



Julie Milavec <jmilavec@dglibrary.org>

Staff Policies and Procedures During Phased Reopening Plan

4 messages

Julie Milavec <jmilavec@dglibrary.org>
To: All Staff <staff@dglibrary.org>

Mon, Nov 9, 2020 at 2:51 PM

Hi all,

Staff Policies and Procedures During Phased Reopening Plan has been updated. It includes the latest links to the CDC's guidelines and procedures. The biggest changes are the updated guidance and procedures for employees with symptoms or testing positive for COVID to reflect this latest guidance.

It can be found at:

https://docs.google.com/document/d/1tJYQiSpbohGEwDro2h788O0Vlxd_r8xITJX4qItK4fA/edit?usp=sharing

or

P:\Shared Staff Information\COVID-19\2020 11 09 Staff Policies and Procedures During Phased Reopening Plan.pdf

If you have any questions, just ask!

Julie M. Milavec | Library Director
Pronouns: she, her, hers
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1050 Curtiss Street
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Christine Lees <clees@dglibrary.org>
To: Julie Milavec <jmilavec@dglibrary.org>

Mon, Nov 9, 2020 at 3:28 PM

Hi Julie,
Thanks for this update! I just wanted to say that Kevin told me he was leaving at 8:30 am today and that he had just cleaned the high touch surfaces but I haven't seen anyone else doing the high touch cleaning today. I know my staff are feeling concerned and just wanted to give you a heads up.

Thanks,
Christine

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Christine Lees
Manager, Circulation Services
Downers Grove Public Library
(630) 960-1200 ext. 4264

Julie Milavec <jmilavec@dglibrary.org>
To: Christine Lees <clees@dglibrary.org>

Mon, Nov 9, 2020 at 3:39 PM

Well, at this point Ana will be in. Darn it! I thought Jen worked this out last week.

Julie M. Milavec | Library Director
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Downers Grove Public Library
1050 Curtiss Street

11/9/21, 11:06 AM

Downers Grove Public Library Mail - Staff Policies and Procedures During Phased Reopening Plan

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Christine Lees <clees@dglibrary.org>
To: Julie Milavec <jmilavec@dglibrary.org>

Mon, Nov 9, 2020 at 3:42 PM

There's just so much going on...ugh. I went out for lunch and called Cheryl so I could decompress.

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