



State of Utah

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Governor

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Lieutenant Governor

Utah Department of Corrections

Administrative Services Bureau

BRIAN NIELSON
Executive Director

CHYLEEN RICHEY
Deputy Director

MATT ANDERSON
Bureau Director

January 13, 2022

Wayne Byun
MuckRock News
DEPT MR 137971
263 Huntington Avenue
Boston, MA 02115

RE: GRAMA Request

Dear Mr. Byun:

I received your request and notarized release for:

"a) All current policies and procedures regarding medical and room & board costs or fees for which inmates are or may become liable. Please include all policies and procedures related to how fees are set, accrued, imposed, collected, and enforced (such as those related to per diem fees, ability to pay determinations, penalties for late or non-payment, authorization for civil or criminal action for payment enforcement, etc).

b) All reports, databases, spreadsheets, or equivalent materials regarding debts/restitution paid to or owed to this department or any facility/agency under its jurisdiction in FY2021. Please include all relevant data regarding medical and room & board costs, including the number of individuals charged for medical and room & board costs or fees and the total amount of medical and room & board fees imposed in FY2021."

Please find enclosed the responsive records maintained by the Utah Department of Corrections Clinical Services Bureau.

Included in the responsive records are three policy and procedure documents regarding offender medical costs, billing, and other general clinical regulations. These three documents have been classified as "public" records pursuant to Utah Code Annotated §63G-2-301(3)(a). There are two other relevant department policy and procedure documents relevant to your request: IC01 Offender Clinical Services and IE01 Ancillary Services. However, we are unable to provide you with a copy of these documents as they are currently classified as "protected" records pursuant to Utah Code Annotated §63G-2-305(13).

There are circumstances where records that are classified as "protected" can be released to certain individuals pursuant Utah Code Annotated §63G-2-202(4).

Unfortunately, at the present time you do not fall into any of these categories. You have the right to appeal this decision to the Utah Department of Corrections' Deputy Director. To submit a proper appeal, you must file a Notice of Appeal with the Deputy Director within 30 days of the date of this denial. The Notice of Appeal must contain your name and a copy of, or the original request, which was denied. It must also include a statement of the relief you seek (explain what you want the Deputy Director to do). You may also submit a short statement of facts, reasons and legal authority in support of your request for these records.

Send to:

James Hudspeth
Deputy Director
Utah Department of Corrections
14717 South Minuteman Drive
Draper, UT 84020

We do not have any responsive records to part b of your request. Please reach out with any clarifying questions or follow up requests on our website at: <https://corrections.utah.gov/records-requests/>

Additional information regarding inmate medical care, inmate accounting, and policies & procedures for our department can be found on our website: <https://corrections.utah.gov/>

UCA §63G-2-203(2) states a governmental entity may charge a reasonable fee to cover the governmental entity's actual cost of providing a record. (b) An hourly charge under Subsection (2)(a) may not exceed the salary of the lowest paid employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request.

There is a total of 13 pages attached.

Sincerely,

Tavin Forsythe-Barker
Administrative Services
GRAMA Records Officer

Enclosures