

625 Robert Street North, St. Paul, MN 55155-2538 www.mda.state.mn.us

## Data Request Form - Public Requestor

| Request Date: 08/02/2019  | MDA Data Practices Con | A Data Practices Contact: Chris McNulty or Carrie Rigden |           |            |  |
|---|------------------------|--|-----------|------------|--|
| The data I am requesting.   |                        |  |           |            |  |
| Describe the data you are requesting as specifically as possible.   |                        |  |           |            |  |
| I am requesting email addresses for all Minnesota registered Cottage Food Producers. This information will be used to provided these individuals with information regarding topics of interest pertaining to the cottage food industry here in Minnesota. More specifically, the 2nd Annual Cottage Food Producer's Conference in January 2020 that is being held at the University of Minnesota - Urban Research and Outreach - Engagement Center. |                        |  |           |            |  |
| My email address is: jlynncarriveau@gmail.com (if it is easiest to email this list to me). This would be preferred. Thank you.  |                        |  |           |            |  |
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| I am requesting access to data in the following way.  |                        |  |           |            |  |
|   |                        |  |           |            |  |
| Inspection  | opies                  | Both inspection and copies                               |           |            |  |
| Note: Inspection is free but we will charge for copies if the total charges are \$50.00 or more. Please refer to MDA's data practices webpage for information on copy costs   |                        |  |           |            |  |
| Contact information (optional)*   |                        |  |           |            |  |
| Name: Jennifer Carriveau  |                        |  |           |            |  |
| Address: 324 Cardinal Drive   |                        | City: Mankato  | State: MN | Zip: 56001 |  |
| Phone: 507-380-1308   |                        | Email: jlynncarriveau@gmail.com                          |           |            |  |
| We will respond to your request as soon as reasonably possible.   |                        |  |           |            |  |
| * You do not have to provide any contact information. However, if you want us to mail/email you copies of data, we will need some type of contact information. Also, In the event we have a question about your request, we will not work on your request until we can clarify it with you.   |                        |  |           |            |  |