



Julie Milavec <jmilavec@dglibrary.org>

Next Steps in Reopening - July changes

2 messages

Julie Milavec <jmilavec@dglibrary.org>

Wed, Jun 16, 2021 at 12:41 PM

To: All Staff <staff@dglibrary.org>

Bcc: libraryboard@dglibrary.org

Hi all,

Thank you for your flexibility and customer service throughout all of the changes this pandemic brought! I am pleased to say that our transition since the June 11 changes has been very smooth. I look forward to the day when we no longer require anyone to wear a mask in the building!

I just wanted to give you all a quick heads up about some dates we decided on at today's Management Team meeting for the next steps in reopening.

Over the next days and weeks, you will continue to see furniture returning to the public floor, though some of it may be in new places and configurations, such as the Teen area couch and lobby areas. Keep an eye on those tensa-barriers separating the Kids Room from the rest of the library. Patrons occasionally open those up. If you see one open, close it. If we didn't want them in use, Facilities would have taken the whole thing down ☺

On Monday, July 5, the following changes will be made:

- Full hours of operation resume: 9am-9pm Monday through Friday, 9-5 Saturday, and 1-5 Sunday.
- All staff are expected to work in the library for all of their regular work hours, returning to our pre-COVID telecommuting practices.
- Curbside service will cease. Patrons in need of accommodation will be asked to call the Circulation Department to arrange for curbside pick up, again returning to pre-COVID practices.
- The cafe will reopen to the public, including coffee and food/beverage vending. The cafe gallery will also be available!

On Monday, July 26, notary service will resume with pre-COVID procedures. Appointments are preferred with walk-ins subject to staff availability. Look for a detailed email about those procedures closer to that date.

No reopening date has yet been set for public use of Meeting Rooms or conference rooms. At this time, we are focusing on preparing for in-person programming and meetings to resume and ensuring that the rooms are reserved for those uses. Administration is keeping a list of people/organizations to be notified when public booking resumes.

The pick up locker installer continues to say we are on track for a late-June installation, but no specific date has yet been given. We do know that they have a backlog of about a dozen sets of lockers to install when the manufacturer delivers those. At least one full week's notice is required for the installation to have the electrician on-site and obtain the custom wrap for the lockers' exterior. Originally, curbside was intended to continue until the lockers were installed, but the falling curbside usage numbers and uncertainty of dates of installation led to the decision to cease the service regardless of the status of the lockers.

I will continue to keep you apprised of the latest developments and decisions as information becomes available and decisions are made.

Stay safe, stay healthy, and be well!

Julie M. Milavec | Library Director

Pronouns: she, her, hers

Downers Grove Public Library

1050 Curtiss Street

Downers Grove, IL 60515

(630) 960-1200 ext. 4300

www.dglibrary.org

Bcc: Board of Library Trustees

Lauren Gonzalez <lgonzalez@dglibrary.org>
To: Julie Milavec <jmilavec@dglibrary.org>

Wed, Jun 16, 2021 at 4:32 PM

There is a light at the end of the curbside tunnel:) I'm gonna have to get my steps another way now! Lol

[Quoted text hidden]

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Lauren Cantore Gonzalez | Computer Help Desk Supervisor

Pronouns: she, her, hers

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[1050 Curtiss Street](#)

[Downers Grove, IL 60515](#)

630-960-1200 ext. 4293

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Reading: "The Parker Inheritance" by Varian Johnson

Listening: Armchair Expert Podcast

