPM cafeteria

Date: Thursday, June 4, 2020 7:44:56 PM

Hi Megan and Team,

I am ok with the use of the CPM cafeteria - but what is the final end date - so our custodial team can tend to the refinishing/waxing of the floors etc? I hope it will be a firm August 7th so they can get their work completed too.

Please reply to all.

Thank you, Andrea

Andrea B. Collins
Principal
College Place Middle School
Home of the Cougars!

Edmonds School District Contacts during school closure due to COVID-19
Edmonds School District FamilyResources & Supplemental Resources for Learning

Chromebook Support Line: (425) 431-1211 or techsupport@edmonds15.org

Family Support Office Number: 425-431-1454

Family Support Email: familysupport@edmonds.wednet.edu

For updates on Closure: **CLICK HERE**

Additional Resources: http://bit.ly/ESDfamilysupport

On Thu, Jun 4, 2020 at 2:10 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Andrea,

Do you see any objections to us using your CPM cafeteria as a storeroom and packing area?

It is easier to fit pallets through those double doors. If you do not see any conflicts then Debbie can work with Linda Lane to reserve it for Food and Nutrition Service through the first week of August.

Thank you,



Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office
devriesm691@edmonds.wednet.edu
Website Facebook Instagram Menu
Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

From: Andrea Collins on behalf of Andrea Collins <collinsa@edmonds.wednet.edu>

To: <u>Jill Harrison</u>

Cc: Megan de Vries; Debra Croutworst; Peggy Ellis; Natalie Smith; Patrick Carroll

Subject: Re: CPM cafeteria

Date: Friday, June 5, 2020 6:45:47 AM

Hello All,

Thanks for letting us at CPM know it won't net your needs.

Happy Friday!

Andrea

Andrea B. Collins Principal College Place Middle School



Home of the Cougars!

Edmonds School District Contacts during school closure due to COVID-19

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On Jun 5, 2020, at 6:38 AM, Jill Harrison < harrisonj@edmonds.wednet.edu wrote:

Good Morning,

I am at CPM this morning, and this plan won't work... There are double doors into the building, but to enter the cafeteria it is single doors that are not wide enough for a pallet to go through.

Thanks,

Jill

Jill HarrisonOperations Manager, Food & Nutrition Services



425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu
Website Facebook Instagram Menu

On Thu, Jun 4, 2020 at 7:44 PM Andrea Collins <<u>collinsa@edmonds.wednet.edu</u>> wrote:

Hi Megan and Team,

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Thank you,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu
Website Facebook Instagram Menu
Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

From: <u>Janice Olson</u> on behalf of <u>Janice Olson <olsonja@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: <u>Jill Harrison; Peggy Ellis; Kathi Clement</u>

Subject: Re: CPM first day

Date: Tuesday, September 8, 2020 12:20:11 PM

Sounds good, thank you!

On Fri, Sep 4, 2020 at 7:42 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Hi Janice,

I will stop in and visit you on the first day of school at CPM.

Your first order is coming in on the 10th from US foods and Franz (buns to make chicken burgers).

For the first day you have the supplies to do the following.

- 1. Strawberries in fridge are thawed please cup up in 8 oz clear bowl and re-freezer.
- 2. Have your team make protein packs as well. Each protein pack now includes 1 garbanzo bean or seeds, cheese cubes and 1 cracker now that we are back on the summer menu plan.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

From: Andrea Collins on behalf of Andrea Collins < collinsa@edmonds.wednet.edu>

To: Megan de Vries
Cc: Peggy Ellis
Subject: Re: CPM orientation

Date: Thursday, August 27, 2020 3:31:50 PM

Hi Megan and Peggy,

Did I already reply, our 7th grade orientation is now virtual, can you please share the slides for FRL applications and meal service routes?

I just emailed a moment ago the local area apartment homes that a large number of student at their location.

Thank you both,

Andrea

Andrea B. Collins

Principal

She/Her/Hers



Andrea B. Collins

Principal

College Place Middle School

CollinsA@edmonds.wednet.edu

Home of the Cougars!

Edmonds School District Family Resources & Supplemental Resources for Learning

Chromebook Support Line: (425) 431-1211

or techsupport@edmonds15.org

On Mon, Aug 24, 2020 at 12:03 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Hi Andrea,

I heard you say you have a 7th grade orientation on September 1st. Let me know if there is any support you need from Food and Nutrition Services.

Additionally, we are planning to continue meals at CPE as well as a number of apartment complexes. If you want me to add any locations for food delivery to better serve your students please let me know.

Thanks,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu
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From: <u>Carmen Ziranda</u> on behalf of <u>Carmen Ziranda <zirandam@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: Sally Guzmán; Thame Fuller; Natalie Smith; Charlotte Anderson

Subject: Re: CPM pantry

Date: Monday, July 13, 2020 9:32:31 AM

We have not been using the cafeteria Megan, we have been setting up outside. There is no need for us to go inside. Please keep in mind that our pantry runs for just about an hour and about another hour setting up so I will say from 1 to 3 pm but everything is outside.

I hope this helps and that this will not create any issues.

Thanks,



Carmen Ziranda

Family Resource Advocate

District Contact during school closure due to COVID-19

Family Support Office Number:

425-431-1454

Family Support Email: familysupport@edmonds.wednet.edu

For updates on Closure: CLICK HERE

Additional Resources: http://bit.ly/ESDfamilysupport

On Mon, Jul 13, 2020 at 9:24 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Okay, we will proceed with the plan it is this Wednesday.

Snohomish county court has use of the cafeteria this week but have you been using that space anyway since covid?

Natalie the custodian knows more.

On Mon, Jul 13, 2020, 9:08 AM Carmen Ziranda < <u>zirandam@edmonds.wednet.edu</u>> wrote:

Just an FYI, CPM pantry is scheduled for the 3rd Wednesday of the month. We have been using this schedule since the beginning and families

are familiar with it.

Thanks,



Carmen Ziranda

Family Resource Advocate

District Contact during school closure due to COVID-19

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On Mon, Jul 13, 2020 at 8:55 AM Sally Guzmán < <u>guzmanreyess@edmonds.wednet.edu</u>> wrote:

The whole team has shifted to the 15th, we aren't sure where the confusion started. Sorry!

Kind regards, Sally Guzmán, MNPL She/Her Pronouns

On Mon, Jul 13, 2020 at 8:43 AM Thame Fuller < thame@foundationesd.org > wrote: I show the 15th; however, Charlotte mentioned a space use conflict on the 15th that I was not aware of. Is that accurate?

Thank you!

On Mon, Jul 13, 2020, 8:35 AM Megan de Vries < devriesm691@edmonds.wednet.edu > wrote: Hello,

Charlotte needs clarifying, is CPM pantry the 15th or 22nd this month?

Thank you, Megan From: <u>Carmen Ziranda</u> on behalf of <u>Carmen Ziranda <zirandam@edmonds.wednet.edu></u>

To: Sally Guzmán

Cc: <u>Thame Fuller; Megan de Vries; Natalie Smith; Charlotte Anderson</u>

Subject: Re: CPM pantry

Date: Monday, July 13, 2020 9:08:49 AM

Just an FYI, CPM pantry is scheduled for the 3rd Wednesday of the month. We have been using this schedule since the beginning and families are familiar with it.

Thanks,



Carmen Ziranda

Family Resource Advocate

District Contact during school closure due to COVID-19

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Hello,

Charlotte needs clarifying, is CPM pantry the 15th or 22nd this month?

Thank you,

Megan

From: Charlotte Anderson on behalf of Charlotte Anderson <andersonc809@edmonds.wednet.edu>

To: <u>Carmen Ziranda</u>

Cc: Megan de Vries; Sally Guzmán; Thame Fuller; Natalie Smith

Subject: Re: CPM pantry

Date: Monday, July 13, 2020 9:53:56 AM

I talked to Natalie last week and she told me that the courthouse is using the commons this week. I told her there is a pop up pantry outside on Wednesday the 15th. She said she was going to talk to a lady about the about the pantry. Then later on she told me that the pantry has been changed to the 22nd.

The pantry is for this Wednesday, the 15th?

On Mon, Jul 13, 2020, 9:32 AM Carmen Ziranda <<u>zirandam@edmonds.wednet.edu</u>> wrote:

We have not been using the cafeteria Megan, we have been setting up outside. There is no need for us to go inside. Please keep in mind that our pantry runs for just about an hour and about another hour setting up so I will say from 1 to 3 pm but everything is outside.

I hope this helps and that this will not create any issues.

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Carmen Ziranda

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Natalie the custodian knows more.

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Thank you!

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Hello,

Charlotte needs clarifying, is CPM pantry the 15th or 22nd this month?

Thank you, Megan From: <u>Carmen Ziranda</u> on behalf of <u>Carmen Ziranda <zirandam@edmonds.wednet.edu></u>

To: <u>Thame Fuller</u>

Cc: Charlotte Anderson; Megan de Vries; Sally Guzmán; Natalie Smith

Subject: Re: CPM pantry

Date: Monday, July 13, 2020 11:51:14 AM

Hi Thame,

Yes, we are on for Wednesday, July 15th. 2-3 PM.

Thanks,



Carmen Ziranda

Family Resource Advocate

District Contact during school closure due to COVID-19

Family Support Office Number:

425-431-1454

Family Support Email: familysupport@edmonds.wednet.edu

For updates on Closure: CLICK HERE

Additional Resources: http://bit.ly/ESDfamilysupport

On Mon, Jul 13, 2020 at 11:46 AM Thame Fuller < thame@foundationesd.org > wrote:

Thanks everyone. To finalize confirmation, we are all systems go for this Wednesday, July 15th, correct? Thank you!

On Mon, Jul 13, 2020, 11:36 AM Charlotte Anderson

<andersonc809@edmonds.wednet.edu> wrote:

Thank you for the clarification. Hope everyone has a good day.

On Mon, Jul 13, 2020, 8:35 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Hello,

Charlotte needs clarifying, is CPM pantry the 15th or 22nd this month?

Thank you,

Megan

From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries
Cc: Jill Harrison

Subject: Re: Central Resturant supply wants payment Date: Wednesday, July 29, 2020 12:05:51 PM

I am handling this one - no worries Jill

On Wed, Jul 29, 2020 at 12:03 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Jill and Dee,

Can you reply to Central Restaurant Supply? I believe they emailed one of you. They left me a voicemail but the number is not valid to call them back. Hopefully we have sent the invoices upstairs and they will be paid at the end of the month.

Thanks,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries
Cc: Jill Harrison

Subject: Re: Central Resturant supply wants payment Date: Wednesday, July 29, 2020 12:07:22 PM

We did receive all the milk coolers - correct?

On Wed, Jul 29, 2020 at 12:05 PM Dee Moran < morand@edmonds.wednet.edu > wrote: I am handling this one - no worries Jill

On Wed, Jul 29, 2020 at 12:03 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Jill and Dee,

Can you reply to Central Restaurant Supply? I believe they emailed one of you. They left me a voicemail but the number is not valid to call them back. Hopefully we have sent the invoices upstairs and they will be paid at the end of the month.

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Dee Moran

pronouns: she/her Edmonds School District

Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

Dee Moran pronouns: she/her

Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries
Subject: Re: Change fund for fall

Date: Thursday, August 20, 2020 11:16:53 AM

Hi Megan:

Do we really need quarters?

On Wed, Aug 19, 2020 at 11:54 AM Megan de Vries devriesm691@edmonds.wednet.edu wrote:

Here is the change fund I propose for the fall.

We need to figure out if we want to schedule staff to pick up the change fund or make deliveries to each school either way we still need to get a signature from employees?



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services 425.431.7073 office

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Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: Dee Moran on behalf of Dee Moran <morand@edmonds.wednet.edu>

To: Megan de Vries Cc: Jill Harrison

Subject: Re: Change fund for fall

Date: Thursday, August 20, 2020 11:37:45 AM

Ok, thank you.

On Thu, Aug 20, 2020 at 11:36 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Dee.

You can remove quarters from the change funds. If we go back to school we can request change at that time.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu

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Director of Food & Nutrition Services

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Ouestions about Pandemic EBT, contact Family Support at 425-431-1454 or email <u>familysupport@edmonds.wednet.edu</u>

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pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: Amanda Ralston on behalf of Amanda Ralston <ralstona@edmonds.wednet.edu>

To: <u>Laura Bowers</u>

Cc: <u>Harmony Weinberg</u>; <u>Megan de Vries</u>

Subject: Re: Checking In

Date: Monday, June 8, 2020 8:04:05 AM

This is so great!

I think one positive about the COVID-19 situation, is we are bringing more of our lives into our jobs. I would welcome a get-together on ZOOM, or socially distanced later on.

Amanda



Amanda Ralston

Communications Coordinator

425-431-7046

@EdmondsSchools

On Mon, Jun 8, 2020 at 7:47 AM Laura Bowers < bowersl@edmonds.wednet.edu > wrote: Sounds like a lot of fun. I'm flexible too, especially on weeknights (just not the next couple of Fridays).



Laura Bowers

Construction Project Coordinator

Capital Projects Office 425.431.7168 Phone 425.409.1499 Cell BowersL@edmonds.wednet.edu

On Sun, Jun 7, 2020 at 7:14 PM Harmony Weinberg

<weinbergh683@edmonds.wednet.edu> wrote:

Awww! Love all of this!!! It was sooo great to run into you and your sweet fam today!!! From a distance, of course :)

How about the four of us Zoom one evening!? On personal devices and With beverages of our choosing;)

Let me know if we could do like a 7:30 or 8 pm! I'll have to check my schedule... haha!!! Every day is the same!!!

Hope everyone had a great weekend!

- Harmony

On Sun, Jun 7, 2020 at 6:14 PM Laura Bowers < bowersl@edmonds.wednet.edu > wrote: We ran into Harmony's family in the street today. Got me thinking about:

- 1. How much I haven't made an effort to get to know people outside of Capital Projects
- 2. How I don't know REALLY know any Moms or families from the distinct office
- 3. How much my kiddo misses socializing she even mentioned that to us today. She's an only child so it may be a little different.

I've also been thinking about how 2020 can bring positive change to our lives. I know we have mentioned it previously, but I really would like to do a playdate/family potluck maybe once this is over. I hope you are all doing well. I miss seeing everyone, even though it's usually just in passing!

I'd love to hear how you and your families are really holding up!

Take care, Laura



Laura Bowers

Construction Project Coordinator

Capital Projects Office 425.431.7168 Phone 425.409.1499 Cell BowersL@edmonds.wednet.edu

--

Harmony Weinberg Communications and Public Relations Manager Edmonds School District 425-431-7044 (desk) 971-704-9099 (mobile/Google Voice) From: Amanda Ralston on behalf of Amanda Ralston <ralstona@edmonds.wednet.edu>

To: Megan de Vries

Subject: Re: Childcare Community Forum Aug 31 2020 - Invitation to edit

Date: Tuesday, September 1, 2020 9:44:34 AM

It's an exciting announcement!!



Amanda Ralston

Communications Coordinator

425-431-7046

@EdmondsSchools

On Tue, Sep 1, 2020 at 9:40 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Thanks! No worries.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services 425.431.7073 office

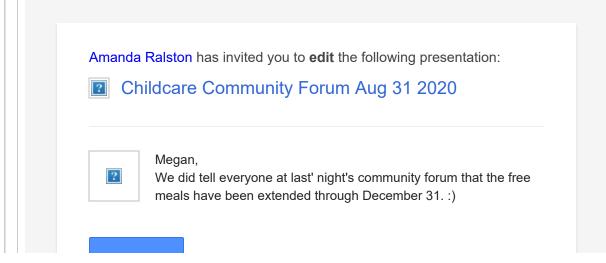
<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

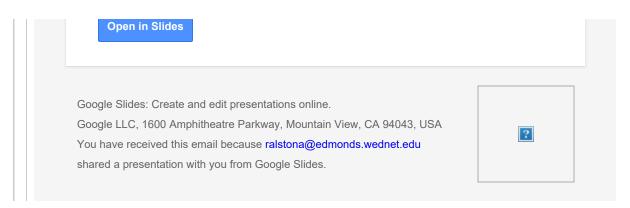
Pronouns: She/Her/Hers

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Tue, Sep 1, 2020 at 9:39 AM Amanda Ralston (via Google Slides) < drive-shares-noreply@google.com> wrote:





From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: Jill Harrison; Clement, Kathi S. (EWH, FOODSVC)

Subject: Re: Commodity Order

Date: Thursday, September 10, 2020 8:42:12 AM

Dry is coming tomorrow - who is delivering the frozen and do you know when?

On Thu, Sep 10, 2020 at 8:37 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

No, we have a frozen commodity delivery coming into district. We were going to receive it at CPM. This is all bonus and surplus items we do not store at US food anymore.

Is it here or they just contacted you about it?



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services

425.431.7073 office

devriesm691@edmonds.wednet.edu

Website Facebook Instagram Pronouns: She/Her/Hers

To find a free meal site for kids visit the <u>district grab and go meal page</u>

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email <u>familysupport@edmonds.wednet.edu</u>

On Thu, Sep 10, 2020 at 7:44 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote: It should have been for USF... must have selected the wrong account??? We have not been using the commodity account. Sorry if we made a mistake on that

Jill



Jill Harrison

Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu
Website Facebook Instagram Menu

On Thu, Sep 10, 2020 at 7:37 AM Dee Moran < morand@edmonds.wednet.edu > wrote: Hi gals-

I see there is a frozen order for commodities - is that actually going to US Foods?

Please advise-

--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: * LYNNWOOD FOOD BANK on behalf of * LYNNWOOD FOOD BANK < lynnwoodfoodbank@comcast.net>

To: Megan de Vries **Subject:** Re: Connecting you

Date: Tuesday, September 15, 2020 4:50:18 PM

Thank you, that information came in at the perfect time to share with my board of directors.

Thank you!

Alissa Jones, Director

Lynnwood Food Bank

5320 176th Street SW, Lynnwood, WA 98037

(425) 745-1635

www.lynnwoodfoodbank@comcast.net

www.facebook.com/lynnwoodfoodbank

On 09/14/2020 12:41 PM Megan de Vries <devriesm691@edmonds.wednet.edu> wrote:

Attached are some pictures of our food truck. It has a 14 foot box. Since we use it primarily for serving we opted not to have any preparation or cooking equipment in it.

Check out our Facebook page for more pictures.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram Pronouns: She/Her/Hers

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email <u>familysupport@edmonds.wednet.edu</u>

On Fri, Sep 11, 2020 at 3:52 PM * LYNNWOOD FOOD BANK < lynnwoodfoodbank@comcast.net> wrote:

Hi Megan,

Thank you for taking the time to answer a few question we have.

I do have an appointment to speak with a salesperson from Vending Trucks, Inc. but I would love to provide more information to some of our board members and a potential funder as soon as possible.

- 1. How long is your truck?
- 2. What equipment was installed in the truck?
- 3. Is it possible to get an inside photo of your truck?

I really appreciate it. I am hoping to be able to fundraise for a similar vehicle to use for a delivery program for seniors and disabled individuals that do not have a local support system. We also want to use the same vehicle for mobile distributions throughout the community.

Thank you so much for answering questions today and from Deborah the last few weeks.

Enjoy your weekend!

Alissa Jones, Director

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www.lynnwoodfoodbank@comcast.net

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On 09/11/2020 3:21 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Awesome, happy you meet you Alissa.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram
Pronouns: She/Her/Hers

To find a free meal site for kids visit the <u>district grab and</u> go meal page

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Fri, Sep 11, 2020 at 11:00 AM Deborah Kilgore < <u>kilgored952@edmonds.wednet.edu</u>> wrote:

Hi, Alissa and Megan.

I'm connecting you two because Alissa has questions about the food truck that ESD purchased. Alissa is the Director of the Lynnwood Food Bank and is exploring whether a truck like this will serve our purposes at the Food Bank. Thank you both for all you do!

Best wishes,

Deborah Kilgore

--

Deborah Kilgore, Ph.D. School Board President Director, District 4

From: * LYNNWOOD FOOD BANK on behalf of * LYNNWOOD FOOD BANK < lynnwoodfoodbank@comcast.net>

To: Megan de Vries **Subject:** Re: Connecting you

Date: Friday, September 11, 2020 3:52:26 PM

Hi Megan,

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I do have an appointment to speak with a salesperson from Vending Trucks, Inc. but I would love to provide more information to some of our board members and a potential funder as soon as possible.

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Deborah Kilgore, Ph.D. School Board President Director, District 4

From: * LYNNWOOD FOOD BANK on behalf of * LYNNWOOD FOOD BANK < lynnwoodfoodbank@comcast.net>

To: <u>Megan de Vries</u> **Subject:** Re: Connecting you

Date: Wednesday, September 16, 2020 3:15:58 PM

Thank you!

I spoke with them today and I almost have my funding in place. Getting excited. :)

Thanks

Alissa Jones, Director

Lynnwood Food Bank

5320 176th Street SW, Lynnwood, WA 98037

(425) 745-1635

www.lynnwoodfoodbank@comcast.net

www.facebook.com/lynnwoodfoodbank

On 09/16/2020 9:26 AM Megan de Vries <devriesm691@edmonds.wednet.edu> wrote:

Here is an interior picture of the truck loaded for the day.

On Tue, Sep 15, 2020, 4:50 PM * LYNNWOOD FOOD BANK < lynnwoodfoodbank@comcast.net> wrote:

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Deborah Kilgore

--

Deborah Kilgore, Ph.D. School Board President Director, District 4 From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Contact Update.... Edmonds Food & Nutrition Dept Lynwood WA

Date: Wednesday, September 2, 2020 2:47:51 PM

Hi Megan:

Were we provided with a quote? Or are piggyback with Ferndale? I cannot get a PO by tomorrow - Ashley is good but not that good!

Let me know - d

On Wed, Sep 2, 2020 at 1:55 PM Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote:

Thanks Connie and Dave,

Here are the three delivery locations if we order once a month as I discussed on the phone with Dave. The schools have staff from 6am until 4pm to receive deliveries Mon-Friday. These schools all have a full height loading dock and manual pallet jack to unload. Given our inventory on hand this is what we will need to take us to the last week of September. At least 10 days before then we will order for October.

Edmonds Woodway High - 2500 boxes 7600 212th St SW Edmonds, WA 98026

Meadowdale Middle - 2500 boxes 6500 168th St SW Lynnwood, 98037

Mountlake Terrace High - 2500 boxes 21801 44th Ave W Mountlake Terrace Wa 98043

We will reach out before the end of September to place an October order.

Dee in our office can get a PO set up to pay our invoice.

Reach out with further questions. Sorry for my delay the week before school is a busy time.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

Pronouns: She/Her/Hers

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Wed, Sep 2, 2020 at 12:21 PM Constance Lanigan < conniel@boxmaker.com > wrote:

Hi Megan,

I want to introduce you to our representative, Dave Dardano, he will be following up with you on your quote.

Kind regards and Have a wonderful rest of your week,

Connie

Contact info: davidd@boxmaker.com / 360.410.6472

From: Constance Lanigan

Sent: Wednesday, September 2, 2020 10:24 AM

To: Megan de Vries < devries m691@edmonds.wednet.edu>

Cc: Jill Harrison < harrisoni@edmonds.wednet.edu >

Subject: Please confirm... RFQ Edmonds Food & Nutrition Dept Lynwood WA

Importance: High

Hi Megan,

To provide a quote, I need to confirm a few details, please review and confirm the following;

Account information

- Bill to name: Edmonds School District?
- Bill to address: 20420 68th Ave W Lynwood WA 98036?
- Ship to address:

Box Detail

- Style- regular shipping carton?
- Material- Kraft, 32/ECT C Flute?
- Size- you can specify the best size for you
- Hand Holes- No
- Target Pricing- please confirm

Thank you! Feel free to call me, I should be at my desk except for my lunch time walk.

Connie

From: Megan de Vries < devriesm691@edmonds.wednet.edu > Sent: Tuesday, September 1, 2020 4:43 PM To: Constance Lanigan < conniel@boxmaker.com > Cc: Jill Harrison < harrisonj@edmonds.wednet.edu >; Inside Sales < insidesales@boxmaker.com > Subject: Re: [External] RFQ Edmonds Food & Nutrition Dept Lynwood WA
Thanks Connie.
I currently use 12x12x6 inch boxes for our summer kits so we can stick with that size or go a little smaller. We are looking to buy about 3000 boxes a week or a big order to get us through 6 weeks whichever works best for your company and gives us the best pricing.
Depending on pricing I may be able to just get quotes or might need to set up a formal contract.
Thanks!
On Tue, Sep 1, 2020, 3:23 PM Constance Lanigan < conniel@boxmaker.com > wrote:
Megan,
Thank you for your inquiry. Please feel free to call me at 425.291.1231 or let me know the best time to contact you. Are you looking to duplicate Bellingham SD program or develop one for your district?
I look forward to speaking with you and Have a great rest of your day!
Connie
Request for Quote
From: Megan deVries

Company: Edmonds Food and Nutrition Dept
Industry: Food & Beverage
Email: devriesm691@edmonds.wednet.edu
Phone: 4254317073
Location: Lynnwood, Washington
Quote Information:
I am looking for:
I am interested in: Corrugated Boxes - Plain
If "Other":
Desired Quantity:
Project Description: looking for boxes for our 7 day meal kits. Bellingham SD recommended we reach out to you.
Referral Information:
Referred By: Referred by Colleague/Friend
If "Other":

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: Annette Thornhill on behalf of Annette Thornhill <thornhilla@edmonds.wednet.edu>

To: Megan de Vries
Cc: Cynthia E Nelson
Subject: Re: Continuous Learning

Date: Thursday, July 23, 2020 7:28:40 PM

I will check with her. Thanks again!

Annette

On Thu, Jul 23, 2020 at 7:20 PM Megan de Vries < devriesm691@edmonds.wednet.edu>

I do not have the flyer as it was a hard copy. Maybe Sally does?



Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

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To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Thu, Jul 23, 2020 at 7:12 PM Annette Thornhill < thornhilla@edmonds.wednet.edu wrote:

Oh my gosh Megan! You are awesome! Do you have a copy of the flyer you could send me when you get a chance?

Thank you so much for getting back to me so quickly!

I look forward to your updates.

Enjoy your evening!

Thanks for all.

Annette

On Thu, Jul 23, 2020 at 7:08 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Annette

You are so patient and kind.

Sally got me the flyers today so those will be packed in boxes next week for distribution

to students. We have 2000 flyers.

I still need to finish going through the list provided but have time blocked out tomorrow.

I will update the team soon.

On Thu, Jul 23, 2020, 1:01 PM Annette Thornhill < thornhilla@edmonds.wednet.edu wrote:

Hi Meagan!

I know how swamped you are so I will be brief.

I am just looking to get an update on things you have been working on since our last meeting regarding how we identify our families that need internet connectivity and strategies we may employ to do this.

In our last meeting, we discussed you working with Sally and trying to gather some NSLP data without breaching privacy issues. Were you and Sally able to work this out?

As well, you had talked about possibly creating a flyer or handout to be able to give out to our families during meal pickups. Have you had any time in your incredibly busy schedule to draft something?

Look forward to hearing from you.

Enjoy your day!

Annette

From: <u>Chris Cullison</u> on behalf of <u>Chris Cullison <cullison@edmonds.wednet.edu></u>

To: Megan de Vries
Cc: Devone Miles
Subject: Re: Credit card

Date: Monday, June 15, 2020 3:24:09 PM

I'm cool with the increase.

On Mon, Jun 15, 2020 at 3:22 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Yes the daily limit increase would be a huge help! Honestly my preference is to go through typical channels of established vendors but this has been a crazy few months. Thank you!

Be well, Megan

On Mon, Jun 15, 2020 at 2:54 PM Devone Miles < milesd@edmonds.wednet.edu > wrote: Chris, if you agree, I'm comfortable increasing her card limit to \$15,000 for June and July but I see she's been declined because of the \$2,500 daily limit. Are you OK with raising to \$4,000 for a daily limit? Megan would that work for you?

Thank you, **Devone Miles**Senior Purchasing Agent
Edmonds School District
425-431-7065

General Schedule during COVID: IN OFFICE: Tuesdays 6:30 to 11 am

WORK FROM HOME: Monday, Wed, Thurs, Fri Hours: 6:30am-3pm

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Be well, Megan

On Mon, Jun 15, 2020 at 2:30 PM Devone Miles <<u>milesd@edmonds.wednet.edu</u>> wrote:

Megan,

Let me know how much and when you plan to make the purchase. Perhaps you want a little extra on the card for the rest of the month? We can also order in purchasing from our p cards - I have one at home to use as does Ashley Snow.

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Thanks for any help you can provide. Megan

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Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: <u>425-431-7048</u> | email: <u>CullisonC@Edmonds.Wednet.EDU</u>

__

Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: $\underline{425-431-7048}$ | email: $\underline{CullisonC@Edmonds.Wednet.EDU}$

From: <u>Chris Cullison</u> on behalf of <u>Chris Cullison <cullison@edmonds.wednet.edu></u>

To: <u>Megan de Vries</u>; <u>Alice Benner</u>; <u>Devone Miles</u>

Subject: Re: Credit card

Date: Monday, June 15, 2020 2:17:48 PM

Hey Alice / Devone,

Could one of you please increase Megan's limit?

Megan, how much capacity do you need?

Thanks,

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Thanks for any help you can provide.

Megan

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Edmonds School District #15

ph: <u>425-431-7048</u> | email: <u>CullisonC@Edmonds.Wednet.EDU</u>

From: <u>Devone Miles</u> on behalf of <u>Devone Miles <milesd@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: Chris Cullison; Alice Benner

Subject: Re: Credit card

Date: Monday, July 6, 2020 6:32:44 AM

Megan,

I have increased the daily and single transaction limit to \$4000 for the month of July.

I assume the funding for these purchases is Federal, but correct me if I am wrong. If the funds for all your planned p card purchases is not Federal funds, then ignore the rest of this and let me know.

My concern is about the Federal threshold when you are buying large amounts with a p card. Are you getting and documenting quotes from other vendors for each of your purchases? That would be the best way if using a vendor not on a piggyback contract/cooperative.

We need to make sure that no one vendor is paid Federal in excess of \$10k in the fiscal year (for goods -- unless on a piggyback contract) unless we can show competition.

If we meet or go over the threshold with one vendor, you will need to get quotes from other vendors to show competition even if the amount is small if you want to award to that one vendor who's at or above the \$10K threshold.

Perhaps you are purchasing mostly from vendors on some form of piggybacking contract/cooperative?

Thank you, **Devone Miles**Senior Purchasing Agent
Edmonds School District
425-431-7065

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WORK FROM HOME: Monday, Wed, Thurs, Fri Hours: 6:30am-3pm

On Sun, Jul 5, 2020 at 1:07 PM Megan de Vries < devriesm691@edmonds.wednet.edu > wrote: Hello,

I purchase 2300 in boxes for our packing needs and now do not have capacity to purchase a few other necessities. Can we keep the limit up at \$4000? Unfortunately I end up doing all my purchasing on the same days./

Be well, Megan

On Mon, Jun 15, 2020 at 5:21 PM Devone Miles < <u>milesd@edmonds.wednet.edu</u>> wrote: Your increase is all set through the end of the month.

Thank you, **Devone Miles**Senior Purchasing Agent

Edmonds School District 425-431-7065

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Thanks for any help you can provide. Megan

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Director of Budget & Finance

Edmonds School District #15

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From: <u>Devone Miles</u> on behalf of <u>Devone Miles <milesd@edmonds.wednet.edu></u>

To: Megan de Vries
Cc: Chris Cullison
Subject: Re: Credit card

Date: Monday, June 15, 2020 5:21:04 PM

Your increase is all set through the end of the month.

Thank you, **Devone Miles**Senior Purchasing Agent
Edmonds School District
425-431-7065

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From: <u>Devone Miles</u> on behalf of <u>Devone Miles <milesd@edmonds.wednet.edu></u>

To: <u>Chris Cullison</u>

Cc: Megan de Vries; Alice Benner

Subject: Re: Credit card

Date: Monday, June 15, 2020 2:24:28 PM

I'm available, but if Alice would prefer to do it, I'm good with that!

Thank you, **Devone Miles**Senior Purchasing Agent
Edmonds School District
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Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: 425-431-7048 | email: CullisonC@Edmonds.Wednet.EDU

From: Alice Benner on behalf of Alice Benner < bennera@edmonds.wednet.edu>

To: Chris Cullison

Cc: Megan de Vries; Devone Miles

Subject: Re: Credit card

Date: Monday, June 15, 2020 2:25:06 PM

Yes, let us know what you need.

Alice Benner

Accounts Payable Lead JP Morgan Administrator bennera@edmonds.wednet.edu 425-431-7062 (P) 425-431-7198 (F)

On Mon, Jun 15, 2020 at 2:17 PM Chris Cullison < <u>cullisonc@edmonds.wednet.edu</u>> wrote: Hey Alice / Devone,

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Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: 425-431-7048 | email: CullisonC@Edmonds.Wednet.EDU

From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Curbside service updates

Date: Thursday, September 24, 2020 12:51:34 PM

Update: The shoe reimbursement is \$40.00 this year!!

On Thu, Sep 24, 2020 at 12:41 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

First off, thank you for being such an awesome team. Yesterday I heard from multiple families how grateful they were that our team was out serving meals even in the rain. I know it was miserable weather. I too was soaked after meal service. Thanks for your understanding of the last minute switch today even though I haven't seen much lightning. :-

To make future rainy day service better, the managers, assistant managers and office team came up with a few improvements.

- Debbie ordered ponchos to distribute to the kitchens.
- Peggy is purchasing some tarps to keep the boxes dry.
- Jill is working with custodians to see about adding any sides to the pop up tents.
- A supervisor or manager will visit each of the meal sites in the near future to check in. If you need anything before please contact us.
- Remember you have a \$35 shoe stipend so if you need better work shoes please send in the receipt to Dee with a completed reimbursement form to be compensated.

My boss, Lydia and the superintendent both thanked me this week for the positive work that the food and nutrition department is doing to feed kids. They both have bragged about our department serving over 600,000 meals since COVID hit. Additionally, yesterday the Snohomish County council recognized all Snohomish County schools nutrition professionals for going above and beyond to meet the needs of students. Many of the council members were brought to tears as they expressed how important school meals were for their own families either growing up or today. I am VERY PROUD of this team.

Finally I want to share some schedule updates for the fall so you can plan accordingly.

1. **Veterans day** Wednesday the 11th meal service times and locations will be moved to Tuesday November 10th (this includes the evening shift). No one will work on the 11th. Regular meal distribution will take place on Thursday the 12th as planned.

2. Thanksgiving break -

- Tuesday November 24th we will serve our usual Thursday sites.
- Wednesday November 25th we will serve our usual Wednesday meal sites, except evening meal service which will happen on Tuesday instead.
- Food and Nutrition staff will be off the following Monday November 30th to have a long weekend
- 3. Winter break To help families who need meals and give our food and nutrition team

the opportunity to work extra hours, we want to hear from those interested in working Tuesday and/or Wednesday of winter break (Dec 22,23,29 and 30th). This is not required work and would be extra pay. Please let your manager know or email Debbie by October 2nd so we can decide if we are able to open any meal service locations. We are working with the foundation to add some holiday goodies to our kits.

As always call me 425-760-6506 or email me if you need anything. Continue to stay safe.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram

Pronouns: She/Her/Hers

To find a free meal site for kids age 1-18 visit the district grab and go meal page

D - - N

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries; Kathi S. Clement (EWH, FOODSVC); Jill A. Harrison (FOODSVC)

Subject: Re: Cypress house

Date: Thursday, August 27, 2020 11:28:05 AM

I just added the residents of Cypress House that are ESD students to the Meal site roster for EWHS. When a new child moves in they will call us if the child is an ESD student.

They would like home delivery- thanks-

On Thu, Aug 27, 2020 at 10:01 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

I think that's a great idea! Can you call them and see if they would welcome us stopping their on a Wednesday or Thursday or if they would rather pick up at Hazelwood?

Thanks!



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Thu, Aug 27, 2020 at 9:47 AM Dee Moran < morand@edmonds.wednet.edu > wrote: Hi Megan:

We have a residential care facility for boys in our district - everyone living there is FREE- we should add this as a stop on our deliveries... it is over by Hazelwood so I am not sure when it would fit in, but we could reach out to the director to get meals delivered. Currently, 6 residents - What do you think?

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu --

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: <u>Jill Harrison</u>

Cc: Megan de Vries; Debra Croutworst; Peggy Ellis

Subject: Re: DRAFT AGENDA

Date: Monday, August 24, 2020 9:08:00 AM

If this is for the BTS meet on Sept 3, Yes I will be in the office to check money out to kitchens.

Let me know - Dee

On Mon, Aug 24, 2020 at 9:00 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote: Yes, I will split the am/pm teams up and I will plan to be at EWH for the meetings. Just plan on me being here everyday, unless something changes.

Thanks



Jill Harrison

Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu

Website Facebook Instagram Menu

On Mon, Aug 24, 2020 at 8:55 AM Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote:

Jill - can you plan for EWH to have the AM team meet in one location and the PM team meet in a different room at EWH? Like one in the serving area and one in the cafeteria or court yard? That will keep that number down to who they work with.

You can have Heidi join the meeting at CPM then go set up CPE.

I don't think we have decided where we were going to be for the back to school meeting vet.

Dee - will you be at ESC with money?

Jill - will you be at EWH?

Peggy - CPM?

Megan - I can be at ESC.

Debbie - Dee do you need her in the office or do you want to her to work from home this day?



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services

425.431.7073 office

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On Mon, Aug 24, 2020 at 8:47 AM Debra Croutworst

<croutworstd@edmonds.wednet.edu> wrote:

I do have 1 concern about the BTS....(all my notes are at home so I can give specifics later, if needed) I believe there are 13 people scheduled to go to EWH. CPE only has Heidi George....maybe I should contact a few staff and have them join Heidi at CPE? Also, I have Shawna Sammons scheduled to come to the ESC with COS staff. Is the plan that all 5 of us will be here in person, along with Shawna?

On Mon, Aug 24, 2020 at 8:41 AM Megan de Vries devriesm691@edmonds.wednet.edu> wrote:

Good morning,

Here is the draft agenda for tomorrow. Let me know what needs to be changed or added. I hope to send it to managers this afternoon.

I will now work on a more detailed version for us of who is doing what.

Debbie can you send me the schedule of upcoming meetings?

Jill - can you plan to share the Menu tomorrow. Also we need to make a decision on production records before tomorrow's meeting. :-)

I will finish drafting the agenda then work on finishing the community site locations.

Thanks,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

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Debbie Croutworst Food & Nutrition Services Office Coordinator 425-431-7077 --

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: Anna Costales on behalf of Anna Costales <costalesa917@edmonds.wednet.edu>

To: Megan de Vries

Cc: <u>Chris Cullison</u>; <u>Lydia Sellie</u>; <u>Jill Harrison</u>; <u>Ashley Crawford</u>

Subject: Re: Decision on Your Emergency School Nutrition Funding Application

Date: Tuesday, July 14, 2020 3:00:16 PM

Attachments: genyouth logo.png

sample-check-image.png

Hello,

Ashley will be setting up the budget in 8900 44 5010 0000 7306 1917 0 for expenditures and 8900 25 2500 0000 7306 1917 1 for the revenue. So we can charge some of the overage from the food truck costs to this grant, correct?

Thanks!

On Mon, Jul 13, 2020 at 3:45 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Chris and Anna,

I take back what I said about no additional grants coming in... we just got \$3000 more. Can you help me, yet again accept this money? It will be like the other albertsons money, not in I grant but we want to draw this down for summer expenses.

Be well, Megan

----- Forwarded message -----

From: FundsAdminOffice < FundsAdminOffice@mmseducation.com >

Date: Mon, Jul 13, 2020 at 12:24 PM

Subject: Decision on Your Emergency School Nutrition Funding Application

To: <devriesm691@edmonds.wednet.edu>

Cc: < hearns@edmonds.wednet.edu>, < georgeh@edmonds.wednet.edu>,

< fundsadminoffice@mmseducation.com>



Date: Jul 13, 2020

RE: COLLEGE PLACE ELEMENTARY SCH; EDMONDS SCHOOL DISTRICT 15

Dear Megan deVries,

Congratulations! On behalf of GENYOUth, Washington State Dairy Council and our partnership with the Albertsons Companies Foundation, we are pleased to inform you that your school's application for the COVID-19 Emergency School Nutrition Funding has been approved! Based on the tremendous demand for this emergency funding, your school has

been approved for \$3000.

In your application, you elected to receive your funding via Electronic Funds Transfer (EFT). In order to process your funding please supply the following information for the school bank account in which this funding will be electronically deposited:

- 1. The bank account number
- 2. The bank routing number
- 3. The name on the account



Please provide the above information within the next two days via this link where your information will be encrypted and securely stored:

https://covid-19.genyouthnow.org/fundscovid19/ach/DFE1C464-B98E-4D60-B4BB-A2432D02BB74

NOTE: Your funding will not be processed until this information is received. Once received, please allow four weeks for the funding to be deposited into your account. If we do not receive this banking information within two weeks, we will convert your payment to a check, which will be mailed to your school district.

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GENYOUth would love to see how your funding is being used! Please post on social media and share images, showing us how you're using your equipment, and remember to include the hashtag #ForSchoolsSake.

We commend you and your staff for all that you are doing to provide nutritious meals for your students and community during this extreme time of need. Thank you!

Be safe!

Sincerely,

Funds Administration Office

<u>fundsadminoffice@mmseducation.com</u>

GENYOUth has contracted with <u>MMS Education</u> to serve as the Funds Administration Office in administering the COVID-19 Emergency School Nutrition Funding grants.

GENYOUth

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--

Anna B. Costales

Senior Accountant | Edmonds School District #15

p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

From: Anna Costales on behalf of Anna Costales <costalesa917@edmonds.wednet.edu>

To: Megan de Vries

Cc: <u>Chris Cullison</u>; <u>Lydia Sellie</u>; <u>Jill Harrison</u>

Subject: Re: Decision on Your Emergency School Nutrition Funding Application

Date: Monday, July 13, 2020 4:01:52 PM

Attachments: <u>genyouth logo.png</u>

sample-check-image.png

Hi Megan,

I can provide the bank information on the link that they provided so they can start the EFT process.

Is this grant specifically for College Place Elementary? Should we use the same responsibility code we used for the Share Our Strength grant (7301), and just create a new grant code?

Thanks!

On Mon, Jul 13, 2020 at 3:45 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Chris and Anna,

I take back what I said about no additional grants coming in... we just got \$3000 more. Can you help me, yet again accept this money? It will be like the other albertsons money, not in I grant but we want to draw this down for summer expenses.

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Date: Mon, Jul 13, 2020 at 12:24 PM

Subject: Decision on Your Emergency School Nutrition Funding Application

To: <<u>devriesm691@edmonds.wednet.edu</u>>

Cc: < hearns@edmonds.wednet.edu>, < georgeh@edmonds.wednet.edu>,

< fundsadminoffice@mmseducation.com>



Date: Jul 13, 2020

RE: COLLEGE PLACE ELEMENTARY SCH; EDMONDS SCHOOL DISTRICT 15

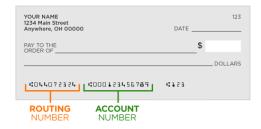
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--

Anna B. Costales Senior Accountant | Edmonds School District #15 p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

From: Ashley Crawford on behalf of Ashley Crawford <crawforda@edmonds.wednet.edu>

To: Megan de Vries

Cc: <u>Anna Costales</u>; <u>Jill Harrison</u>

Subject: Re: Decision on Your Emergency School Nutrition Funding Application

Date: Wednesday, July 15, 2020 9:15:23 AM

Attachments: 7306 June.pdf

<u>genyouth logo.pnq</u> <u>sample-check-image.pnq</u>

Megan,

The budget transfers have posted to set up all your summer grants.

I have attached a budget report for 7306 - Summer Meals for June. The revenue for "No Kid Hungry" was originally credited to 7301 - FNS Grants in program 9800. We will reclassify that revenue here as well. So while it's been received, you won't see that revenue reflected here until July closes.

This is the account code for the GENYOUth grant: 10 R 960 8900 25 2500 0000 7306 1917 1

Be Well, Ashley

On Tue, Jul 14, 2020 at 5:42 PM Megan de Vries < devriesm691@edmonds.wednet.edu > wrote:

Yes, please.

On Tue, Jul 14, 2020, 3:00 PM Anna Costales < costalesa 917@edmonds.wednet.edu > wrote: Hello,

Ashley will be setting up the budget in 8900 44 5010 0000 7306 1917 0 for expenditures and 8900 25 2500 0000 7306 1917 1 for the revenue. So we can charge some of the overage from the food truck costs to this grant, correct?

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Date: Mon, Jul 13, 2020 at 12:24 PM

Subject: Decision on Your Emergency School Nutrition Funding Application

To: <<u>devriesm691@edmonds.wednet.edu</u>>

Cc: < hearns@edmonds.wednet.edu >, < georgeh@edmonds.wednet.edu >,

< fundsadminoffice@mmseducation.com >



Date: Jul 13, 2020

RE: COLLEGE PLACE ELEMENTARY SCH; EDMONDS SCHOOL DISTRICT 15

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Anna B. Costales

Senior Accountant | Edmonds School District #15

p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

From: Anna Costales on behalf of Anna Costales <costalesa917@edmonds.wednet.edu>

To: Ashley Crawford

Cc: Megan de Vries; Jill Harrison

Subject: Re: Decision on Your Emergency School Nutrition Funding Application

Date: Monday, August 3, 2020 8:22:12 AM

Attachments: <u>genyouth logo.png</u>

sample-check-image.png

Good morning!

Just wanted to let you know that the \$3,000 grant from GenYouth was deposited into our account on 7/31. I'll post it to 10 R 960 8900 25 2500 0000 7306 1917 1.

Thanks!

On Wed, Jul 15, 2020 at 9:15 AM Ashley Crawford < crawforda@edmonds.wednet.edu wrote:

Megan,

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I have attached a budget report for 7306 - Summer Meals for June. The revenue for "No Kid Hungry" was originally credited to 7301 - FNS Grants in program 9800. We will reclassify that revenue here as well. So while it's been received, you won't see that revenue reflected here until July closes.

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Cc: < hearns@edmonds.wednet.edu >, < georgeh@edmonds.wednet.edu >,

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Date: Jul 13, 2020

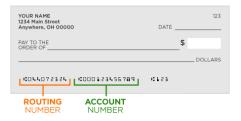
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fundsadminoffice@mmseducation.com

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p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

Anna B. Costales

Senior Accountant | Edmonds School District #15 p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

From: <u>Deborah Jacobsen</u> on behalf of <u>Deborah Jacobsen@foundationesd.org></u>

To: Megan de Vries
Cc: Jill Harrison

Subject: Re: Delivery Pick Up Schedule

Date: Wednesday, August 5, 2020 10:55:13 AM

Hey Megan!

I'm hoping not, I'm working on getting more people signed up. I am talking to someone from Premera about a team of 8 coming for one or two of the parties, plus some of our church partners have signed up.

We're seeing a decline in volunteer involvement at the moment so I will have to pull from more volunteer pools. I'll let you know by Monday who's available for next week.

Deborah (Debs) Jacobsen Nourishing Network Program Manager Foundation for Edmonds School District

Cell: 425-361-9429 Work: 425-431-7228 www.foundationesd.org

On Wed, Aug 5, 2020 at 9:37 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Hi Deb,

EWH also had a small packing crew today. Will it be this small the next couple weeks? Hoping for a few more volunteers. Thank you! :-)



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services

425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Wed, Aug 5, 2020 at 9:23 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote: Got it, thank you!

Jill Harrison

Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisoni@edmonds.wednet.edu



Website Facebook Instagram Menu

On Wed, Aug 5, 2020 at 8:25 AM Deborah Jacobsen < djacobsen@foundationesd.org > wrote:

My apologies, I realized I missed Austin off the list. He will be there at 11am this morning to pick up route 12.

Deborah (Debs) Jacobsen Nourishing Network Program Manager Foundation for Edmonds School District

Cell: 425-361-9429 Work: 425-431-7228 www.foundationesd.org

On Tue, Aug 4, 2020 at 2:16 PM Deborah Jacobsen < djacobsen@foundationesd.org> wrote:

Hello everyone!

Here is the pick up schedule for the volunteers doing deliveries:

Wednesday:

9am: Phil - Route 16 9:30am: Casey - Route 1 10:30am: Brent - Route 19 10:30am - Dave Z - Route 10 11:15am - Brandie - Route 3

Thursday:

9am: Keith - route 6 9:10am: Alec - Route 13 9:20am: Kristen - Route 15 9:30am: Nancy - Route 5 10am: Bonnie - Route 2 10:10am: Megan - Route 11 10:20am: Fran - Route 14 10:30am: Dave T - Route 9 10:40am: Sarah - Route 4 11am: Rebeca - Route 17 11:10am: Amy - Route 8 11:20am: Dick - Route 20 11:20am: Renee - Route 7

I'll be there at 9am on Thursday to hand off items to the volunteers.

I had a volunteer for route 18 but he has just let me know that he has been injured. I'm waiting to see if there is a replacement, if not, then Thame or myself will deliver the items.

Thanks so much!

Deborah (Debs) Jacobsen Nourishing Network Program Manager Foundation for Edmonds School District

Cell: 425-361-9429 Work: 425-431-7228 www.foundationesd.org

From: <u>Deborah Brandi</u> on behalf of <u>Deborah Brandi <deb@foundationesd.org></u>

To: Megan de Vries

Cc: <u>Thame Fuller; Andrew Brokaw; Deborah Jacobsen; Sally Guzmán</u>

Subject: Re: Delivery capacity for Fall
Date: Tuesday, August 18, 2020 9:28:12 AM

Morning Everyone!

A few questions:

Do we anticipate 400 out of the gate or will it be a gradual ramp-up? What week do we anticipate starting home deliveries? I know this is a silly question, but these are unduplicated numbers, right? This is for weekly breakfast/lunch deliveries plus our weekend meals kits? Were we expecting the numbers to drop at the beginning of school?

We are currently delivering to 312. We have capacity to do more. Please let Thame, Andrew and I to confer, and get back to you on capacity.

Warmly,

Deborah Brandi
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Tue, Aug 18, 2020 at 9:12 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hello Nourishing Network team,

Sally and I are starting to plan how we create our list for fall home deliveries. I am wondering what the Nourishing Network capacity is for home deliveries? This summer the number was no more than 400 home deliveries. Who we add to the list will be limited if we need to keep the delivery list to 400 or less.

Will the Nourishing Network be able to do more deliveries this fall? Let us know your number.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: Jill Harrison; Peggy Ellis; Clement, Kathi S. (EWH,FOODSVC)

Subject: Re: Edmonds Boys and Girls Club

Date: Tuesday, September 8, 2020 10:50:29 AM

Done. Added for Tuesdays?

On Tue, Sep 8, 2020 at 10:46 AM Megan de Vries devriesm691@edmonds.wednet.edu wrote:

Dee is building the claiming record so please add a line for Edmonds B&G for EWH to complete.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services

425.431.7073 office

<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

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On Tue, Sep 8, 2020 at 10:44 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote: Hi

Starting on September 14th, we will also provide daily meals to the Edmonds Boys and Girls Club, Ken will call on Monday morning to give us a count, there are 50 enrolled. He will pick up at 11:00 and I have instructed him on how to use count sheets.

Kathi, I have added their info to our count board.

Thanks!

Jill



Jill Harrison

Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu
Website Facebook Instagram Menu

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1 1

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: Harmony Weinberg on behalf of Harmony Weinberg < weinbergh683@edmonds.wednet.edu>

To: Megan de Vries
Cc: Sally Guzmán; Amanda

Subject: Re: Email/ call : Food services - Invitation to edit

Date: Friday, August 28, 2020 4:35:02 PM

Lets check in Monday. I'm concerned about so many emails going out to families, but if you feel strongly this needs to stand alone, I can get behind it.

We also will have a separate communication going out on Monday afternoon/Tuesday morning with the one page calendar information for families.



Harmony Weinberg

Communications Manager

She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

On Fri, Aug 28, 2020 at 2:22 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

I am good either way but the website needs to be updated with the sites prior and I do not have access to the grab and go section.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu

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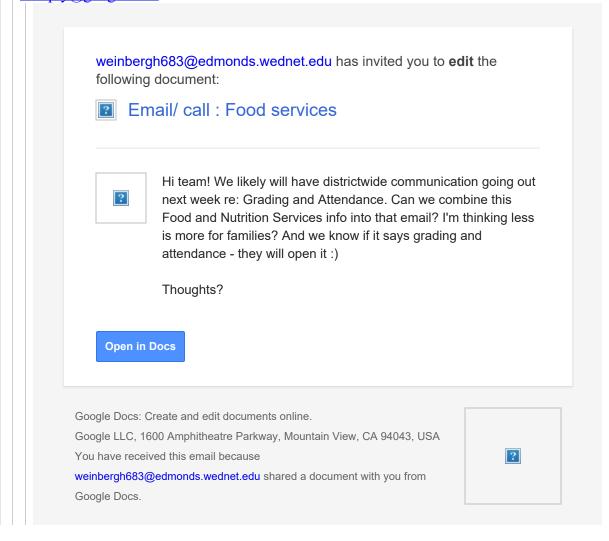
Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Fri, Aug 28, 2020 at 2:16 PM Sally Guzmán < guzmanreyess@edmonds.wednet.edu wrote:

I think separate is better? I can get this out in English Spanish Monday?

Top 7 will take longer. I defer to Megan.

Kind regards, Sally Guzmán, MNPL She/Her Pronouns On Fri, Aug 28, 2020 at 1:42 PM Harmony Weinberg (via Google Docs) < drive-shares-noreply@google.com> wrote:



From: <u>Deborah Brandi</u> on behalf of <u>Deborah Brandi</u> <<u>deb@foundationesd.org</u>>

To: Megan de Vries

Cc: Thame Fuller; Deborah Jacobsen

Subject: Re: Employee Temperature recording

Date: Monday, June 15, 2020 8:18:47 AM

Good Morning!

Yes, we would really appreciate being loaned a no-contact thermometer.

Thame, Debs let's talk about protocols during tomorrow's meeting.

Thanks,

Deborah Brandi (formerly Anderson)
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Sat, Jun 13, 2020 at 10:39 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hello,

Here is the information I shared with the delivery team at EWH. If you could print off a record form like this to keep at Woodway campus that would be ideal. If you do not have a non-contact thermometer I can loan you one but will need it back when school starts up.

Thanks, Be well, Megan

----- Forwarded message -----

From: Megan de Vries < devries m691@edmonds.wednet.edu>

Date: Tue, Apr 14, 2020 at 3:01 PM Subject: Employee Temperature recording

To: Andrea Hillman < hillmana@edmonds.wednet.edu>, Allison Larsen

< larsena@edmonds.wednet.edu >, West Keller < kellerw744@edmonds.wednet.edu >, Kathi

Clement < <u>clementk@edmonds.wednet.edu</u>>, Jesse Goodsky

<goodskyj@edmonds.wednet.edu>, Janice Olson <olsonja@edmonds.wednet.edu>

Cc: Jill Harrison < harrisoni@edmonds.wednet.edu >, Peggy Ellis

<<u>ellisp@edmonds.wednet.edu</u>>, Robert Thueringer <<u>thueringerr@edmonds.wednet.edu</u>>,

Benjamin Mount < mountb276@edmonds.wednet.edu >

Hello Administrators for EWH home delivery,

Another new procedure is popping up this week, recording employee temperatures!

Here is the sheet that we are using. This is VERY simple. Kathi and/or Janice from EWH kitchen will add a clipboard out at the loading dock with this sheet. If employees took their temperature already at home all they do is report their name and temperature for our records. For those who do not have access to a thermometer, disposable or non-contact thermometers will be available from the kitchen. Any employee with a temperature above 100.4 should not report to work.



Sorry this is an ever changing situation but we are so grateful to our school nurses and the department of health for continuing to update us on better practices each week. If you have ideas on how to make this easier please reach out! We are trying to procure non-contact thermometers but those will take a couple weeks so right now we just have disposable.

Many thanks for all you are doing! Be well,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

From: Charlotte Anderson on behalf of Charlotte Anderson <andersonc809@edmonds.wednet.edu>

To: Megan de Vries
Subject: Re: Employee travel

Date: Tuesday, July 28, 2020 6:54:27 AM

Thank you for the information.

On Mon, Jul 27, 2020, 10:22 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hi Charlotte,

Below you can see the recommendations from the nurse on traveling. It is ultimately your decision but these are the recommendations.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

----- Forwarded message -----

From: Mara Marano-Bianco < maranobiancom 233@edmonds.wednet.edu>

Date: Mon, Jul 27, 2020 at 10:12 AM

Subject: Re: Employee travel

To: Megan de Vries < devries m691@edmonds.wednet.edu>

Hi Megan,

As of March 31st, there is a do not travel advisory from Wa DOH and the Department of State and a Global 4 health advisory not to travel. From the CDC note below:

For information about travel within the United States, visit <u>Coronavirus and Travel in the United States</u>

If you recently returned from travel within the United States

- Stay home for 14 days after returning, monitor your health, and practice social distancing
- · Avoid contact with sick people
- Cover your mouth and nose with a tissue when coughing or sneezing
- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60% alcohol

originally posted: 2020-03-27

Mara Marano-Bianco

Mara Marano-Bianco RN, BSN, CPH

Pronouns- She/Her/Hers

Student Health Services Program Manager

Edmonds School District #15

20420 68th Ave. W, Lynnwood, WA 98036

Phone: (425) 431-7174 Fax: (425) 431-7182

maranobiancom233@edmonds.wednet.edu

In District: Monday, Wednesday and Thursday

Family Support Services - click here.

Supplemental Learning Resources - click here.

Mental Health Resources - click here.



Special Education Parent and Student Rights (Procedural Safeguards):

Derechos de los padres y estudiantes de educación especial (garantías procesales): /

特殊教育家长和学生权利(程序保障):/ 특수 교육 학부모 및 학생의 권리(절차 상 안전 조치):/

: (حقوق الوالدين والطالب في مجال التعليم الخاص (الضمانات الإجرائية: / Права родителей и учеников в специальной образовательной программе (процессуальные гарантии): http://www.k12.wa.us/SpecialEd/Families/Rights.aspx

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On Mon, Jul 27, 2020 at 8:07 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Mara.

Are there any restrictions I need to enforce with my kitchen staff if they choose to travel out of the state?

I.e. an employee is considering visiting a relative in Florida but asked if she would need to take time off before returning to kitchen work.

Thanks for your constant guidance.

From: Carrie Kandoll on behalf of Carrie Kandoll < kandollc@edmonds.wednet.edu>

To: <u>Jill Harrison</u>

Cc: Peggy Ellis; Megan de Vries

Subject: Re: FOBs

Date: Monday, August 31, 2020 11:57:39 AM

Attachments: KEY FOB MANAGEMENT SYSTEM SIGN-IN ESC-FOOD SVC.pdf

Jill, Peggy, and Megan,

I've asked Gilbert to program the MTR gate on Peggy Halbakken and Patty Rudeen's key fobs.

Attached is a "Food Service Employee" reference sheet to logging into Key Fob Manager to review/accept the Access Control policy and to establish a 7-digit PIN. I'm suggesting they request the ESC as their location, so I get the email alerting me that they've signed in. I can activate a keyfob for those that need one, plus I will add the requested "exception" access to everyone you've listed below.

Please let me know if you have questions or suggestions on how to improve the reference sheet.



Carrie H. Kandoll

Facilities Operations Support Specialist 20420 68th Ave W | Lynnwood, WA 98036

425.431.7332 work 425.431.7089 fax kandollc@edmonds.wednet.edu

On Mon, Aug 31, 2020 at 10:08 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote:

Thank you Carrie, we will work on helping those who need help. Peggy Halbakken and Patty Rudeen will be picking up a truck at the transportation lot, can you add access to that gate to their fobs. Occasionally, when they have arrived the gate has been closed and they have needed to wait for another driver to let them in.

Thank you,

Jill



Jill Harrison

Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu

Website Facebook Instagram Menu

On Mon, Aug 31, 2020 at 9:55 AM Carrie Kandoll < <u>kandollc@edmonds.wednet.edu</u>> wrote:

Peggy, Jill & Megan -- I'm back to my remote work desk and can assist with these keyfob needs. I left Peggy a voice message saying one hurdle is getting staff who have not had keyfob before an opportunity to log into Key Fob Manager to review and accept the policy before they receive a fob. This must be done on the district network, so my question is do they each have access to a district computer at their work site If so, I can send them an email with instructions on logging in.



Carrie H. Kandoll

Facilities Operations Support Specialist 20420 68th Ave W | Lynnwood, WA 98036

425.431.7332 work 425.431.7089 fax kandollc@edmonds.wednet.edu

On Fri, Aug 28, 2020 at 8:51 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote: Can we also grant Peggy Halbakken and Patty Rudeen access to Edmonds Woodway and all sites that are open. They are driving our Food Truck and may need to assist in running to locations.

Thank you,

Jill



Jill Harrison

Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu
Website Facebook Instagram Menu

On Fri, Aug 28, 2020 at 7:49 AM Peggy Ellis < ellisp@edmonds.wednet.edu > wrote: Hi Carrie,

With school starting shortly we have moved employees around to serve meals curbside. I have a list of people that need access added to their fobs or need a fob. I will start with the ones that need access added.

Edith Alangba -Lynnwood Elem

Hiroe Ball -Meadowdale Middle and Lynndale Elem.

Mila Chin - Alderwood Middle

Marlo Cohn - Alderwood Middle and Martha Lake

Wing Doyle - Meadowdale Middle and Lynndale Elem

Shannon Knauf - Mountlake Terr High and Hazelwood Elem

Elettra Paparella- Mountlake Terrace Elem

Danelle Pool - Hilltop

Kim Sallee - Mountlake Terrace Elem

Tracy Skogman- Meadowdale Middle

Christine Thrasher - Alderwood Middle

Carmen Torres Edmonds Woodway High and Hilltop

De Velten - Mountlake Terr High and Mountlake Terr Elem

Tam Vu - Mountlake Terrace High

Eileen Woods Lynnwood High

Next are the ones I need a fob. I also need to know if I am able to get these at the ESC and then I will give them to the employees?

July Astengo- Cedar Way Elem. and Lynnwood Elem

Cindy Hestekind - Alderwood Middle

Jacqueline Lee - Alderwood Middle

Sheila Nonace - Martha Lake and Westgate

Maria Octavia - Meadowdale Middle

Shanika Samarakoon - Lynnwood Elem

Shawna Sammons -ESC

Thank you for all your help on this!

Peggy

--

Stay Safe!



Peggy Ellis
Field Supervisor
Food & Nutrition Services
425.431.7082 office
ellisp@edmonds.wednet.edu

From: Carrie Kandoll on behalf of Carrie Kandoll < kandollc@edmonds.wednet.edu>

To: Peggy Ellis

Cc: Megan de Vries; Jill Harrison

Subject: Re: FOBs

Date: Wednesday, September 2, 2020 2:28:45 PM

Attachments: KEY FOB MANAGEMENT SYSTEM SIGN-IN ESC-FOOD SVC.pdf

Peggy, I've added the building exception status to all of the employees on your list, including those that still need fobs. The exception process may need overnight to process, so their access should be functioning tomorrow, 9/3.

July Astengo- Cedar Way Elem. and Lynnwood Elem -- turns out she already accepted the policy & is listed as having a fob

Need Fobs - Will you send them the attached form, so they can log into Key Fob Manager? I can activate key fobs for them on Thurs, 9/3 and leave them in your area in mini manila envelopes for you to distribute once they've signed on to the Key Fob Manager. (I plan to be off on Friday, 9/4.)

Cindy Hestekind - Alderwood Middle

Jacqueline Lee - Alderwood Middle

Sheila Nonace - Martha Lake and Westgate (WG is listed as Sheila's work location, so no exception needed for WG)

Maria Octavia - Meadowdale Middle Shanika Samarakoon - Lynnwood Elem

Shawna Sammons -ESC



Carrie H. Kandoll

Facilities Operations Support Specialist 20420 68th Ave W | Lynnwood, WA 98036

425.431.7332 work 425.431.7089 fax kandollc@edmonds.wednet.edu

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Hi Carrie,

With school starting shortly we have moved employees around to serve meals curbside. I have a list of people that need access added to their fobs or need a fob.

I will start with the ones that need access added.

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ESC and then I will give them to the employees?

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Sheila Nonace - Martha Lake and Westgate

Maria Octavia - Meadowdale Middle

Shanika Samarakoon - Lynnwood Elem

Shawna Sammons -ESC

Thank you for all your help on this!

Peggy

--

Stay Safe!



Peggy Ellis
Field Supervisor
Food & Nutrition Services
425.431.7082 office
ellisp@edmonds.wednet.edu

From: Cynthia E Nelson on behalf of Cynthia E Nelson <nelsonc@edmonds.wednet.edu>

To: Megan de Vries

Cc:Sally Guzmán; Erin VerschoorSubject:Re: F/R App via DocuSign

Date: Sunday, August 16, 2020 7:55:33 PM

Attachments: Please Complete and Sign APPLICATION 17-18.pdf

Hi All -

Here is more info:

- (1) After the applicant completes the document (called an envelope by DocuSign), an email will be sent to the person (I am assuming Dee Moran) who will review it and enter the information on the bottom of the application. For this test, they are coming to me. The applicant can download a PDF of the application they sent it. I attached the application that "Cynthia Anderson" just filled out.
 - I did get an email around 6:10 pm tonight, but the form was blank. Megan Did you open the link, then close it? I think we can change a setting so that Dee will not get an email whenever anyone opens the PowerForm
- (2) Dee would then need to complete the bottom portion. Once she is done, another email will get sent to her. She can download and/or print the final document. I thought that a final copy would also be sent to the applicant, but that did not happen. With the paper forms, do you send back a copy of the form with the info on whether or not it was approved or denied? If so, you could print and mail back or email the PDF. If needed, I can look into why the completed document did not get sent to the applicant.
- (3) We started with the 2017-18 form because that is what we found on the district website. I did notice that it has been updated. We can make PowerForms with those (English and Spanish). I think we can have the instructions that you see when you click on the link in Spanish (or other languages) depending on the PowerForm you use. I will work on the Spanish version to test this. Do we have PDFs of the application in other languages?
- (4) As for public records requests, our 6235P Procedures for Electronic Signatures says that "Electronically signed records are subject to the same records retention schedules as non-electronic records. They must be retained for the required retention period." It doesn't mention public records requests, but my assumption is that they will be treated the same way as the paper forms. So, if the paper forms are not available for people to ask to see, then these PDFs will also not be available. Megan I would suggest you check with Lydia and Manny to make sure.
- (5) I did try completing the form on my mobile phone. It was not a good experience. It would take a bit of work to make a version of the form for small screens. At least all students have Chromebooks so their parents can use them to complete the applications.

That's it for now. I don't have meetings tomorrow, so I will see what I can do.

Cynthia

On Sun, Aug 16, 2020 at 6:12 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Erin,

I would love to make this available. Does it come across as an emailed document to our office then we print it? How do we keep that secure so it can't be requested with public records?

I need to confirm this version has everything we need for our 20-21 SY application.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Fri, Aug 14, 2020 at 1:13 PM Cynthia E Nelson < nelsonc@edmonds.wednet.edu > wrote:

Megan and Sally - As I mentioned in our meeting yesterday, Erin has develop a PowerForm in DocuSign where we can share the link

- https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=1ee604a0-3148-45d8-9573-dde2605984c7&env=na3&acct=7e50514f-22cd-4e1d-98b1-3eec57ca5c1f&v=2

to our families. This can be texted to them as well as emailed and posted on our district website. I think there is also a way to convert a URL to a QR code.

Right now we have only worked on the English version. It doesn't take too long to make the PowerForm so we can do it for the other languages once we get the

Give it a try via your computer as well as mobile device ...maybe with your personal email..so you get the experience our families will have.

Please let Erin know if you have questions or comments about the form.

Cvnthia

From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: <u>Jill Harrison; Peggy Ellis; Debra Croutworst</u>

Subject: Re: F/R info for district communication - Invitation to edit

Date: Thursday, August 27, 2020 8:40:18 AM

Great, thanks!

On Thu, Aug 27, 2020 at 8:33 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

i am sending it to communication.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Mon, Aug 24, 2020 at 7:38 AM Jill Harrison < harrisonj@edmonds.wednet.edu > wrote: I think this looks good!



Jill Harrison

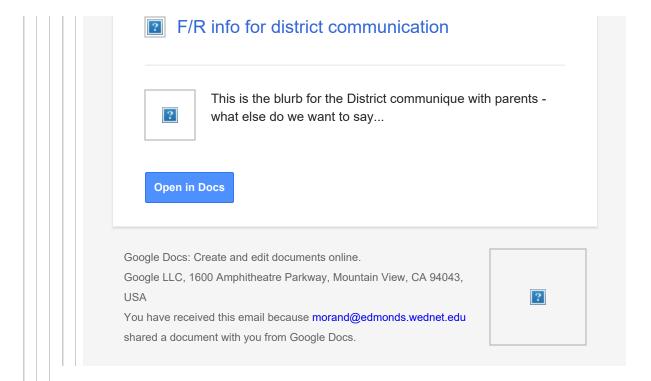
Operations Manager, Food & Nutrition Services 425.431.7076 office hours 6:00-2:30 M-F harrisonj@edmonds.wednet.edu
Website Facebook Instagram Menu

On Thu, Aug 20, 2020 at 2:05 PM Dee Moran <<u>morand@edmonds.wednet.edu</u>> wrote: no - reduced lunches are free for K-3 and \$0.40 for 4 thru 12

On Thu, Aug 20, 2020 at 1:52 PM Peggy Ellis <<u>ellisp@edmonds.wednet.edu</u>> wrote: | Isn't reduced lunches more for 4th thru 12th??

On Thu, Aug 20, 2020, 12:31 PM Dee Moran (via Google Docs) < drive-shares-noreply@google.com> wrote:

morand@edmonds.wednet.edu has invited you to edit the following document:



Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu From: <u>Brian Craig</u> on behalf of <u>Brian Craig <craigb261@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Fall Meal Service Flyer - Invitation to edit **Date:** Monday, September 14, 2020 9:51:20 AM

Yes, I think the 8.5x14 will give a lot more room.

Brian Craig

Publications and Graphic Design Specialist Communications Edmonds School District 425-431-7085



On Mon, Sep 14, 2020 at 9:41 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Can you do 8.5 x 14?

I know it is a lot of information. We can leave the map off if it takes too much room.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram

Pronouns: She/Her/Hers

To find a free meal site for kids visit the <u>district grab and go meal page</u>

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

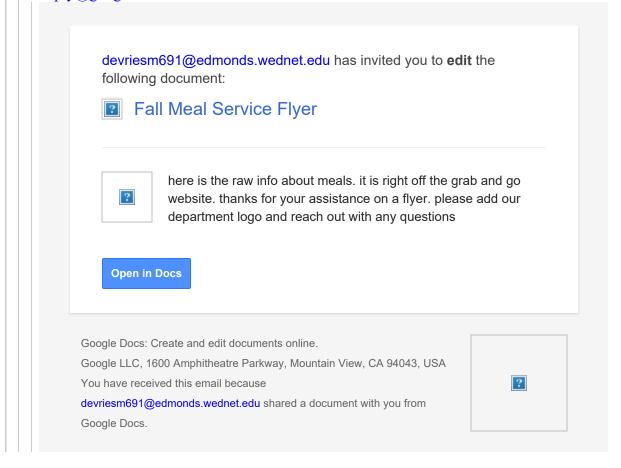
On Mon, Sep 14, 2020 at 9:26 AM Brian Craig < craigb261@edmonds.wednet.edu > wrote: Would this be 8.5x11 in. size? One-sided or two? It's a lot of information, so the font may have to be very small to fit on just one page.

Brian Craig

Publications and Graphic Design Specialist Communications Edmonds School District 425-431-7085



On Sat, Sep 12, 2020 at 2:31 PM Megan de Vries (via Google Docs) < drive-shares-noreply@google.com> wrote:



From: <u>Delene Andrew</u> on behalf of <u>Delene Andrew@nsd.org></u>

To: Peeler, Joanna J.; Karla Atwood; Megan de Vries

Cc: <u>Heidi Rodriguez; Jill Harrison; Juliana Fisher; Mollie Langum</u>

Subject: Re: Fall orders must be in our system by July 2nd

Date: Monday, July 6, 2020 8:27:46 AM

Attachments: <u>image001.png</u>

Yes, I pointed out to Pam this was a difficult ask, I also said I could have something in this week, even if it is just total cases for opening order, she seemed OK with that.

Thanks for sharing your plan Joanna

Delene Andrew Food Service Supervisor Northshore School District dandrew@nsd.org 425-408-7659

Sending a large file? Please go to https://mailfile.nsd.org/filedrop/dandrew@nsd.org

From: Peeler, Joanna J. <jpeeler@everettsd.org>

Sent: Thursday, July 2, 2020 8:21 AM

To: Karla Atwood <katwood@mtbaker.wednet.edu>; Megan de Vries

<devriesm691@edmonds.wednet.edu>

Cc: Delene Andrew <andrew@nsd.org>; Heidi Rodriguez <heidi_rodriguez@lkstevens.wednet.edu>; Jill Harrison <harrisonj@edmonds.wednet.edu>; Juliana Fisher <jfisher@nsd.org>; Mollie Langum <mollie langum@lkstevens.wednet.edu>

Subject: RE: Fall orders must be in our system by July 2nd

CAUTION: THINK BEFORE YOU CLICK! This email originated from outside of Northshore School District (not @nsd.org). If you do NOT recognize the sender, do not click links or open attachments. For more information, view our video on how to detect spam and phishing emails.

Right now I'm building my menu in a google doc; I haven't figured out the best way to put it into HMP. I'm focusing on the split A/B schedule, I already have a menu if the majority of the kids are onsite daily.

Some of the things I'm pondering at this moment:

How do I distribute the take home meals for days when students aren't on site?

How do I get meals to families that may choose to keep their kids home all the time?

Do I only offer one choice for take home meals or do I need to always have a vegetarian option?

How many options do I offer at a secondary level? I want to keep kids coming but don't want to have too many choices that slows down the line?

https://docs.google.com/spreadsheets/d/1gkuwCm8gExIgLM83HwLWXBJXObC6MUc8tdM18UwAynU/edit?usp=sharing

Food & Nutrition Quick Links



From: Karla Atwood <katwood@mtbaker.wednet.edu>

Sent: Wednesday, July 1, 2020 7:36 PM

To: Megan de Vries <devriesm691@edmonds.wednet.edu>

Cc: Delene Andrew <andrew@nsd.org>; Heidi Rodriguez <heidi_rodriguez@lkstevens.wednet.edu>; Jill Harrison <harrisonj@edmonds.wednet.edu>; Juliana Fisher <jfisher@nsd.org>; Mollie Langum

<mollie_langum@lkstevens.wednet.edu>; Peeler, Joanna J. <jpeeler@everettsd.org>

Subject: Re: Fall orders must be in our system by July 2nd

I too have been asked to have fall orders in by tomorrow I get they are trying to guess too.

My current thought are to throw together the first two week menu cold K-12. Max 2 options It's is in post a note form on my floor in my office.

On Wed, Jul 1, 2020 at 5:56 PM Megan de Vries devriesm691@edmonds.wednet.edu wrote:

Do you guys have your fall orders entered for FSA/US foods? Or do you send them projections?

It seems like they have been pretty upset about our orders each week being a "surprise" more or less than what they expected and now I need to submit fall orders?

Thanks for your thoughts.

----- Forwarded message -----

From: Pam Olsen < Pam.Olsen@usfoods.com >

Date: Mon, Jun 29, 2020, 1:00 PM

Subject: Fall orders must be in our system by July 2nd

To:

We need to have your orders in the system by July 2, 2020 to be able to have inventory for you to start school. If you do not have a plan, I would suggest that you start the school year with the products that you ended the school year with for the first month. That way, you will have time to produce a plan that will work under the new conditions.

It is very important that you enter your order by July 2nd. There are a lot of vendor shortages and we want to make sure that we can secure products.

Once you have entered you order, please let me or your account executive know.

Thank you,

Pamela Olsen | Manager, Bid O 253.620.3892 | M 206.218.6848 2204 70th Ave E, Ste 100, Fife, WA 98424 pam.olsen@usfoods.com

US Foods Covid-19 Resource Links: https://bit.ly/2wDNvo4

CDC Covid-19 Site: https://bit.ly/39lbIT8

This email message and any attachments are for the sole use of the intended recipient(s) and may contain information that is confidential or proprietary to US Foods. If you have received this message in error, please notify the sender by reply, and delete all copies of this message and any attachments.

__

Karla Atwood
Mount Baker School District
Child Nutrition Director
4936 Deming Road,/P.O.BOX 95
Deming, WA 98244
360.383.2024
Direct Line 360 617-4645
Katwood@mtbaker.wednet.edu

From: Carrie Kandoll on behalf of Carrie Kandoll < kandollc@edmonds.wednet.edu>

To: Peggy Ellis

Cc: Megan de Vries; Jill Harrison; Debra Croutworst

Subject: Re: Fobs New and add ons

Date: Tuesday, September 15, 2020 9:35:01 AM

Attachments: KEY FOB MANAGEMENT SYSTEM SIGN-IN ESC-FOOD SVC.pdf

Peggy, I've confirmed the "exception access" is set for all of the Food Service Staff at the bottom of your list, including Julie Martin's access to LH. As you mentioned, some were already set-up.

I've been working with Debbie Croutworst to get Shawna Sammons set-up with ESC access. Kayla Harris has accepted the policy (in the past sometime), so I can move forward with assigning her a key fob the next time I'm at the ESC (tomorrow or Thurs).

I'm waiting for the rest of the staff on the upper list below, to sign-on to review/accept the Access Control policy. It would be helpful if they have a printout of the attached reference sheet to refer to when they are trying to sign-in.



Carrie H. Kandoll

Facilities Operations Support Specialist 20420 68th Ave W | Lynnwood, WA 98036

425.431.7332 work 425.431.7089 fax kandollc@edmonds.wednet.edu

On Mon, Sep 14, 2020 at 6:54 AM Peggy Ellis < ellisp@edmonds.wednet.edu > wrote:

Hi,

Can you add Julie Martin to Lynnwood High.

Thanks

On Fri, Sep 11, 2020 at 12:54 PM Peggy Ellis < ellisp@edmonds.wednet.edu > wrote:

Carrie,

Thank you for your help again with this.

New Fobs;

Debbie these ones need to be on a ESC computer and ask for a fob for Carrie to issue them one. If anyone calls they need to have the ESC as their school so Carrie knows and can issue the fob for us.

Shanika Samarakoon- LWE Rebecca Eborall-MDM Cindy Hestekin--MDM Kelly Block- TH Jackeline Lee-MDM Kayla Harris- MDM

Maria Octavia- MDM

Add-ons

Sharon Crosby-MDM

Mila Chin-HT/TH

Marlo Cohn-ML

Mary Sheikh- MDM

Hiroe Ball- MDM/LD

Tracy Skogman-MDM

Wing Doyle-MDM/LD

Carmen Torres- EWH

Jill Joyner-TH

Teresa so Yan-TH

Phouy Saisitthidej-TH

Brittney Flores-TH

Carrie some of these you may have already have done I just needed to redo so I knew who needed them and where they were at.

Thank you for all your help.

--

Stay Safe!



Peggy Ellis
Field Supervisor
Food & Nutrition Services
425.431.7082 office
ellisp@edmonds.wednet.edu

--

Stay Safe!



Peggy Ellis
Field Supervisor
Food & Nutrition Services
425.431.7082 office
ellisp@edmonds.wednet.edu

From: <u>Debbie Erickson</u> on behalf of <u>Debbie Erickson <ericksond659@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Food Service Food Truck

Date: Thursday, July 30, 2020 6:44:12 AM

You're welcome!

On Thu, Jul 30, 2020, 6:39 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote: Sounds good, thank you!

On Thu, Jul 30, 2020, 6:35 AM Debbie Erickson < <u>ericksond659@edmonds.wednet.edu</u>> wrote:

Megan, thank for providing all this information.

There are only a few schools that have wireless outside at this time. We are working to increasing the number of schools with exterior wireless. But, it will be a safer bet to go with a cellular hotspot to get to all the places that you want to reach, especially the apartment complexes.

It looks like you may need more than one hotspot because I see that there are overlapping times on your spreadsheet.

I will have Christian Smith contact you to set a time to pick up a T-Mobile hotspot. He can connect it to your Chromebook for you.

Thanks,

Debbie Erickson

On Thu, Jul 30, 2020, 5:54 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

You ladies rock.

Okay here are some details and clarification to help you.

The food truck may be used at some district buildings but we will also be bringing it to a few apartment complexes to distribute meals. I was planning to put my Chromebook in the Food Service truck for now unless there is a different device you would prefer. The list of site that we plan be serving outside serving meals curbside.



Full Remote Learning Meal Service Pla...

Unlike this spring and summer, this fall we will need to use a computer or POS at each of these locations out in front of the building. Do Elementary schools have wireless or is that only at high schools?

The POS system we use is skyward based so it is web based. We would potentially be collecting some money. At this time the district only takes credit cards via intouch so I dont plan to process credit cards just cash or check.

I absolutely can test the hot spot out. I will be in district today and I am able to swing by the ESC just let me know a good time to connect with you.

Reach out with any other questions my cell is 425-760-6506. Megan

On Wed, Jul 29, 2020, 10:16 PM Debbie Erickson

<ericksond659@edmonds.wednet.edu> wrote:

I have some questions about this in order to be of help.

Where will the food truck be going? Only district buildings? All buildings? Or a specific list of buildings? Out into the community?

Will money be collected? Cash or credit/debit card? Or will this strictly be for distribution?

Initially, I'm thinking that the truck will likely need to have a mobile hotspot for internet connectivity and probably VPN access. But, we will need more information about the POS to make sure that this would work.

Is there a server on our network that the POS machine connects to or does it go directly to the Internet? What is the operating system of the computer that the POS runs on? Does the computer already exist or does it need to be set up? If the computer already exists, we can connect it to a T-Mobile hotspot that we have at the ESC. Megan or one of her staff could drive it to all the locations that she wants to use the truck to see how it works. If it works well, we can order one for Food Services. If not, we can find something else.

Debbie Erickson

IT Infrastructure Supervisor Edmonds School District 425-431-7264

On Wed, Jul 29, 2020 at 9:20 PM Annette Thornhill thornhilla@edmonds.wednet.edu> wrote:

Debbie:

I met with Cynthia today and we were discussing a conversation I had with Megan DeVries in Food Service.

Beginning in September, Megan needs to have their POS terminal that is located on their food truck on the district network in order to be able to track all food/drink that is distributed.

Megan would like some technical assistance in determining what is the best option for Food Service to pursue.

I do have a document that she provided me of the buildings, dates, times and actual locations at each site that they will be locating the food truck.

I would like to discuss this at our next team meeting tomorrow as we will need to have a solution for her by September.

Thoughts?

Thanks for all

Annette

From: <u>Debbie Erickson</u> on behalf of <u>Debbie Erickson <ericksond659@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: Annette Thornhill; Cynthia E Nelson
Subject: Re: Food Service Food Truck
Date: Thursday, July 30, 2020 6:35:48 AM

Megan, thank for providing all this information.

There are only a few schools that have wireless outside at this time. We are working to increasing the number of schools with exterior wireless. But, it will be a safer bet to go with a cellular hotspot to get to all the places that you want to reach, especially the apartment complexes.

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need to have a solution for her by September.
Thoughts?
Thanks for all
Annette

From: Annette Thornhill on behalf of Annette Thornhill <thornhilla@edmonds.wednet.edu>

To: Megan de Vries

 Cc:
 Debbie Erickson; Cynthia E Nelson

 Subject:
 Re: Food Service Food Truck

 Date:
 Thursday, July 30, 2020 7:34:30 AM

Thank you Megan for getting back to us so quickly and providing the clarification to Debbies questions.

I am sure you will have more questions as we get you connected. Don't hesitate to reach out.

Annette

Sent from my iPhone

Annette Thornhill

On Jul 30, 2020, at 5:54 AM, Megan de Vries devriesm691@edmonds.wednet.edu wrote:

You ladies rock.

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Debbie Erickson

IT Infrastructure Supervisor Edmonds School District 425-431-7264

On Wed, Jul 29, 2020 at 9:20 PM Annette Thornhill thornhilla@edmonds.wednet.edu> wrote:

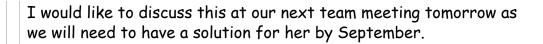
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I do have a document that she provided me of the buildings, dates, times and actual locations at each site that they will be locating the food truck.



Thoughts?

Thanks for all

Annette

From: <u>Hiroe Ball</u> on behalf of <u>Hiroe Ball <ballh@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: <u>Jill Harrison; Peggy Ellis; BARBARA GREEN</u>

Subject: Re: Food Service Issue (Mountlake Terrace HS kitchen)

Date: Wednesday, June 24, 2020 9:55:39 PM

Good evening Megan,

Thank you for your response and stopping by at MTH.

Thank you for offering me the ability to check my daughter but, today was my last day at MTH. I was scheduled until June 26 but Barb told me my last day would be today.

Barb apologized to me how I felt about all of this. I really appreciated that. Barb also conveyed to the employee who goes home on her break time to check on her son who takes more than 15 minutes that she needs to report extra time at home to Barb and stay longer at work. However the coworker said I never check the time and I don't know what time I come back. That was her answer.

Have a nice summer.

Hiroe

On Tuesday, June 23, 2020, Megan de Vries < devriesm691@edmonds.wednet.edu> wrote: Hi Hiroe,

First, I want to say thank you for bringing your concerns to us. It is our goal to be consistent in our communication and leadership of the department, it takes intentional efforts during regular school and I still fall short sometimes so I know this pandemic has definitely posed plenty of challenges without much time for Peggy, Jill and I to consult with each other.

May 4th was the last communication I had about you wanting to check on your daughter, Barb called to ask me if you could leave at 10am. I approved it because we are all trying to balance work and parenting responsibilities with kids out of school. I sent an email to Peggy who was going to talk to you about how you could shift your schedule to make time to check on your daughter. I am sorry if you have not been checking on your daughter as I thought you were and I am even more sorry we are finding out about it in the last week of our meal program. If you want to leave at 10am from MTH for the remainder of the week you may.

This answers question number 2. Selected employees do not get permission to leave. All employees can leave for their break if they choose. During this pandemic we have been trying to maintain flexibility while still getting the work done. Regarding other employees,

we know of a few who take a break to check on their child by phone or if needed in person sometimes that is on unpaid time. Are you sure this employee is taking paid time over their entitled 15 minute break? I will investigate what is happening.

Your other question is around kitchen safety. You are correct during the regular school program children cannot come to work with us. During this pandemic, we haven't allowed kids to work in the kitchen. In the middle of June is when we started allowing other staff and volunteers to assist in our meal preparations for summer. Up until this point we have even been strict keeping the bus drivers and paras out of the kitchen. Mieko did ask us if her daughter could come help pack boxes in the kitchen. I did approve this as we are currently allowing other outside groups to assist us getting ready for summer but I see how that comes across as unfair to the other parents in our department. I may have misunderstood her request if her daughter is doing more than summer preparations which would be 1 or 2 days this week. I will also follow up with her and Barb to clarify the tasks being completed.

Hiroe we value the work you have put into continuing to feed your Seaview students at Lynndale during this closure. Mountlake Terrace High needed more hands at the beginning of May and we appreciate you stepping into work there. I apologize that you feel like we have held you to a higher standard than your peers and reading your email I understand why you feel that way. I will plan to stop by Lynndale tomorrow to follow up with you on these concerns.

Talk to you soon, Megan

On Mon, Jun 22, 2020 at 9:14 PM Hiroe Ball < ballh@edmonds.wednet.edu > wrote:

June 22, 2020

Hello Megan,

I have been working at Mountlake Terrace High School (MTHS) kitchen since May 4th. When I started working at MTHS, I asked Peggy if I could bring my daughter who is 11 years old to work to assure her wellness, but she said "NO". So, I requested permission for using my 15 minutes break to check on my daughter's wellness who is staying home alone just before starting my second shift at Lynndale Elementary School. However, I was again denied by you and Peggy. Barb explained to me that the 15- minute break requires you to stay at the job site to get paid. Consequently, I have not been taking my earned 15-minute breaks except going to the restroom for maybe 3 minutes while working 5.5 hours per day five days per week. However, a coworker of mine is going home to check on her son who is 11 years old on her break every single day. It

seems like whenever she wants to go check on her child she is allowed so and with pay. A lot of times, she is gone for way more than 15 minutes.

Today, June 22, 2020 another coworker brought her daughter who is about my daughter's age to work. Her daughter was in the kitchen working alongside us. This is a legitimate safety issue! Why is this tolerated?

My questions to you are as follows:

- 1. Do select employees have your permission to bring their child to work within the kitchen?
- 2. Do select employees have your permission to leave work on extended breaks to check on their child's welfare?

If so, why am I not allowed to check on my child's welfare?

I understand my coworker's being concerned about their child's welfare, but why am I singled out and not allowed to check on my child? I am disappointed with this unfairness. Others have to work extra hard while these employee's get a pass to either leave work on extended breaks or to bring their child into the kitchen.

I hope you can offer some insights to this injustice. Thank you for your assistance.

Hiroe Ball

CC: Jill Harrison

Peggy Ellis

Hiroe Ball Seaview Kitchen 425.431.3460 office ballh@edmonds.wednet.edu



--



Hiroe Ball Seaview Kitchen 425.431.3460 office ballh@edmonds.wednet.edu

From: Ashley Crawford on behalf of Ashley Crawford <crawforda@edmonds.wednet.edu>

To: Megan de Vries
Cc: Chris Cullison

Subject: Re: Food Service Monthly sheet

Date: Monday, June 8, 2020 3:37:46 PM

If we could wait to meet until next week then I'll have the May numbers as well. I can see now that we had a good deposit for the emergency food program in May.

Is it actually called Community Meals?

On Mon, Jun 8, 2020 at 2:23 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Thanks Ashley. I will look this over. Want to connect via Zoom this week? I have a few adjustments that will improve these numbers.

Be well, Megan

On Sat, Jun 6, 2020 at 4:45 PM Ashley Crawford < crawforda@edmonds.wednet.edu wrote:

Megan,

I updated the workbook for February, March and April. I also reviewed and touched up the formulas from the previous months.

Starting in March I added a Covid Supplies line in 42 food section. This also includes some supplies activity 44, but I thought it was good to keep it to one summary line. I can show this with more detail if you prefer or simply note the amounts in the usual food and supply categories, disregarding the 5090.

For April I added the 8900-6198 revenue that I'm calling "Emergency Food Program". At some point we may want to separate program 8900 revenues and expenses. For now I thought it was best to balance the department as a whole.

In April I also adjusted the forecasts for the rest of the year based on March and April numbers. The sheet does not include the Summer Food program in any way, so let me know what you think. We'll need a better way to identify program 8900 - I may setup a separate table at the bottom of the page.

Overall it looks better by month than I thought it might. If we incorporate estimates for the Summer Meals program the ending number will improve. I'll aslo get your grants on the report for May.

Hope you are having a good weekend! Ashley

From: Allison Kaufmann on behalf of Allison Kaufmann kaufmanna@edmonds.wednet.edu

To: Megan de Vries

Subject: Re: Food and Nutrition Recommendations for Reopening Schools 2020 updated 7/16 - Invitation to comment

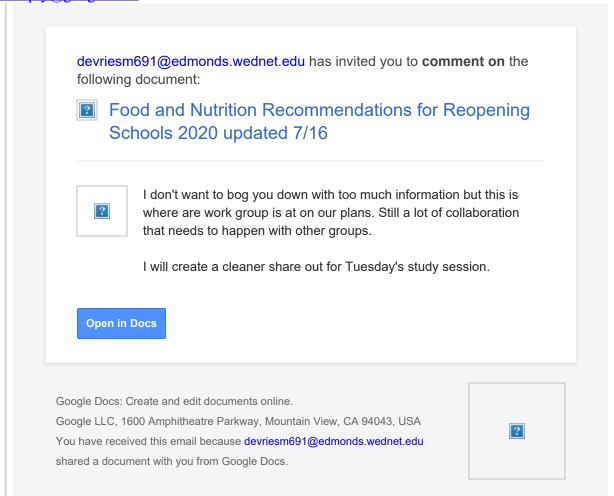
Date: Monday, July 20, 2020 8:12:33 AM

Thank you Megan,

I am so impressed by the amazing work you and your team have done throughout this pandemic. You are a ROCK STAR!

Warm regards, Allison Kaufmann Administrative Assistant Superintendent's Office Edmonds School District 425-431-7003

On Sun, Jul 19, 2020 at 9:31 PM Megan de Vries (via Google Docs) < drive-shares-noreply@google.com> wrote:



From: Benjamin Mount on behalf of Benjamin Mount <mountb276@edmonds.wednet.edu>

To: Megan de Vries

Cc: Robert Thueringer; Jill Harrison

Subject: Re: Food service truck

Date: Monday, August 3, 2020 3:11:35 PM

Good Afternoon Megan,

This is a very good question. In my experience, a district would normally require at least a driving abstract and a copy of the driver's license. I am not finding a requirement to that effect here, so I am working with Mr. Juzon in Risk Management to clarify requirements. We will let you know as soon as we have an answer.

Regards,

Ben

Ben Mount Transportation Director He, him, his pronouns Edmonds School District (425) 431-7233

On Mon, Aug 3, 2020 at 12:36 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hi Ben and Robert,

Can one of you let us know what documentation you need from anyone driving a district vehicle? Copy of the license? Anything else?



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Wed, Jul 29, 2020 at 9:13 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hi Ben,

What needs to be done to add other food service employees up as being eligible to drive district vehicles?

Thanks,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

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From: Anna Costales on behalf of Anna Costales <costalesa917@edmonds.wednet.edu>

To: Megan de Vries

Cc: Chris Cullison; Jill Harrison; Ashley Crawford

Subject: Re: Form Package NSLP Equipment Assistance Grant (472)(19-20) has been Approved for Edmonds School

District

Date: Friday, August 14, 2020 1:28:21 PM

Hi there!

The budget for the NSLP Eqpt grant is in the process of being set up. Please use the following account to record expenditures: 10 E 530 9800 44 9010 4830 7320 4906 0

Thanks!

On Thu, Aug 13, 2020 at 7:29 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Anna or Chris,

Can someone on your team set up a PO for this purchase? It will be through Central Resturant. Dee will be back next week if you can't get to it.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

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On Wed, Aug 12, 2020 at 5:04 PM < <u>DoNotReply@k12.wa.us</u>> wrote:

Organization: Edmonds School District

County: Snohomish

GRANT AWARD NOTIFICATION (applicable only in form packages requiring budget submissions)

Organization must keep any supporting documentation on file.

This grant award is made for activities described in the approved iGrants form package in the amount shown below. Funding details are specified in the iGrants budget(s).

The project must be conducted in accordance with the activities described in the approved iGrants application and within the applicable regulations of the program.

Obligations of the various funds cannot be made prior to the beginning date or after the

ending date shown below.

If you have any questions, please contact the OSPI program office responsible for this form package.

Thank you for your submission.

Grant Award Details

Award Date: 08/12/2020

Form Package 472: NSLP Equipment Assistance Grant

Grant Award No: 710270 (Beginning 3/1/2020 and Ending 9/30/2021)

Grant Amount: Final Approval Original #0710270 \$8,068

CFDA No: 10.579

Program No: 98 Revenue No: 6198

ESD Program No: ESD Revenue No:

You are now approved to purchase the equipment identified in the Pending Award Notification, based on the vendor quotes submitted with the grant proposal.

To receive reimbursement, email signed delivery receipt(s), purchase order(s), invoice(s), proof of payment and a picture of equipment to Jeff.Booth@k12.wa.us for approval. Once approved, I will email you and request that you submit a claim for reimbursement in the EDS Grant Claims system. Once submitted, OSPI will process the claim for payment during the next payment cycle.

Please contact me if you have any questions.

Thank you.

Jeff Booth Audit and Financial Manager Child Nutrition Services (CNS) Office of Superintendent of Public Instruction (OSPI)

office: 360-725-6217 jeff.booth@k12.wa.us www.k12.wa.us

Anna B. Costales

Senior Accountant | Edmonds School District #15 p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

From: <u>Deborah Brandi</u> on behalf of <u>Deborah Brandi <deb@foundationesd.org></u>

To: Megan de Vries

 Cc:
 Sally Guzmán; Thame Fuller; Andrew Brokaw

 Subject:
 Re: FoundationESD - Can we please meet?

 Date:
 Wednesday, August 19, 2020 12:47:42 PM

I think we would like to get clarity on both. We're inclined to say yes to the additional item in Friday's breakfast/lunch sack, but aren't clear on the numbers for both home delivery and the sacks themselves. We want to ensure that we can meet the request.

Wednesday, August 26th works. Sally, Thame does that day work for you?

Thanks,

Deborah Brandi
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Wed, Aug 19, 2020 at 12:37 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hi Deb,

Yes, I think it is always good to be on the same page. :-) Are you referring to home deliveries or do you want to talk about supplemental items for meal kits or both?

Next week on Wednesday I have the most availability. I did publish the September School pick up locations. Still working on how to filter home delivery needs with a form and finalizing routes for community locations.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

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On Wed, Aug 19, 2020 at 12:24 PM Deborah Brandi < deb@foundationesd.org > wrote:

Hey Everyone!

Can we please find a time to chat about fall/winter food and meals service? I feel like there is some confusion between meetings that Sally and Thame, and Megan and I had. It would be great to pull everyone together and get on the same page.

Is there a time next week that works in everyone's schedule?

Thanks,

Deborah Brandi
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

From: <u>Deborah Brandi</u> on behalf of <u>Deborah Brandi <deb@foundationesd.org></u>

To: Megan de Vries

 Cc:
 Sally Guzmán; Thame Fuller; Andrew Brokaw

 Subject:
 Re: FoundationESD - Can we please meet?

 Date:
 Wednesday, August 19, 2020 4:50:06 PM

Super glad that we're meeting to get clarity. Looking forward to next week.

Deborah Brandi
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Wed, Aug 19, 2020 at 1:18 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

We can discuss both.

Home deliveries has a capacity of 400 with current staff and volunteers. We should discuss if it goes above this number FS staff being brought in to conduct home deliveries.

For total 5 day meal kits we are hoping to serve about 3000 students a week including the 400 home deliveries. This is a hard number to predict because school is not in session and it will only be free to qualifying students. I will send an invite for Wednesday which we can adjust if needed.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Wed, Aug 19, 2020 at 12:47 PM Deborah Brandi < deb@foundationesd.org > wrote: I think we would like to get clarity on both. We're inclined to say yes to the additional item in Friday's breakfast/lunch sack, but aren't clear on the numbers for both home delivery and the sacks themselves. We want to ensure that we can meet the request.

Wednesday, August 26th works. Sally, Thame does that day work for you?

Thanks,

Deborah Brandi
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Wed, Aug 19, 2020 at 12:37 PM Megan de Vries devriesm691@edmonds.wednet.edu wrote:

Hi Deb.

Yes, I think it is always good to be on the same page. :-) Are you referring to home deliveries or do you want to talk about supplemental items for meal kits or both?

Next week on Wednesday I have the most availability. I did publish the September School pick up locations. Still working on how to filter home delivery needs with a form and finalizing routes for community locations.



Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office
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On Wed, Aug 19, 2020 at 12:24 PM Deborah Brandi < deb@foundationesd.org > wrote: Hey Everyone!

Can we please find a time to chat about fall/winter food and meals service? I feel like there is some confusion between meetings that Sally and Thame, and Megan and I had. It would be great to pull everyone together and get on the same page.

Is there a time next week that works in everyone's schedule?

Thanks.

Deborah Brandi

Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

From: <u>Deborah Brandi</u> on behalf of <u>Deborah Brandi <deb@foundationesd.org></u>

To: Megan de Vries

Subject: Re: FoundationESD - Time to Meet?

Date: Tuesday, August 11, 2020 9:33:53 AM

Hi Megan!

Let's meet tomorrow from 12:00-1:00. Would you like me to send a calendar invite?

I just spoke w/ Debs re: volunteers. She indicated there should be a good number of volunteers for both this week and next. If that is not the case, please let me know.

Please schedule an additional food service driver for the days needed and charge that to the grant.

Let's talk about the remainder when we meet tomorrow.

Thanks,

Deborah Brandi (formerly Anderson)
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Tue, Aug 11, 2020 at 8:30 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Hi Deb,

I can connect tomorrow from 12-1pm or next Wednesday morning from 8-12. Send me an invite that works for you.

Here are my questions for the foundation:

- August 26th & 27th there is not a bus driver available to delivery to the daily sites. I asked Deb if she wanted to coordinate pick up or if she would prefer I schedule an additional food service driver those two days. Please advise.
- Starting September 9th we hope to switch to our fall schedule. Since transportation is not available this fall to assist in delivery I am hoping the Foundation would be willing to coordinate volunteers to continue assisting in weekly meal deliveries to our students who cannot make it to a pick up location like your team has done this summer. Sally's family support team is willing to continue receiving and processing the delivery requests.
- At this time USDA does not plan to fully fund meals for all students. Each student will be processed at the rate they qualify (free, reduced or full pay). The reduced students need to pay \$2.00 per week. I have been told I cannot cover this with my funds so I am wondering if you or someone you have worked with before would

be willing to consider picking up that fee this fall? We have 1201 reduced students in grades 4-12 that would need to pay \$2.00 per week for their meals. I imagine only about 1/3 of these students would collect meals so we will need about \$800 a week to cover the cost of the reduced student co-pay. There is legislation to try to pick this fee up but I am not sure it will come through.

• Volunteers for packing parties. Are there no more volunteers? CPM has only had 2-4 volunteers the past few weeks even though we requested 10 and EWH also has had a small team. We are on the home stretch to make it to our last serving day of August 27th. Let me know if we are out of volunteers so I can try to recruit more.

I look forward to connecting with you soon! Have a great day!



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu

Pronouns: She/Her/Hers

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Mon, Aug 10, 2020 at 3:13 PM Deborah Brandi < deb@foundationesd.org > wrote: Hello Megan!

I am wondering if we might find time to meet? Debs forwarded an email re: meals delivery that I would like to follow-up on, and I'd like to check re: fall meals and such.

Please let me know some dates and times that work in your schedule to meet.

Warmly,

Deborah Brandi (formerly Anderson)
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

From: <u>Deborah Brandi</u> on behalf of <u>Deborah Brandi <deb@foundationesd.org></u>

To: Megan de Vries

Subject: Re: FoundationESD - Time to Meet?

Date: Tuesday, August 11, 2020 11:04:04 AM

Dandy!

Deborah Brandi (formerly Anderson)
Executive Director
Foundation for Edmonds School District
425.431.7260 work
206.334.0283 cell
Deb@foundationesd.org
Foundationesd.org

On Tue, Aug 11, 2020 at 10:05 AM Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote:

Sounds good. I will schedule a driver and a zoom meeting.

Pronouns: She/Her/Hers



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

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I look forward to connecting with you soon! Have a great day!



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Please let me know some dates and times that work in your schedule to meet.

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Deb@foundationesd.org
Foundationesd.org

From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries
Cc: Mary MacLean

Subject: Re: Free and Reduced numbers

Date: Tuesday, September 15, 2020 1:00:06 PM

Hi Mary;

Your F & R % is currently at 47.9%.

Let me know if, you have questions

On Fri, Sep 11, 2020 at 3:16 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Thank you Mary for being so proactive. Dee is working on a large stack of applications today so we will get back to you with what the numbers look like at the beginning of next week.

For this week you can share with your families that applications are available during MTE's meal distribution each Thursday from 11:45 to 12:45pm. They can also turn in their application at that time.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram

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To find a free meal site for kids visit the <u>district grab and go meal page</u>

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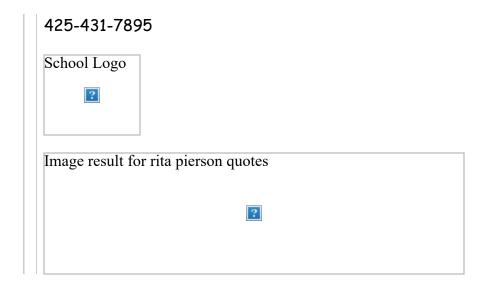
On Fri, Sep 11, 2020 at 12:31 PM Mary MacLean < williamsm838@edmonds.wednet.edu > wrote:

Hi Megan,

Just wondering about where the MTE free/reduced numbers are currently at. Hoping to get on this ASAP so we can make sure families/students are getting what they need.

Thank you, Mary

Mary Williams She/Her Principal Mountlake Terrace Elementary



Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: Harmony Weinberg on behalf of Harmony Weinberg < weinbergh683@edmonds.wednet.edu>

To: Megan de Vries
Cc: Sally Guzmán

Subject: Re: Full Remote Learning Meal Service Staffing Plan Fall 2020 - Invitation to edit

Date: Thursday, September 3, 2020 2:04:34 PM

Thanks Megan! Feel free to reach out to Brian directly for his support. Thanks!

Harmony Weinberg

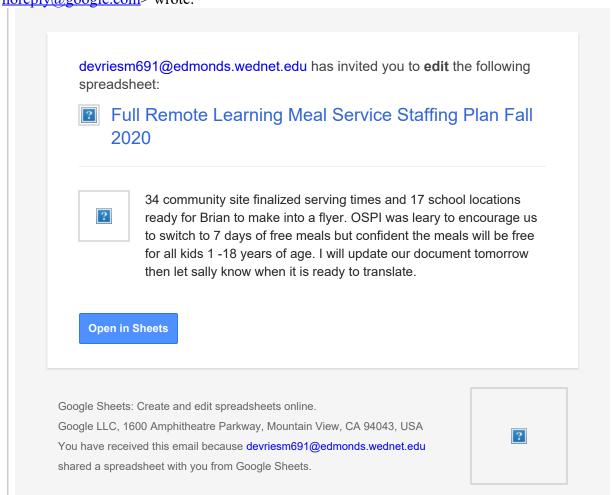
?

Communications Manager

She/her pronouns 425.431.7044 (desk)

971.704.9099 (mobile/Google Voice)

On Wed, Sep 2, 2020 at 4:21 PM Megan de Vries (via Google Sheets) < drive-shares-noreply@google.com> wrote:



From: Anna Costales on behalf of Anna Costales <costalesa917@edmonds.wednet.edu>

To: Megan de Vries

Subject: Re: Fw: [External]Re: 2019-20 NSLP Equipment Assistance Grant (EAG) Funds Available - FP#472 - \$8,058

Date: Tuesday, August 11, 2020 9:16:13 AM

And just to clarify, this is not part of the Summer Feeding Program, so it should go to either Resp 7300 or 7320? And is it specifically for Meadowdale HS? Thanks!

On Tue, Aug 11, 2020 at 9:13 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Yes, this will be called NSLP grant 19-2020. Jill and I plan to make the purchase ASAP to get it processed before August 31st end of year.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services

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On Tue, Aug 11, 2020 at 7:38 AM Anna Costales < costalesa 917@edmonds.wednet.edu wrote:

Congratulations!

We'll set up the account codes and budget as soon as we get the award letter. Should we set this up similar to the food truck grant?

On Mon, Aug 10, 2020 at 8:03 PM Megan de Vries

<<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Not to be confusing but OSPI awarded us additional money in igrant to purchase two additional milk coolers.

After it shows up in igrants, Jill will get them ordered.

Thank your for your assistance with all these grants.

----- Forwarded message -----

From: **Jeff Booth** < <u>Jeff.Booth@k12.wa.us</u>>

Date: Mon, Aug 10, 2020, 11:05 AM

Subject: Fw: [External]Re: 2019-20 NSLP Equipment Assistance Grant (EAG) Funds

Available - FP#472 - \$8,058 To: iGrants <i Grants@k12.wa.us>

Cc: Megan de Vries < devriesm691@edmonds.wednet.edu>, Wendy Barkley

<<u>Wendy.Barkley@k12.wa.us</u>>

Please unlock the 2019-20 iGrants application for FP#472 for Edmonds SD. We have funds available to award the district \$8,058 for equipment purchase.

Thank you.

Jeff Booth

Audit and Financial Manager Child Nutrition Services (CNS)

Office of Superintendent of Public Instruction (OSPI)

office: 360-725-6217 jeff.booth@k12.wa.us

www.k12.wa.us

From: Jeff Booth < Jeff.Booth@k12.wa.us > Sent: Monday, August 10, 2020 11:01 AM

To: Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> **Cc:** Wendy Barkley <<u>Wendy.Barkley@k12.wa.us</u>>; Lydia Sellie

<selliel812@edmonds.wednet.edu>; Jill Harrison <harrisonj@edmonds.wednet.edu>

Subject: Re: [External]Re: 2019-20 NSLP Equipment Assistance Grant (EAG) Funds Available

Megan,

Thanks for the quick response.

Here are the next steps:

- 1. OPSI CNS contacts iGrants to activate your 2019-20 NSLP EAG application.
- 2. We issue preliminary award approval.
- 3. iGrants uploads \$8,058 into budget calculator.
- 4. You enter your iGrants budget for \$8,058 for the two milk coolers.
- 5. OSPI CNS reviews and approves the application and budget.
- 6. We send you final award notification.

Let me know if you have any questions.

Thank you.

Jeff Booth

Audit and Financial Manager

Child Nutrition Services (CNS)

Office of Superintendent of Public Instruction (OSPI)

office: 360-725-6217 jeff.booth@k12.wa.us

www.k12.wa.us

From: Megan de Vries < devries m691@edmonds.wednet.edu >

Sent: Monday, August 10, 2020 9:33 AM **To:** Jeff Booth < <u>Jeff.Booth@k12.wa.us</u>>

Cc: Wendy Barkley < <u>Wendy.Barkley@k12.wa.us</u>>; Lydia Sellie

<selliel812@edmonds.wednet.edu>; Jill Harrison <harrisonj@edmonds.wednet.edu>

Subject: [External]Re: 2019-20 NSLP Equipment Assistance Grant (EAG) Funds Available

Hello Jeff,

We could absolutely use additional milk coolers. Let us know the timeline and we will get two more milk coolers purchased and submit any necessary documentation needed.

Thanks, Megan

On Mon, Aug 10, 2020, 8:26 AM Jeff Booth < Jeff.Booth@k12.wa.us > wrote: | Megan,

We have additional 2019-20 NSLP EAG funds available to award based on your priority #2 equipment request as identified on your iGrants application:



Please let me know by the end of this week if you are still interested in receiving grant funds to purchase the above equipment.

Thank you.

Jeff Booth

Audit and Financial Manager Child Nutrition Services (CNS)

Office of Superintendent of Public Instruction (OSPI)

office: 360-725-6217 jeff.booth@k12.wa.us www.k12.wa.us **CAUTION:** This email originated from outside OSPI. Do not click links or open attachments unless you recognize the sender and know the content is safe.

--

Anna B. Costales Senior Accountant | Edmonds School District #15 p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

--

Anna B. Costales Senior Accountant | Edmonds School District #15 p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu From: Anna Costales on behalf of Anna Costales <costalesa917@edmonds.wednet.edu>

To: Megan de Vries

Subject: Re: Fw: [External]Re: 2019-20 NSLP Equipment Assistance Grant (EAG) Funds Available - FP#472 - \$8,058

Date: Tuesday, August 11, 2020 9:17:09 AM

By the way, the \$76,400 for the food truck grant was deposited to our bank account today:)

On Tue, Aug 11, 2020 at 9:13 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Yes, this will be called NSLP grant 19-2020. Jill and I plan to make the purchase ASAP to get it processed before August 31st end of year.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services

425.431.7073 office

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Anna B. Costales

Senior Accountant | Edmonds School District #15

p: 425-431-7063 | e: costalesa917@edmonds.wednet.edu

From: <u>Celeen</u> on behalf of <u>Celeen < celeenevans@gmail.com></u>

To: Megan de Vries **Subject:** Re: Grab and go

Date: Wednesday, September 9, 2020 1:23:16 PM

We picked up at Cedarway Elementry

Sent from my iPhone

On Sep 9, 2020, at 1:07 PM, Megan de Vries <devriesm691@edmonds.wednet.edu> wrote:

Celeen,

Thank you for reaching out to me. What site did you pick up at? I will make sure no one else gets bad produce tomorrow. I am so sorry. We will receive produce tomorrow so we will have fresh items for next week.

I am so sorry. Thank you for supporting our meal program. It means a lot to our staff.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram

Website Facebook Instagra:
Pronouns: She/Her/Hers

To find a free meal site for kids visit the <u>district grab and go meal page</u>

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or
email <u>familysupport@edmonds.wednet.edu</u>

On Wed, Sep 9, 2020 at 12:37 PM Celeen < celeenevans@gmail.com > wrote:

Good afternoon

First I want to say how grateful I am that you and staff are working hard to make sure our students have food during this time of crisis.

Today was the first time we participated in the grab and go. Although most of the food is nutritious and delicious we received a rotten nectarine/peach and a moldy cucumber. I only want to bring it to your attention to ensure this isn't happening to other families who rely solely on this food.

Thank you

Celeen Evans

Sent from my iPhone

From: Jenn Madsen on behalf of Jenn Madsen <madsenj@edmonds.wednet.edu>

To: Megan de Vries

Subject: Re: INFORMATIONAL: SKYWARD UNAVAILABLE JULY 5, 2020.

Date: Tuesday, June 30, 2020 3:18:25 PM

Hi Megan ~ Send me your message, short and long versions, link to main website, etc. I'll put it to my gurus here to find as many ways as we think might be beneficial.

Yes to Skyward Family Access Home Page, depending on size of message.

You're welcome. LOVE the FS social media presence by the by, your videos, pictures, continual



updates are amazing.

Jennifer Madsen

Supervisor, Information Systems Technology Department Edmonds School District 425.431.7265 Phone 425.431.7040 Skyward Helpline madsenj@edmonds.wednet.edu

Create a HelpDesk Ticket

On Tue, Jun 30, 2020 at 2:58 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Hi Jenn,

Is there anyway to add a temporary banner or announcement in Skyward Family Access about Pandemic EBT?

I am trying to think of as many ways as possible to get this info out to families.

Thanks for letting me brainstorm with you.;)

On Tue, Jun 30, 2020, 12:31 PM Jenn Madsen < madsenj@edmonds.wednet.edu > wrote:

Please be aware that Information Systems will be rolling Skyward over from 2019-2020 school year to 2020-2021 on this date: SUNDAY JULY 5, 2020. (Excluding Summer School, entity 490)

Skyward system will be unavailable for use SUNDAY JULY 5: 6AM TO 9PM

Information Systems will be working through our End Of Year Checklists July 2 - 5. Please expect that we will be focusing on this effort and will prioritize response to phone and emails of an urgent nature. Thanks in advance for your patience while we clear out 2019-2020 to usher in the new 2020-2021 school year.

Questions should be directed to me or to our Skyward Helpline: 425-431-7040

Kind Regards,

Jenn

Jennifer Madsen
Supervisor Information Systems

Jennifer Madsen
Supervisor, Information Systems
Technology Department
Edmonds School District
425.431.7265 Phone
425.431.7040 Skyward Helpline
madsenj@edmonds.wednet.edu

Create a HelpDesk Ticket

From: <u>Chris Cullison</u> on behalf of <u>Chris Cullison <cullisonc@edmonds.wednet.edu></u>

 To:
 Megan de Vries

 Cc:
 Lydia Sellie

 Subject:
 Re: Inter Office Mail

Date: Thursday, August 13, 2020 4:11:38 PM

I see where you are coming from.

Let's talk tomorrow. I'm sure we can figure it out!

Thanks,

On Thu, Aug 13, 2020 at 4:07 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Hi Chris,

Sorry if I wasn't clear on the call but three days is probably going to be a stretch for our fs driver team and warehouse only has one driver who is not on leave. I was not in support of 5 days of mail runs. If I understand you correctly your team doesn't feel that if teachers know mail is only three days a week that they could plan accordingly? In the past the district has not paid for mail unless it was to a site not receiving food deliveries. Does business services want to budget for additional mail runs? I was thinking we would want to par our mail runs down to the workers we are already required to pay?

Give me a call if you want to chat more. Sorry I am coming across as a dream crusher.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Thu, Aug 13, 2020 at 3:31 PM Chris Cullison < cullisonc@edmonds.wednet.edu > wrote: I got some feedback from my team, and it seems like we would be best off doing 5 days a week for the start of the school year.

If we are sending out curricular packets to students, Tina made a good point by saying:

- Under 3 day a week I/O mail, teachers may prepare packets Monday (after their school's pickup), then they wouldn't be picked up until Wednesday, then depending on volume in the mail room, they may not go out until Thursday / Friday.

I say we start the year with Monday - Friday, then re-evaluate later in the fall if the

volume starts to drop off.

Let me know what you think!

Thanks,

--

Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: <u>425-431-7048</u> | email: <u>CullisonC@Edmonds.Wednet.EDU</u>

--

Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: <u>425-431-7048</u> | email: <u>CullisonC@Edmonds.Wednet.EDU</u>

From: <u>Chris Cullison</u> on behalf of <u>Chris Cullison <cullisonc@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: Robert Hansen; Steven Long
Subject: Re: InterDistrict mail

Date: Friday, August 28, 2020 1:15:25 PM

I copied Megan's comment for the DLT, and we're letting people know that interoffice mail will run 4 days per week starting on the 9th. Should we say that this will be performed by warehouse staff instead of FS staff?

Do we have a schedule that I should include in the message or is that published elsewhere?

Yes, I do anticipate money bags. I assume food service collections will be coming to the ESC this way, and buildings may be receiving checks in the mail. I agree, with remote learning, I am not sure what else cash wise would be coming in. I will check with my team that has been counting cash to see what they are receiving.

Bob - I will work on getting you and your team instructions for transferring possession of the money bags.

On Fri, Aug 28, 2020 at 1:06 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Sorry.. I am not following. As long as Chris knows what to expect he is putting the mail blurb in the DLT.

Chris - will there be some money coming in so they need to pick that up but it won't be much since students are not at school.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

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On Fri, Aug 28, 2020 at 12:57 PM Robert Hansen < hansenr@edmonds.wednet.edu > wrote: Your answer on mail run and a question



Bob Hansen

Custodial and Warehouse Services Manager

425.431.7336 work 425.431.7089 fax

hansenr@edmonds.wednet.edu

----- Forwarded message -----

From: Robert Hansen < hansenr@edmonds.wednet.edu >

Date: Thu, Aug 20, 2020 at 3:49 PM

Subject: InterDistrict mail

To: Chris Cullison < <u>cullisonc@edmonds.wednet.edu</u>> Cc: Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>>

Warehouse is going to take over the red bin inter district mail delivery starting the first day of school Sept 9th.

It has been a while since the warehouse crew operated the mail run. Are their cash bags involved? If yes, can you review the process. If yes, with no on site in person education, no music ,no athletics and no community usage where would cash be coming from?



Bob Hansen

Custodial and Warehouse Services Manager

425.431.7336 work 425.431.7089 fax

hansenr@edmonds.wednet.edu

--

Chris Cullison

Director of Budget & Finance

Edmonds School District #15

ph: <u>425-431-7048</u> | email: <u>CullisonC@Edmonds.Wednet.EDU</u>

From: <u>Deborah Jacobsen</u> on behalf of <u>Deborah Jacobsen@foundationesd.org></u>

To: Megan de Vries
Cc: Andrew Brokaw
Subject: Re: Introducing Andrew

Date: Tuesday, August 11, 2020 3:50:05 PM

Yes! Sorry I thought I had CC'd him on the email. It seems to be turning into one of those days...

It's andrew@foundationesd.org

Deborah (Debs) Jacobsen Nourishing Network Program Manager Foundation for Edmonds School District

Work: 425-431-7228 Cell: 425-361-9429 www.foundationesd.org

On Tue, Aug 11, 2020, 14:53 Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote: Thanks Debs for the introduction. Does he have contact information set up yet?



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Tue, Aug 11, 2020 at 2:03 PM Deborah Jacobsen < djacobsen@foundationesd.org > wrote:

Hi Megan, Jill, & Kathi,

I just want to take a moment to introduce you to my replacement as Nourishing Network Manager, Andrew Brokaw.

Over the next few weeks, I'll be transitioning into the part time communications role with the Foundation I've previously mentioned and Andrew will be taking up duties as NN Manager. We're currently in the training process but come September, volunteer inquiries and other NN business can be directed to Andrew. Please feel free to copy me on any correspondence during September as I help Andrew get to know our volunteers and how everything works.

If you have any questions, please let me know. I'm confident Andrew is going to do a

great job and I look forward to everyone getting to know each other!

Kind regards,

Deborah (Debs) Jacobsen Nourishing Network Program Manager Foundation for Edmonds School District

Cell: 425-361-9429 Work: 425-431-7228 www.foundationesd.org From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

To: Megan de Vries
Cc: Jill Harrison
Subject: Re: Inventories

Date: Tuesday, August 25, 2020 9:39:28 AM

Yes, that is correct. I am going to use that inventory for the end of year figures that I usually get on June 30, Also I need their opening orders.

Break time?

On Tue, Aug 25, 2020 at 9:37 AM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

To clarify Dee - you wan them to send you the inventory they took today with what is actually in their kitchens for Sept correct?

Will do!



Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Tue, Aug 25, 2020 at 9:36 AM Megan de Vries < devriesm691@edmonds.wednet.edu > wrote:



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu

Pronouns: She/Her/Hers

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On Tue, Aug 25, 2020 at 8:13 AM Dee Moran <<u>morand@edmonds.wednet.edu</u>> wrote: Hey Megan,

While you are in your meeting could you please ask all the managers if they have any inventories that would reflect the end of year balances in their kitchens. I realize that for EWHS we won't have anything close to 6/30/20, but the others should have something. If we do not have any current inventories we should do one prior to the start date of September 9.

Also, ask them to send me a copy of their first FSA order for the new school year as soon as that order is placed.

Thank you!

--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: Christine Kratz on behalf of Christine Kratz < kratzc@edmonds.wednet.edu>

To: <u>Lynn Willman</u>; <u>Megan de Vries</u>

Subject: Re: Is it possible . . .

Date: Friday, June 12, 2020 10:39:49 AM

I don't have that info, Lynn. I don't have access to the Food Services financial. I'm thinking Megan de Vries would be the person who could help you, or point you in that direction. I'll co her on here.

On Fri, Jun 12, 2020 at 9:24 AM Lynn Willman < willmanl@edmonds.wednet.edu > wrote: . . . to provide me with a list of students who are ending the year in the red re: meal balances? Thank you!

Lynn Willman SLHS Website: App Info, Closure Info, SLHS-Specific Info **School Counselor, A-J ESD Family Support Page**: Support for Tech, Meals,

Funds, Etc.

Scriber Lake HS <u>ESD COVID-19 Communications Page</u>: Daily District

Updates

425.431.5803 Care to donate? Here are 3 ways: Edmonds

SF, WAKIT, Lunch Fund

Students/Parents: If you cannot reach me and you are in crisis, need help right now, and need to talk, call the Crisis Line at 425-258-4357 or 1-800-584-3578; chat online at http://carecrisischat.org; or text "ACT" to 741-741. If you or someone you know is in imminent danger, please call 9-1-1.

__

Chris Kratz, Office Manager Scriber Lake High School 23200 100th Ave West Edmonds, WA 98020 425-431-5800 KratzC@edmonds.wednet.edu

From: <u>Jackie Studioso</u> on behalf of <u>Jackie Studioso <studiosoj@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Jackie Studioso Paraeducator SV

Date: Monday, June 1, 2020 11:45:07 AM

At this time, I believe I will be available for whatever you need. It is unknown if our scheduled plans will take place due to Covid.

Jackie

On Mon, Jun 1, 2020, 11:01 AM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Thank you Heather and Jackie!

What is your availability? We will then reach out where the best place to have you help is.

Be well, Megan

On Mon, Jun 1, 2020 at 10:32 AM Heather Pickar < pickarh@edmonds.wednet.edu > wrote: Hi Ladies,

Jackie Studioso one of our fabulous Seaview paraeducators has volunteered to support Food Services as needed. You can contact her through her work email.

Thank you, Heather

Ms. Heather Pickar



Family Support Services - Click Here

Supplemental Learning Resources - Click Here

Mental Health Resources - Click Here



Principal Seaview Elementary She/Her 425-431-7387

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From: <u>Jackie Studioso</u> on behalf of <u>Jackie Studioso <studiosoj@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Jackie Studioso Paraeducator SV

Date: Monday, June 1, 2020 2:34:19 PM

Thank you

On Mon, Jun 1, 2020, 12:08 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Great, we will either set you up to help at CPM or EWH.

We will be in touch soon.

On Mon, Jun 1, 2020, 11:45 AM Jackie Studioso < studiosoj@edmonds.wednet.edu > wrote: At this time, I believe I will be available for whatever you need. It is unknown if our scheduled plans will take place due to Covid.

Jackie

On Mon, Jun 1, 2020, 11:01 AM Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote:

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Be well, Megan

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Hi Ladies,

Jackie Studioso one of our fabulous Seaview paraeducators has volunteered to support Food Services as needed. You can contact her through her work email.

Thank you, Heather

Ms. Heather Pickar



Family Support Services - Click Here

Supplemental Learning Resources - Click Here

Mental Health Resources - Click Here



Principal Seaview Elementary
She/Her
425-431-7387

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From: <u>Jeff Gahan</u> on behalf of <u>Jeff Gahan <gahanj@edmonds.wednet.edu></u>

To: Megan de Vries

Cc: <u>Jamie Brady</u>; <u>Jill Harrison</u>; <u>Peggy Ellis</u>; <u>Kathi Clement</u>; <u>Debra Croutworst</u>

Subject: Re: Jeff and Jaime"s routes

Date: Friday, September 4, 2020 7:15:50 PM

Got it, thanks!

On Fri, Sep 4, 2020, 4:59 PM Megan de Vries < devries m691@edmonds.wednet.edu wrote:

Hello Team,

You two will be distributing meals together on Wednesday's and Thursday's. The hope is that if Jeff was out Jaime could cover this route with another FS worker.

Attached are your routes. If you feel we need to make any adjustments after the first week please let us know so we can keep our website updated with when families can expect food distribution.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

From: <u>Dee Moran</u> on behalf of <u>Dee Moran <morand@edmonds.wednet.edu></u>

 To:
 Megan de Vries

 Cc:
 Contact

 Subject:
 Re: July Claim

Date: Friday, August 7, 2020 12:44:11 PM

Ok, I will do that.

On Fri, Aug 7, 2020 at 12:43 PM Megan de Vries < devriesm691@edmonds.wednet.edu > wrote:

I think Kari decided we could list the home deliveries under another site like CPE if you want to add them to the claim that way.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services

425.431.7073 office

devriesm691@edmonds.wednet.edu
Website Facebook Instagram Menu

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On Fri, Aug 7, 2020 at 12:38 PM Dee Moran < morand@edmonds.wednet.edu > wrote: Hi Kari:

I have just entered our claim and uploaded the claim sheet and milk receipts. I am missing Edmonds Woodway High to enter our home deliveries. Do you want me to revise the calendar - I am not sure how this site was left off - Please advise and I will finish up the claim early next week.

Thanks -

--

Dee Moran

pronouns: she/her Edmonds School District Food & Nutrition Department, Accts Specialist

(425) 431-7078, morand@edmonds.wednet.edu

Dee Moran

pronouns: she/her Edmonds School District

Food & Nutrition Department, Accts Specialist (425) 431-7078, morand@edmonds.wednet.edu

From: <u>Ashley Crawford</u> on behalf of <u>Ashley Crawford <crawforda@edmonds.wednet.edu></u>

To: <u>Megan de Vries</u> **Subject:** Re: June Spreadsheet

Date: Wednesday, July 29, 2020 12:42:25 PM

Attachments: 2019-20 FS Monthly.xlsx

I've updated the spreadsheet with those revenues and expenses. July and August claims are both noted in August, since we will accrue back any receipt in September.

Do you have a figure for ending meal account balances? I was thinking families may have withdrawn or spent down their balances. I've removed both deferred revenue and accounts receivable from the year end section of revenue. The other option is to project deferred revenue equal to the start of the year so that it's a wash for now.

I also realized that I forgot to add all your new grants in the revenue section. I added the budgets and projected to claim them in August, as well as projecting the expenses.

This looks much better! Let me know if you see anything else that needs updating. Ashley

On Wed, Jul 29, 2020 at 11:46 AM Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote:

Ashley,

Thanks for sharing this in advance of our meeting.

For revenue:

The June claim will be paid in July - it is \$427,231 July Claim is going to be about \$650,000 August Claim should be about \$600,000

We are serving about 28,000 meals a week this summer so we should be recovering some revenue to hopefully end in the black. Fingers crossed.

We also will have grocery expenses this summer similar to June for July and August that will draw down that revenue a little more.

Thank you for your time on this. "see you" this afternoon.



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

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On Wed, Jul 29, 2020 at 11:28 AM Ashley Crawford <<u>crawforda@edmonds.wednet.edu</u>> wrote:

Megan,

I updated the spreadsheet to include 8900 revenue and expenses. I debated about incorporating it or having 8900 separate.

I opted to combine it with the existing spreadsheet and balance the programs below. We can expand on this or do it differently after you review it.

I went back and added the expenses from April and May for 8900. I didn't go back to the prior month sheets and revise though, I think we'll just take it moving forward.

Let me know if we have some expected revenue that I can add to the projections. We can also adjust the expense projections to see the end of the year balance.

Best, Ashley

From: Andrea Collins on behalf of Andrea Collins <collinsa@edmonds.wednet.edu>

To: Megan de Vries
Cc: Karen Halliday

Subject: Re: Last call for meal service sites

Date: Thursday, August 27, 2020 6:08:50 PM

Hi, great thank you.

Is that already scheduled on Schooldude?

Thank you again, Andrea

Andrea B. Collins

She/Her/Hers





Andrea B. Collins

Principal

College Place Middle School

CollinsA@edmonds.wednet.edu

Home of the Cougars!

Edmonds School District Family Resources & Supplemental

Resources for Learning

Chromebook Support Line: (425) 431-1211

or techsupport@edmonds15.org

On Aug 27, 2020, at 4:30 PM, Megan de Vries devriesm691@edmonds.wednet.edu wrote:

I got the top three and will add the last one. Thank you!

FYI we will be preparing food in the cpm kitchen but not serving out of there.



Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services

425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

On Thu, Aug 27, 2020 at 3:05 PM Andrea Collins

<collinsa@edmonds.wednet.edu> wrote:

Somerset Village (YMCA on 19703 - 68th Ave W)

College Place Elementary

Pinewood Square Apartment 208th St SW or Whispering Cedars 208th they are literally across the street from each other.

Park Edmonds Apartments off Hwy 99 and 236th St SW

Thank you,

Andrea

Andrea B. Collins

Principal

She/Her/Hers



Andrea B. Collins
Principal
College Place Middle School

CollinsA@edmonds.wednet.edu

Home of the Cougars!

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Resources for Learning

Chromebook Support Line: (425) 431-1211

or techsupport@edmonds15.org

On Thu, Aug 27, 2020 at 2:49 PM Megan de Vries

<<u>devriesm691@edmonds.wednet.edu</u>> wrote:

We will be running at least 4 routes to apartment complexes to reach as many free and reduced students as possible with meals.

I need names and addresses of any apartment complexes that houses a large number of students who may need meals. I plan to finalize the food truck delivery routes to apartment complexes for September 9th by tomorrow.

Thank you for your assistance,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

From: Christopher Lindblom on behalf of Christopher Lindblom Lindb

To: Megan de Vries

Subject: Re: Last call for meal service sites

Date: Friday, September 11, 2020 11:52:46 AM

Hi Megan -

Two questions:

Do you need any support from me or school staff for the Wednesday meal distributions at Cedar Way?

My guess is that we still want families reregistering for Free/Reduced Meals. I can send links out to the page that has the applications but is there any way for families to submit this electronically? Hard copy submissions will greatly reduce the number of returns. Maybe there are plans in the works that I missed?

Thanks! Chris

On Thu, Aug 27, 2020 at 4:26 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

Absolutely! We are keeping it as a site and added Cedar way for pick up too on Wednesday's from 11:45-12:45pm. The kit will include 5 breakfasts and 5 lunches.



familysupport@edmonds.wednet.edu

Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-

Pronouns: She/Her/Hers

6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email

On Thu, Aug 27, 2020 at 2:52 PM Christopher Lindblom lindblomc@edmonds.wednet.edu> wrote:

Hi Megan - You already know about Cedar Way's big apartment complex, but I'll tell you anyway... Scriber Creek Apartments, 20921 44th Ave W, Lynnwood, WA 98036. Thanks for all the work! - Chris

On Thu, Aug 27, 2020 at 2:49 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

We will be running at least 4 routes to apartment complexes to reach as many free and reduced students as possible with meals.

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Thank you for your assistance,



Megan de Vries, MS, RDN, SNS
Director of Food & Nutrition Services
425.431.7073 office
devriesm691@edmonds.wednet.edu
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Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

From: <u>Christopher Lindblom</u> on behalf of <u>Christopher Lindblom < lindblomc@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Last call for meal service sites

Date: Thursday, August 27, 2020 2:52:19 PM

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Thank you for your assistance,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

From: <u>Dan Davis</u> on behalf of <u>Dan Davis <davisda@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Last call for meal service sites **Date:** Thursday, August 27, 2020 7:03:11 PM

So glad to be back and indeed covid adds to the craziness!

Sent from my iPhone

On Aug 27, 2020, at 4:49 PM, Megan de Vries devriesm691@edmonds.wednet.edu wrote:

Thanks for giving input. Glad to have you back in district. Welcome back to the COVID party. :-)



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

Website Facebook Instagram Menu

Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Thu, Aug 27, 2020 at 4:33 PM Dan Davis < davisda@edmonds.wednet.edu> wrote:

For sure as Beverly is literally just a block down the street. I just tossed out Meadowdale apartments since you specifically asked for complexes. I would think Beverly would be best as that way it is on school district property. Thanks so much for asking for input!

Dan Davis

Principal

Meadowdale Elementary

(425) 431-7755

On Thu, Aug 27, 2020 at 4:27 PM Megan de Vries devriesm691@edmonds.wednet.edu wrote:

Beverly is a site at your recommendation. Do you think that is close enough?



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu Pronouns: She/Her/Hers

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On Thu, Aug 27, 2020 at 2:53 PM Dan Davis

<<u>davisda@edmonds.wednet.edu</u>> wrote:

Meadowdale apartments would be a great site. There are 2 other complexes right next to it where families could walk from. That being said if Beverly is a site that is just a block away from the Meadowdale apartments.

Sent from my iPhone

On Aug 27, 2020, at 2:48 PM, Megan de Vries devriesm691@edmonds.wednet.edu wrote:

We will be running at least 4 routes to apartment complexes to reach as many free and reduced students as possible with meals.

I need names and addresses of any apartment complexes that houses a large number of students who may need meals. I plan to finalize the food truck delivery routes to apartment complexes for September 9th by tomorrow.

Thank you for your assistance,



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

<u>devriesm691@edmonds.wednet.edu</u> <u>Website Facebook Instagram Menu</u>

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From: <u>Dan Davis</u> on behalf of <u>Dan Davis <davisda@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Last call for meal service sites

Date: Thursday, August 27, 2020 4:33:07 PM

For sure as Beverly is literally just a block down the street. I just tossed out Meadowdale apartments since you specifically asked for complexes. I would think Beverly would be best as that way it is on school district property. Thanks so much for asking for input!

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Principal

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Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services

425.431.7073 office

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Thank you for your assistance,



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Director of Food & Nutrition Services
425.431.7073 office
devriesm691@edmonds.wednet.edu
Website Facebook Instagram Menu
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From: <u>Dan Davis</u> on behalf of <u>Dan Davis <davisda@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Last call for meal service sites

Date: Thursday, August 27, 2020 2:53:04 PM

Meadowdale apartments would be a great site. There are 2 other complexes right next to it where families could walk from. That being said if Beverly is a site that is just a block away from the Meadowdale apartments.

Sent from my iPhone

On Aug 27, 2020, at 2:48 PM, Megan de Vries devriesm691@edmonds.wednet.edu wrote:

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Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

Pronouns: She/Her/Hers

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From: <u>Deann Anguiano</u> on behalf of <u>Deann Anguiano <anguianod936@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Last call for meal service sites

Date: Friday, August 28, 2020 9:53:22 AM

Awesome!

Thank you!

On Fri, Aug 28, 2020 at 9:44 AM Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>> wrote:

Thank you! Adding!



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office devriesm691@edmonds.wednet.edu

<u>Website Facebook Instagram Menu</u> Pronouns: She/Her/Hers

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

On Fri, Aug 28, 2020 at 6:30 AM Deann Anguiano anguianod936@edmonds.wednet.edu wrote:

Hi Megan!

I had to check with my SSA - she gave me the names of these apartment complexes near MDHS:

Keller's Corner ACapella Campo Basso

Thanks!

Deann

On Thu, Aug 27, 2020 at 2:49 PM Megan de Vries < devriesm691@edmonds.wednet.edu> wrote:

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Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu Pronouns: She/Her/Hers

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Deann Anguiano Assistant Principal Meadowdale HS 425 431-7652 office 206 963-0778 cell

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Deann Anguiano Assistant Principal Meadowdale HS 425 431-7652 office 206 963-0778 cell From: <u>Deann Anguiano</u> on behalf of <u>Deann Anguiano <anguianod936@edmonds.wednet.edu></u>

To: Megan de Vries

Subject: Re: Last call for meal service sites

Date: Friday, August 28, 2020 6:30:45 AM

Hi Megan!

I had to check with my SSA - she gave me the names of these apartment complexes near MDHS:

Keller's Corner ACapella Campo Basso

Thanks!

Deann

On Thu, Aug 27, 2020 at 2:49 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

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Questions about Pandemic EBT, contact Family Support at 425-431-1454 or email familysupport@edmonds.wednet.edu

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Deann Anguiano Assistant Principal Meadowdale HS 425 431-7652 office 206 963-0778 cell

From: Andrea Collins on behalf of Andrea Collins <collinsa@edmonds.wednet.edu>
To: Megan de Vries; Chauntelle Buckingham; Roberto Figueroa; Karen Halliday

Subject: Re: Last call for meal service sites

Date: Thursday, August 27, 2020 3:05:12 PM

Somerset Village (YMCA on 19703 - 68th Ave W)

College Place Elementary

Pinewood Square Apartment 208th St SW or Whispering Cedars 208th they are literally across the street from each other.

Park Edmonds Apartments off Hwy 99 and 236th St SW

Thank you,

Andrea

Andrea B. Collins

Principal

She/Her/Hers



Andrea B. Collins

Principal

College Place Middle School

CollinsA@edmonds.wednet.edu

Home of the Cougars!

Edmonds School District Family Resources & Supplemental Resources for Learning

Chromebook Support Line: (425) 431-1211

or techsupport@edmonds15.org

On Thu, Aug 27, 2020 at 2:49 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

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Megan de Vries, MS, RDN, SNS

Director of Food & Nutrition Services

425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu

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Pronouns: She/Her/Hers

To find a free meal site near you text "food" or "comida" to 877-877 or call 1-866-348-6479.

From: Anna Renfro-Wilson on behalf of Anna Renfro-Wilson <renfrowilsona365@edmonds.wednet.edu>

To: Arlet Gess

Cc: Megan de Vries; Michael Dupont
Subject: Re: Last call for meal service sites
Date: Thursday, August 27, 2020 6:29:35 PM

Mike,

Will you be able to get this info?

On Thursday, August 27, 2020, Anna Renfro-Wilson

<renfrowilsona365@edmonds.wednet.edu> wrote:

I believe it's Whispering Pinea, however I will need to check when I get in tomorrow.

Best.

Anna

On Thursday, August 27, 2020, Arlet Gess < gessa@edmonds.wednet.edu > wrote:

Hi Megan, I will be out of the office tomorrow so I am forwarding this to Anna and Mike to see if they can help.

Arlet Gess

On Thu, Aug 27, 2020, 4:28 PM Megan de Vries <<u>devriesm691@edmonds.wednet.edu</u>> wrote:

Can someone in routing tell me what Brian is talking about? Pretty please?



Megan de Vries, MS, RDN, SNS Director of Food & Nutrition Services 425.431.7073 office

devriesm691@edmonds.wednet.edu Website Facebook Instagram Menu Pronouns: She/Her/Hers

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----- Forwarded message -----

From: **Brian Stewart** < <u>stewartbr@edmonds.wednet.edu</u>>

Date: Thu, Aug 27, 2020 at 2:57 PM

Subject: Re: Last call for meal service sites

To: Megan de Vries < devries m691@edmonds.wednet.edu >

Hello Megan,

I am not sure of the apartment complex name, but it served by Bus 63, transportation should have the specific info. Over 1/2 the students on the bus get off at this stop and live in the apartment complex. I hope this is enough information. Cedar Valley students also live in this complex.

Brian

On Thu, Aug 27, 2020 at 2:49 PM Megan de Vries <<u>devriesm691@edmonds.wednet.ed</u> u> wrote:

We will be running at least 4 routes to apartment complexes to reach as many free and reduced students as possible with meals.

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Brian Stewart Alderwood Middle School Principal Edmonds School District 425-431-7581

Member of: www.wsascd.org & www.wsascd.org & www.wsascd.org & www.wsascd.org Disaster Distress Helpline: (800)985-5990

or, text: "TalkWithUs" to 66746



Anna Renfro-Wilson
SPED Routing Technician
Transportation
425.431.1404 work
RenfroWilsonA365@edmonds.wednet.edu

?

Anna Renfro-Wilson
SPED Routing Technician
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Renfro-WilsonA365@edmonds.wednet.edu

From: Anna Renfro-Wilson on behalf of Anna Renfro-Wilson <renfrowilsona365@edmonds.wednet.edu>

To: Arlet Gess

Cc: Megan de Vries; Michael Dupont
Subject: Re: Last call for meal service sites
Date: Thursday, August 27, 2020 6:25:34 PM

I believe it's Whispering Pinea, however I will need to check when I get in tomorrow.

Best,

Anna

On Thursday, August 27, 2020, Arlet Gess < gessa@edmonds.wednet.edu > wrote:

Hi Megan, I will be out of the office tomorrow so I am forwarding this to Anna and Mike to see if they can help.

Arlet Gess

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Date: Thu, Aug 27, 2020 at 2:57 PM

Subject: Re: Last call for meal service sites

To: Megan de Vries < <u>devriesm691@edmonds.wednet.edu</u>>

Hello Megan,

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