Records & Public Information

The Records Division is responsible for maintaining offense/incident reports, accident reports, outside agency requests, and statistical data for the department. This division's operating hours are Monday – Friday from 8:00am – 5:00pm. In addition, the Records Division works with officers both in and outside of the Department to verify the stolen or recovery status of articles, vehicles and missing persons.

To find out more information about this division, please contact them at 832-927-6230:

Helpful Links

Vacation Watch Request
Texas Attorney General’s Office (open records request)

Please note: All requests for records must be submitted to our office in writing. That can be done by completing the below form, by visiting our office in person, via fax or U.S. mail. Once the request has been received by our office, we have 10 business days to reply to the request; however, we strive to complete these requests in a timely manner. We ask that you are detailed and specific on what you are requesting to receive back from our office. If your report is more than 10 pages, there will be a charge and our office will notify you of the fee amount.

Harris County Precinct 4 Records Division
6831 Cypresswood Dr.
Spring, TX 77379
Office: 832-927-6230

The report or information you are seeking may not be legally releasable to the general public. For example, state law prohibits the release of reports related to juvenile suspects, child abuse, and private matters such as sexual assault. In consideration of the following, the report you are requesting may not be available should the following apply:

- Cases involving a suspect who is under 17 years old
- Cases involving a victim who is under 18 years old
- Cases involving an allegation of sexual assault
- Cases involving an inappropriate teacher/student relationship
- Cases involving the commitment of an individual for mental health purposes
- Cases related to undercover investigations such as narcotics and gambling
- Offenses occurring at mental health institutions
- Cases with court ordered non-disclosure orders, expungements and/or seals.

The law requires this agency to provide the information or tell you when it will be available within 10 business days of receipt of the request. The completion of your request may vary depending on the records being requested and any review by the Attorney General that must take place. Additional information is available from the office of Texas Attorney General.
Open Records Request

First Name: first name
Last Name: last name
Title: Mr, Mrs, etc
Phone: 555-555-5555

Alternative Phone: 555-555-5555
Fax (Optional): 555-555-5555
Street Address: 123 Your St
State: 
City: 

Zip Code: 77777
Email Address: youname@gmail.com
Confirm Email Address: youname@gmail.com

How Do You Want This Information?
Select your option

Under the authority of the Public Information Act, I request the following information:

In completing this request, please be exact and provide as much information as possible such as date (or time period involved) time location, names of persons involved etc.

Please fill out the contact numbers where you are readily available. A governmental agency to request clarification if a request is too vague. We must also be able to obtain a valid fax address so we can forward an estimate of the cost of producing the requested material, if it exceeds $40.00. *Indicates that some results may exceed the maximum size to email or fax case, we will contact you so that an alternative method can be made to receive the requested information.

Submit Request  Clear Form

Harris County Precinct 4, Office of Constable Mark Herman
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