


MEMORANDUM

TO: BOARD OF HEALTH MEMBERS
FROM: NORBERT KLOPSCH 
SUBJECT: JULY 27, 2021 MEETING
DATE: JULY 15, 2021

Greetings from City Hall!

We meet at 5:30 p.m. on Tuesday, July 27 in the council chamber at the city building. For those wishing to participate via Zoom, below is the access information:

<https://zoom.us/j/97868710734?pwd=eC9obDZ6TWtpZzJKcUc4SHJTRlpPQT09>

Meeting ID: 978 6871 0734

Passcode: 018019

Captain Kevin Pruszynski and Lieutenant Mike Tanner will join us to discuss mental health training for our public safety officers, and our use of vehicle and body cameras.

Enclosed are:

- The meeting agenda.
- Minutes of our March 23, 2021 meeting.
- Two letters of support for COVID-19 funding that we provided to Public Health – Dayton & Montgomery County.
- June 2 press release on mental health training, along with *Oakwood Register* and *Dayton Daily News* articles.
- July 12 memorandum from City Attorney Rob Jacques addressing provisions in the 2022/2023 state biennial budget bill that will impact our local health district.
- Summary of topics addressed at Oakwood Health Board meetings each decade between 1930 and 2010.
- June 18 memorandum from Rob Jacques addressing possible functional changes to our Board of Health if Ohio eliminates our local health district.

Our remaining meetings this year are scheduled as follows:

5:30 p.m. Tuesday, September 28

5:30 p.m. Tuesday, November 23

cc: Mayor William Duncan, President
Dr. Steve Enseleit, Health Commissioner
Dr. John Ewing, Assistant Health Commissioner/Medical Director
Paul Scaglione, R.S., Sanitarian

BOARD OF HEALTH
AGENDA
JULY 27, 2021

- I. CALL TO ORDER
- II. MINUTES OF PREVIOUS MEETINGS
- III. REPORT FROM CHAIR
- IV. REPORT FROM SANITARIAN
 - COVID-19 Update
 - ODH Food Survey
- V. REPORT FROM HEALTH COMMISSIONER
- VI. REPORT FROM ADMINISTRATOR/CITY MANAGER
 - Gardner Pool Operations
 - Local Health Districts
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - Crisis Intervention Training for Lieutenants and Dispatchers
 - Talk Saves Lives Presentation
 - ASIST Training
 - Mental Health First Aid training for all Public Safety Officers
 - Body/In-car Cameras
- IX. ADJOURN

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,
STATE OF OHIO

The meeting was conducted on Tuesday, March 23, 2021 in the council chamber at the Oakwood City Building, 30 Park Avenue.

In attendance were:

Dr. David Denka, D.O., Chair
Dr. Bill Coyne, D.D.S., Member
Diane Scott, R.N., Member

Dr. Steve Enseleit, M.D., Health Commissioner
Norbert Klopsch, Administrator/City Manager
Paul Scaglione, R.S., Sanitarian

Also in attendance were Debra Edwards with the Oakwood Historical Society, City Attorney Rob Jacques, Public Safety Captain Kevin Pruszynski, and Personnel and Properties Director Jennifer Wilder. Attending via remote teleconference utilizing the Zoom.com platform were the following: Dr. Sallie Wilson, D.O., Vice Chair; Dr. Elizabeth Maimon, DVM, M.P.H., Member; and Mayor Bill Duncan, President.

Dr. Denka called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items:

Minutes of Previous Meetings: Dr. Denka asked that the minutes of the January 26, 2021 meeting be reviewed. There being no requested edits, motion to approve by Dr. Coyne; second by Mrs. Scott. Upon viva voce vote, motion passed and the minutes were approved.

Report from Chair: No report.

Report from Sanitarian:

- Update on COVID-19: Mr. Scaglione gave a report on the COVID-19 cases in Oakwood from the beginning of the pandemic through March 18. There have been 726 positive cases, 19 hospitalizations and six deaths in Oakwood.
- Food Service Licenses: Mr. Scaglione reported that the state extended the deadline on annual food service licenses to July 1, but that all Oakwood businesses have already received them.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch reported on the following:

- Gardner Pool and Oakwood Dolphins: Current plans call for Gardner Pool to operate this year in the same manner as 2020, with limited users and the requirement to register in advance for time slots. The OCC staff will monitor Ohio Department of Health (ODH) directives/guidelines and may relax restrictions as circumstances warrant. The Oakwood Dolphins swim team also plans to operate this year, but with some health restrictions.
- Basketball Court Opening: The Department of Leisure Services will open the basketball courts at Shafor Park and Orchardly Park during the week of April 5. Most neighboring communities have either already opened their outside courts or will do so soon.
- City Operations through Pandemic: Personnel and Properties Director Jennifer Wilder commented on her role as our Human Resources Director during the pandemic, and the numerous actions taken to address personnel health and safety issues.

City Attorney Rob Jacques discussed his work over the past year in following and interpreting the litany of health and safety guidelines/orders/recommendations passed down from federal, state and local agencies.

Public Safety Captain Kevin Pruszynski spoke about safety department operations throughout the pandemic. In large part, these operations have already returned to normal. Captain Pruszynski also spoke about the duties and responsibilities of Dr. John Ewing, the Oakwood EMS Medical Advisor.

Old Business: None.

New Business:

- Oakwood Historical Society June Home Tours: Debra Edwards with the Oakwood Historical Society (OHS) shared that they are planning a single house tour on Saturday, June 19. She explained that the OHS is developing safety protocols to comply with state and local requirements. Mr. Scaglione asked Ms. Edwards to send him the protocols for review and comment.
- Crisis Intervention Training: Public Safety Captain Kevin Pruszynski discussed planning underway to have members of the Oakwood Public Safety Department obtain Crisis Intervention Training (CIT). Lieutenant Keith Benson will attend the 40-hour CIT training during the week of April 19. The other three crew lieutenants will complete this training throughout 2021. Dr. Wilson asked whether the City would consider contracting with outside mental health professionals as an additional resource. Captain Pruszynski stated that this could be considered. Mayor Duncan inquired about the quality of the CIT training and whether all members of the Oakwood Safety Department should receive it. Captain Pruszynski referenced positive feedback from people that recently attended the CIT Program offered through the Montgomery County Alcohol, Drug & Mental Health Services (ADAMHS) office. He said it would be ideal to have all officers CIT trained, but it would be logistically and financially challenging.
- Resolution No. 21-2 Adoption of Administrative Policies and Procedures: Dr. Denka introduced Resolution No. 21-2. Mr. Klopsch explained that this resolution is needed to confirm that city-approved administrative policies and procedures are also applicable to the Oakwood Health Department/Board of Health. This is necessary now that the Oakwood Health Department/Board of Health is subject to an annual audit separate from the City. Motion to approve by Dr. Coyne; second by Mrs. Scott. Upon viva voce vote, resolution passed.

There being no other business, at 6:23 p.m. Dr. Denka adjourned the meeting.

Chair

Secretary

Commissioner of Health



City of Oakwood

Government Administration

City Manager

April 12, 2021

Public Health – Dayton & Montgomery County
Attn: Jeffrey A. Cooper, Health Commissioner
117 South Main Street
Dayton, Ohio 45422-1280

Dear Commissioner Cooper:

This letter is provided in support of Public Health – Dayton & Montgomery County receiving \$148,740 in Coronavirus Response Supplemental funding from the Ohio Department of Health to respond to the COVID-19 pandemic. We understand that Public Health is providing an information line / call center, case investigation and contact tracing, education and outreach, complaint follow-up for businesses, community testing, and vaccination planning. Response activities include residents of the city of Oakwood.

The funding provided will ensure that you have the means available to meet the public health needs of our community. We fully support Public Health - Dayton & Montgomery County in their efforts to respond to the COVID-19 pandemic.

Sincerely,

A handwritten signature in black ink, appearing to read "N. Klopsch", is written over the typed name.

Norbert S. Klopsch
City Manager

NSK:ls

cc: Oakwood City Council
Oakwood Board of Health
Health Commissioner Steve Enseleit, MD



City of Oakwood

Government Administration

City Manager

July 1, 2021

Public Health – Dayton & Montgomery County
Attn: Jeffrey A. Cooper, Health Commissioner
117 South Main Street
Dayton, Ohio 45422-1280

Dear Commissioner Cooper:

This letter is provided in support of Public Health – Dayton & Montgomery County receiving \$471,438 COVID-19 Vaccine Equity Supplemental funding from the Ohio Department of Health. Public Health is and continues to be the lead on all COVID-19 response in Montgomery County. We understand that Public Health is ensuring safe and equitable distribution and administration of COVID-19 vaccines by expanding immunization infrastructure, engaging in strategic partnerships, and implementing mobile outreach to affected populations such as those who may be vaccine hesitant and those who are in racial and ethnic and other high-risk groups. Equity activities include residents of the city of Oakwood.

The funding provided will ensure that you have the means available to meet the public health needs of our community. We fully support Public Health – Dayton & Montgomery County in their efforts to respond to the COVID-19 pandemic. It is understood that the effective beginning date of this grant is 12/01/2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Norbert S. Klopsch", written over a vertical line that extends from the signature down to the typed name below.

Norbert S. Klopsch
City Manager

NSK:ls

cc: Oakwood City Council
Oakwood Board of Health
Health Commissioner Steve Enseleit, MD



PRESS RELEASE

The City of Oakwood
30 Park Avenue
Oakwood, Ohio 45419

Subject: Oakwood Public Safety Department Mental Health Training

Date: June 2, 2021

OAKWOOD, OHIO:

According to the National Institute of Mental Health, statistics show that approximately 20% (51.5 million) of U.S. adults experienced a mental health condition in 2019, and it is estimated that 10 percent of all law enforcement calls for service involve a person with a mental illness. In an effort to equip every officer with the necessary skills to safely and effectively do their job, the Oakwood Public Safety Department has implemented a series of trainings in 2021 focusing on mental health.

The first of these trainings, Talk Saves Lives, was recently presented by Dr. Sallie Wilson Luther, who is a member of the Oakwood Board of Health, and Leigh Ann Fulford. In this training, officers learned about the warning signs and risk factors of suicide, as well as how to communicate effectively with someone who is thinking about suicide.

Luther and Fulford are volunteer board members for the Ohio Chapter of the American Foundation for Suicide Prevention (AFSP) and brought the first Out of the Darkness Walk to Dayton in 2013. This walk, which has provided tremendous support to suicide loss survivors over the years, attracted more than 2,000 participants at its last in-person event at Oakwood's Mack Hummon Stadium in 2019. Because of the growth of the walk and logistics with parking, the decision was made to move this year's walk to Welcome Stadium on Sunday, October 17, 2021. Luther said, "The Oakwood community has been at the forefront of suicide prevention the last eight years. We could never have accomplished what we did without the help and support of Oakwood's City Council, Oakwood's Schools, and the Oakwood Safety Department. We are grateful for Oakwood's support of events and programs surrounding mental health and suicide, and we are happy to support officers and members of the community with suicide prevention programs funded by AFSP's Out of the Darkness Walk."

In addition to the Talk Saves Lives training, all sworn Safety Department personnel will complete a Mental Health First Aid (MHFA) training course for Public Safety Officers during 2021. The MHFA course is designed to provide officers with the ability to recognize symptoms of mental illness and substance abuse, effectively engage a person in crisis, and connect positively with the person in need. Oakwood officers will also receive de-escalation training that will provide officers with the essential tools and tactics needed to achieve the most desirable outcome when dealing with an individual in crisis.

Additionally, the Oakwood Public Safety Department will send all first-line supervisors to an intensive 40-hour Crisis Intervention Training certification course, and a select group of officers will attend a leading suicide intervention training program entitled Applied Suicide Intervention Skills Training (ASIST). Also, all public safety dispatchers will complete a crisis intervention companion training course providing them with the knowledge and skills necessary to identify and respond effectively to a caller in a mental health crisis.

Oakwood Public Safety Director Alan Hill stated, "The goal of conducting a series of trainings focused on mental health is to provide our officers with the necessary skills and resources that allow them to respond appropriately to and engage individuals suffering from a mental health condition. Increasing an officer's knowledge and understanding of mental illness will assist them in de-escalation, ensuring the best outcomes in challenging situations." All Oakwood sworn officers are trained and certified as police officers, firefighters, and paramedics/EMTs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT

Alan Hill, Director of Public Safety

(937) 298-2122

Hill@oakwood.oh.us

Oakwood Public Safety focus on mental health

According to the National Institute of Mental Health, statistics show that approximately 20 percent (51.5 million) of U.S. adults experienced a mental health condition in 2019, and it is estimated that 10 percent of all law enforcement calls for service involve a person with a mental illness. In an effort to equip every officer with the necessary skills to safely and effectively do their job, the Oakwood Public Safety Department has implemented a series of trainings in 2021 focusing on mental health.



Pictured from left to right are Leigh Ann Fulford, Officers Jeff Payne, Cameron McElroy, Jason Tipton, Kyle Sewert, Greg May, Lieutenant Keith Benson, and Dr. Sallie Wilson Luther.

► Safety from page 1

for Suicide Prevention (AFSP) and brought the first Out of the Darkness Walk to Dayton in 2013. This walk, which has provided tremendous support to suicide loss survivors over the years, attracted more than 2,000 participants at its last in-person event at Oakwood's Mack Hummon Stadium in 2019. Because of the growth of the walk and logistics with parking, the decision was made to move this year's walk to Welcome Stadium on Sunday, October 17, 2021. "The Oakwood community has been at the forefront of suicide prevention the last eight years," Luther said. "We could never have accomplished what we did without the help and support of Oakwood's

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edge and responsibility and mental health. "The goal of these trainings is to provide the necessary skill set for them to re-engage in mental health," Public Safety said. "Increasing our knowledge and understanding will ensure that we are handling the most challenging situations. All public safety officers are certified as paramedics and paramedics

OR 6/9

Officers work to spot mental health issues

Oakwood personnel also to receive training in de-escalation tactics.

By Nick Blizard
Staff Writer

OAKWOOD — The Oakwood Safety Department has started a series of training sessions aimed at improving how officers deal with individuals with mental health conditions.

The programs will give Oakwood's sworn safety personnel — all certified as police officers, firefighters and paramedics/EMTs — up to about 70 hours of training to help safely and effectively do their job, city Safety Director Alan Hill said.

"Increasing an officer's knowledge and understanding of mental illness will assist them in de-escalation, ensuring the best outcomes in challenging situations," according to Hill.

Nearly one in five U.S. adults, or 51.5 million, lived with a mental illness in 2019, according to the National Institute of Mental Health.

Mental illness-related needs

are growing among all adult age groups, Public Health-Dayton & Montgomery County records show. Some of the most common mental health diagnoses among people ages 16 to 24 increased from 2009 to 2014, according to PHDMC.

Three of them — attention deficit disorder, anxiety disorders and Schizophrenia — jumped by more than 20%.

The number of mental health cases Oakwood handles in a given time period is difficult to quantify, Hill said in an email.

"I could have an officer talking with someone right now," he said. "That person could be exhibiting signs of suffering from a mental condition.

"But as long as they show the ability to care for themselves, not showing signs of wanting to harm themselves or others, and do not present in a manic state, the officer's initial observations may never be documented in an official report," Hill added. "Therefore, no real way for me to tell you frequency during service calls."

Oakwood continued on B9

Oakwood

continued from B1

Oakwood's training will include a 40-hour crisis intervention training certification course for all first-line supervisors, and all sworn safety department personnel will complete mental health

first aid, according to a news release from the city.

A session on suicide intervention was led by Dr. Salié Wilson Luther, a member of the Oakwood Board of Health, and Leigh Ann Fulford, a certified trainer.

Luther said the "Oakwood community has been at the forefront of suicide preven-

tion" the past several years.

Officers will also receive de-escalation training that will provide "tools and tactics to achieve the most desirable outcome when dealing with an individual in crisis," according to the city.

Contact this writer at 937-610-7438.

DDN

6/27/21

MEMORANDUM

ROBERT F. JACQUES

To: Norbert S. Klopsch

Date: July 12, 2021

RE: *Impact of Sub.H.B. 110 on the Oakwood Board of Health*

Sub.H.B. 110, which is the biennial budget bill just adopted by the 134th General Assembly, was signed into law by Governor DeWine on June 30, 2021. As enacted, key provisions affecting the Oakwood Board of Health include the following amendments to Ohio Revised Code Sec. 3709.012:

1. **"Efficiency and effectiveness" study required.** Cities with a population of less than 50,000 are required to complete a study of the "efficiency and effectiveness" of merging with the general county health district.
 - a. Criteria for the study will be developed by the Ohio Director of Health and the State Auditor, which "may include accreditation standards."
 - b. The Ohio Director of Health is also responsible for "oversee(ing) any efficiency and effectiveness study conducted."
2. **Mandatory merger if study so indicates.** Merger with the county health district is required by law if the study indicates that doing so would be "efficient and effective."
3. **Timing.** Timing for completing the study, and for completing a merger if so indicated, is linked to "the official announcement of the result of a federal decennial census taken in a particular census year, including the 2020 census." (Note that unlike previous versions of Sub. H.B. 110, this language is not limited to the 2020 census only. In other words, the study and possible merger are not a one-time endeavor; they must be repeated after every decennial census.)
 - a. The study must be completed within 18 months after that official announcement.
 - b. If merger is indicated, the merger must be completed within 30 months after that official announcement.
4. **Exceptions.** For cities having a population of less than 50,000, there are only two exceptions to the study and merger requirements:
 - a. If a city's health district is already accredited, and accreditation is maintained, the study and potential merger are not required; or
 - b. If a city's health district was already in the process of applying for accreditation as of the effective date of Sub. H.B. 110 (September 30, 2021), and accreditation is received by December 31, 2025 and maintained thereafter, the study and potential merger are not required.



June 16, 2021

Board of Health Topics

- 1930's: Health Board Appointments / Health Fund Budget Review / School Inspections / Animal Control, Rabies Vaccinations & Quarantines / Reports of Communicable Diseases & Quarantines / Structures identified as Health Nuisance - Inspections / Food Establishment Regulations
- 1940's: Health Board Appointments / Health Fund Budget Review / School Inspections / Animal Control, Rabies Vaccinations & Quarantines / Reports of Communicable Diseases & Quarantines / Structures identified as Health Nuisance - Inspections
- 1950's: Health Board Appointments / Health Fund Budget Review / Reports of Communicable Diseases & Quarantines / School Inspections / Food Establishment Regulations / Structures identified as Health Nuisance - Inspections / Dog Bites / Water Fluoridation
- 1960's: Health Board Appointments / Health Fund Budget Review / Food Establishment Regulations / Animal Control, Rabies Vaccinations & Quarantines / Structures identified as Health Nuisance - Inspections / School Safety / Water - Sewer Lines / Litter Control / School Inspections / Swimming Pool Inspections
- 1970's: Health Board Appointments / Water - Sewer Lines / Swimming Pool Inspections / Litter Control / Air & Water Pollution / Food Establishment Inspections / Reports of Communicable Diseases & Quarantines / Animal Control, Rabies Vaccinations & Quarantines
- 1980's: Health Board Appointments / Water - Sewer Lines / Swimming Pool Inspections / Reports of Communicable Diseases & Quarantines / Food Establishments Regulations / Animal Control, Rabies Vaccinations & Quarantines / Pesticide Law / Asbestos
- 1990's: Health Board Appointments / Smoking Policies / Food Establishment - Cost Methodology / Reports of Communicable Diseases & Quarantines Animal Control, Rabies Vaccinations & Quarantines / Water – Sewer Lines / Swimming Pool Inspections / Odor Nuisance / Irrigation Wells
- 2000's: Health Board Appointments / Food Establishment - Cost Methodology / Swimming Pool Inspections / Reports of Communicable Diseases & Quarantines / Water – Sewer Lines / Animal Control, Rabies Vaccinations & Quarantines / Construction Activity
- 2010's: Health Board Appointments / Water – Sewer Lines / Swimming Pool Inspections / Vital Statistics / Animal Control, Rabies Vaccinations & Quarantines / Construction Activity / Food Establishment - Cost Methodology / Reports of Communicable Diseases & Quarantines / Emerald Ash Borer

MEMORANDUM

To: Norbert S. Klopsch

From: Robert F. Jacques

Date: June 18, 2021

RE: *Functional changes to the Oakwood Board of Health if the State of Ohio eliminates local health districts*

(2021 biennial budget bill, Sub. H.B. 110, 134th General Assembly)

Provisions have been included in the state's pending biennial budget bill that will eliminate small local health districts, forcing them to merge with larger county health districts. The bill is currently in conference committee, but is anticipated to pass in the next two weeks.

Oakwood's Board of Health is created by the City Charter, which means the bill would not eliminate the board itself. Instead, Oakwood would no longer constitute its own health district, and the bill would strip away "all the power and authority conferred upon city boards of health by State law and such other duties as may be imposed upon it by the State sanitary code," leaving a body whose duties are imposed by city ordinances only. (See Charter, Sec. 7.03.) City ordinances would need to be adjusted to ensure that they are not inconsistent with state law pertaining to health districts.

Under this arrangement, the following table lists functions currently performed by the Board that would cease, as well as functions that may continue or begin. (Note that Public Health Dayton-Montgomery County will take over responsibility for functions that cease at the local level. Also, PHDMC's fees for inspections and licenses will be somewhat higher than what Oakwood has historically charged, but that is beyond the city's control.)

Functions that must cease	Functions that may continue or begin
Providing for prompt diagnosis and control of communicable diseases	Advising Council on legislation that may impact public health
Studying and recording the prevalence of disease	Advising city staff on policies and facility rules that may impact public health
State-mandated inspections (restaurants/food service, pools, school facilities, salons, barber shops, tattoo/piercing, jails, etc.)	Advising the Oakwood City School District on general health matters not addressed by the county health district
Issuing licenses and approvals (restaurants/food service, pools, school facilities, salons, barber shops, tattoo/piercing, jails, etc.)	Serving as a liaison between the county health district and city staff, as well as other Oakwood stakeholders (i.e., schools, library)



Quarantining, containment, and closure orders	Advising city staff in public nuisance abatement matters
All vital statistics functions	Recommending and/or conducting public education events, community health-related activities, etc.
State-mandated reporting, audits, etc.	Collaboration with Safety Dept medical director to ensure best EMS practices
	Recommending and/or conducting health-related training for city staff and other Oakwood stakeholders (<i>i.e.</i> , schools, library)



Klopsch, Norbert S.

From: Jacques, Robert
Sent: Thursday, July 15, 2021 3:34 PM
To: Klopsch, Norbert S.; Collins, Carol D.; Stafford, Cindy; Spitler, Doug; Wilder, Jennifer; Hill, Alan
Subject: Update: Cases-per-100,000

This week's numbers were just released:

Montgomery County: 41.4 (up from 21.1)
Statewide Average: 27.0 (up from 19.2)

We saw a spike this week, likely due to the Delta variant...which is reported to be more transmissible but less dangerous.

Montgomery County's number doubled from last week, but we are still at a low case count. Across the entire county, there have been 220 new cases over the past 2 weeks out of a population of 531,000.

Robert F. Jacques, Esq. | Law Director
City of Oakwood | 30 Park Avenue | Oakwood, Ohio 45419
T: (937) 298-0600
F: (937) 297-2940
Jacques@oakwood.oh.us | www.oakwoodohio.gov



Stacel, Lori

From: Klopsch, Norbert S.
Sent: Saturday, July 24, 2021 4:23 PM
To: Hilton, Anne;Turben, Leigh;Duncan, William;Stephens, Rob;Byington, Steve
Subject: FW: July 27 Board of Health Meeting
Attachments: 7-27 BOH Meeting Packet.pdf; 20210715155608515.pdf; Oakwood COVID-19 Stats_7.18.21.pdf; Oakwood COVID-19 Stats_3.18.21.pdf

Fyi below and attached. Norb

Norbert S. Klopsch
Oakwood City Manager
(937) 298-0600

-----Original Message-----

From: Klopsch, Norbert S.
Sent: Saturday, July 24, 2021 4:21 PM
To: Stacel, Lori <stacel@oakwood.oh.us>; 'johnewing@me.com' <johnewing@me.com>; Hill, Alan <hill@oakwood.oh.us>; Pruszynski, Kevin <pruszynski@oakwood.oh.us>; Bill Coyne DDS (williamcoyne4888@gmail.com) <williamcoyne4888@gmail.com>; David Denka, DO (ddenka59@yahoo.com) <ddenka59@yahoo.com>; Diane Scott, RN (scott.diane918@yahoo.com) <scott.diane918@yahoo.com>; Elizabeth Maimon, DVM (esm@hdvet.com) <esm@hdvet.com>; Paul Scaglione, RS <PScaglione@phdmc.org>; Sallie Luther, DO (Swluther1@gmail.com) <Swluther1@gmail.com>; Steve Enseleit MD (hc@oakwood.oh.us) <hc@oakwood.oh.us>; William Duncan (duncan@oakwood.oh.us) <duncan@oakwood.oh.us>
Subject: FW: July 27 Board of Health Meeting

Two or three board members are unavailable to attend the July 27 meeting so we will move it to another day.

Lori Stacel will be in touch with you to see if we can find a day that works for everyone. I am thinking 5:30 pm on Tuesday August 17, 24 or 31.

Regarding COVID-19, attached are the Oakwood numbers through July 18. For comparison, attached are the numbers through March 18 that we discussed at our March 23 meeting.

Norb

Norbert S. Klopsch
Oakwood City Manager
(937) 298-0600

-----Original Message-----

From: Klopsch, Norbert S.

Sent: Thursday, July 15, 2021 5:08 PM

To: 'johnewing@me.com' <johnewing@me.com>; Bill Coyne DDS
(williamcoyne4888@gmail.com) <williamcoyne4888@gmail.com>; David Denka, DO
(ddenka59@yahoo.com) <ddenka59@yahoo.com>; Diane Scott, RN
(scott.diane918@yahoo.com) <scott.diane918@yahoo.com>; Elizabeth Maimon, DVM
(esm@hdvet.com) <esm@hdvet.com>; Paul Scaglione, RS <PScaglione@phdmc.org>; Sallie
Luther, DO (Swluther1@gmail.com) <Swluther1@gmail.com>; Steve Enseleit MD
(hc@oakwood.oh.us) <hc@oakwood.oh.us>; William Duncan (duncan@oakwood.oh.us)
<duncan@oakwood.oh.us>

Cc: Stacel, Lori <stacel@oakwood.oh.us>

Subject: July 27 Board of Health Meeting

Greetings from City Hall!

Our Board of Health meets at 5:30 pm on Tuesday, July 27. Attached is a meeting packet that was mailed to you today. Also attached is an email from Rob Jacques with the latest COVID-19 numbers for Montgomery County and Ohio.

Hope to see you on the 27th... either in person or via Zoom.

<https://zoom.us/j/97868710734?pwd=eC9obDZ6TWtpZzJKcUc4SHJTRlpPQT09>

Meeting ID: 978 6871 0734

Passcode: 018019

Take care, Norb

Norbert S. Klopsch
Oakwood City Manager
(937) 298-0600

Klopsch, Norbert S.

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Sent: Thursday, July 15, 2021 3:34 PM
To: Klopsch, Norbert S.; Collins, Carol D.; Stafford, Cindy; Spitler, Doug; Wilder, Jennifer; Hill, Alan
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Public Health
 Prevent. Promote. Protect.
 Dayton & Montgomery County

PRELIMINARY City of Oakwood Jurisdiction COVID-19 Stats As of 3/18/2021

Demographics:

PRELIMINARY City of Oakwood Jurisdiction - COVID-19 Cases As of 3/18/2021				
Sex	# Cases	% Cases	# Current Cases*	% Current Cases*
Female	381	52%	13	68%
Male	344	47%	6	32%
Unknown	1	0%	0	0%
Total	726	100%	19	100%
Age Group	# Cases	% Cases	# Cases	% Cases
0-4	9	1.2%	0	0%
5-9	33	4.5%	0	0%
10-14	53	7.3%	0	0%
15-18	60	8.3%	3	16%
19-24	112	15.4%	5	26%
25-29	36	5.0%	0	0%
30-34	39	5.4%	2	11%
35-39	39	5.4%	1	5%
40-44	66	9.1%	1	5%
45-49	59	8.1%	1	5%
50-54	65	9.0%	3	16%
55-59	52	7.2%	2	11%
60-64	31	4.3%	1	5%
65+	72	9.9%	0	0%
Unknown	0	0.0%	0	0%
Total	726	100%	19	100%
Hospitalized	19	2.6%	0	0.0%
Deaths	6	0.8%	0	0.0%

*Current Case – a case with symptom onset in past 21 days.

City of Oakwood Jurisdiction - COVID-19 Cases Age Range As of 3/18/2021	
Stat	Age in Years
Age Range	0-99
Average Age	37.4
Median Age	37.0

Key Point:

- The number of current cases has decreased by 79% in the past eight weeks (from 90 cases on 1/24/21 to 19 cases on 3/18/21).

City of Oakwood Jurisdiction - COVID-19 Cases by Race As of 3/18/2021				
Race	# Cases	% Cases	# Current Cases*	% Current Cases*
American Indian/Alaskan Native	3	0%	0	0%
Asian/Pacific Islander	7	1%	0	0%
Black	15	2%	0	0%
White	512	71%	10	53%
Other	44	6%	2	11%
Unknown	145	20%	7	37%
Total	726	100%	19	100%

*Current Case – a case with symptom onset in past 21 days.



PRELIMINARY City of Oakwood Jurisdiction COVID-19 Cases
As of 7/18/2021

Sex	# Cases	% Cases	# Current Cases*	% Current Cases*
Female	406	51.7%	2	40%
Male	379	48.2%	3	60%
Unknown	1	0.1%	0	0%
Total	786	100%	5	100%

Age Group	# Cases	% Cases	# Current Cases*	% Current Cases*
0-4	12	1.5%	0	0%
5-9	35	4.5%	1	20%
10-14	57	7.3%	2	40%
15-18	69	8.8%	0	0%
19-24	116	14.8%	0	0%
25-29	38	4.8%	0	0%
30-34	43	5.5%	0	0%
35-39	46	5.9%	0	0%
40-44	71	9.0%	0	0%
45-49	63	8.0%	0	0%
50-54	72	9.2%	0	0%
55-59	54	6.9%	1	20%
60-64	36	4.6%	0	0%
65+	74	9.4%	1	20%
Unknown	0	0.0%	0	0%
Total	786	100%	5	100%
Hospitalized	21	2.3%	0	0.0%
Deaths	6	0.8%	0	0.0%


Stat	Age in Years
Age Range	0-99
Average Age	37.4
Median Age	37.0

Race	# Cases	% Cases	# Current Cases*	% Current Cases*
American Indian/Alaskan Native	3	0.4%	0	0%
Asian/Pacific Islander	9	1.1%	0	0%
Black	17	2.2%	0	0%
White	565	71.9%	4	80%
Other	45	5.7%	0	0%
Unknown	147	8.7%	1	20%
Total	786	100%	5	100%

	Total Cases	Current Cases*
Percent Change from 3/18/2021	8% ↑	74% ↓

*Current Case – a case with symptom onset in past 21 days.
Source: Ohio Disease Reporting System

MEMORANDUM

TO: BOARD OF HEALTH MEMBERS
FROM: NORBERT KLOPSCH 
SUBJECT: JULY 27, 2021 MEETING
DATE: JULY 15, 2021

Greetings from City Hall!

We meet at 5:30 p.m. on Tuesday, July 27 in the council chamber at the city building. For those wishing to participate via Zoom, below is the access information:

<https://zoom.us/j/97868710734?pwd=eC9obDZ6TWtpZzJKcUc4SHJTRlpPQT09>

Meeting ID: 978 6871 0734

Passcode: 018019

Captain Kevin Pruszynski and Lieutenant Mike Tanner will join us to discuss mental health training for our public safety officers, and our use of vehicle and body cameras.

Enclosed are:

- The meeting agenda.
- Minutes of our March 23, 2021 meeting.
- Two letters of support for COVID-19 funding that we provided to Public Health – Dayton & Montgomery County.
- June 2 press release on mental health training, along with *Oakwood Register* and *Dayton Daily News* articles.
- July 12 memorandum from City Attorney Rob Jacques addressing provisions in the 2022/2023 state biennial budget bill that will impact our local health district.
- Summary of topics addressed at Oakwood Health Board meetings each decade between 1930 and 2010.
- June 18 memorandum from Rob Jacques addressing possible functional changes to our Board of Health if Ohio eliminates our local health district.

Our remaining meetings this year are scheduled as follows:

5:30 p.m. Tuesday, September 28

5:30 p.m. Tuesday, November 23

cc: Mayor William Duncan, President
Dr. Steve Enseleit, Health Commissioner
Dr. John Ewing, Assistant Health Commissioner/Medical Director
Paul Scaglione, R.S., Sanitarian

BOARD OF HEALTH
AGENDA
JULY 27, 2021

- I. CALL TO ORDER
- II. MINUTES OF PREVIOUS MEETINGS
- III. REPORT FROM CHAIR
- IV. REPORT FROM SANITARIAN
 - COVID-19 Update
 - ODH Food Survey
- V. REPORT FROM HEALTH COMMISSIONER
- VI. REPORT FROM ADMINISTRATOR/CITY MANAGER
 - Gardner Pool Operations
 - Local Health Districts
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - Crisis Intervention Training for Lieutenants and Dispatchers
 - Talk Saves Lives Presentation
 - ASIST Training
 - Mental Health First Aid training for all Public Safety Officers
 - Body/In-car Cameras
- IX. ADJOURN

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,
STATE OF OHIO

The meeting was conducted on Tuesday, March 23, 2021 in the council chamber at the Oakwood City Building, 30 Park Avenue.

In attendance were:

Dr. David Denka, D.O., Chair
Dr. Bill Coyne, D.D.S., Member
Diane Scott, R.N., Member

Dr. Steve Enseleit, M.D., Health Commissioner
Norbert Klopsch, Administrator/City Manager
Paul Scaglione, R.S., Sanitarian

Also in attendance were Debra Edwards with the Oakwood Historical Society, City Attorney Rob Jacques, Public Safety Captain Kevin Pruszyński, and Personnel and Properties Director Jennifer Wilder. Attending via remote teleconference utilizing the Zoom.com platform were the following: Dr. Sallie Wilson, D.O., Vice Chair; Dr. Elizabeth Maimon, DVM, M.P.H., Member; and Mayor Bill Duncan, President.

Dr. Denka called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items:

Minutes of Previous Meetings: Dr. Denka asked that the minutes of the January 26, 2021 meeting be reviewed. There being no requested edits, motion to approve by Dr. Coyne; second by Mrs. Scott. Upon viva voce vote, motion passed and the minutes were approved.

Report from Chair: No report.

Report from Sanitarian:

- Update on COVID-19: Mr. Scaglione gave a report on the COVID-19 cases in Oakwood from the beginning of the pandemic through March 18. There have been 726 positive cases, 19 hospitalizations and six deaths in Oakwood.
- Food Service Licenses: Mr. Scaglione reported that the state extended the deadline on annual food service licenses to July 1, but that all Oakwood businesses have already received them.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch reported on the following:

- Gardner Pool and Oakwood Dolphins: Current plans call for Gardner Pool to operate this year in the same manner as 2020, with limited users and the requirement to register in advance for time slots. The OCC staff will monitor Ohio Department of Health (ODH) directives/guidelines and may relax restrictions as circumstances warrant. The Oakwood Dolphins swim team also plans to operate this year, but with some health restrictions.
- Basketball Court Opening: The Department of Leisure Services will open the basketball courts at Shafor Park and Orchardly Park during the week of April 5. Most neighboring communities have either already opened their outside courts or will do so soon.
- City Operations through Pandemic: Personnel and Properties Director Jennifer Wilder commented on her role as our Human Resources Director during the pandemic, and the numerous actions taken to address personnel health and safety issues.

City Attorney Rob Jacques discussed his work over the past year in following and interpreting the litany of health and safety guidelines/orders/recommendations passed down from federal, state and local agencies.

Public Safety Captain Kevin Pruszynski spoke about safety department operations throughout the pandemic. In large part, these operations have already returned to normal. Captain Pruszynski also spoke about the duties and responsibilities of Dr. John Ewing, the Oakwood EMS Medical Advisor.

Old Business: None.

New Business:

- Oakwood Historical Society June Home Tours: Debra Edwards with the Oakwood Historical Society (OHS) shared that they are planning a single house tour on Saturday, June 19. She explained that the OHS is developing safety protocols to comply with state and local requirements. Mr. Scaglione asked Ms. Edwards to send him the protocols for review and comment.
- Crisis Intervention Training: Public Safety Captain Kevin Pruszynski discussed planning underway to have members of the Oakwood Public Safety Department obtain Crisis Intervention Training (CIT). Lieutenant Keith Benson will attend the 40-hour CIT training during the week of April 19. The other three crew lieutenants will complete this training throughout 2021. Dr. Wilson asked whether the City would consider contracting with outside mental health professionals as an additional resource. Captain Pruszynski stated that this could be considered. Mayor Duncan inquired about the quality of the CIT training and whether all members of the Oakwood Safety Department should receive it. Captain Pruszynski referenced positive feedback from people that recently attended the CIT Program offered through the Montgomery County Alcohol, Drug & Mental Health Services (ADAMHS) office. He said it would be ideal to have all officers CIT trained, but it would be logistically and financially challenging.
- Resolution No. 21-2 Adoption of Administrative Policies and Procedures: Dr. Denka introduced Resolution No. 21-2. Mr. Klopsch explained that this resolution is needed to confirm that city-approved administrative policies and procedures are also applicable to the Oakwood Health Department/Board of Health. This is necessary now that the Oakwood Health Department/Board of Health is subject to an annual audit separate from the City. Motion to approve by Dr. Coyne; second by Mrs. Scott. Upon viva voce vote, resolution passed.

There being no other business, at 6:23 p.m. Dr. Denka adjourned the meeting.

Chair

Secretary

Commissioner of Health



City of Oakwood

Government Administration

City Manager

April 12, 2021

Public Health – Dayton & Montgomery County
Attn: Jeffrey A. Cooper, Health Commissioner
117 South Main Street
Dayton, Ohio 45422-1280

Dear Commissioner Cooper:

This letter is provided in support of Public Health – Dayton & Montgomery County receiving \$148,740 in Coronavirus Response Supplemental funding from the Ohio Department of Health to respond to the COVID-19 pandemic. We understand that Public Health is providing an information line / call center, case investigation and contact tracing, education and outreach, complaint follow-up for businesses, community testing, and vaccination planning. Response activities include residents of the city of Oakwood.

The funding provided will ensure that you have the means available to meet the public health needs of our community. We fully support Public Health - Dayton & Montgomery County in their efforts to respond to the COVID-19 pandemic.

Sincerely,

A handwritten signature in black ink, appearing to read "N. Klopsch", is written over the typed name.

Norbert S. Klopsch
City Manager

NSK:ls

cc: Oakwood City Council
Oakwood Board of Health
Health Commissioner Steve Enseleit, MD



City of Oakwood

Government Administration

City Manager

July 1, 2021

Public Health – Dayton & Montgomery County
Attn: Jeffrey A. Cooper, Health Commissioner
117 South Main Street
Dayton, Ohio 45422-1280

Dear Commissioner Cooper:

This letter is provided in support of Public Health – Dayton & Montgomery County receiving \$471,438 COVID-19 Vaccine Equity Supplemental funding from the Ohio Department of Health. Public Health is and continues to be the lead on all COVID-19 response in Montgomery County. We understand that Public Health is ensuring safe and equitable distribution and administration of COVID-19 vaccines by expanding immunization infrastructure, engaging in strategic partnerships, and implementing mobile outreach to affected populations such as those who may be vaccine hesitant and those who are in racial and ethnic and other high-risk groups. Equity activities include residents of the city of Oakwood.

The funding provided will ensure that you have the means available to meet the public health needs of our community. We fully support Public Health – Dayton & Montgomery County in their efforts to respond to the COVID-19 pandemic. It is understood that the effective beginning date of this grant is 12/01/2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Norbert S. Klopsch", written over a vertical line.

Norbert S. Klopsch
City Manager

NSK:ls

cc: Oakwood City Council
Oakwood Board of Health
Health Commissioner Steve Enseleit, MD



PRESS RELEASE

The City of Oakwood
30 Park Avenue
Oakwood, Ohio 45419

Subject: Oakwood Public Safety Department Mental Health Training

Date: June 2, 2021

OAKWOOD, OHIO:

According to the National Institute of Mental Health, statistics show that approximately 20% (51.5 million) of U.S. adults experienced a mental health condition in 2019, and it is estimated that 10 percent of all law enforcement calls for service involve a person with a mental illness. In an effort to equip every officer with the necessary skills to safely and effectively do their job, the Oakwood Public Safety Department has implemented a series of trainings in 2021 focusing on mental health.

The first of these trainings, Talk Saves Lives, was recently presented by Dr. Sallie Wilson Luther, who is a member of the Oakwood Board of Health, and Leigh Ann Fulford. In this training, officers learned about the warning signs and risk factors of suicide, as well as how to communicate effectively with someone who is thinking about suicide.

Luther and Fulford are volunteer board members for the Ohio Chapter of the American Foundation for Suicide Prevention (AFSP) and brought the first Out of the Darkness Walk to Dayton in 2013. This walk, which has provided tremendous support to suicide loss survivors over the years, attracted more than 2,000 participants at its last in-person event at Oakwood's Mack Hummon Stadium in 2019. Because of the growth of the walk and logistics with parking, the decision was made to move this year's walk to Welcome Stadium on Sunday, October 17, 2021. Luther said, "The Oakwood community has been at the forefront of suicide prevention the last eight years. We could never have accomplished what we did without the help and support of Oakwood's City Council, Oakwood's Schools, and the Oakwood Safety Department. We are grateful for Oakwood's support of events and programs surrounding mental health and suicide, and we are happy to support officers and members of the community with suicide prevention programs funded by AFSP's Out of the Darkness Walk."

In addition to the Talk Saves Lives training, all sworn Safety Department personnel will complete a Mental Health First Aid (MHFA) training course for Public Safety Officers during 2021. The MHFA course is designed to provide officers with the ability to recognize symptoms of mental illness and substance abuse, effectively engage a person in crisis, and connect positively with the person in need. Oakwood officers will also receive de-escalation training that will provide officers with the essential tools and tactics needed to achieve the most desirable outcome when dealing with an individual in crisis.

Additionally, the Oakwood Public Safety Department will send all first-line supervisors to an intensive 40-hour Crisis Intervention Training certification course, and a select group of officers will attend a leading suicide intervention training program entitled Applied Suicide Intervention Skills Training (ASIST). Also, all public safety dispatchers will complete a crisis intervention companion training course providing them with the knowledge and skills necessary to identify and respond effectively to a caller in a mental health crisis.

Oakwood Public Safety Director Alan Hill stated, "The goal of conducting a series of trainings focused on mental health is to provide our officers with the necessary skills and resources that allow them to respond appropriately to and engage individuals suffering from a mental health condition. Increasing an officer's knowledge and understanding of mental illness will assist them in de-escalation, ensuring the best outcomes in challenging situations." All Oakwood sworn officers are trained and certified as police officers, firefighters, and paramedics/EMTs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT

Alan Hill, Director of Public Safety

(937) 298-2122

Hill@oakwood.oh.us