

# Bold Enough to Lead

It's not a slogan, it's who we are.

With strong renewable and sustainable tools at our disposal, our goal is to provide smart fiscally feasible energy solutions while being true to our Vision and working towards increasing our clients' cash-flow.

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**From:** Klopsch, Norbert S. <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>  
**Sent:** Friday, June 25, 2021 3:59 PM  
**To:** Ray Davis <[rdavis@ogwenergyresources.com](mailto:rdavis@ogwenergyresources.com)>  
**Cc:** [mflora@ogwenergyresources.com](mailto:mflora@ogwenergyresources.com)  
**Subject:** RE: Point of Contact for Lighting question

Can we pencil in 3 pm on Wednesday, July 14 to meet here at the Oakwood city building, 30 Park Avenue?

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

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**From:** Ray Davis <[rdavis@ogwenergyresources.com](mailto:rdavis@ogwenergyresources.com)>  
**Sent:** Friday, June 25, 2021 3:55 PM  
**To:** Klopsch, Norbert S. <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>  
**Cc:** [mflora@ogwenergyresources.com](mailto:mflora@ogwenergyresources.com)  
**Subject:** RE: Point of Contact for Lighting question

Hi Norb,

Mike and I are both available most of the week of 7/12.  
Let us know the best time / date that works for you.

All the best,  
Ray

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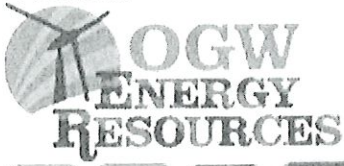
**From:** Ray Davis <[rdavis@ogwenergyresources.com](mailto:rdavis@ogwenergyresources.com)>  
**Sent:** Friday, June 25, 2021 1:37 PM  
**To:** 'Klopsch, Norbert S.' <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>  
**Cc:** 'mflora@ogwenergyresources.com' <[mflora@ogwenergyresources.com](mailto:mflora@ogwenergyresources.com)>; 'Larry Cooper' <[scoop5076@gmail.com](mailto:scoop5076@gmail.com)>  
**Subject:** RE: Point of Contact for Lighting question

Hi Norb (Thanks Scoop),

Thank you for reaching out to us. I would want my partner Mike Flora (copied) in on the meeting as his expertise in lighting is 30+ years. Let me check with Mike on dates and times that work that week and get back to you. Thanks again.

Kind regards,

**Ray Davis**  
President



**OGW Energy Resources**  
5205 South County Rd. 25A  
Tipp City, OH 45371  
(937) 506-8133, Office  
[www.ogwenergyresources.com](http://www.ogwenergyresources.com)

## Bold Enough to Lead

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---

**From:** Klopsch, Norbert S. <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>

**Sent:** Friday, June 25, 2021 11:35 AM

**To:** Larry Cooper <[scoop5076@gmail.com](mailto:scoop5076@gmail.com)>; 'Ray Davis' <[rdavis@ogwenergyresources.com](mailto:rdavis@ogwenergyresources.com)>

**Subject:** RE: Point of Contact for Lighting question

Thanks Scoop for the contact.

Ray, Any chance that we could meet sometime the week of July 12? I have a new engineer joining our staff around that time and would like for him to join us.

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600



Virus-free. [www.avast.com](http://www.avast.com)

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 6:51 AM  
**To:** Mark Schwieterman (mark.schwieterman@ketteringoh.org)  
**Subject:** GIS

Mark,

Do you have a few minutes at 10:30 this morning for me to stop by to talk about GIS?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 6:52 AM  
**To:** Stacel, Lori  
**Subject:** FW: GIS

Lori,

Please call Amy at Kettering and see if this works. If not, is there another time today?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 6:51 AM  
**To:** Mark Schwieterman (mark.schwieterman@ketteringoh.org) <mark.schwieterman@ketteringoh.org>  
**Subject:** GIS

Mark,

Do you have a few minutes at 10:30 this morning for me to stop by to talk about GIS?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 8:09 AM  
**To:** Spitler, Doug  
**Subject:** RE: Meeting

Thanks

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Spitler, Doug  
**Sent:** Friday, July 9, 2021 7:37 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** RE: Meeting

Sure – see you there.

**K. Douglas Spitler, PE**  
City of Oakwood  
210 Shafor Boulevard  
Oakwood, OH 45419

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 6:39 AM  
**To:** Spitler, Doug <[spitler@oakwood.oh.us](mailto:spitler@oakwood.oh.us)>  
**Subject:** Meeting

Doug,

How about we meet at the Shafor tennis courts at 9:30 this morning for our monthly?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 8:13 AM  
**To:** Mark Schwieterman  
**Subject:** RE: GIS

I will stop by at 10:30 on Monday. Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Mark Schwieterman <Mark.Schwieterman@ketteringoh.org>  
**Sent:** Friday, July 9, 2021 7:51 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** Re: GIS

Norb,

I am booked today from 9 on. Can we do it Monday? I am open 10 to noon and 1 to 2 and 8 to 9:30.

Mark

>>> "Klopsch, Norbert S." <Klopsch@oakwood.oh.us> 7/9/2021 6:50 AM >>>

Mark,

Do you have a few minutes at 10:30 this morning for me to stop by to talk about GIS?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 8:15 AM  
**To:** Kroger, Ethan  
**Cc:** Wilder, Jennifer  
**Subject:** RE: Meeting.

Ethan,

Are they on schedule to reopen the sidewalk by Friday, July 23?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Kroger, Ethan  
**Sent:** Thursday, June 24, 2021 11:52 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Cc:** Wilder, Jennifer <wilder@oakwood.oh.us>  
**Subject:** RE: Meeting.

Norb,

I jut got off the phone with Thom Shrader who advised that, all of the items they have ordered for the exterior of the building are now "long lead times" due to the pandemic. I explained to Thom that we have been very patient and accommodating with the closure of the sidewalk but the sidewalk needs to be reopened.

Thom said that a stone mason is due to be on site within the next week and he should be able to open the sidewalk in the next 3-4 weeks. The concrete planter and sidewalk has been poured as of this week.

I have setup a meeting with Thom for June 29<sup>th</sup> when he gets back from vacation to go over a firm timeline for the completion of the project.

Thank you.  
Ethan Kroger

---

**From:** Klopsch, Norbert S.  
**Sent:** Thursday, June 24, 2021 10:21 AM  
**To:** Kroger, Ethan <kroger@oakwood.oh.us>  
**Cc:** Wilder, Jennifer <wilder@oakwood.oh.us>  
**Subject:** RE: Meeting.

Ethan,

They were planning for 5-6 weeks. What's the projected end to the sidewalk closure?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Kroger, Ethan  
**Sent:** Monday, March 29, 2021 4:43 PM  
**To:** Klopsch, Norbert S. <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>  
**Cc:** Wilder, Jennifer <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)>  
**Subject:** FW: Meeting.

Norb,

Please see the below email from Thom with Manfrea Construction. Thom is proposing sidewalk/partial street closure for 5-6 weeks while the exterior of the Jessup building is complete.

Please let me know if you have any input on the situation.

Thank you.  
Ethan

---

**From:** Spitler, Doug  
**Sent:** Monday, March 29, 2021 4:38 PM  
**To:** Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)>  
**Cc:** Long, Tom <[long@oakwood.oh.us](mailto:long@oakwood.oh.us)>  
**Subject:** RE: Meeting.

Ethan,

A couple of items on the proposed sidewalk closure:

- I agree, the drop box would need to be temporarily relocated
- We need to ensure that there is not a bunch of equipment or materials that are stored in the fenced area so that vehicles in the alleys can see oncoming traffic on Park Avenue; the drawing indicated wind screen, which provides screening of the mess but drivers need to be able to see when exiting from the public parking lots through the alleys – they may need to revise their fence limits to ensure drivers can see
- I think they should submit a pedestrian detour plan; they need to have specific signage for 'Open to Alley/Lula Bell/Ashley's' but other pedestrians need to cross at Far Hills and use the south side of the walk in front of 30 Park; we don't want people to walk on the north side, then realize that the walk is closed and either walk in the street or cross at the alleys

If done correctly, I think this will protect the public at the jobsite and those passing by the site. Let me know if you have any questions.

**K. Douglas Spitler, PE**  
City of Oakwood



210 Shafor Boulevard  
Oakwood, OH 45419

---

**From:** Kroger, Ethan  
**Sent:** Monday, March 29, 2021 4:25 PM  
**To:** Spitler, Doug <[spitler@oakwood.oh.us](mailto:spitler@oakwood.oh.us)>  
**Subject:** FW: Meeting.

---

**From:** Kroger, Ethan  
**Sent:** Tuesday, March 23, 2021 3:16 PM  
**To:** Wilder, Jennifer <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)>; Spitler, Doug <[spitler@oakwood.oh.us](mailto:spitler@oakwood.oh.us)>  
**Subject:** FW: Meeting.

Hello all. Please see the attached rendering with the Jessup project. One issue I see is our drop box would need to be moved.

**From:** Thom Shrader <[thom@manfreda.us](mailto:thom@manfreda.us)>  
**Sent:** Tuesday, March 23, 2021 3:14 PM  
**To:** Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)>  
**Subject:** Re: Meeting.

The fence will be chain link with wind screen X 6' high. We are scheduled to install the fence on or about April 1st. The timeline will depend on the weather of course. We hope to only have the fence up for 5 to 6 weeks.  
Thanks

**Thom Shrader**  
Manfreda Construction Corp.  
937-296-1630 office  
937-296-1635 fax



On Tue, Mar 23, 2021 at 3:09 PM Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)> wrote:

Thom,

Could you please provide a timeline for when the exterior work will start and be completed? Could you also indicate what type of fence will be installed and if a wind/privacy screen will be provided.

Thank you.

Ethan

**From:** Thom Shrader <[thom@manfreda.us](mailto:thom@manfreda.us)>  
**Sent:** Tuesday, March 23, 2021 1:49 PM  
**To:** Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)>  
**Cc:** Long, Tom <[long@oakwood.oh.us](mailto:long@oakwood.oh.us)>  
**Subject:** Re: Meeting.

Ethan,

Attached is a sketch for the construction fence for the Jessup Wealth Project. Please let me know if you need anything else.

THanks

**Thom Shrader**  
Manfreda Construction Corp.  
937-296-1630 office  
937-296-1635 fax



On Thu, Mar 18, 2021 at 4:06 PM Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)> wrote:

Thom,

It was nice meeting with you today. As discussed, if you could please send me a plan and timeline for what you would like to do in order to complete the work on the front of the Jessup building. I will talk with some folks in the office to see if it is doable.

Thank you.

Ethan Kroger

## Stacel, Lori

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 8:29 AM  
**To:** Wilder, Jennifer  
**Subject:** Re: Quick Meeting

Sure. I will stop in around 9.

On Jul 9, 2021 8:27 AM, "Wilder, Jennifer" <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)> wrote:  
Norb,

Would you have 5-10 minutes this morning for a few items for which I need to update you?  
Thanks!

Jennifer

---

**Jennifer S. Wilder, MBA, PHR** | Director of Personnel & Properties  
City of Oakwood | 30 Park Avenue | Oakwood, OH 45419  
P: (937) 298-0411 | F: (937) 297-2940 | [wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)  
[www.oakwoodohio.gov](http://www.oakwoodohio.gov)

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 8:30 AM  
**To:** Collins, Carol D.  
**Subject:** Rotary

Carol,

What year did you join Rotary?

Norb

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 9:27 AM  
**To:** Rob Stephens (stephens@oakwood.oh.us)  
**Subject:** Fairmont

Rob,

We will install the speed/count sign on Fairmont between Dorothy and Oak Knoll on Monday.

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:18 AM  
**To:** Collins, Carol D.  
**Subject:** Shroyer Medians

Carol,

Do we need to spray all the medians again, or mulch them... or both? Should we consider weed block?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:19 AM  
**To:** Rob Stephens (stephens@oakwood.oh.us)  
**Subject:** FW: parking lot

Done, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:18 AM  
**To:** Collins, Carol D. <Collins@oakwood.oh.us>  
**Subject:** FW: parking lot

Carol,

Please see that we spruce up the parking lot before next Friday.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Rob Stephens <[rob@stephensinsuranceagency.com](mailto:rob@stephensinsuranceagency.com)>  
**Sent:** Friday, July 9, 2021 10:29 AM  
**To:** Klopsch, Norbert S. <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>  
**Cc:** Pamela Stephens <[pam@stephensinsuranceagency.com](mailto:pam@stephensinsuranceagency.com)>; Bill Stephens <[bill@stephensinsuranceagency.com](mailto:bill@stephensinsuranceagency.com)>  
**Subject:** parking lot

Norb,  
With us have our Open House next Friday, the 16<sup>th</sup>, if possible, would you have a couple Public Works employees do a little clean-up early next week in the city parking lot behind our building? If they could spray or pull the weeds from the cracks in the pavement and clean up the debris against the wall and around the curbs, it would be GREATLY appreciated.  
Thanks,  
ROB



**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:18 AM  
**To:** Collins, Carol D.  
**Subject:** FW: parking lot

Carol,

Please see that we spruce up the parking lot before next Friday.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Rob Stephens <rob@stephensinsuranceagency.com>  
**Sent:** Friday, July 9, 2021 10:29 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Cc:** Pamela Stephens <pam@stephensinsuranceagency.com>; Bill Stephens <bill@stephensinsuranceagency.com>  
**Subject:** parking lot

Norb,  
With us have our Open House next Friday, the 16<sup>th</sup>, if possible, would you have a couple Public Works employees do a little clean-up early next week in the city parking lot behind our building? If they could spray or pull the weeds from the cracks in the pavement and clean up the debris against the wall and around the curbs, it would be GREATLY appreciated.  
Thanks,  
ROB

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:26 AM  
**To:** Wilder, Jennifer; Spitler, Doug  
**Subject:** Chris Kuzma

Jennifer, Yes.

Doug, Chris is not starting until August 2. That said, please have Tom moved out of the engineering office by the end of next week.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Wilder, Jennifer  
**Sent:** Friday, July 9, 2021 11:08 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** RE: Quick Meeting

Norb,

Chris Kuzma has asked for an Aug 2 start date. Are you ok with that?

Jennifer

---

**From:** Wilder, Jennifer  
**Sent:** Friday, July 9, 2021 8:27 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** Quick Meeting

Norb,

Would you have 5-10 minutes this morning for a few items for which I need to update you?  
Thanks!

Jennifer

---

**Jennifer S. Wilder, MBA, PHR** | Director of Personnel & Properties  
City of Oakwood | 30 Park Avenue | Oakwood, OH 45419  
P: (937) 298-0411 | F: (937) 297-2940 | [wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)  
[www.oakwoodohio.gov](http://www.oakwoodohio.gov)

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:26 AM  
**To:** Wilder, Jennifer  
**Subject:** RE: Beautification Awards

Thanks

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Wilder, Jennifer  
**Sent:** Friday, July 9, 2021 11:02 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** Beautification Awards

Norb,

For your Friday letter:

Beautification Award Presentation: Earlier this year we discussed presenting Beautification Awards in two phases rather than in one large, long presentation at your November meeting, pursuant to a request from Councilmember Stephens last winter. At our February work session, it was decided that May & June winners would be recognized at our July 19 meeting, and July & August winners at our September 20 meeting. The state of Ohio was still under emergency health orders when letters were sent to May & June winners, so they were advised to tune into the July 19 meeting via MVCC or Zoom, rather than attend in person since 17 households will be recognized. MVCC has prepared a short 8-minute video for our July 19 meeting. We will follow the same procedure for our September 20 meeting, and return to in-person recognition in 2022.

Jennifer

---

**Jennifer S. Wilder, MBA, PHR** | Director of Personnel & Properties  
City of Oakwood | 30 Park Avenue | Oakwood, OH 45419  
P: (937) 298-0411 | F: (937) 297-2940 | [wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)  
[www.oakwoodohio.gov](http://www.oakwoodohio.gov)

## Stacel, Lori

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:34 AM  
**To:** Collins, Carol D.  
**Subject:** RE: parking lot

Thanks. Norb

Ps: Rob Stephens joined Rotary in 1994. 😊

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Collins, Carol D.  
**Sent:** Friday, July 9, 2021 11:29 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** RE: parking lot

Sure, will do.

Carol

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:18 AM  
**To:** Collins, Carol D. <Collins@oakwood.oh.us>  
**Subject:** FW: parking lot

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Please see that we spruce up the parking lot before next Friday.

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Oakwood City Manager  
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**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
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Norb,

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Thanks,

ROB

**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:47 AM  
**To:** Kroger, Ethan  
**Cc:** Wilder, Jennifer  
**Subject:** RE: Meeting.

Thanks Ethan.

Please send me an update next Friday.

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Kroger, Ethan  
**Sent:** Friday, July 9, 2021 8:24 AM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Cc:** Wilder, Jennifer <wilder@oakwood.oh.us>  
**Subject:** RE: Meeting.

Norb,

There has been quite a change on the exterior of the building in the last week. I held a meeting with Thom and he told me he would do everything in his power to be on schedule and reopen the sidewalk by Friday, July 23.

Ethan

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 8:15 AM  
**To:** Kroger, Ethan <kroger@oakwood.oh.us>  
**Cc:** Wilder, Jennifer <wilder@oakwood.oh.us>  
**Subject:** RE: Meeting.

Ethan,

Are they on schedule to reopen the sidewalk by Friday, July 23?

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Norbert S. Klopsch  
Oakwood City Manager

(937) 298-0600

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**From:** Kroger, Ethan  
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**To:** Klopsch, Norbert S. <[Klopsch@oakwood.oh.us](mailto:Klopsch@oakwood.oh.us)>  
**Cc:** Wilder, Jennifer <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)>  
**Subject:** RE: Meeting.

Norb,

I just got off the phone with Thom Shrader who advised that, all of the items they have ordered for the exterior of the building are now "long lead times" due to the pandemic. I explained to Thom that we have been very patient and accommodating with the closure of the sidewalk but the sidewalk needs to be reopened.

Thom said that a stone mason is due to be on site within the next week and he should be able to open the sidewalk in the next 3-4 weeks. The concrete planter and sidewalk has been poured as of this week.

I have setup a meeting with Thom for June 29<sup>th</sup> when he gets back from vacation to go over a firm timeline for the completion of the project.

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Ethan Kroger

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**Cc:** Wilder, Jennifer <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)>  
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Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

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**Cc:** Wilder, Jennifer <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)>  
**Subject:** FW: Meeting.

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**To:** Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)>  
**Cc:** Long, Tom <[long@oakwood.oh.us](mailto:long@oakwood.oh.us)>  
**Subject:** RE: Meeting.

Ethan,

A couple of items on the proposed sidewalk closure:

- I agree, the drop box would need to be temporarily relocated
- We need to ensure that there is not a bunch of equipment or materials that are stored in the fenced area so that vehicles in the alleys can see oncoming traffic on Park Avenue; the drawing indicated wind screen, which provides screening of the mess but drivers need to be able to see when exiting from the public parking lots through the alleys – they may need to revise their fence limits to ensure drivers can see
- I think they should submit a pedestrian detour plan; they need to have specific signage for 'Open to Alley/Lula Bell/Ashley's' but other pedestrians need to cross at Far Hills and use the south side of the walk in front of 30 Park; we don't want people to walk on the north side, then realize that the walk is closed and either walk in the street or cross at the alleys

If done correctly, I think this will protect the public at the jobsite and those passing by the site. Let me know if you have any questions.

**K. Douglas Spitler, PE**  
City of Oakwood  
210 Shafor Boulevard  
Oakwood, OH 45419

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**From:** Kroger, Ethan  
**Sent:** Monday, March 29, 2021 4:25 PM  
**To:** Spitler, Doug <[spitler@oakwood.oh.us](mailto:spitler@oakwood.oh.us)>  
**Subject:** FW: Meeting.

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**From:** Kroger, Ethan  
**Sent:** Tuesday, March 23, 2021 3:16 PM  
**To:** Wilder, Jennifer <[wilder@oakwood.oh.us](mailto:wilder@oakwood.oh.us)>; Spitler, Doug <[spitler@oakwood.oh.us](mailto:spitler@oakwood.oh.us)>  
**Subject:** FW: Meeting.

Hello all. Please see the attached rendering with the Jessup project. One issue I see is our drop box would need to be moved.

**From:** Thom Shrader <[thom@manfreda.us](mailto:thom@manfreda.us)>  
**Sent:** Tuesday, March 23, 2021 3:14 PM



**To:** Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)>

**Subject:** Re: Meeting.

The fence will be chain link with wind screen X 6' high. We are scheduled to install the fence on or about April 1st. The timeline will depend on the weather of course. We hope to only have the fence up for 5 to 6 weeks.

Thanks

**Thom Shrader**

Manfreda Construction Corp.

937-296-1630 office

937-296-1635 fax



On Tue, Mar 23, 2021 at 3:09 PM Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)> wrote:

Thom,

Could you please provide a timeline for when the exterior work will start and be completed? Could you also indicate what type of fence will be installed and if a wind/privacy screen will be provided.

Thank you.

Ethan

**From:** Thom Shrader <[thom@manfreda.us](mailto:thom@manfreda.us)>

**Sent:** Tuesday, March 23, 2021 1:49 PM

**To:** Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)>

**Cc:** Long, Tom <[long@oakwood.oh.us](mailto:long@oakwood.oh.us)>

**Subject:** Re: Meeting.

Ethan,

Attached is a sketch for the construction fence for the Jessup Wealth Project. Please let me know if you need anything else.

THanks

**Thom Shrader**

Manfreda Construction Corp.

937-296-1630 office

937-296-1635 fax



On Thu, Mar 18, 2021 at 4:06 PM Kroger, Ethan <[kroger@oakwood.oh.us](mailto:kroger@oakwood.oh.us)> wrote:

Thom,

It was nice meeting with you today. As discussed, if you could please send me a plan and timeline for what you would like to do in order to complete the work on the front of the Jessup building. I will talk with some folks in the office to see if it is doable.

Thank you.

Ethan Kroger

**Stacel, Lori**

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:50 AM  
**To:** Jacques, Robert  
**Subject:** 2022/23 Budget -- Boards of Health

Rob,

Please send me a memo that explains the final language in regard to local boards of health.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

## Stacel, Lori

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 12:06 PM  
**To:** Stacel, Lori  
**Subject:** CM Newsletter

Beautification Award Presentation: Earlier this year we discussed presenting Beautification Awards in two phases rather than in one large, long presentation at the November meeting, pursuant to a request from Rob Stephens. At our February work session, we decided that May & June winners would be recognized at our July 19 meeting, and July & August winners at our September 20 meeting. The state of Ohio was still under emergency health orders when letters were sent to the 17 May & June winners, so they were advised to tune into the July 19 meeting via MVCC or Zoom, rather than attend in person. MVCC has prepared an 8-minute video for our July 19 meeting. We will follow the same procedure for our September 20 meeting, and return to in-person recognition in 2022.

COVID-19 Funding: Enclosed is a letter of support that we provided to PHDMC for additional grant money to support the county-wide vaccination programs.

Star Rating: Enclosed is the latest Stars rating as posted to the Ohio Auditor of State website. Four stars all around for us. 😊 Big kudos to Cindy and our finance team... and all of staff. For more info on the Stars program, go to <https://ohioauditor.gov/open/stars.html>.

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 12:07 PM  
**To:** Collins, Carol D.  
**Subject:** RE: Shroyer Medians

Carol,

I am talking about matting. It is heavily used in CA.

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

---

**From:** Collins, Carol D.  
**Sent:** Friday, July 9, 2021 12:01 PM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** RE: Shroyer Medians

Norb,

We just sprayed again (third time) this week as I did not want to put mulch down until I knew the majority of the weeds (maple seedlings mostly) had died. Phillips will then come in with the mulch blower which we are checking on their schedule to see when it can be done. I think if we were to do anything like a weed block, we would do it later in the season because of the irrigation that is there. Need to make sure the trees are getting enough water and most of the material that is used is not porous enough to let the water in to water. I know it doesn't look good but to go in manually and pull the seedlings would be very time consuming.

When you are talking about weed block, are you talking pre-emergent and or matting? If pre-emergent, we already did that in the spring but the rains have broken it down so we would do another application before we mulched. If matting is what you were talking about, I addressed that above.

Carol

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:18 AM  
**To:** Collins, Carol D. <Collins@oakwood.oh.us>  
**Subject:** Shroyer Medians

Carol,

Do we need to spray all the medians again, or mulch them... or both? Should we consider weed block?

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 12:59 PM  
**To:** Spitler, Doug  
**Cc:** Jacques, Robert  
**Subject:** Soil Borings

Doug,

If CBC can't commit to getting the soil borings done within the next 7-10 days, please contact Bowser-Morner right away and see if they can do it.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 1:01 PM  
**To:** Spitler, Doug  
**Cc:** Jacques, Robert  
**Subject:** RE: Soil Borings

Actually, if CBC does not have a drill rig, are they just a middleman??? If so, let's get a price from Bowser. I am certain they have their own rig.

Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 12:59 PM  
**To:** Doug Spitler <spitler@oakwood.oh.us>  
**Cc:** Jacques, Robert <Jacques@oakwood.oh.us>  
**Subject:** Soil Borings

Doug,

If CBC can't commit to getting the soil borings done within the next 7-10 days, please contact Bowser-Morner right away and see if they can do it.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600



**Stacel, Lori**

---

**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 1:06 PM  
**To:** Jacques, Robert  
**Subject:** RE: 2022/23 Budget -- Boards of Health

Monday is good... thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

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**From:** Jacques, Robert  
**Sent:** Friday, July 9, 2021 1:05 PM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** RE: 2022/23 Budget -- Boards of Health

Will do. Is this needed today or is Monday ok?

Robert F. Jacques, Esq. | Law Director  
(937) 298-0600  
[Jacques@oakwood.oh.us](mailto:Jacques@oakwood.oh.us) | [www.oakwoodohio.gov](http://www.oakwoodohio.gov)



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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 11:50 AM  
**To:** Jacques, Robert <Jacques@oakwood.oh.us>  
**Subject:** 2022/23 Budget -- Boards of Health

Rob,

Please send me a memo that explains the final language in regard to local boards of health.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**Stacel, Lori**

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 3:59 PM  
**To:** Collins, Carol D.  
**Cc:** Stacel, Lori  
**Subject:** RE: Lawn Care  
**Attachments:** LAWN TREATMENT ON CITY -- Scene Article.docx

Carol,

I made a few edits. Please read the attached to ensure that it is still technically correct on what we do and how we do it.

Thanks, Norb

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

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**From:** Collins, Carol D.  
**Sent:** Friday, July 9, 2021 1:33 PM  
**To:** Stacel, Lori <stacel@oakwood.oh.us>  
**Cc:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** Lawn Care

Lori,

Here is what I came up with for the article in the Scene. Hopefully, it works.

Thanks.

*Carol*

## **LAWN TREATMENT ON CITY-OWNED PUBLIC LAWN AREAS**

*Well-kept lawns and green spaces within the City are an important part of the health of these areas and maintaining Oakwood's ambiance. The City has used Integrated Pest Management (IPM) practices for a number of years on the city-owned public lawn areas which include parks, boulevards, athletic fields, and around public buildings. IPM is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and nontarget organisms, and the environment. Our practices include adherence to proper mowing heights and the use of sharp blades on mowers which helps reduce the amount of chemicals used in all of the public areas. The City requires that all lawn care contractors, whether treating for pests or weeds, are properly licensed by the Ohio Department of Agriculture, and follow all applicable laws and rules promulgated by the Ohio Department of Agriculture.*

*In our parks, lawn care treatments require the posting of temporary signage in conspicuous locations at least two days prior to treatment. The day of treatment, the City Horticulturist and/or Recreation Supervisor meet the contractor on-site prior to the application of any treatment. They ensure that children are not present in the area to be treated and that the area is otherwise clear for the application, before allowing the contractor to proceed with lawn treatment. Immediately following treatment, the City verifies that all signs are properly placed, and are then promptly removed 24 hours thereafter. Only areas with weeds and pests are spot sprayed, not always the entire green space as this is a part of the IPM practice to limit chemical use yet still keep the community greenspace as healthy as possible. Questions about our maintenance of lawns and green spaces should be directed to Leisure Services Director Carol Collins or City Horticulturist Brain Caldwell at 937-298-0775.*

**Stacel, Lori**

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**From:** Klopsch, Norbert S.  
**Sent:** Friday, July 9, 2021 4:00 PM  
**To:** herschel325@aol.com  
**Subject:** RE: Organ Assist

Thanks Carla... see you Sunday.

Norbert

Ps: I will be out of town on Sunday, July 25.

Norbert S. Klopsch  
Oakwood City Manager  
(937) 298-0600

**From:** herschel325@aol.com <herschel325@aol.com>  
**Sent:** Friday, July 9, 2021 3:49 PM  
**To:** Klopsch, Norbert S. <Klopsch@oakwood.oh.us>  
**Subject:** Organ Assist

Hi Norbert:

Organ is programmed. The hymn following the sermon is not in the organ library, so I will be playing it. Didn't want you to think we were missing one.

See you Sunday.

Carla