



Data Request Form

REQUESTED BY	Marissa Mahoney		DATE	
NAME	Marissa Mahoney		6/7/2019	
COMPANY	Braun Intertec			
STREET ADDRESS	11001 Hampshire Ave S			
CITY	Bloomington	STATE	MN	ZIP 55438
PHONE	6123575081	FAX		
Please give complete details of your request:				
Review of the following MDA file for site in Richmond, Stearns County: Case file EJK101052103: Centra Sota Cooperative				
Minnesota Statutes Section 13.03, subdivision 3, authorizes us to charge fees to recover our costs to provide data including, but not limited to, costs associated with searching, compiling, copying, mailing or otherwise transmitting data. If you choose to purchase the data, follow the instructions below:				
1. Obtain purchase price of the data from the department.				
2. PREPAYMENT IS REQUIRED. To obtain the described data, submit payment along with a copy of this form. Upon receipt of the payment, the data will be forwarded to you.				
DATA COSTS:		ESTIMATED COST	INITIALS	
*Pricing . . . No charge for 10 pages or less. If more than 10 pages of material are produced: \$0.25 per page copying costs The first 1/2 hour of preparation time is free; \$18.00/hour after the first 1/2 hour; charges based on quarters of an hour.		SOURCE CODE		
Except . . . 100 or fewer pages of public data, black & white, legal or letter size \$0.25/page (\$0.50 doublesided) no other costs will be assessed		2K30		
Other Data Costs: \$0.50 each for audio tape, video tape or computer disk \$0.75 for photos (per page) \$8.00 per 1000 labels \$1.00 per page for Certification cost Shipping/Postage - actual cost		MAKE CHECKS PAYABLE TO: Minnesota Dept. of Agriculture		
*Explanation of charges: 1. There is no charge for computer or non-computer data provided to other state or federal agencies, or data provided for law enforcement purposes; provided the request is not unduly burdensome. 2. We charge for copies and staff time to make copies. (Hourly salary and fringe benefit costs of the person copying and preparing the document) 3. We do not charge for only viewing public data. 4. We do not charge for segregating public from non-public data. 5. Data costs may be changed periodically to reflect increases/decreases in actual costs.		Send payment with this form to: Minnesota Dept. of Agriculture Attn: Cashier 625 Robert St. N. St. Paul, MN 55155-2538		
NOTE: If requestor is no longer interested in obtaining described data, requestor should disregard this bill. If more than 30 days have passed since receiving this bill, and requestor is still interested in obtaining the described data, a new request must be submitted.				
COMPLETED BY	DATE		TOTAL COST	