

May 19, 2022

126311-09603338@requests.muckrock.com

Samuel Sinyangwe
MuckRock News
DEPT MR 126311
411A Highland Ave
Somerville, MA 02144-2516

RE: Public Records Request
Policy manual

Dear Mr. Sinyangwe:

As you know, our law firm represents the East Baton Rouge Sheriff's Office. As such, I write to respond to your recent public records request for copies of the "most up-to-date policy manual of the department." On April 17, 2022, you narrowed the request to the policies for "use of force policy, any policies on search warrant executions or SWAT raids, and policies on investigations and adjudication of cases involving alleged deputy misconduct."

We have documents responsive to this request. Please be advised, however, that you must prepay for copies of these documents. The costs for copies of the available documents are as follows:

Policies - 16 pages @ \$1/page	\$16.00
Postage:	\$1.16
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TOTAL	\$17.16

Alternatively, you may review these documents in person at no cost. If you choose to review the documents in person, then please contact Stephani Thorne with my office to schedule same. Otherwise, please forward payment to:

East Baton Rouge Sheriff's Office
Attention: Jennifer Phillips, Accounting
Post Office Box 3277
Baton Rouge, LA 70801
Tax I.D. No. 72-6000356

With kind regards, I remain

Very truly yours,

ERLINGSON BANKS, PLLC



Mary E. Colvin