



June 29, 2017

[REDACTED]
[REDACTED]

Boston University
1 Silber Way, [REDACTED]
Boston, MA 02215

Dear [REDACTED]:

I am writing to provide you an update on the permitting process with respect to the National Emerging Infectious Disease Laboratory's BSL-4 permit. At this point, Boston Public Health Commission staff, with advice from representatives from other City agencies, as well as the Boston Biosafety Committee, are working to complete its review of the BSL-4 permit application. Overall, we have found your application materials and responses to requests for additional information appropriate and helpful in satisfying the requirements of the *Biological Laboratory Regulations*.

However, we would like you to update an aspect of the permit process that involves on-site training of public safety responders and to also provide additional documentation of the safety and training protocols. We understand that you have conducted on-site training and tours for Boston Police, Fire, and Boston EMS. Since there has been turnover in personnel at both the leadership and rank and file levels, not all appropriate personnel may have received trainings. Additional trainings for staff that have not participated in previous trainings and refresher training where appropriate is required and would be beneficial for these personnel and BU.

As for the additional documentation, updated information should include, at a minimum, a revised training plan and a copy of the annual update of the Comprehensive Emergency Management Plan (CEMP) with timeframes for meeting or exceeding the training requirements in the CEMP for BU employees and external public safety employees. Please also document plans or procedures for providing accurate information to the public about emergency response procedures.

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We will extend the review period for your application to allow for the completion of these tasks. Thank you for your attention to this matter. Please do not hesitate to contact my office if you have any questions.

Sincerely yours,

A handwritten signature in cursive script, appearing to read 'ML', written in a light gray or blue ink.

Monica Valdes Lupi, JD, MPH
Executive Director

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