

 <b>MINNESOTA DEPARTMENT OF AGRICULTURE</b>	625 Robert St. N., St. Paul, MN 55155-2538 www.mda.state.mn.us
	Finance and Budget, Ph: 651-201-6581, Fx: <b>651-201-6112</b>

M.S. CHAP. 13

## Data Request Form

REQUESTED BY <i>Luis Cairne</i>	DATE	
NAME	MDA TRACKING NO.	
COMPANY <i>Consultant</i>		
STREET ADDRESS <i>1616 E 25<sup>th</sup> St</i>		
CITY <i>Mpls</i>	STATE <i>MN</i>	ZIP <i>55404</i>
PHONE <i>612-290-1701</i>	FAX	

Please give complete details of your request:

*Need information on pending work orders FOR:  
Viridianas @ 501 Nicollet Ave, S. Richfield - Grocery & Bakery.  
There is a 30' x 19 x 84" 3 section cooler and freezer.  
Need info on pending work orders or inspection of this  
Tanaka custom cooler. Closed in 2013*

Minnesota Statutes Section 13.03, subdivision 3, authorizes us to charge fees to recover our costs to provide data including, but not limited to, costs associated with searching, compiling, copying, mailing or otherwise transmitting data. If you choose to purchase the data, follow the instructions below:

**PREPAYMENT IS REQUIRED.** To obtain the described data, submit payment along with a copy of this form. Upon receipt of the payment, the data will be forwarded to you.

<b>DATA COSTS:</b> *Pricing . . . . No charge for <u>10 pages or less.</u> If more than 10 pages of material are produced: \$0.25 per page copying costs The first 1/2 hour of preparation time is free; \$15.00/hour after the first 1/2 hour; charges based on quarters of an hour.  Except . . . . 100 or fewer pages of public data, black & white, legal or letter size \$0.25/page (\$0.50 doublesided) no other costs will be assessed  Other Data Costs: \$0.50 each for audio tape, video tape or computer disk \$0.75 for photos (per page) \$8.00 per 1000 labels \$1.00 per page for Certification cost Shipping/Postage - actual cost	ESTIMATED COST	INITIALS
	SOURCE CODE	
<b>MAKE CHECKS PAYABLE TO:</b> Minnesota Dept. of Agriculture  <b>Send payment with this form to:</b> Minnesota Dept. of Agriculture Attn: Cashier 625 Robert St. N. St. Paul, MN 55155-2538		

\*Explanation of charges:

- There is no charge for computer or non-computer data provided to other state or federal agencies, or other for law enforcement purposes; provided the request is not unduly burdensome.
- We charge for copies and staff time to make copies. (Hourly salary and fringe benefit costs of the person copying and preparing the document)
- We do not charge for only viewing public data.
- We do not charge for segregating public from non-public data.

NOTE: If requestor is no longer interested in obtaining described data, requestor should disregard this bill. If more than 30 days have passed since receiving this bill, and requestor is still interested in obtaining the described data, a new request must be submitted.

COMPLETED BY <i>Luis Cairne</i>	DATE <i>5/13/2015</i>	TOTAL COST <i>0</i>
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attention to: Miss Dep't Agriculture date: \_\_\_\_\_

company: \_\_\_\_\_ from: Luis Caine

phone #: \_\_\_\_\_ company: \_\_\_\_\_

fax #: 651-201-6112 senders phone #: 617-890-1701

comments: \_\_\_\_\_

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