
Recommendation Request

jennifer.bennett@neric.org Jennifer Bennett

Thursday, May 23, 2019 at 3:25:42 PM Eastern Daylight Time

To: cabdoo@bhbl.org 'cabdoo@bhbl.org', ddiggins@bhbl.org 'ddiggins@bhbl.org'

Cc: hilary.hofstein@neric.org Hilary Hofstein

Good Afternoon Chris and Dan,

The BOCES Health/Safety/Risk service is in the process of responding to a Request for Proposal and part of the requirement is to submit three letters of recommendation. Would one of you be willing to submit a letter of recommendation on our behalf? You can send it back to me and I will submit it along with the other RFP required documents. For your convenience, I've attached a sample letter that you might consider using. We are on a rather tight deadline as the RFP is due May 29th.

Thanks in advance, for your consideration.

Have a wonderful Memorial Day weekend!

Jen

Jennifer L. Bennett

Supervisor Health-Safety-Risk & Chief Safety Officer

Capital Region BOCES

900 Watervliet-Shaker Road

Albany, NY 12205

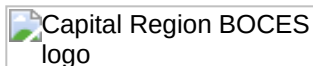
(518) 464-5118

(518) 788-0389 *mobile*

(518) 464-5110 *fax*

[Jennifer.bennett@neric.org](mailto:jennifer.bennett@neric.org)

capitalregionboces.org



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

Attachments:**image001.png** 188**BOCES HSR Recommendation Letter.docx** 19k**ddiggins@bhbl.org Dan Diggins**

Wednesday, May 29, 2019 at 8:50:43 AM Eastern Daylight Time

To: jennifer.bennett@neric.org Jennifer Bennett

Cc: cabdoo@bhbl.org cabdoo@bhbl.org, hiliary.hofstein@neric.org Hilary Hofstein

Jennifer,

Sorry, I was out of the office until this morning.....please see attached if still needed....thanks....

Dan

On Thu, May 23, 2019 at 3:25 PM Jennifer Bennett <jennifer.bennett@neric.org> wrote:

Good Afternoon Chris and Dan,

The BOCES Health/Safety/Risk service is in the process of responding to a Request for Proposal and part of the requirement is to submit three letters of recommendation. Would one of you be willing to submit a letter of recommendation on our behalf? You can send it back to me and I will submit it along with the other RFP required documents. For your convenience, I've attached a sample letter that you might consider using. We are on a rather tight deadline as the RFP is due May 29th.

Thanks in advance, for your consideration.

Have a wonderful Memorial Day weekend!

Jen

Jennifer L. Bennett*Supervisor Health-Safety-Risk & Chief Safety Officer*

Capital Region BOCES

900 Watervliet-Shaker Road

Albany, NY 12205

(518) 464-5118

(518) 788-0389 *mobile*(518) 464-5110 *fax*[Jennifer.bennett@neric.org](mailto:jennifer.bennett@neric.org)capitalregionboces.orgThe logo for Capital Region BOCES, featuring a small graphic icon to the left of the text "Capital Region BOCES logo".

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.



Daniel P. Diggins
Director of Facilities
Burnt Hills-Ballston Lake CSD
P.O. Box 1389
Ballston Lake, NY 12019
518-399-9141 x84515

Attachments:

image001.png 188

Letterofrecommendation.5.29.19.docx 12k

Wednesday, May 29, 2019 at 11:52:15 AM Eastern Daylight Time

jennifer.bennett@neric.org Jennifer Bennett

To: ddiggins@bhbl.org 'Dan Diggins'

Cc: cabdoo@bhbl.org 'cabdoo@bhbl.org', hiliary.hofstein@neric.org Hilary Hofstein

Hi Dan - I appreciate you getting back to me. In lieu of the letter of recommendation, I provided Chris' name as a reference. Hope that's ok?! Thanks...Jen

From: Dan Diggins <ddiggins@bhbl.org>

Sent: Wednesday, May 29, 2019 8:51 AM

To: Jennifer Bennett <jennifer.bennett@neric.org>

Cc: cabdoo@bhbl.org; Hilary Hofstein <hiliary.hofstein@neric.org>

Subject: Re: Recommendation Request

Jennifer,

Sorry, I was out of the office until this morning.....please see attached if still needed....thanks....

Dan

On Thu, May 23, 2019 at 3:25 PM Jennifer Bennett <jennifer.bennett@neric.org> wrote:

Good Afternoon Chris and Dan,

The BOCES Health/Safety/Risk service is in the process of responding to a Request for Proposal and part of the requirement is to submit three letters of recommendation. Would one of you be willing to submit a letter of

recommendation on our behalf? You can send it back to me and I will submit it along with the other RFP required documents. For your convenience, I've attached a sample letter that you might consider using. We are on a rather tight deadline as the RFP is due May 29th.

Thanks in advance, for your consideration.

Have a wonderful Memorial Day weekend!

Jen

Jennifer L. Bennett

Supervisor Health-Safety-Risk & Chief Safety Officer

Capital Region BOCES

900 Watervliet-Shaker Road

Albany, NY 12205

(518) 464-5118

(518) 788-0389 *mobile*

(518) 464-5110 *fax*

Jennifer.bennett@neric.org

capitalregionboces.org

 Capital Region BOCES
logo

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

--



Daniel P. Diggins

Director of Facilities

Burnt Hills-Ballston Lake CSD

P.O. Box 1389

Ballston Lake, NY 12019

518-399-9141 x84515

Attachments:

image001.png 188

cabdoo@bhbl.org Christopher Abdoo

Wednesday, May 29, 2019 at 12:46:29 PM Eastern Daylight Time

To: jennifer.bennett@neric.org Jennifer Bennett

Cc: ddiggins@bhbl.org Dan Diggins, hilary.hofstein@neric.org Hilary Hofstein

That's fine. Hope all goes well.

Chris



Christopher Abdoo, Ed.D.

Assistant Superintendent for Support Services

Burnt Hills-Ballston Lake Central School District

PO Box 1389

Ballston Lake, NY 12019

(518) 399-9141 ext 85025

On Wed, May 29, 2019 at 11:52 AM Jennifer Bennett <jennifer.bennett@neric.org> wrote:

Hi Dan – I appreciate you getting back to me. In lieu of the letter of recommendation, I provided Chris' name as a reference. Hope that's ok?! Thanks...Jen

From: Dan Diggins <ddiggins@bhbl.org>

Sent: Wednesday, May 29, 2019 8:51 AM

To: Jennifer Bennett <jennifer.bennett@neric.org>

Cc: cabdoo@bhbl.org; Hilary Hofstein <hilary.hofstein@neric.org>

Subject: Re: Recommendation Request

Jennifer,

Sorry, I was out of the office until this morning.....please see attached if still needed....thanks....

Dan

On Thu, May 23, 2019 at 3:25 PM Jennifer Bennett <jennifer.bennett@neric.org> wrote:

Good Afternoon Chris and Dan,

The BOCES Health/Safety/Risk service is in the process of responding to a Request for Proposal and part of the requirement is to submit three letters of recommendation. Would one of you be willing to submit a letter of recommendation on our behalf? You can send it back to me and I will submit it along with the other RFP required documents. For your convenience, I've attached a sample letter that you might consider using. We are on a rather tight deadline as the RFP is due May 29th.

Thanks in advance, for your consideration.

Have a wonderful Memorial Day weekend!

Jen

Jennifer L. Bennett

Supervisor Health-Safety-Risk & Chief Safety Officer

Capital Region BOCES

900 Watervliet-Shaker Road

Albany, NY 12205

(518) 464-5118

(518) 788-0389 *mobile*

(518) 464-5110 *fax*

Jennifer.bennett@neric.org

capitalregionboces.org

 Capital Region BOCES
logo

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

--



Daniel P. Diggins

Director of Facilities

Burnt Hills-Ballston Lake CSD

P.O. Box 1389

Ballston Lake, NY 12019

518-399-9141 x84515

Attachments:

image001.png 188