

Cheverly

January 29, 2022

MuckRock News
DEPT MR 123947
411A Highland Ave
Somerville, MA 02144-2516

Re: Maryland Public Information Act
Request: Records of every sworn officer and civilian member of the Cheverly Police Department for fiscal year 2020 and 2021 to include: first and last name, unique sequence number, current badge number, any previously recorded badge number that was used before the current one, race, gender, hire date, current salary, and overtime paid per fiscal year.

To Whom it May Concern,


On January 24, 2022, the Town of Cheverly, hereinafter referred to as the "the Town," received your request for records pursuant to Maryland Code, §§ 4-101 et seq. of the General Provision Article, commonly referred to as the Maryland Public Information Act (hereinafter "the MPIA") and began to process it. Your request, as a general matter, seeks "records of every sworn officer and civilian member of the Cheverly Police Department for fiscal year 2020 and 2021 to include: first and last name, unique sequence number, current badge number, any previously recorded badge number that was used before the current one, race, gender, hire date, current salary, and overtime paid per fiscal year." I write now to advise you that it will take us more than 10 working days to produce the records.

We expect that the review process will take between 2 and 8 hours to complete. We anticipate that we will be able to respond to your request by February 4, 2022. I do not yet know whether all of the records are subject to inspection, but, if any are to be withheld, the response will explain the reason.

As to the cost, we expect that our response will generate a fee between \$300 and \$700 depending on the time and hourly rates of the individual staff and attorneys who must conduct the review, and with the first two hours provided free of charge. In addition, there would be a copy charge of \$.10 per page should you want copies of the responsive materials. Please do not hesitate to contact me if you have any questions or concerns regarding this correspondence. Please contact me should you desire an update on the status of the Town's response at a future date.

Pursuant to § 4-362 of the MPIA, you are entitled to seek judicial review of this decision. You may also refer any concerns about this decision to the Public Access Ombudsman pursuant to § 4-1B-01 *et seq.*

Sincerely,


Tonya Jones
Acting Town Clerk