79182-05441065@requests.muckrock.com (Anonymous requestor)

Please use email only. I am an anonymous user of MuckRock.com, not a MuckRock representative.

SUNSHINE ORDINANCE TASK FORCE
Room 244 - Tel. (415) 554-7724; Fax (415) 554-7854
1 Dr. Carlton B. Goodlett Place
San Francisco CA 94102
sent via email and web-form to Task Force

Our ref.	Date
#79182	2019-08-30

RE: SF Sunshine Ordinance Complaint against Dept. of Tech/City Atty, ref 79182

To Whom It May Concern:

NOTE: Every response you send or provide (including all responsive records) may be automatically and immediately visible to the general public on the MuckRock.com web service used to issue this request. (I am not a representative of MuckRock)

A. METADATA:

Complainant Name: (Anonymous - use email 79182-05441065@requests.muckrock.com)

Date of Request: August 21 and 2019

Alleged Violations: SFAC 67.21, 67.25, 67.26, 67.27; and Gov Code 6270.5, 6253 (incorporated by reference, and under your jurisdiction, via SFAC 67.21(k))

Complaint Against Employees (listed by official capacity): Linda Gerull (Chief Information Officer/Director of Technology), Dennis Herrera (City Attorney), Elizabeth Coolbrith (Paralegal, City Attorney's office)

Complaint Against Agency: Department of Technology *and* Office of City Attorney

The complaints arise out of a single original request that the City Attorney requested we also direct to Dept. of Tech. so only one complaint is filed.

B. NARRATIVE:

On August 21, 2019 we sent a San Francisco Sunshine Ordinance (Ordinance) and California Public Records Act (CPRA) Immediate Disclosure Request to the Office of City Attorney (enclosed herein as Exhibit A) for, *inter alia*:

1. IMMEDIATE DISCLOSURE: your catalog of all of your department's enterprise systems, as defined by SB 272 / Gov Code 6270.5

2. regular disclosure timeline: internal memos/directives/orders/emails/changelogs of your 2018 and 2019 updates to the catalog, or any other writings evidencing your agency's compliance with Gov Code 6270.5(f): "The local agency shall complete and post the catalog required by this section by July 1, 2016, and **thereafter shall update the catalog annually**." (emphasis mine)

Respondent Coolbrith of the City Attorney's office provided a link (`https://data.sfgov.org/City-Management-and-Ethics/Inventory-of-citywide-enterprise-systems-of-record/ebux-gcnq`) to a record responsive to #1 on August 22 (response Exhibit B). I followed up asking for a copy of the record as opposed to a URL and pointing out that the catalog with respect to the City Attorney appeared deficient (Exhibit C), and Coolbrith directed us to ask the Dept. of Technology for a copy and did not respond to the deficiency allegation (Exhibit D). We do not dispute the timeliness of the foregoing responses.

Therefore, on August 28, 2019 we sent by email a Ordinance/CPRA Immediate Disclosure Request to the Dept. of Technology (Exhibit E) for, *inter alia*:

1. IMMEDIATE DISCLOSURE: the catalog of all of the City Attorney's and the Dept of Technology's enterprise systems, as defined by SB 272 / Gov Code 6270.5

2. regular disclosure timeline: internal memos/directives/orders/emails/changelogs of your 2018 and 2019 updates to the enterprise system catalog, or any other writings evidencing your agency's compliance with Gov Code 6270.5(f): "The local agency shall complete and post the catalog required by this section by July 1, 2016, and **thereafter shall update the catalog annually**." (emphasis mine)

A response from Dept. of Technology was due for the immediate disclosure portion on August 29. We have received no email response from the Dept. of Technology as of this complaint.

However, the URL provided by the City Attorney's office does appear to be the catalog required to be kept and published online by GC 6270.5, and therefore it is the record against which we complain. The page describes itself as follows:

> Inventory of citywide enterprise systems of record
>
> In compliance with CA Government Code 6270.5 (passed via SB 272), the City must publish a catalog of enterprise systems that collect data about the public. There are

certain exceptions to this detailed in the Government Code. The code is available here: http://bit.ly/CAinventory

Updated June 28, 2019 for the CA annual fiscal year reporting deadline.

Because the City Attorney did not provide a copy of the record and only a URL, we used the "Export" functionality of that page and have provided a PDF copy of the resulting CSV as Exhibit F.

C. COMPLAINTS:

I make the following allegations. I am not an attorney, so my understanding is associated with proper sections of the law to the best of my (lay) ability. This complaint is not related to any others that I have filed prior to this one.

1. Violation of SF Admin Code Sec. 67.25, against Chief Information Officer Gerull and Department of Technology

An email[1] immediate disclosure request was made of Dept. of Technology before close of business August 28. No response was received from Dept. of Technology as of August 29 close of business.

2. Violations of SF Admin Code Sec. 67.21(k), incorporating by reference Gov Code 6270.5, against all respondents

SFAC 67.21(k)[2] incorporates by reference the CPRA (for "documentary public information") of which Gov Code 6270.5 is a section.

Gov Code 6270.5 reads in relevant part (portions elided, emphasis mine):

(a) In implementing this chapter, each local agency, except a local educational agency, **shall create a catalog of enterprise systems**. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog **shall disclose a list of the enterprise systems** utilized by the agency and, for each system, shall also disclose all of the following:

(1) Current system vendor.
(2) Current system product.
... (elided 3 – 7)

---

[1] `dtis.helpdesk@sfgov.org`, which is documented on DT's public website.
[2] "(k) Release of documentary public information, whether for inspection of the original or by providing a copy, shall be governed by the California Public Records Act (Government Code Section 6250 et seq.) in particulars not addressed by this ordinance and in accordance with the enhanced disclosure requirements provided in this ordinance."

(b) This section shall not be interpreted to limit a person's right to inspect public records pursuant to this chapter.

(c) For purposes of this section:

(1) "Enterprise system" means a software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses that is both of the following:

(A) A multidepartmental system or a system that contains information collected about the public.
(B) A system of record.

(2) "System of record" means a system that serves as an original source of data within an agency.

(3) An enterprise system shall not include any of the following:

(A) Information technology security systems, including firewalls and other cybersecurity systems.
… *(elided B, C, D)*
(E) Systems that would be restricted from disclosure pursuant to Section 6254.19.
(F) The specific records that the information technology system collects, stores, exchanges, or analyzes.

… *(elided d, e)*

(f) The local agency **shall complete and post the catalog required by this section by July 1, 2016, and thereafter shall update the catalog annually**.

Note that the Respondents are required not only to disclose these enterprise system catalog records (if they exist, like other public records), but they are also statutorily mandated to "create," "complete," and "post" the catalog and "update the catalog annually." This is a requirement beyond most public records laws which merely govern disclosure of existing records (similar, conceptually to SF Prop. G / 67.29-5[3]). Note that merely because the catalog of 6270.5 is required to be created and disclosed, it does not hide other such catalogs from disclosure as regular public records.[4]

We allege that the Respondents have failed to list all of their enterprise systems and thus have failed to "complete" this catalog as required by GC 6270.5. At least one enterprise system is missing, which is the City Attorney and/or Dept. of Technology's email and calendaring system which we believe to be Microsoft Outlook, Microsoft Exchange, and/or Microsoft's "cloud" variation of either or both of these technologies.

---

[3]67.29-5 requires certain officials not only to disclose calendar public records but also specifically to keep such a calendar with specified information

[4]All enterprise system catalogs would be public records subject to disclosure unless explicitly exempt.

Both email and calendaring systems are "enterprise systems" within 6270.5 because:

1. email and calendaring systems are "multidepartmental" since they are used by multiple City departments

2. email and calendaring systems contain information collected "about the public" – for example, my emails are in the email system, and the calendar systems store schedule items associated with meeting with the public

3. email and calendaring systems are "systems of record" because they have the "original source" of email and meetings

Your Task Force need only find that email and calendaring systems meet the system of record requirement #3 and *either* the multipdepartmental condition #1 *or* public information condition #2.

Email and calendaring systems must be included in Respondents' 6270.5 catalog. As seen in Exhibit F, SF Public Health and GSA/City Admin Office do correctly include Microsoft Exchange and Microsoft Outlook, respectively, in their departments' catalogs of enterprise systems.

3. Violations of SF Admin Code Sec. 67.27. Justification Of Withholding, against all respondents

City Attorney Respondents' response failed to point out that some of their enterprise systems had been withheld from the catalog disclosed and did not justify any such withholding. If the Respondents believe (incorrectly, see below) email and calendaring systems are exempt from 6270.5 under either 6270.5(c)(3)(A) (information technology security systems), 6270.5(c)(3)(E) (information security records under GC 6254.19), 6270.5(e) (public interest balancing test), or any other Sunshine/CPRA provision such withholding must be stated and justified. The Department of Technology's disclaimer on the face of the record which states "There are certain exceptions to [publishing] detailed in the Government Code." is not a legally sufficient justification.

4. Violations of SF Admin Code Sec. 67.26. Withholding Kept To A Minimum, against all respondents

Respondents failed to withhold only the minimum portion of the enterprise system catalog by withholding at least the email and calendaring system information, which are non-exempt. Note there may be other enterprise systems erroneously withheld which we do not know about. The City Attorney's portion of Exhibit F declares only 3 enterprise systems. Note that SF Public Health and GSA/City Admin Office do correctly include Microsoft Exchange and Microsoft Outlook, respectively, in their departments' catalogs of enterprise systems.

Email and calendaring systems are not exempt under 6270.5(c)(3)(A) because they are not "information technology security systems," and are not exempt under 6270.5(c)(3)(E) or 6254.19 because they are not "information security records." Email and calendaring systems are not measures taken to achieve "the state of being protected against the unauthorized use of information, especially

electronic data."[5]

Email and calendaring systems cannot be exempt under 6270.5(e) which reads "If, on the facts of the particular case, the public interest served by not disclosing the information described in paragraph (1) or (2) of subdivision (a) clearly outweighs the public interest served by disclosure of the record, the local agency may instead provide a system name, brief title, or identifier of the system." because this exemption is prohibited by SF Admin Code 67.24(g) and 67.24(i) which read (emphasis mine):

> (g) Neither the City nor any office, employee, or agent thereof may assert California Public Records Act Section 6255 **or any similar provision** as the basis for withholding any documents or information requested under this ordinance.
>
> ...
>
> (i) Neither the City, nor any office, employee, or agent thereof, may assert an exemption for withholding for any document or information **based on a finding or showing that the public interest in withholding the information outweighs the public interest in disclosure**. All withholdings of documents or information must be based on an express provision of this ordinance providing for withholding of the specific type of information in question or on an express and specific exemption provided by California Public Records Act that is not forbidden by this ordinance.

Together these subsections of SFAC 67.24 prohibit the use of 6270.5(e) because 6270.5(e) is "similar" to 6255 in that it uses a balancing test of public interest in disclosure vs public interest in non-disclosure.

Regardless, even if 6270.5(e) did apply, no such limited information for email and calendaring systems was disclosed.

5. Violations of SF Admin Code Sec. 67.21. Process For Gaining Access To Public Records; Administrative Appeals; against all respondents

67.21(b) ("...If the custodian believes the record or information requested is not a public record or is exempt, the custodian shall justify withholding any record by demonstrating, in writing as soon as possible and within ten days following receipt of a request, that the record in question is exempt under express provisions of this ordinance....") was violated for reasons stated under Complaint 4.

67.21(k) was violated for the reasons described in Complaint 2.

67.21(l) was violated because City Attorney respondents did not provide the requested PDF or other formats which are "easily generated."

---

[5]Dictionary definition of "information security" is "The state of being protected against the unauthorized use of information, especially electronic data, or the measures taken to achieve this." `https://www.lexico.com/en/definition/information_security`, based on Oxford dictionaries

6. Violations of SF Admin Code Sec. 67.21(k), incorporating by reference Gov Code 6253, against all respondents

6253(a) ("...Any reasonably segregable portion of a record shall be available for inspection by any person requesting the record after deletion of the portions that are exempted by law....") was violated for reasons stated under complaint 4.

6253(f) ("...However, if after the public agency directs a member of the public to the Internet Web site, the member of the public requesting the public record requests a copy of the public record due to an inability to access or reproduce the public record from the Internet Web site, the public agency shall promptly provide a copy of the public record pursuant to subdivision (b)...") was violated because City Attorney respondents did not provide a copy as requested.

E. RELIEF REQUESTED

I ask your Task Force to find violations by the respondents of each of SFAC 67.21, 67.25, 67.26, 67.27 and Gov Code 6270.5, 6253 (incorporated by reference, and under your jurisdiction, via SFAC 67.21(k)).

I ask your Task Force:
- find that records of respondents' email and calendaring systems are public enterprise system catalog records
- direct Respondents to produce a catalog of *all* enterprise systems, with at least the improperly excluded email and calendaring systems
- direct Respondents to justify any withholding of enterprise system information

I ask for a hearing, to the extent possible given my desire to remain anonymous.

This case is not related to any prior complaint I have filed before the SOTF.

I reserve my right to petition the Supervisor of Records and/or any judicial remedies that may be available.

encl: Exhibits

EXHIBIT A

From: Anonymous Person	08/21/2019 ⚙

Subject: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure Req... `Email`

Good afternoon,

This is a new Immediate Disclosure Request under the San Francisco Sunshine Ordinance, made before end of business August 21, 2019 directed to agency: " San Francisco City Attorney ".

** Note that all of your responses (including disclosed records) may be automatically and instantly available to the public on the MuckRock.com service used to issue this request (though I am not a MuckRock representative). **

I request under the San Francisco Sunshine Ordinance (Ordinance) and the California Public Records Act (CPRA):

1. IMMEDIATE DISCLOSURE: your catalog of all of your department's enterprise systems, as defined by SB 272 / Gov Code 6270.5
2. regular disclosure timeline: internal memos/directives/orders/emails/changelogs of your 2018 and 2019 updates to the catalog, or any other writings evidencing your agency's compliance with Gov Code 6270.5(f): "The local agency shall complete and post the catalog required by this section by July 1, 2016, and **thereafter shall update the catalog annually**." (emphasis mine)

PDFs, archived webpages (but not merely a URL), and spreadsheets are all acceptable formats under Admin Code 67.21(l).

Gov Code 6270.5 reads in relevant part: "6270.5. (a) In implementing this chapter, each local agency, except a local educational agency, shall create a catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall also disclose all of the following: ..."

Since Gov Code 6270.5 requires you to have this catalog, and to have already published it to your website, you should be able to produce it immediately. I am explicitly requesting a copy be sent to me, not just a URL, as I want a specific version I can use as evidence in any appeals/complaint process I pursue.

If the catalog fails to accurately reflect the requirements of 6270.5, I may pursue corrective action, including with the SOTF (Gov Code 6270.5 is incorporated by reference into the Sunshine Ordinance via SF Admin Code 67.21(k)).
My brief perusal of at least one version of the SB 272 catalog for SF
(https://data.sfgov.org/widgets/ebux-gcnq) shows that many city agencies' catalogs appear to be incomplete.

If your department currently is a respondent before the SOTF in one of my cases re: electronic records, I also intend to use this information to demonstrate why certain electronic formats should be available to the public within the meaning of Gov Code 67.21(l).

Please provide only those copies of records available without any fees. If you determine certain records would require fees, please instead provide the required notice of which of those records are available and non-exempt for inspection in-person if we so choose.

I look forward to your immediate disclosure.

Sincerely,
Anonymous

EXHIBIT B

From: San Francisco City Attorney	08/22/2019 ⚙

Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure ...   `Email`

I am writing on behalf of the San Francisco City Attorney's Office in response to your below records request. We received your request this morning. Here is the link to a list which is maintained by Data SF which includes the information responsive to item 1 of your request: https://data.sfgov.org/City-Management-and-Ethics/Inventory-of-citywide-enterprise-systems-of-record/ebux-gcnq. We will provide a further response by tomorrow's due date on the remainder of your request.

Please send replies to cityattorney@sfcityatty.org<mailto:cityattorney@sfcityatty.org>

Sincerely,

[cid:image002.jpg@01D55907.22EA4800]Elizabeth A. Coolbrith
Paralegal
Office of City Attorney Dennis Herrera
(415) 554-4685 Direct
www.sfcityattorney.org
Find us on: Facebook<https://www.facebook.com/sfcityattorney/>
Twitter<https://twitter.com/SFCityAttorney>
Instagram<https://www.instagram.com/sfcityattorney/>

From: San Francisco City Attorney	08/22/2019

Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure ...

EXHIBIT C

From: Anonymous Person	08/23/2019 ⚙

Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure ...   Email

** Note that all of your responses (including disclosed records) may be automatically and instantly available to the public on the MuckRock.com service used to issue this request (though I am not a MuckRock representative). **

Thank you. Please note I stated "PDFs, archived webpages (but not merely a URL), and spreadsheets are all acceptable formats under Admin Code 67.21(l)."
I want a concrete file copy, not a URL, provided by your department so we have some specific version of the record over which disputes can be resolved. Such a copy would be easily generated (67.21(l)).

Regardless, your link appears to indicate that your department has only 3 enterprise systems (see attachment). If this is indeed your department's full catalog, I will be alleging a violation of SFAC 67.21(k) which incorporates by reference Gov Code 6270.5, due to failure to disclose all of your enterprise systems, without justification. At the very least there must be an email/calendar server (such as Microsoft Exchange), with either you or the Dept. of Tech. as the custodian. Email and calendaring servers are "enterprise systems" within the meaning of 6270.5 because they (a) contain information collected about the public (such as emails the public sends you, including this very email, or meetings you have with members of the public) and (b) are the original source of email/calendar data. For example, the Dept. of Public Health declares their email system as Microsoft Exchange in the same link you provided.

Sincerely,
Anonymous

From: Anonymous Person	08/23/2019 ⚙

Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure ...   Email

Sincerely,
Anonymous

REQUESTORS_EXPORT_Inventory_of_citywide_enterprise_systems_of_record.pdf

⤓ Download

Inventory_of_citywide_enterprise_systems_of_record

ID	Department Custodian	Department Name of Data System	Purpose	General description of categories or types of data	Vendor	Product	Frequency Data Collected	Frequency Data Updated	Data Classification - High	Data Classification - Low
CAT-0001-S	City Attorney	CityLaw Claims Management module	Record Government Code claims filed with the City.	Records Government Code claims filed with the City	Cycom Data Systems	CityLaw	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
CAT-0002-S	City Attorney	CityLaw Collection Management module	Record collection process information to collect costs for damage to City property.	Records collection matters pursued by the City	Cycom Data Systems	CityLaw	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
CAT-0003-S	City Attorney	CityLaw Litigation Management module	Record civil lawsuits filed against the City.	Records lawsuits filed by and against the City	Cycom Data Systems	CityLaw	As Needed	As Needed	Level 5 - Restricted	Level 1 - Public

EXHIBIT D

From: San Francisco City Attorney	08/23/2019 ⚙
Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure …	Email

With respect to your request for a PDF, our office does not have the catalog in PDF form. The catalog is maintained by DT and is on the DT website that we directed you to. You may contact DT directly if you wish to request the catalog in a format other than what is already online.

Please send replies to cityattorney@sfcityatty.org<mailto:cityattorney@sfcityatty.org>

Sincerely,

[cid:image002.jpg@01D559B5.F9383260]Elizabeth A. Coolbrith
Paralegal
Office of City Attorney Dennis Herrera
(415) 554-4685 Direct
www.sfcityattorney.org
Find us on: Facebook<https://www.facebook.com/sfcityattorney/>
Twitter<https://twitter.com/SFCityAttorney>
Instagram<https://www.instagram.com/sfcityattorney/>

From: San Francisco City Attorney	08/23/2019
Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure …	Email

EXHIBIT E

From: Anonymous Person	08/28/2019 ⚙

Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure ...   `Email`

Dept. of Technology,

This is an IMMEDIATE DISCLOSURE REQUEST under the Sunshine Ordinance, made before end of business August 28, 2019 directed to your agency.
Note that I originally requested the City Attorney's SB 272 catalog from the City Attorney's office, but I was directed to reach out to Dept of Tech for further info so I am doing so.

** Note that all of your responses (including disclosed records) may be automatically and instantly available to the public on the MuckRock.com service used to issue this request (though I am not a MuckRock representative). **

I request under the San Francisco Sunshine Ordinance (Ordinance) and the California Public Records Act (CPRA):

1. IMMEDIATE DISCLOSURE: the catalog of all of the City Attorney's and the Dept of Technology's enterprise systems, as defined by SB 272 / Gov Code 6270.5
2. regular disclosure timeline: internal memos/directives/orders/emails/changelogs of your 2018 and 2019 updates to the enterprise system catalog, or any other writings evidencing your agency's compliance with Gov Code 6270.5(f): "The local agency shall complete and post the catalog required by this section by July 1, 2016, and **thereafter shall update the catalog annually**." (emphasis mine)

PDFs, archived webpages (but not merely a URL), and spreadsheets are all acceptable formats under Admin Code 67.21(l).

Gov Code 6270.5 reads in relevant part: "6270.5. (a) In implementing this chapter, each local agency, except a local educational agency, shall create a catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall also disclose all of the following: ..."

Since Gov Code 6270.5 requires you to have this catalog, and to have already published it to your website, you should be able to produce it immediately. Under Gov Code 6253(f), I am explicitly requesting a *copy* be sent to me, not just a URL, as I want a specific version I can use as evidence in any appeals/complaint process I pursue.

If the catalog fails to accurately reflect the requirements of 6270.5, I may pursue corrective action, including with the SOTF (Gov Code 6270.5 is incorporated by reference into the Sunshine Ordinance via SF Admin Code 67.21(k)).
My brief perusal of at least one version of the SB 272 catalog for SF
(https://data.sfgov.org/widgets/ebux-gcnq) shows that many city agencies' catalogs appear to be incomplete. The version linked by the City Attorney's office seems woefully incomplete.

I also intend to use this information to demonstrate why certain electronic formats should be available to the public within the meaning of Gov Code 67.21(l).

Please provide only those copies of records available without any fees. If you determine certain records would require fees, please instead provide the required notice of which of those records

are available and non-exempt for inspection in-person if we so choose.

I look forward to your immediate disclosure.

Sincerely,
Anonymous

From: Anonymous Person   **08/30/2019** ⚙

Subject: RE: California Public Records Act Request: SB 272 Enterprise Systems - Immediate Disclosure ...   `Email`

The below immediate disclosure request was sent to Dept of Technology on Aug. 28. Therefore a response was due yesterday Aug. 29.
Please respond immediately.

Dept. of Technology,

This is an IMMEDIATE DISCLOSURE REQUEST under the Sunshine Ordinance, made before end of business August 28, 2019 directed to your agency.
Note that I originally requested the City Attorney's SB 272 catalog from the City Attorney's office, but I was directed to reach out to Dept of Tech for further info so I am doing so.

** Note that all of your responses (including disclosed records) may be automatically and instantly available to the public on the MuckRock.com service used to issue this request (though I am not a MuckRock representative). **

I request under the San Francisco Sunshine Ordinance (Ordinance) and the California Public Records Act (CPRA):

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2. regular disclosure timeline: internal memos/directives/orders/emails/changelogs of your 2018 and 2019 updates to the enterprise system catalog, or any other writings evidencing your agency's compliance with Gov Code 6270.5(f): "The local agency shall complete and post the catalog required by this section by July 1, 2016, and **thereafter shall update the catalog annually**." (emphasis mine)

PDFs, archived webpages (but not merely a URL), and spreadsheets are all acceptable formats under Admin Code 67.21(l).

Gov Code 6270.5 reads in relevant part: "6270.5. (a) In implementing this chapter, each local agency, except a local educational agency, shall create a catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall also disclose all of the following: ..."

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(https://data.sfgov.org/widgets/ebux-gcnq) shows that many city agencies' catalogs appear to be incomplete. The version linked by the City Attorney's office seems woefully incomplete.

I also intend to use this information to demonstrate why certain electronic formats should be available to the public within the meaning of Gov Code 67.21(l).

Please provide only those copies of records available without any fees. If you determine certain records would require fees, please instead provide the required notice of which of those records are available and non-exempt for inspection in-person if we so choose.

I look forward to your immediate disclosure.

Sincerely,
Anonymous

EXHIBIT F

Inventory_of_citywide_enterprise_systems_of_record

ID	Department Custodian	Department Name of Data System	Purpose	General description of categories or types of data	Vendor	Product	Frequency Data Collected	Frequency Data Updated	Data Classification - High	Data Classification - Low
311-0001-S	311	311-CMS	To measure calls offered, calls answered, service levels, avg speed of call, % of calls transferred, etc.	311 Call metrics recorded on the AVAYA Call Management System (CMS)	AVAYA	AVAYA Call Management System	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
311-0002-S	311	311-EMAPP (Engagement Management App)	To record, transmit, and store service requests, photos, agency responses, case resolution notes, etc.	Holds all service request data	Verint	Verint	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
311-0005-S	311	311 - Business Intelligence	To pull reports of cases by category, agency, location, description, and/or date, for city departments or external users.	All case data, all categories	Verint	Verint	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
311-0006-S	311	311 - Squiz Matrix	To store information on government services, city departments' websites and web content, and temporary events.	Knowledge base articles, web site articles	Verint	Verint	Continuous	Continuous	Level 2 - Internal Use	Level 1 - Public
ADP-0001-H	Adult Probation	CTAG	APD's management and operational system	APD's Case Management System (CMS) - contains criminal justice information on all clients and cases that come through APD, including Pre-Sentence Investigation cases and all supervision cases (i.e., probation, mandatory supervision, and PRCS, and Proposition 63 cases). This database contains the following information: criminal justice individual identifiers, demographics, legal case history, supervision case management notes, drug testing and registration information, and other relevant criminal history information on individuals referred by the court to APD. APD's CMS runs on an Oracle Database platform.	Syscon	COTS	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
ADP-0002-S	Adult Probation	COMPAS	APD's risk and needs assessment system	Client risk and needs assessment system	northpointe, Inc.	COTS	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
ADP-0004-S	Adult Probation	Ankle Bracelet Monitoring	ADP's electronic monitoring tracking system	Vendor-provided system used to track movement of clients on Electronic Monitoring	Leaders in Community Alternatives	COTS	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
ADP-0011-S	Adult Probation	Reentry Pod Database	Database for tracking clients in the Reentry Pod in County Jail	Vendor-created access database used to track clients in the Reentry Pod in County Jail	Gary Koenig	MS Access	Continuous	Weekly	Level 4 - Protected	Level 4 - Protected
ADP-0013-S	Adult Probation	LCA Database	Database for clients referred to the Community Assessment and Services Center (CASC)	Referrals to the Community Assessment and Services Center (CASC)	Microsoft	MS Access	Continuous	Monthly	Level 4 - Protected	Level 4 - Protected
AIR-0004-S	Airport	APS - Aircraft Parking System	To track airline aircraft parking activities.	APS enables Airfield Operations and Ramp Tower personnel to manage the aircraft parking lifecycle from initial reservation through approval for billing.	Homegrown	Oracle 11G	Daily	Daily	Level 1 - Public	Level 1 - Public
AIR-0011-S	Airport	PARCS - Parking Management System	To manage parking usage and payments	PARCS manages all SFO parking garages, tracking entrances and exits and collecting parking fees.	S&B	COTS	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
AIR-0015-S	Airport	Airport Museum Exhibits	To track records of exhibits.	This database stores information about SFO Museum collections and all past, current, and future museum exhibits.	Apple/FileMaker	FileMaker Pro	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0016-S	Airport	Noise Abatement System	To track aircraft noise testing results and noise complaints	The Noise Abatement System measures and tracks aircraft noise and complaints	BridgeTech	Oracle	Daily	Daily	Level 1 - Public	Level 1 - Public
AIR-0018-S	Airport	SFO Construction	To publish construction contracts and standards.	Drupal website listing how to do business with the Airport	Homegrown	MySQL	Daily	Daily	Level 1 - Public	Level 1 - Public
AIR-0021-S	Airport	GMS - Gate Management System	To allocate gates and stands to airlines	System that manages gate assignments – also called RMS - Resource Management System	ARINC	MS SQL Server	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0021-S	Airport	PMBS - Property Management and Billing System - Air Traffic	To track air traffic activities for billing purposes.	PMBS is an Airport-wide revenue-management system that tracks the full lifecycle of agreements to billing including revenue activities of a wide varieties. PMBS Air Traffic module records monthly air traffic statistics	GCR Inc.	Oracle and Dot Net	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0021-S	Airport	PMBS - Property Management and Billing System (Utility)	To track utility consumption for billing purposes.	PMBS is an Airport-wide revenue-management system that tracks the full lifecycle of agreements to billing including revenue activities of a wide varieties. PMBS Utility Module records monthly utility consumption by tenants and billing.	GCR Inc.	Oracle and Dot Net	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0023-S	Airport	Customer Survey	To collect passenger feedback to the airport	Airport customer survey conducted through ASQ	ASQ	External	Quarterly	Quarterly	Level 1 - Public	Level 1 - Public
AIR-0022-S	Airport	GTMS (Ground Transportation Management System)	To manage ground transportation activities.	This is SFO's second generation system to manage commercial vehicle permits, trips, and billing. GTMS will replace the existing GTU systems	IBI Group	SQL Server	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
AIR-0035-S	Airport	Custodial Shift Management System	To manage custodial shifts.	This database stores and manages custodial staff shift rotation and timelines	Homegrown	MS Access	Daily	Daily	Level 3 - Sensitive	Level 1 - Public
AIR-0035-S	Airport	Shared Ride Vans	To help guests find share ride by provider/time/destination.	The Airports new shared-ride van permit states that customers will be provided Shared Ride Van Availability (SRV) information on the Display monitor at the lower level information booths. The data is used to track SRV availability, by provider/destination/time.	Homegrown	Oracle	Daily	Daily	Level 1 - Public	Level 1 - Public
AIR-0038-S	Airport	Ground Support Equipment Inspection Program (GSESIP)	To record inspection results of ground equipment on the airfield and to issue fines where violations occur.	The goal of the program is to increase overall safety awareness by eliminating preventable accidents and/or injuries related to GSE driving on the airfield. The program will conduct random and scheduled inspections on the GSEs to ensure they meet program standards. The inspection data is used to generate a scorecard for GSE providers as well as various other reports.	Cloud Solution (www.fieldid.com)	HTML, Admin Site (Desktop), iOS Mobile App.	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0038-S	Airport	Zendesk	To track customer feedback and comments, and to coordinate responses from airport and airlines.	SFO customers submit complaints, compliments, questions and suggestions. SFO staff provide feedback.	Zendesk	Data available through Zendesk core api	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0039-S	Airport	Day Permit System	To allow ground transportation companies to apply temporary operating permits at SFO.	This is a system that allows charter ground operators (Shuttles, vans and buses) to apply for a temporary operating permit at the airport. The system also allows GTU to keep track of operators who have registered in the system and validate the day permits. Simultaneously, the system also governs business rules associated to a Special Event, i.e. Super Bowl. The new version of the system will include automated payments for operations via Authorize.net payment gateway.	Homegrown	Oracle	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
AIR-0040-S	Airport	Constant Contact	To provide email updates for agency newsletter and event announcements.	Online program keeps contact data, e-newsletter stats, etc.	Constant Contact	Constant Contact	Monthly	Monthly	Level 1 - Public	Level 1 - Public
AIR-0050-S	Airport	Job Applicant Tracking System (iCIMS)	To provide job fulfillment services to airport tenants	This is a SaaS application that allows airport tenants to post job announcements, receive applications, and track fulfilment processes. Job seekers can also check the statuses of their applications	iCIMS	SaaS	Daily	Daily	Level 3 - Sensitive	Level 1 - Public
ATR-0015-S	Airport	Passenger Processing System (PPS)	To manage flight operations	This is a newly implemented system that will eventually replace ADRB. It manages flight schedule updates, gate assignment, and baggage belt assignment.	SITA	MS SQL Server	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
ART-0016-S	Arts Commission	GoGrants	Tracking grants applications and land awards	Captures all information submitted through the agency's grants applications, scoring and notes from panelists and detail about the awards. Data is exported and imported into Filemaker on an annual basis. System is going away after this fiscal year to be replaced by a grants management system built on Salesforce platform.	WESTAF	External	Annually	Annually	Level 1 - Public	Level 1 - Public
ATT-0001-S	Arts Commission	QuickBooks	Tracking financial information from public arts projects	Captures information about the budget, contract with artists, and admin expenses.	QuickBooks	Mixed	Continuous	Continuous	Level 1 - Public	Level 1 - Public
ATT-0002-S	Arts Commission	Filemaker	Tracking system for historical Grants related information	Most of our grants affiliated data is kept in our Filemaker relational database. It includes, panels, applications, and grant awards, as well as individual contact information	Apple/FileMaker	FileMaker Pro 10	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
ATT-0005-S	Arts Commission	EmbARK	Management system for agency's art collection	A museum collections management systems that holds the city's civic art collection catalogue	EmbARK	EmbARK	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
ATT-0010-S	Arts Commission	Slideroom	Project application system for public art projects	Online program for application tracking for Arts Commissions applicant programs	Slideroom	Slideroom	Monthly	Monthly	Level 1 - Public	Level 1 - Public
ATT-0001-S	Arts Commission	Constant Contact	To provide email updates for agency newsletter and event announcements	Online program keeps contact data, e-newsletter stats, etc.	Constant Contact	Constant Contact	Continuous	Continuous	Level 1 - Public	Level 1 - Public
ART-0014-S	Arts Commission	Next Request	Capture, track and report on public records requests	Capture the request, all communication related to the request and the results to the request minus any personal information not subjected to sunshine ordinance.	NextRequest	Mixed	Daily	Daily	Level 4 - Protected	Level 1 - Public
AAM-0001-S	Asian Art Museum	Museum Attendance & Impact	Track data to assess museum's onsite attendance.	Attendance: paid, free, visitors to cafe & store only, school groups. Potentially will begin including rental and special events.	Microsoft	MS Excel	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
ASR-0001-S	Assessor-Recorder	AS400	Track property characteristics and value	AS400 contains all of the property information for all 208,000 parcels in San Francisco. This system is used daily by our real estate appraisers to track property characteristics, value, and notes related to each individual parcel.	EZ Access (Hamer)	IBM DB2	daily	daily	Level 4 - Protected	Level 4 - Protected
ASR-0002-S	Assessor-Recorder	CRIS	Record and provide access to recorded documents	CRIS contains documents recorded with the Office of the Assessor-Recorder and most part of the public record. The documents recorded are related to properties in San Francisco and are made public for access.	CRIS (Southtech)	CRIS	daily	daily	Level 4 - Protected	Level 1 - Public
PAB-0001-S	Board of Appeals	Appeal Management Database	Used to process, track and report on appeals.	Appeals and jurisdiction data filed with the Board	Accela	COTS	Continuous	Continuous	Level 1 - Public	Level 1 - Public
BOA-0001-S	Board of Appeals	Legistar	Clerks of the Board's legislative records system	Clerks of the Board's legislative data	Granicus	COTS	Continuous	Continuous	Level 1 - Public	Level 1 - Public
BOS-0010-S	Board of Supervisors	Insite	To provide public access to Legistar data	InSite, or The Legislative Research Center (LRC), is the public access module of the program that makes Legistar data available on the Internet.	Granicus	Scanned Documents, MS Server	Continuous	Continuous	Level 1 - Public	Level 1 - Public
BOS-0003-S	Board of Supervisors	Next Request	Capture, track and report on public records requests	Captures the request, all communication related to the request and the results to the request minus any personal information not subjected to sunshine ordinance.	NextRequest	Mixed	Daily	Daily	Level 4 - Protected	Level 1 - Public
BOS-0005-S	Board of Supervisors	Legislative Archival Files	Tracking the agency's public record data	Contains some pre-Legistar digital archives of Board and Commission meeting information (journals, Minutes, Ordinances, Resolutions, Motions, Municipal reports, etc.) which is also available on the virtual server provisioned by DT.	BOS	Video, MS Server	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
BOS-0005-S	Board of Supervisors	Legislative Archival Files	Tracking the agency's public record data	Contains legislative archives of Board and Commission meeting information (Agendas, Journals, Minutes, Ordinances, Resolutions, Motions, Municipal reports, etc.) and audio/video media files of meetings	BOS	MS SQL Server	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
BOS-0006-S	Board of Supervisors	AAB System	Track assessment appeal applications and hearings	Assessment Appeals Board (AAB) database of Assessment Appeal Applications and hearing information.	Microsoft	MS SQL Server	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
DBI-0001-S	Building Inspection	Permit Tracking System (PTS)	Permit and entitlement tracking	Transactions relating to the Department of Building Inspection's permitting processes.	Oracle	Oracle	Daily	Daily	Level 1 - Public	Level 1 - Public
DBI-0001-S	Building Inspection	PPTS	Permit and entitlement tracking	Shared system between Planning and DBI hosted by third party vendor, Accela, not yet operational for DBI	Accela	Accela Land Management	Continuous	Continuous	Level 1 - Public	Level 1 - Public
CFC-0001-S	Children and Families Commission	Contract Management System (CMS)	Citywary's CMS enables the department to collect and compile key financial, statistical and narrative information on funded grants and initiatives.	CMS is a comprehensive, web-based grants management system designed by Cityspan, Inc. The system houses several types of data related to our funded programs and the services they administer. Programs enter details on their overall budget and monthly expenditures as well as details related to their funded scope of work, including performance targets which are tracked and reported on quarterly. For a large portion of our funded programs, the system also collects data on services and activities, participants and activity attendance.	CitySpan	MS SQL Server	Continuous	Continuous	Level 4 - Protected	Level 2 - Internal Use
CFC-0003-S	Children and Families Commission	Web-based Early Learning System (WELS)	WELS is designed to support quality rating and improvement work for early childhood education centers and other educational settings.	WELS is a cloud-based computing system that allows import and export of data from multiple sources. It hosts and organizes multiple early care and education site level data, components such as teacher education and credentials, staff training and professional development experiences, classroom environmental assessments, classroom instructional assessments, adult-child ratios, curricula information, and family engagement activities. Information is then utilized to generate quality rating scores, site work plans, and quality improvement statistics.	Blue Jean Ware	WELS	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
CHF-0001-S	Children, Youth & Their Families	Contract Management System (CMS)	System for managing grantee workplans, invoices, and program activity data.	Data submitted by DCYF grantees	CitySpan	Web Application	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
CHF-0002-S	Children, Youth & Their Families	Youth survey data	Youth survey data is collected from youth participants attending DCYF-funded activities.	Data collected via annual youth survey	Microsoft/SurveyMonkey	MS Excel	Yearly	Yearly	Level 4 - Protected	Level 4 - Protected
	Children, Youth & Their Families	YPQA Results	Assessments of youth program quality according to YPQA structured areas are entered into YPQA database to support ongoing performance review and improvement.	Ratings of program quality structured according to YPQA quality categories	Weikart Center for Youth Program Quality	.csv downloads	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
CAT-0001-S	City Attorney	CityLaw Claims Management module	Record Government Code claims filed with the City	Records Government Code claims filed with the City	Cycom Data Systems	CityLaw	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
CAT-0002-S	City Attorney	CityLaw Collection Management module	Record collection process information to collect costs for damage to City property.	Records collection matters pursued by the City	Cycom Data Systems	CityLaw	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
CAT-0003-S	City Attorney	CityLaw Litigation Management module	Record civil lawsuits filed by and against the City	Records lawsuits filed by and against the City	Cycom Data Systems	CityLaw	As Needed	As Needed	Level 4 - Protected	Level 4 - Restricted
CII-0001-S	Community Investment and Infrastructure	Resolution Index database	Commission and Oversight Board approval for action to be conducted	Commissions and Oversight Board's meetings data: Agenda, Minute, Memo and Resolution. Year: 1948-Current. Size: 15,788 records	Microsoft	MS SQL Server	Continuous	Continuous	Level 1 - Public	Level 1 - Public
CII-0002-S	Community Investment and Infrastructure	Forward Calendar	Tentative items to be presented before Commission and Oversight Board	Incoming Commissions and Oversight Board meeting items. Year: 2000-Current	Microsoft	Web Application	Continuous	Continuous	Level 1 - Public	Level 1 - Public
CII-0003-S	Community Investment and Infrastructure	Correspondence Log database	Incoming & Outgoing Correspondence	Agency's correspondence. Year: 1973-Current. Size: 118,523 records	Microsoft	MS Excel	Yearly	Yearly	Level 1 - Public	Level 1 - Public
CII-0004-S	Community Investment and Infrastructure	Document Tracking and Contract database	Documents to be prepared for contracts	Agency's contracts	Microsoft	MS Access	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
CII-0005-S	Community Investment and Infrastructure	Account Payable database	Payment records	Agency's transaction checks and wires. Year: 2004-Current, older year in the processed.	Microsoft	MS Access	As Needed	As Needed	Level 1 - Public	Level 1 - Public
CII-0006-S	Community Investment and Infrastructure	Bond database	Resource Funds issued thru bonds	Agency's issued bonds. Year: 2004-Current, older year in the processed.	Microsoft	MS Access	As Needed	As Needed	Level 1 - Public	Level 1 - Public
CON-0001-S	Controller	Financial Reporting (EIS)	Financial reporting system	Significant portions of the data in the City's FAMIS accounting and purchasing system are transformed and loaded nightly to an Oracle database and used as the source for an IBM/Cognos reporting system. This system is used for legacy (FY2017 and prior) financial reporting.	Multiple	Oracle Database 11g; Informatica 9.1; IBM/Cognos 102	Not updated (historical only)	Not updated (historical only)	Level 3 - Sensitive	Level 1 - Public

ID	Department	System Name	Purpose	Description	Vendor	Technology	Frequency	Frequency	Classification	Classification
CON-0002-S	Controller	Budget Preparation	Budget preparation system	Budget Preparation data is entered by departments into an IBM/Cognos based system.	Multiple	Oracle Database 11g; Informatica 9.1; IBM/Cognos 10.2	Daily	Daily	Level 1 - Public	Level 1 - Public
CON-0003-S	Controller	Performance Measurement	Performance measurement data entry system	Performance Measurement data is entered by departments into an IBM/Cognos based system.	Multiple	Oracle Database 11g; Informatica 9.1; IBM/Cognos 10.2	Yearly	Yearly	Level 1 - Public	Level 1 - Public
CON-0005-S	Controller	City Survey Results	Database of responses to surveys evaluating City services and other community issues	Biennial study of responses to surveys evaluating the quality of select City services and other community issues	Microsoft	MS Excel	Yearly	Yearly	Level 1 - Public	Level 1 - Public
CON-0006-S	Controller	Parks	Database of City park maintenance standards and compliance inspection results	Maintenance standards for parks and schedules and inspect for compliance since July 2004.	Microsoft	MS Excel	Yearly	Yearly	Level 1 - Public	Level 1 - Public
CON-0007-S	Controller	Streets & Sidewalks	Database of City street and sidewalk maintenance standards and compliance inspection results	Maintenance standards for streets and sidewalks and schedules and inspect for compliance since July 2004. This data file consolidates street and sidewalk inspection results FY07-FY11.	Microsoft	MS Excel	Monthly	Monthly	Level 1 - Public	Level 1 - Public
CON-0008-S	Controller	FSP Reports and Analytics	Financial reporting and analytics system	Significant portions of the data in the City's PeopleSoft ERP system are transformed and loaded nightly to an Oracle database and used as the source for an Oracle Business Intelligence Enterprise Edition reporting system. This system is used for current FY2018 and beyond financial reporting.	Oracle	Oracle Database 11g, Oracle Data Integrator 11g, Oracle Business Intelligence Enterprise Edition 12c	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
CON-0009-S	Controller	Regression data for Inclusionary Housing Simulation Model	Housing development research	In order to understand how higher inclusionary housing requirements affects the feasibility of new market-rate housing development, the Controller's Office constructed with Blue Sky Consulting Group to statistically model the factors that affect the feasibility of housing development in San Francisco. This data underlies the model reported in our preliminary report. An overview of the statistical analysis is provided in main section of the report, with more details provided in the Appendix.	Microsoft	MS Access	Not updated (historical only)	Not updated (historical only)	Level 1 - Public	
OGC-0001-S	Department of Police Accountability	Case/Supervisor/ Tracking and Investigator Case Browser Systems	Data about all complainants, officers, allegations, events/deadlines, findings, outcomes etc. within cases.		Microsoft	MS Access	As Needed			
DAT-0002-S	District Attorney	DAMION	Primary case management system for the San Francisco District Attorney's Office, including criminal case processing, juvenile case processing, victim services, and district attorney investigations.	Case management system.	Courtview Justice Solutions	Courtview Justice Solutions	As Needed	As Needed	Level 3 - Sensitive	Level 4 - Protected
ECN-0001-S	Economic & Workforce Development	WorkforceCentral (WFC)	Data collection system that tracks information about participants activities and outcomes.	WFC is a relational database, which contains inform	AJWI	COTS	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
ECN-0003-S	Economic & Workforce Development	GMS	Tracks information about participants and their activities within Community Development Block Grant (CDBG) funded Workforce and Economic Development programs.	Tracks information about participants and their activities within Community Development Block Grant (CDBG) funded Workforce and Economic Development programs.	CitySpan	Grant Management System (GMS)	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
ECN-0004-S	Economic & Workforce Development	CityBuild Data System (under migration)	Tracks client projects and contact data.	Contains information used by the CityBuild Compliance and Employment Networking Services teams to ensure compliance with San Francisco construction workforce policies.	TBD	CityBuild Data System	Continuous	Continuous	Level 4 - Protected	Level 3 - Sensitive
ECN-0005-S	Economic & Workforce Development	CPMC Tracking	Tracks information about participants referred to and hired by CPMC	Staff and provider partners track compliance information for CPMC in a spreadsheet.	Microsoft	MS Access	Continuous	Monthly	Level 3 - Sensitive	Level 3 - Sensitive
ECN-0006-S	Economic & Workforce Development	Business Services Job Listings	To assist employers and inform service providers about current job opportunities that are available.	The business services team provides and share information about job opportunities and first source job listings.	Microsoft	MS Access	Continuous	Continuous	Level 1 - Public	Level 1 - Public
ECN-0007-S	Economic & Workforce Development	Business Services WARN notices	To assist employers and former employees with workforce related services	The business services team tracks WARN notices (notices about layoffs) and services provided to affected employees.	Microsoft	MS Excel	Continuous	Weekly	Level 1 - Public	Level 1 - Public
ECN-0008-S	Economic & Workforce Development	Total Grant Solutions (TGS)	Total Grant Solutions provides our procurement and financial grant management software.	Total Grant Solutions provides our grant management software.	Tekmeca	Total Grant Solutions	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
ECN-0009-S	Economic & Workforce Development	Employment Training Panel	Track student training work hours and wages.	Outside Vendor Uses ETP Online ClassLab Tracking System to upload/enter attendance and placement data	Microsoft	MS Access	Quarterly	Quarterly	Level 4 - Protected	Level 3 - Sensitive
ECN-0010-S	Economic & Workforce Development	Jobs Portal	Matching job seekers to employers through providers; First Source tracking	Providers, job seekers, employers, and Business Services are all involved in job matching.	Launchpad (Salesforce platform)	Jobs Portal	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
ECN-0011-S	Economic & Workforce Development	EIMS	Maintains voter registration, precincts, districts, poll workers, and ballot information.	Election Information Management System.	DFM	MS SQL Server	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
REG-0001-S	Elections	WinEDS	Tabulates election results and generate reports.	Vote Tabulation System, Election Results.	Dominion	MS SQL Server	As Needed	As Needed	Level 1 - Public	Level 1 - Public
REG-0002-S	Elections	IRIS	Tracks incidents reported to the Election Center on election day and coordinates response.	Election Day Incident Reporting Information System.	n/a	MS SQL Server	As Needed	As Needed	Level 1 - Public	Level 1 - Public
REG-0003-S	Elections	Outreach DB	Tracks community organizations, events, staff, and materials.	Database of community contacts and outreach presentation scheduling system	n/a	MS SQL Server	As Needed	As Needed	Level 1 - Public	Level 1 - Public
REG-0004-S	Elections	Ballot Tracking DB	Tracks all vote-by-mail and provisional ballots through tabulation process, including sorting, extraction, qc, tabulation, and exceptions	Tracks all vote-by-mail and provisional ballots through tabulation process, including sorting, extraction, qc, tabulation, and exceptions	n/a	MySQL	As Needed	As Needed	Level 1 - Public	Level 4 - Protected
REG-0006-S	Elections	RFID Equipment Inventory	Tracks all voting machines and equipment stored at the department's warehouse	Tracks all voting machines and equipment stored at the department's warehouse	n/a	MS SQL Server	Monthly	Yearly	Level 1 - Public	Level 1 - Public
REG-0007-S	Environment	Pesticide Use Reporting Database (PURS)	Comply with Environment Code Chapter 3.	Pesticide Use Reporting Database (PURS) is a record of all pesticide products used on San Francisco properties (City owned properties).	Microsoft	MS SQL Server	Monthly	Daily	Level 4 - Protected	Level 3 - Sensitive
ENV-0004-S	Environment	SF Energy Watch CRM	SF Energy Watch, an energy efficiency incentive program, stores records of past and potential participants in a single customized database.	Records of past and potential SF Energy Watch participants in a customized database.	SugarCRM	Sugar Professional CRM	Daily	Daily	Level 4 - Protected	Level 4 - Protected
ENV-0005-S	Environment	Salesforce and US DOE Standard Energy Efficiency Data Platform	Owners of commercial buildings 10,000 sq ft and larger are required to annually report energy benchmarking data, and obtain an energy audit once every 5 years.	Dataset consists of status of compliance with Environment Code Ch 20, and data disclosed to SF Environment in the course of compliance.	Salesforce	Salesforce CRM	Annually	As needed	Level 3 - Sensitive	Level 1 - Public
ENV-0008-S	Environment	Department of Environment GHG Inventory Database	The Department of Environment Greenhouse Gas (GHG) Inventory Database stores both San Francisco's Community-wide and Municipal GHG inventories	Consumption of fuels and greenhouse gases emitted annually for trending over time.	Microsoft	Excel PowerQuery	Continuous	Monthly	Level 4 - Protected	Level 4 - Protected
ENV-0009-S	Environment	Recognized Healthy Nail Salons in San Francisco	Maintain a list of recognized Healthy Nail Salons in San Francisco.	Name of business, contact information.	Microsoft	Excel	As needed	As Needed	Level 1 - Public	Level 1 - Public
ENV-0010-S	Ethics Commission	Netfile	Electronic filing/document management/public access system for ethics disclosures	Netfile is a cloud hosted SAAS system to store forms and transactions for campaign finance, lobbyist, conflict of interest, and campaign consultant regulation.	Netfile	MS Excel Download; API Access	Daily	Daily	Level 3 - Sensitive	Level 4 - Protected
ETH-0001-S	Ethics Commission	Blackbaud	Document storage system for Ethics Commission work-product	Additional datasets are available in Excel/CSV spreadsheets, some of which are synced up to DataSF via Datasync. This includes campaign consultant data, contractors owing business with the city data, enforcement summaries, non-filer lists, public financing disbursements, IEC monitoring, VEC monitoring, and a list of campaign committees	Microsoft	MS Excel; CSV	As Needed	As Needed	Level 1 - Public	Level 1 - Public
ETH-0002-S	Ethics Commission	Ethics Commission Sharepoint	Document storage for Ethics Commission work-product.	The Ethics Commission is slowly moving towards SharePoint as a replacement for the Shared Drive as repository of documents.	Microsoft	Sharepoint	As needed	As needed	Level 1 - Public	Level 1 - Public
ETH-0003-S	Ethics Commission	Ethics Commission Azure	Public facing storage of forms created through DocuSign	Documents created using Docusign are copied to Azure automatically and made publicly available as PDFs.	Microsoft	Azure file storage	As needed	As needed	Level 1 - Public	Level 1 - Public
ETH-0004-S	Film Commission	Film Permit System	Tracking all film permits processed by the San Francisco Film Commission Office.	Film Permits data	Microsoft	MS Access	Continuous	Monthly	Level 4 - Protected	Level 4 - Protected
FLM-0001-S	Film Commission	Film Locations	A collection of filming locations of famous film and television shows shot in San Francisco.	Dataset updated about every 6 months for the purpose of highlighting interesting films to the public.	Microsoft	MS Excel	Bi annually	Bi annually	Level 1 - Public	Level 1 - Public
FLM-0010-S	Film Commission	Film Permit System	Maintain a list of film permits processed by the San Francisco Film Commission Office.	Film Permits data	Microsoft	MS Excel	Bi annually	Monthly	Level 4 - Protected	Level 4 - Protected
FAM-0001-S	Fine Arts Museums	Blackbaud	Customer Relationship Manager for Member and Donor Management	Database that tracks cases as they move through the department through 8/31/2018.	Blackbaud	Raisers Edge	Daily	Monthly	Level 3 - Sensitive	Level 3 - Sensitive
ADM-0001-S	GSA - City Administrator's Office	OCME-MedEx	Medical Examiner Case Management System. Will be replaced in 2018.	Customer Relationship Manager for Member and Donor Management	MedEx	COTS	Daily	As Needed	Level 4 - Protected	Level 1 - Public
ADM-0019-S	GSA - City Administrator's Office	CCG-Project Database	Grant award/project management	A listing of projects funded by the Community Challenge Grant Program, including grant award amount, project type, supervisorial district and other finance-related fields.	Microsoft	MS Excel	Quarterly	Daily	Level 3 - Sensitive	Level 3 - Sensitive
ADM-0020-S	GSA - City Administrator's Office	MOD-Plan Check Database	Track ADA Plan review applications and MOD inspections.	Required applicants for new construction or alterations to ensure City-owned/funded projects comply with architectural access standards in the ADA	Microsoft	MS Excel	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
ADM-0021-S	GSA - City Administrator's Office	GFTA-Grantee Database	List of annual grantees.	Listing of grantees, award amounts, fiscal year and other variables. Used as historical reference and as grant management database.	Microsoft	MS Excel	Bi annually	Daily	Level 2 - Internal Use	Level 4 - Protected
ADM-0022-S	GSA - City Administrator's Office	MOD-ADA Compliant Log	Track public complaints and their resolution.	Excel spreadsheet tracks details and response and resolution deadlines for ADA complaints, service requests, and curb ramp requests	Microsoft	MS Excel	Continuous	Continuous	Level 2 - Internal Use	Level 1 - Public
ADM-0027-S	GSA - City Administrator's Office	MOD-ADA Transition Plan	Track Citywide progress on ADA transition plan	Excel spreadsheet tracks capital plan projects	Microsoft	MS Excel	Continuous	Continuous	Level 2 - Internal Use	Level 1 - Public
ADM-0028-S	GSA - City Administrator's Office	OCME-MedEx	Medical Examiner Case Management System.	Database that tracks cases as they move through the department through 8/31/2018.	Microsoft	MS Access	Monthly	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
ADM-0029-S	GSA - City Administrator's Office	OCME-Subpoena log	Record of OCME subpoenas received.	Excel spreadsheet that tracks subpoenas for OCME personnel	Microsoft	MS Access	Monthly	Monthly	Level 2 - Internal Use	Level 2 - Internal Use
ADM-0030-S	GSA - City Administrator's Office	OCME-Legal Interaction log	Track staff participation in legal interactions.	Excel spreadsheet that tracks OCME consultation and court time	Microsoft	MS Excel	Daily	Daily	Level 3 - Sensitive	Level 2 - Internal Use
ADM-0031-S	GSA - City Administrator's Office	ACC-Chameleon	Animal managed system used by ACC	Relational database that tracks the animals and people served by ACC.	Chameleon	COTS	Continuous	Continuous	Level 2 - Internal Use	Level 4 - Protected
ADM-0032-S	GSA - City Administrator's Office	CS-Fleet Focus (Asset Works)	Automotive management system	Collects acquisition, servicing, mileage, fueling, shop expenses, departmental billing, historical costs, and fleet inventory data.	Microsoft	MS Access	Continuous	Monthly	Level 1 - Public	Level 2 - Internal Use
ADM-0033-S	GSA - City Administrator's Office	CS-TRAK	Fuel dispersing audit system	Fuel dispersing transactions including vehicle, mileage, fuel type, and fuel quantity at 3 City-operated fuel stations.	Microsoft	MS Access	Daily	Daily	Level 2 - Internal Use	Level 2 - Internal Use
ADM-0034-S	GSA - City Administrator's Office	CD-Vehicles.mdb	Track public complaints and their resolution.	Work space includes multiple tables for vehicles, departments, accounts, contacts, etc. to examine, analyze, and report out.	Microsoft	MS Excel	Monthly	Daily	Level 2 - Internal Use	Level 2 - Internal Use
ADM-0035-S	GSA - City Administrator's Office	FYxx Exp & Recon Workbook.xls	"Temporary "draft" Excel spreadsheets used to generate budgets or entries in CCSF systems of records	Work space to manage the budget, collecting monthly expenditures by subobject and recoveries by department, and projecting full-year balances	Microsoft	MS Excel	Monthly	Daily	Level 2 - Internal Use	Level 2 - Internal Use
ADM-0041-S	GSA - City Administrator's Office	CS-Fuel Purchase Log/sheet FYxx.xls	"Temporary "draft" Excel spreadsheets used to generate budgets or entries in CCSF systems of records	Collects info on all incoming fuel deliveries	Microsoft	MS Excel	Daily	Daily	Level 2 - Internal Use	Level 2 - Internal Use
ADM-0042-S	GSA - City Administrator's Office	SF/ARTS-Website and Mobile App	Entertainment listings of San Francisco Bay Area	Responsive online and mobile art resource for comprehensive listings of San Francisco and greater Bay Area art and cultural events including editorial content and direct links to event details.	Larson Associates	html	Daily	Daily	Level 4 - Protected	Level 4 - Protected
ADM-0044-S	GSA - City Administrator's Office	OCA-WebProcureTM	Bid Management	Bid Management & Reporting (Pilot Project)	Perfect Commerce	COTS	Continuous	Daily	Level 3 - Sensitive	Level 3 - Sensitive
ADM-0046-S	GSA - City Administrator's Office	CC-AIPac Cris	Public on-line access for County Clerk records.	Database for the County Clerk (Official Oath of Office, notary Public Oath, Marriage License and Certificate, SF Domestic Partnership, Registration, Fictitious Business Name, Vital Records, Legal Document Assistant, Deputy Marriage Commissioner Oath, Process Server Registration, Professional Photocopier Registration	AlPac Cris	Cris	Continuous	Continuous	Level 4 - Protected	Level 2 - Internal Use
ADM-0044-S	GSA - City Administrator's Office	CC-Appointment system	Public on-line access for County Clerk appointments.	Web-based booking system for City ID Card Appointment, Marriage Ceremony Appointment, Marriage License Appointment, Military Priority Wedding Appointment	Appointment Plus	Appointment Plus	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
ADM-0046-S	GSA - City Administrator's Office	Capital Planning Reporting Database (CPRdJ)	Internal project request system.	Project request management system that is used by departments to submit projects for inclusion in the capital plan or for funding through the annual budget. The requests and related information stored within the CPRd is an integral part of the 10-year capital plan and 2 year capital budget formulation process.	CIPPlanner	MS SQL Server	Monthly	Monthly	Level 1 - Public	Level 1 - Public

ID	Department	System Name	Description	Detailed Description	Vendor	Technology	Frequency	Frequency 2	Classification	Classification	Classification
ADM-0050-S	GSA - City Administrator's Office	CPG-Capital Plan Spreadsheet	Departmental spreadsheet of building related capital asset planning data.	The Master Capital Plan Workbook aggregates FRRM renewal data, and CPRd enhancement data, to generate the financial tables and charts for each chapter of the Capital Plan.	Microsoft	MS Excel	Daily	Quarterly	Level 1 - Public	Level 1 - Public	Level 1 - Public
ADM-0051-S	GSA - City Administrator's Office	ADM-2 yr Capital Budget Spreadsheet	Budget and Planning Department Excel spreadsheets for all GSA Dept budgets.	The Budget workbook for each FY aggregates and formats all Capital Budget requests from CPRd.	Microsoft	MS Excel	Weekly	Biannually	Level 1 - Public	Level 1 - Public	Level 1 - Public
ADM-0052-S	GSA - City Administrator's Office	R&R-Private Schools Database	Listing of SF private school seismic status	Tracking database for research on seismic safety of SF private schools buildings.	Microsoft	MS Excel	Yearly	Yearly	Level 2 - Internal Use	Level 2 - Internal Use	Level 1 - Public
ADM-0053-S	GSA - City Administrator's Office	R&R-Soft Story Database	List of SF buildings at higher than average seismic risk.	Co-maintained with DBI; tracking document for compliance with the Mandatory Soft Story Retrofit Program	Microsoft	MS Excel	Daily	Yearly	Level 2 - Internal Use	Level 2 - Internal Use	Level 1 - Public
ADM-0055-S	GSA - City Administrator's Office	OLSE-MWO claim log	OLSE Case Management System	Minimum Wage Ordinance case data (excluding back wages and penalties payment tracking)	Microsoft	MS Access	Daily	Monthly	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0056-S	GSA - City Administrator's Office	OLSE-Wages recovered ? MWO & PSLO	OLSE Case Management System	Wages and penalties recovered for Minimum Wage Ordinance & Paid Sick Leave Ordinance by month	Microsoft	MS Excel	Daily	Monthly	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0057-S	GSA - City Administrator's Office	OLSE-PSLO case log	OLSE Case Management System	Paid Sick Leave Ordinance case data (excluding back wages and penalties payment tracking)	Microsoft	MS Excel	Daily	Monthly	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0058-S	GSA - City Administrator's Office	OLSE-HCSO cases	OLSE Case Management System	Health Care Security Ordinance case data	Microsoft	MS Excel	Daily	Monthly	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0059-S	GSA - City Administrator's Office	OLSE-MCO HCAO claim log	OLSE Case Management System	Minimum Compensation & Health Care Accountability Ordinance case data	Microsoft	MS Excel	Daily	Monthly	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0061-S	GSA - City Administrator's Office	OCA-City Contracts database	OCA bid tracking database. Will be replaced by PeopleSoft in 7/2017	Data on bids, calendar for prebid/precon meetings	Microsoft	MS Outlook	Daily	Monthly	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
ADM-0062-S	GSA - City Administrator's Office	OLSE-Prevailing Wage case log	OLSE Case Management System	Prevailing Wage case data	Microsoft	MS Excel	Daily	Monthly	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0105-S	GSA - City Administrator's Office	RED-CMMS- use of DPW's Infor system.	RED maintenance management system	Computerized Maintenance Management System (CMMS) is an online application which manages RED's properties' work orders received from city agencies and ensures work orders are completed	Infor	EAM (Enterprise Asset Management)	Daily	Monthly	Level 4 - Protected	Level 3 - Sensitive	Level 1 - Public
ADM-0109-S	GSA - City Administrator's Office	12B & 14B Waiver Database	Will be replaced by PeopleSoft in 1/2019	The 12B & 14B Waiver Database is used to track on 12B and 14B waivers received and processed by CMD.	Microsoft	MS Access	Daily	Monthly	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
ADM-0112-S	GSA - City Administrator's Office	TIDA-Clipper Cove Permit Log	List of Anchorage Permits. TIDA	All Clipper Cove Anchorage Permits issued by TIDA are logged and tracked to include Permit #, vessel name, USCG or CF #, vessel owner/operator name, contact information, and date of Permit issuance and Permit expiration	Microsoft	MS Excel	Daily	Monthly	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
ADM-0115-S	GSA - City Administrator's Office	TIDA- "Contact TIDA" responses	List of public inquiries. TIDA	Inquiries to TIDA, submitted through a standardized submittal form located on the TIDA website, by members of the public are collected in a Google database kept on TIDA's Google Drive account.	Google	Google Drive (Cloud Storage and File Backup)	Daily	Monthly	Level 2 - Internal Use	Level 2 - Internal Use	Level 1 - Public
ADM-0116-S	GSA - City Administrator's Office	TIDA- "Development Contracting Opportunities" responses	List of potential contractor inquiries- TIDA	Individuals and firms interested in receiving future notifications of contracting opportunities with TIDA or TICD may submit their name, contact information, and may also specify which contracting opportunities they are interested in, through a form found on the TIDA website.	Google	Google Sheets	Daily	Monthly	Level 2 - Internal Use	Level 3 - Sensitive	Level 1 - Public
ADM-0117-S	GSA - City Administrator's Office	Office of Cannabis: Temp Retail Permit Tracker	Permit Management	Permit Management- Temporary Retail permits	Microsoft	Excel	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0123-S	GSA - City Administrator's Office	TIDA-Property Spreadsheets	List of current market rate for real estate leases- TIDA	TIDA tracks market rate housing, affordable housing, residential housing, athletic fields, and commercial subleases'	Microsoft	MS Excel	Daily	Monthly	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
ADM-0124-S	GSA - City Administrator's Office	TIDA-Master Leasing Pipeline	List of subleases, special events and Filming permits- TIDA	TIDA keeps a log of all Subleases, Special Event, and Film Use permits	Microsoft	MS Word	Daily	Monthly	Level 1 - Public	Level 1 - Public	Level 1 - Public
ADM-0128-S	GSA - City Administrator's Office	EC-Promoter Registry/ Entertainment Commission	List of active SF event promoters	Mandatory list of registered promoters working in San Francisco; available at http://sfpromoters.sfgov.org/promoter-list	Department of Technology	Drupal / xml/ html	Daily	Daily	Level 1 - Public	Level 1 - Public	Level 1 - Public
ADM-0129-S	GSA - City Administrator's Office	CS-Fleet Tracking System	30 day log of recent vehicle activity	Real time monitoring of vehicle speed, location, and vehicle initiation status.	USA Fleet Solutions	Network Fleet 5000	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
ADM-0131-S	GSA - City Administrator's Office	CMD-12B Equal Benefits Certification	Will be replaced by PeopleSoft in 7/2017	The LBE certification database is used to track, qualify, and process enrollment of applicants into CMD?'s 12B Equal Benefits program.	Microsoft	MS Access	Daily	Monthly	Level 3 - Sensitive	Level 2 - Internal Use	Level 1 - Public
ADM-0133-S	GSA - City Administrator's Office	City-Operated Drone Flight Summary Database	Self reported drone activity by the public.	The City has authorized Departments to use drones to support specific activities during a one-year pilot period. As part of the evaluation of the pilot, Departments are required to submit information to the Open Data Portal within 48 hours of each flight.	Microsoft	Sharepoint	As Needed	As Needed	Level 1 - Public	Level 1 - Public	Level 1 - Public
ADM-0134-S	GSA - City Administrator's Office	Entertainment Commission Chapter 116 Tracking	Notice of Disclosure Tracking System	Properties near a Place of Entertainment must have record of notification from owner to seller or lessee of the presence of licensed entertainment.	Digital Services (ADM)	Drupal / xml/ html	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use	Level 1 - Public
ADM-0135-S	GSA - City Administrator's Office	Firm Step	Permit Management System	private and commercial permits for events, noise, etc.	Digital Services (ADM)	Drupal / xml/ html	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
ADM-0136-S	GSA - City Administrator's Office	Office of Cannabis: Screendoor	Permit Management	Permit Management, register apps list, Verified Equity, Dispensary	Screendoor	Screendoor for Government	Daily	Daily	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
ADM-0137-S	GSA - City Administrator's Office	Office of Cannabis: Salesforce	Confidential application verification	Permit Management- Article 16 (Regular/Retail and other permits	Salesforce	Salesforce	Daily	Daily	Level 4 - Protected	Level 2 - Internal Use	Level 1 - Public
NEW	GSA - City Administrator's Office	OLSE-LCP Tracker	Track Certified payroll of contractors	Public works project certified payroll data	LCP Tracker	.Net/ SQL	Daily	Daily	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
NEW	GSA - City Administrator's Office	OLSE-LCP Tracker	Track Certified payroll of contractors	Public works project certified payroll data	LCP Tracker		Daily	Daily	Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0001-S	GSA - Public Works	GIS Basemap Maintenance	City Basemap maintenance system	City Basemap maintenance system	Microsoft	MS SQL Server	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0008-S	GSA - Public Works	CRIS - Curb Ramp Information System	Curb Ramp Inventory and inspection tracking	Curb Ramp Inventory and inspection tracking	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0009-S	GSA - Public Works	Street Space Permits / Parking Signs	Permit system for tracking, inspection, assigning contractor parking in the right of way	Permit system for tracking, inspection, assigning contractor parking in the right of way	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0011-S	GSA - Public Works	Tree Management System	Tree inventory and inspection tracking	Tree inventory and inspection tracking	Microsoft	MS SQL Server	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0012-S	GSA - Public Works	RSIS - Roadway Structure Information System Database	Roadway inventory and inspection rating tracking	Roadway inventory and inspection rating tracking	Microsoft	Web Application/MS SQL Server	Monthly	Monthly	Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0013-S	GSA - Public Works	Street-Use Permit System	Street use permit system: Public Works right of permit management system	Street use permit system: Public Works right of permit management system	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 1 - Public	Level 1 - Public
DPW-0014-S	GSA - Public Works	SF Pavement Management Information System - MTC StreetSaver V8	Paving condition, inspection and construction prioritization system.	Paving condition, inspection and construction prioritization system.	Microsoft	MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0016-S	GSA - Public Works	Computerized Maintenance Management System (CMMS)	Computerized Maintenance Management System (CMMS) for Public Works, Asset Management and Work Order system	Computerized Maintenance Management System (CMMS) for Public Works, Asset Management and Work Order system	Infor	Infor Enterprise Asset Management	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0018-S	GSA - Public Works	BSM_Accounting	Public Works invoice tracking system for permits, violations, etc	Public Works invoice tracking system for permits, violations, etc	Microsoft	MS SQL Server	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0020-S	GSA - Public Works	Inspect-o-Matic	Right of Way Inspection System	Right of Way Inspection System	Salesforce	Web Application/MS SQL Server and Android tablet app	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0021-S	GSA - Public Works	Subdivision Tracking System	Subdivision and Mapping project tracking	Subdivision and Mapping project tracking	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0024-S	GSA - Public Works	Envista	Paving and Utility Excavation 5 Year Plan	Paving and Utility Excavation 5 Year Plan	Acella	Acella Right of Way (formerly Envista)	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0025-S	GSA - Public Works	28 Clean/Service Request Database	Yard service request work management and triage app	Yard service request work management and triage app	Microsoft	MS Access/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0026-S	GSA - Public Works	Adopt-A-Street - Community Programs Database	Community outreach database	Community outreach database	Microsoft	MS SQL Server	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0027-S	GSA - Public Works	BCM Admin Expenditure and Field Expense Database	Track IDC overhead expenditures and field expenses	Track IDC overhead expenditures and field expenses	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0028-S	GSA - Public Works	BCM Materials Testing Lab Database	Track material test results	Track material test results	Microsoft	MS SQL Server	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0029-S	GSA - Public Works	Cal Trans Agreements	Documents of CalTrans and city agreements and related index	Documents of CalTrans and city agreements and related index	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0030-S	GSA - Public Works	Cashiering	Accepting non-credit card payments for accounting	Accepting non-credit card payments for accounting	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 2 - Internal Use
DPW-0031-S	GSA - Public Works	Contract Bid Documents Website	Electronic bid document download for contracts	Electronic bid document download for contracts	Microsoft	MS Access/MS SQL Server	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0032-S	GSA - Public Works	Project Portal	Link PW projects with PS funding sources	Link PW projects with PS funding sources	Microsoft	MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0033-S	GSA - Public Works	Request to Fill (RTF)	A work flow/tracking sytem for filling positions to hire new employees	A work flow/tracking sytem for filling positions to hire new employees	Microsoft	Web Application/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0034-S	GSA - Public Works	DPW Hub	311 connection, CMMS connection, TreeDB connection, CDD (Central Division Distribution of PUC) connection; exchanging work data between different work groups	311 connection, CMMS connection, TreeDB connection, CDD (Central Division Distribution of PUC) connection; exchanging work data between different work groups	Microsoft	Console App/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0035-S	GSA - Public Works	DPW Orders - Sharepoint	Document approval mechanism for the director	Document approval mechanism for the director	Microsoft	SharePoint/MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 2 - Internal Use
DPW-0036-S	GSA - Public Works	DPW Public Web Site	sfpublicworks.org	sfpublicworks.org	Drupal	Drupal	Daily		Level 1 - Public	Level 1 - Public	Level 1 - Public
DPW-0037-S	GSA - Public Works	Elation Systems (Web Services for DPW Projects)	Certified payroll data downloaded from Elations	Certified payroll data downloaded from Elations	Microsoft	MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public
DPW-0038-S	GSA - Public Works	Enterprise Project Management (EPM)	Project management database application	Project management database application	Microsoft	MS SQL Server	Daily		Level 4 - Protected	Level 4 - Protected	Level 1 - Public

ID	Department	System	Description	Data / Use	Vendor	Platform	Frequency	Frequency	Classification	Classification
DPW-0039-S	GSA - Public Works	FleetRoute	High density routing for street sweepers; ability routing books; master data for sweeper routes; GIS based	High density routing for street sweepers; ability routing books; master data for sweeper routes; GIS based	FleetRoute	MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0040-S	GSA - Public Works	Graffiti Management System - Desktop	Managing notice of graffiti violations and SES graffiti abatement; billing	Managing notice of graffiti violations and SES graffiti abatement; billing	Microsoft	MS Access/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0041-S	GSA - Public Works	IDC Lessons Learned Website	Lessons Learned - document repository	Lessons Learned - document repository	Microsoft	Web Application/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0042-S	GSA - Public Works	KeyWatcher	Manage keys; programmed box that connects to application	Manage keys; programmed box that connects to application	Microsoft	MS Access/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0043-S	GSA - Public Works	Manual Invoices	Manually create invoice to give to customers for payment (Not system generated)	Manually create invoice to give to customers for payment (Not system generated)	Microsoft	Web Application/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0044-S	GSA - Public Works	Mobile IOM (Inspect O Matic)	Right of Way Inspection System	Right of Way Inspection System	various	Android Tablet App /MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0045-S	GSA - Public Works	Mon-U-Mental	Survey Monument Information System	Track survey monument inventory and attributes	Microsoft	Web Application/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0047-S	GSA - Public Works	NEWS RACK	Tracking newsrack pedestal mounted units and publications	Tracking newsrack pedestal mounted units and publications	Microsoft	Web Application/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0049-S	GSA - Public Works	Sewer Asset Mgmt - Hydraulics	PMDB; may be replaced in-house (no timeline)	PMDB; may be replaced in-house (no timeline)	Microsoft	MS Access/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0050-S	GSA - Public Works	Sewer Proj mgmt	To be replaced by web version (no timeline)	To be replaced by web version (no timeline)	Microsoft	MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0051-S	GSA - Public Works	SF Basemap Editor for BSMSQL	Maintenance app for the GIS basemap	Maintenance app for the GIS basemap	Microsoft	Console App/MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0052-S	GSA - Public Works	SF Tree Management Application - Permit Application	Online tree permit application	Online tree permit application	Microsoft	MS Access / Web Application / MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0053-S	GSA - Public Works	SFDPW Field Worker - Tablet Application	Tablet application for 28 Clean	Tablet application for 28 Clean	various	Android Tablet App /MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0055-S	GSA - Public Works	Street Legislation Tracking System	Street vacation legislation tracker/list	Street vacation legislation tracker/list	Microsoft	Web Application/MS SQL Server	Quarterly	Quarterly	Level 4 - Protected	Level 1 - Public
DPW-0056-S	GSA - Public Works	Sub-Sidewalk Basement	Inventory of sub sidewalk basements	Inventory of sub sidewalk basements	Microsoft	Web Application/MS SQL Server	Monthly	Monthly	Level 4 - Protected	Level 1 - Public
DPW-0057-S	GSA - Public Works	Utility Undergrounding	Inventory of utility undergrounded Rule 42A locations	Inventory of utility undergrounded Rule 42A locations	Microsoft	MS SQL Server	Not updated (historical only)	Not updated (historical only)	Level 4 - Protected	Level 1 - Public
DPW-0058-S	GSA - Public Works	BSMCoreData								Level 1 - Public
DPW-0059-S	GSA - Public Works	eChangeOrder	Change Order Tracking System for PW Contracts	Change Order Tracking System for PW Contracts	Microsoft	MS SQL Server	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPW-0060-S	GSA - Public Works	Monument Preservation Tracking System (MPTS)	Project tracking for preservation of monuments during (usually capital) construction in the ROW	Project tracking for preservation of monuments during (usually capital) construction in the ROW	Microsoft	MS SQL Server	Daily	Continuous	Level 4 - Protected	Level 1 - Public
TIS-0001-S	GSA - Technology	Enterprise Addressing System	So that City employees can create, edit, retire, and query street addresses.	Street addresses that tie generally within the city limits, and the one or more parcels that are associated with those street addresses.	Open Source	PostgreSQL	Continuous	Continuous	Level 1 - Public	Level 1 - Public
TIS-0005-S	GSA - Technology	SFGIS System of Record PostgreSQL/ArcSDE database	Also known as the SFGIS Enterprise ArcSDE Geodatabase, this is the primary internal source of both restricted and unrestricted geospatial data sets.	Contains geospatial, and some tabular, data set that have been created by City departments, purchased for City-wide distribution, or acquired from municipal partners, for example basemap, US Census, and Dun & Bradstreet data.	Esri	Enterprise geodatabase	Daily	Daily	Level 1 - Public	Level 1 - Public
TIS-0003-S	GSA - Technology	Google Analytics	To track, and report on, the website traffic for all of the City's city web properties that are hosted on the City's Drupal-based web content management system.	Contains counts of page visitors, impressions and clicks; and device and search types, among other data.	Google	Google Analytics	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
TIS-0010-S	GSA - Technology	Outdoor Public Warning System (OPWS)	Manage Outdoor Public Warning System Sirens	Siren locations	Esri	ArcGIS Server	As needed	As needed	Level 1 - Public	Level 1 - Public
TIS-0011-S	GSA - Technology	SFGIS Portal Image Services	Provide imagery services for use in applications	Imagery of San Francisco over time	Esri, PostgreSQL	PostgreSQL	As needed	As needed	Level 1 - Public	Level 1 - Public
TIS-0012-S	GSA - Technology	Facility System of Record (FSR)	Central source for maintaining City Facilities	City Facilities, City Lands	Esri, PostgreSQL	PostgreSQL	As needed	As needed	Level 4 - Protected	Level 1 - Public
HSS-0001-S	Health Service System	PeopleSoft	Benefits Administration data. Enrollment, demographics, payments. Medical/dental, eligibility, delinquencies, etc.	Benefits Administration data. Enrollment, demographics, payments. Medical/dental, eligibility, delinquencies, etc.	Oracle	PeopleSoft	Weekly	Continuous	Level 4 - Protected	Level 4 - Protected
DHR-0001-S	Human Resources	PeopleSoft	Tracking human resources related data	human resources data, compensation, time and labor, eligibility, classification, demographics, etc.	Oracle	PeopleSoft	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HRC-0001-S	Human Rights Commission	JobAps	Providing listings for jobs	Job announcements, employment applications	JobAps	JobAps	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
HR-0002-S	Human Resources	Firmstep	Allows users to submit complaint information to the Human Rights Commission via website, and allows Commission staff to retrieve complaint information for processing	Provides details on complaints of discrimination filed with HRC.	Firmstep	Firmstep	As Needed	As Needed	Level 3 - Sensitive	Level 3 - Sensitive
HSA-0001-S	Human Services Agency	AACTS	Case management system for Adult Protective Services.	Case management and payments	MMTG	AACTS	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0023-S	Human Services Agency	CARBON	Performance management & tracking system	Tracks contract performance and payments	City Span Technologies	Carbon	Monthly	Monthly	Level 4 - Protected	Level 2 - Internal Use
HSA-0034-S	Human Services Agency	COSTS	Client assignment and tracking system	Client One Stop Tracking System: Triage, DECU, SSI Case Management	SF - Human Services Agency	COSTS	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0045-S	Human Services Agency	EREVIEW	Performance management & tracking system	quality assurance application for client case errors	SF - Human Services Agency	EREVIEW	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0046-S	Human Services Agency	ETO-ILSP	Client assignment and tracking system	Independent Living Skills Program	Social Solutions	Efforts to Outcomes - Independent Living Skills Program	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0073-S	Human Services Agency	Monet WFM		web based application used by Call Centers to manage call agent staff shifts. Current programs using this application are CalFresh, CalWorks and Medi-cal.	Monet	Workforce Management	As needed	As needed	Level 4 - Protected	Level 2 - Internal Use
HSA-0084-S	Human Services Agency	PANORAMIC	Client assignment and tracking system	Application used by DAAS staff	Panoramic	Panoramic	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0110-S	Human Services Agency	SHERLOCK	Investigatory purposes	Investigation management	SF - Human Services Agency	Sherlock	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0117-S	Human Services Agency	VACS	Investigatory purposes	VACS (Ventura Automated Collections System) is used by Investigations.	County of Ventura	VACS	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0118-S	Human Services Agency	VetPro	Client assignment and tracking system	Enrolls and secures veteran benefits for clients.	Panoramic	VetPro	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0121-S	Human Services Agency	CA Get Care	Client assignment and tracking system	Client data and program enrollment	RTZ	CA Get Care	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0122-S	Human Services Agency	SF Get Care	Client assignment and tracking system	Log I & R process program intake, manage Case Transitions	RTZ	SF Get Care	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0123-S	Human Services Agency	CLF Get Care	Client assignment and tracking system	Client data and program enrollment	RTZ	CLF Get Care	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
HSA-0134-S	Human Services Agency	DAAS CQA	Client assignment and tracking system	Client data and program enrollment	Devero	DAAS CQA	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
JUV-0005-S	Juvenile Probation	Augustus (AutoMon CX)	Case Management System used for tracking juvenile criminal records, case and court management	Case Management System used for tracking juvenile criminal records, case and court management	AutoMon Inc.	CaseLoad Explorer	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
MYR-0001-S	Mayor	Grants Management System (GMS)	Comprehensive grants management system for MOHCD community development grants	Grant funded client activities and outcomes, including demographic information. Grant invoices, contract setups, revisions, and amendments.	City/Span	MS SQL Server	Continuous	Continuous	Level 4 - Protected	Level 3 - Sensitive
MYR-0002-S	Mayor	Capital Projects Tracking	Grants and project management system for MOHCD community development capital grants	Project information, including tracking of project status, regulatory and other requirements, and program beneficiaries; and MOHCD funding information, including tracking of different Capital funding pools.	FileMaker and Microsoft	FileMaker and MS Excel	Continuous	Continuous	Level 4 - Protected	Level 3 - Sensitive
MYR-0004-S	Mayor	Affordable Housing Asset Management Database	Database used by MOHCD Asset Management & Fiscal Team to record and track MOHCD-contracted rental projects, funding and compliance	Tracks MOHCD-Contracted Rental Housing portfolio data: projects, loans/grants/ground leases, bond issuances; annual project compliance review process & data.	Microsoft	MS Excel	Continuous	Continuous	Level 4 - Protected	Level 3 - Sensitive
MYR-0005-S	Mayor	Affordable Housing Production Database	Tracks MOHCD affordable housing production pipeline; includes # of units, start and completion dates, and target population	Tracks MOHCD affordable housing production pipeline: includes # of units, start and completion dates, and target population.	Microsoft	MS Excel	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
MYR-0006-S	Mayor	Affordable Housing Production Pipeline	Tracks subsidy payments for homeless housing funded by the City (MOHCD, OCII, HSH). Existing portfolio and pipeline	General information about MOHCD affordable housing pipeline projects including, location, planning and building permit numbers, number of units, case of units, target population, and production timeline.	Microsoft	MS Excel	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
MYR-0007-S	Mayor	Local Operating Subsidy Program Investment Database	Used to track subsidy payments for homeless housing funded by the City (MOHCD, OCII, HSH). Annual LOSP amounts to support the operation of permanent supportive housing units.	Total units, total supportive housing units total LOSP units. Amounts of annual subsidy and amount of services funded by HSH.	Microsoft	MS Excel	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
MYR-0008-S	Mayor	Database of Affordable Housing Listings Information Application (DAHLIA)	DAHLIA is a comprehensive platform supporting all City-sponsored affordable housing and programs	Property and Household information (names, contacts, finances, preferences). Property and Listing information (addresses, contacts, features, unit details, supportive services, listing and lottery details). Preference Program details. Applications information. Lender uploads of lending docs.	Microsoft	MS Access	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0009-S	Mayor	Open Data Publishing Management System	Inventory of City systems and datasets	Datasets and systems maintained by the City and County per the requirements laid out in local admin code Chapter 22D and the CA SB272.	Airtable	Airtable	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
MYR-0010-S	Mayor	Lead Grants Database	Used to track data on loans provided by MOHCD to property owners for lead hazard control; also tracks existing, completed and pipeline projects.	Property information, borrower information, loan information, underwriting, income & property eligibility, loan summary, project summary, invoices paid, disbursements made, other funding source information, recorded document information.	Microsoft	MS Excel	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0011-S	Mayor	Cal Home Rehab Database	Used to track data on loans provided by MOHCD to property owners for single family property rehabilitation; also tracks existing, completed and pipeline projects.	Applicant information (name, contacts, displacement address, address history, head of household, statistical information, DOB, gross income, household size and income, and primary language); Assistance Loan Program (DALP; BMR DALP, City Second Loan Program).	Microsoft	MS Excel	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0012-S	Mayor	Downpayment Assistance Loan Program Tracking	Used to track DALP applicant and borrower data.	Applicant and borrower data (name, contacts, displacement address, address history, head of household, statistical information, DOB, gross income, household size and income, and primary language); Certificate information (issue and expiration date); Information about affordable housing obtained with DALP; First Responder DALP; BMR DALP, City Second Loan Program.	Microsoft	MS Excel	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0013-S	Mayor	Master BMR Unit List	Used to track units restricted under Planning Code Section 415/Inclusionary Housing Program, the Condo Conversion BMR Program, and all OCII Inclusionary rental programs monitored by the HBMR team	All units restricted under Planning Code Section 415/Inclusionary Housing Program, the Condo Conversion BMR Program, and all OCII ownership and OCII Inclusionary rental programs monitored by the HBMR team	Microsoft	MS SQL Server	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
MYR-0014-S	Mayor	Certificate of Preference Program Database	Database used by MOHCD community Redevelopment Agency affordable housing ownership	COP applicant information (name, contacts, displacement address, address history, head of household, statistical information, DOB, gross income, household size and income, and primary language); Certificate information (issue and expiration date); Information about affordable housing obtained with COP.	Salesforce	Salesforce CRM	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
MYR-0015-S	Mayor	SFRA Homeownership Database	Used to research archived property and households data on former Redevelopment Agency affordable housing units.	General information about former Redevelopment Agency affordable restricted ownership units.	Salesforce	Salesforce CRM	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
MYR-0016-S	Mayor	Displaced Tenant Housing Preference Program Database	Used to track households that have applied for the DTHP housing preference programs.	DTHP applicant information (name, contacts, displacement address, type of displacement, displacement address history, statistical information, DOB, gross income, household size and income, and primary language); Certificate information (issue and expiration date); Information about affordable housing obtained with DTHP.	Salesforce	Salesforce CRM	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
MYR-0017-S	Mayor	Applicant Lottery Lists	Used to track applicants to individual MOHCD affordable housing project lotteries.	Name of project holding lottery; Applicant information (name, contacts, displacement address, address history, head of household, statistical information, DOB, gross income, household size and income, and primary language); Demographics including SOGI.	Airtable	Airtable	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
MYR-0018-S	Mayor	Affordable Housing Lottery Calendar	Used to track lotteries for affordable housing lotteries.	Name of project holding lottery and date; Count of lottery applicants; Counts of units held for each lottery preference; counts of applicants for each lottery preference area.	Microsoft	MS Excel	Continuous	Continuous	Level 1 - Public	Level 3 - Sensitive
MYR-0019-S	Mayor	Mortgage Credit Certificate Database	Used to track households that have applied for or received the Mortgage Credit Certificate (MCC).	Applicant and borrower data (name, contacts, displacement address, address history, head of household, statistical information, DOB, gross income, household size and income, and primary language) for the MCC program. Demographics including SOGI.	Microsoft	MS Excel	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public
MYR-0020-S	Mayor	Homeowner Emergency Loan Program (HELP)	Used to track households that have applied for or received HELP assistance.	Data on households that have applied for or received HELP assistance.	Microsoft	MS Access	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0021-S	Mayor	Elevator Repair Program Database	Used to track data on loans provided by MOHCD to property owners for the Elevator Repair Program (ERP); also tracks existing, completed and pipeline projects.	Property information, underwriting, income & property eligibility, rebate summary, project summary, recorded document information.	Microsoft	MS Access	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public

ID	Department	System Name	Description	Data / Purpose	Vendor	Format	Update Freq	Update Freq	Update Freq	Classification	Classification
MYR-0022-S	Mayor	SFRA Housing Asset Transfer List	Used to research property level information on former Redevelopment Agency inclusionary housing units prior to dissolution	Property level information on former Redevelopment Agency inclusionary housing units prior to dissolution	Microsoft	MS Excel	Continuous	Continuous	Not updated (historical only)	Level 1 - Public	Level 1 - Public
MYR-0023-S	Mayor	Small Sites Program Pipeline Database	Track progress on active Small Sites Program projects and occupant data	Location of project, number of units, project sponsor, project cost, lender information, and project budget. Demographics including SOGI.	Microsoft	Excel	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0025-S	Mayor	Master BMR Rentals	Used to track BMR rental household data. Used for multiple purposes, from sending monitoring reports to researching households characteristics.	BMR renter household information (name, contacts, address history, head of household, statistical information, DOB, gross income, household size and income, loan characteristics, etc.). Demographics including SOGI	Microsoft	Excel	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0026-S	Mayor	Final Combined BMR Universal DB NEW & Final BMR Universal ARCHIVE ONLY	Used to track BMR buyer household data. Used for multiple purposes, from sending monitoring reports to researching households characteristics.	BMR buyer household information (name, contacts, address history, head of household, statistical information, DOB, gross income, household size and income, loan characteristics.	Microsoft	Excel	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
MYR-0027-S	Mayor	HBMR Development Database	Used to track developments restricted under Planning Code Section 415/Inclusionary Housing Program, the Condo Conversion BMR Program, and all OCII ownership and OCII inclusionary rental programs monitored by the HBMR team	Planning and Project Data, including Marketing Status, HMBR Program, Building Name, Building Address.	Microsoft	Excel	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
MYR-0031-S	Mayor	Socrata	Open data platform	Stores publicly shareable data for use by departments and the public	Tyler Technologies	Socrata Publica	Daily	Daily	Continuous	Level 1 - Public	Level 1 - Public
	Mayor	HOPWA Housing Program	Used to track recipients of HOPWA housing subsidy Program, a housing prioritization program for low-income people living with HIV	HOPWA subsidy recipient information (name, address, contact information, income, rent, demographics including SOGI)	Microsoft	Excel	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
MTA-0001-S	Municipal Transportation Agency	APC		Automatic Passenger Count system	Oracle	Oracle DB	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
MTA-0002-S	Municipal Transportation Agency	Spear system	System used for asset management including managing parts, vehicles, work orders, repairs, etc.		Oracle	Oracle DB	Continuous	Continuous	Quarterly	Level 1 - Public	Level 1 - Public
MTA-0003-S	Municipal Transportation Agency	Trapeze system	System used for routing, scheduling, blocking, runcutting and rostering. Serves as primary source for routes and stops (which must be extracted programmatically).		Oracle	Oracle DB	Quarterly	Quarterly	Quarterly	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0004-S	Municipal Transportation Agency	NextBus	range of location related data		NextBus	NextBus	Daily	Daily	Quarterly	Level 2 - Internal Use	Level 2 - Internal Use
MTA-0005-S	Municipal Transportation Agency	Clipper/Translink	financial data generated from passenger transactions at ticket vending machines and card readers stations and on vehicles		Clipper	Clipper	Daily	Daily	Daily	Level 4 - Protected	Level 4 - Protected
MTA-0006-S	Municipal Transportation Agency	BikeShare	Bike usage for bike share program		Alta/BikeShare	Alta/BikeShare	Continuous	Continuous	Quarterly	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0009-S	Municipal Transportation Agency	Fleetwatch system	System used for fueling and mileage tracking		Fleetwatch	MS SQL Server	Continuous	Continuous	Quarterly	Level 1 - Public	Level 1 - Public
MTA-0012-S	Municipal Transportation Agency	ESRI spatial data on network shares	A collection of geographic data (for example, shapefiles) managed on the shared network.		Esri	Spatial	Continuous	Continuous	Quarterly	Level 1 - Public	Level 1 - Public
MTA-0013-S	Municipal Transportation Agency	Autodesk spatial data on network shares	A collection of CAD files managed on the shared network		Autodesk	CAD	Continuous	Continuous	Not updated (historical only)	Level 1 - Restricted	Level 1 - Public
MTA-0018-S	Municipal Transportation Agency	Track-it	used to manage work orders for the SFMTA's IT group		Track-it	MS SQL Server	Continuous	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
MTA-0019-S	Municipal Transportation Agency	SharePoint - SPATS	Action tracking within the SFMTA		Microsoft	Sharepoint	Continuous	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
MTA-0020-S	Municipal Transportation Agency	ArcGIS Server	project management software		Oracle	Oracle DB	As Needed	Daily	Daily	Level 2 - Internal Use	Level 2 - Internal Use
MTA-0023-S	Municipal Transportation Agency	EcoSys	project management software		EcoSys	EcoSys	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0024-S	Municipal Transportation Agency	Primavera	project management software		Oracle	Primavera	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0026-S	Municipal Transportation Agency	Survey data	results captured from various ongoing and past surveys		Microsoft	MS Excel	As Needed	As Needed	As Needed	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0028-S	Municipal Transportation Agency	SalesForce + Gov Delivery	customer relation management (CRM) software to support programs, projects and communication		Salesforce	Salesforce CRM	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0029-S	Municipal Transportation Agency	bMobile	point of sale system		bMobile	COTS	Continuous	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
MTA-0030-S	Municipal Transportation Agency	Cubic System	Transportation management system for operations		Oracle	Oracle DB	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
MTA-0031-S	Municipal Transportation Agency	Trapeze system - Payroll and HR related data	System used for routing, scheduling, blocking, runcutting and rostering. Serves as primary source for routes and stops (which must be extracted programmatically).		Oracle	MS SQL Server	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
MTA-0032-S	Municipal Transportation Agency	ArcGIS Server	Data managed via ArcGIS server and an Oracle geodatabase, the system contains some, but not all of MTA's spatial data		Oracle	Oracle Spatial	As Needed	As Needed	Continuous	Level 2 - Internal Use	Level 1 - Public
ECE-0001-S	Office of Early Care and Education	Care Control 3	Tracking child care vouchers	Child care subsidy enrollment and payment data for children receiving child care vouchers	MCT Technology	Care Control 3	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
ECE-0002-S	Office of Early Care and Education	Cocoa	Tracking subsidy enrollments	Child care subsidy enrollment data for children receiving city-funded care (excluding those receiving only child care vouchers)	WestEd	Cocoa	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
CPC-0003-S	Planning	PPTS	Accela based system for tracking permits, performance measures, time accounting, etc		Accela	COTS	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
CPC-0004-S	Planning	GIS Database	Hosts and maintains geographic data for the department	Geographic data for the department	PostgreSQL	PostgreSQL	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
CPC-0005-S	Planning	File Server	Hosts Planning Dept. documents and files	Planning Dept. documents and files	Microsoft	Microsoft	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
POL-0001-S	Police Department	Crime Data Warehouse	SFPD incident report writing/reporting system	The department depends on Oracle, an object rational database, for different environments that members access to enter and/or retrieve various information.	Oracle	Oracle	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
POL-0002-S	Police Department	CABLE	Report Management System	It is the Department's crime reporting system. An electronic data storage system for all offenses reported to the SFPD. CABLE is designed to capture and store information about offenses, suspects, victims, and offense location. This systems has been utilized for over 30 years to publish incident reports. The system is relied upon by the Court system because the courts, the district attorney, the probation department has to draw information from the Department's record management system in order to do their job properly.	Legacy Record Management System	Custom	Continuous	Continuous	Daily	Level 3 - Sensitive	Level 3 - Sensitive
POL-0003-S	Police Department	Laserfiche	System of record	System for scanning, sorting and imaging incident Reports.	Laserfiche	Laserfiche	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
POL-0004-S	Police Department	Traffic and Pedestrian Stops	To collect and report data on stops. This is a subset of Crime Data Warehouse.	The department depends on Oracle, an object rational database, for different environments that members access to enter and/or retrieve various information.	Oracle	Oracle DB	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
PRT-0001-S	Port	Lease Management	Lease details and billing information		AirIT	PROPWorks 7.4	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
PRT-0002-S	Port	Permit Management	Permitting and code enforcement tool	Ports Engineering and Encroachment permit data	Accela	Land Management	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
PRT-0004-S	Port	Enterprise Asset Management	E-Business management platform used for managing maintenance of assets	Management of various Port assets and work requisition and scheduling for the Port maintenance staff	Oracle	EBS eAM	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive
PRT-0005-S	Port	Geographic Information system	Mapping and spatial data analytics program	Management of Port facilities and parcels	ESRI	GIS	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
PRT-0006-S	Port	Document Management	Document management software	Storing and managing of CAD files	Docuware	Docuware	Continuous	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
PRT-0007-S	Port	Harbor berth management and scheduling	A program used to streamline and market marina services, reservations and payments	South Beach Harbor berth records	Microsoft	MS Excel	Continuous	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
PRT-0008-S	Port	Cruise Schedule	Listing of Cruise calls at the San Francisco Port		Microsoft	MS Excel	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
PRT-0009-S	Port	Maritime Statistical Reports	Spreadsheet program	Cargo Tonnage and Passenger statistics data	Autocad	Map 3D	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
PRT-0010-S	Port	Port Parks	Computer aided design and drafting program	Information about Port parks and open spaces	Autocad	Map 3D	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public
PRT-0011-S	Port	Project Maps	Computer aided design and drafting program	Interactive map of Port projects	Microsoft	MS Access	Continuous	Continuous	Continuous	Level 2 - Internal Use	Level 2 - Internal Use
PDR-0001-S	Public Defender	hubDATA	Help us keep track of cases handled	Public Defender's work product and case outcome reporting system.	Microsoft	MS Access	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
PDR-0002-S	Public Defender	Investigation	Help us keep track of investigation requests	Database of investigation requests submitted by the attorney to the investigator, outlining the work requested and due dates.	Netsmart	MH/SA Electronic Health Record	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0002-S	Public Health	Avatar	Electronic Health Record	The Clinical portion of the Avatar System. Contains: Treatment Plans, Assessments, Progress notes, etc. for all San Francisco Mental Health and Substance Abuse programs.	Netsmart	MH/SA Electronic Health Record	Daily	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0005-S	Public Health	Infocircher (aka OrderConnect)	E-prescription software	The portion of the Avatar project that allows for E-prescribing. Contains patient and prescription data.	Netalytics	Custom	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0009-S	Public Health	Methasoft	Methadone dispensing	Track dispensing of methadone for methadone programs.	Hershey Technologies	Custom	Daily	Daily	As Needed	Level 2 - Internal Use	Level 4 - Protected
DPH-0014-S	Public Health	Telefoms v.10.2	Form creation software, used for confidential client surveys	Form design/scanning App, main user: survey scanning. Used to create client satisfaction surveys.	DAA Enterprises, Inc. (800) 359-5580	Custom	Daily	Daily	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0016-S	Public Health	VisualSuperscript	Pharmacy information	For CBHS Pharmacy use at 1380 Pharmacy	State	online database		Continuous	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0017-S	Public Health	CalMeds	Determining patient eligibility	Web based State Patient Eligibility and Share of Cost Verification; Used by LHH and SFGH	State	online database	Continuous	Continuous	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0018-S	Public Health	CCMS Coordinated Care Management System	Electronic Health Record	Includes bio-psycho-social histories of patients who have used the city's safety net or urgent emergent services.	SFDPH	Custom	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0023-S	Public Health	SFDPH Child Health and Disability Prevention (CHDP) Quality and Assurance System	Case management application	CHDP case management and tracking. Contains client, treatment, and diagnostic data.	State	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0034-S	Public Health	Core Variables	HIV prevention	Data is entered by HIV Prevention Section (HPS)/community agencies into this application.	DPH	MS Access	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0035-S	Public Health	Death Registry	Death Registry	Death data for San Francisco residents (regardless of location) and for all deaths taking place within San Francisco county.	State	Custom	As Needed	As Needed	As Needed	Level 3 - Sensitive	Level 3 - Sensitive
DPH-0049-S	Public Health	Environmental Health -HAZMAT Emergency Response	HAZMAT Emergency Response Management	Regulatory Program Database;Tracking of violations, inspections, verification of business, and billing related to HAZMAT emergency response.	DPH	Custom	As Needed	As Needed	Level 2 - Internal Use	Level 1 - Public	Level 1 - Public
DPH-0059-S	Public Health	Integrated Case and Outbreak Management System (ICOMS) - Chronic Hep module	Chronic Hepatitis management software	Risk factor and exposure information for chronic hepatitis B & C.	SFDPH Communicable Disease Control Unit	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0060-S	Public Health	Integrated Case and Outbreak Management System (ICOMS) - CORE data	Disease/Outbreak Management	Integrated disease case and outbreak management system for the DPH	SFDPH Communicable Disease Control Unit	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0061-S	Public Health	Integrated Case and Outbreak Management System (ICOMS) - DCMS module	Disease/Outbreak Management	General risk factor information for cases	SFDPH Communicable Disease Control Unit	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected

ID	Domain	System Name	Type	Description	Vendor/Org	Build	Freq 1	Freq 2	Class 1	Class 2
DPH-0002-S	Public Health	Integrated Case and Outbreak Management System (ICOMS) - GI module	Disease/Outbreak Management	Risk factor and exposure information for campylobacter	SFDPH Communicable Disease Control Unit	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0003-S	Public Health	Integrated Case and Outbreak Management System (ICOMS) - Rabies module	Disease/Outbreak Management	Risk factor and exposure information for rabies	SFDPH Communicable Disease Control Unit	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0004-S	Public Health	Integrated Case and Outbreak Management System (ICOMS) - WNV module	Disease/Outbreak Management	Risk factor and exposure information for WNV	SFDPH Communicable Disease Control Unit	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0005-S	Public Health	IMPAX (will be renamed IDC with upgrade)	Imaging data software	IMPAX Data Center stores multi-department imaging data in a single enterprise repository and centralizes access to all images.	AGFA Healthcare	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0006-S	Public Health	Infection Control (SFGH, UCSF)	Infection control surveillance software	a collection of surveillance applications used to collect, aggregate and analyze data in order to identify infections and contain them.	SFGH	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0008-S	Public Health	INVISION - Clinicals	Electronic Health Record	Certified eHR vendor to meet Meaningful Use. Provider order entry cyCPOE	Siemens	Electronic Health Record	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0009-S	Public Health	INVISION - Ptn Accounting	Patient Accounting	Charge capture and billing for all CCPC, LPH, BHC and SFGH including billing for some diagnostic	Siemens	Electronic Health Record	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0070-S	Public Health	INVISION - Ptn Mgmt	Patient Management	Patient Management Component of the Invision program	Siemens	Electronic Health Record	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0071-S	Public Health	INVISION - Resource Scheduling	Appointment scheduling	Appointments for all CCPC and SFGH based clinics	Siemens	Electronic Health Record	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0072-S	Public Health	ISCHTR	STD Clinic database and STD Section Surveillance Database	STD Clinic database and STD Section Surveillance Database	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0073-S	Public Health	IVANS	Medical Billing	Follow-up Medicare Electronic Billing and status; DDE (Direct Data Entry) Validation	UGS - United Govt Services (Fiscal Intermediary)	Custom	As Needed	As Needed	Level 1 - Public	Level 4 - Protected
DPH-0074-S	Public Health	IZ Clinic (formerly ICMS)	Immunization services	Managing clients' immunization services and history, billing, and vaccine/inventory for the Adult Immunization; automated program to parse SFGH spreadsheets to Access database for recent patient lookup.	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0077-S	Public Health	LINCS Navigation	Patient engagement	Tracking data base for HIV positive patients enrolled in navigation services to link patients back in care.	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0079-S	Public Health	MACLab	Catheter lab software	Used at cath lab at SFGH	GE/Boston	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0084-S	Public Health	MIARC	Anesthesia database	Anesthesia database that allows collection of perioperative data from scanned forms for quality assurance	MIARC	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0085-S	Public Health	MLAB	Public Health Laboratory database	Public Health Laboratory database includes confirmatory HIV testing, STD testing, microbiology	Common Cents Systems, Inc. 4701 Trousdale Dr, Ste 119, Nashville, TN 37220	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0089-S	Public Health	Oaxaca	TB Surveillance	TB Surveillance	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 3 - Sensitive
DPH-0097-S	Public Health	Vital Records Order Logistics	Birth/Death certificate ordering	Vital Records Order Tracking System, used to track orders of death and birth certificates.	DPH	Oracle	As Needed	As Needed	Level 3 - Sensitive	Level 3 - Sensitive
DPH-0098-S	Public Health	ORTHOPEDICS TRAUMA INPATIENT SERVICE DATABASE	Medical documentation	Used to generate notes for inpatients and to track fiscal information.	Microsoft	MS Access	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0102-S	Public Health	Patient Referral Tracking (Laguna Honda)	Referral tracking	Web-based mgmt of Referrals from SFGH to LHH. Contains patient identifiers, diagnoses, benefits information.	DPH SFGH I/S	Custom	Continuous	Continuous	Level 4 - Protected	Level 1 - Public
DPH-0108-S	Public Health	INVISION - Progress notes	Electronic Health Record	Part of a medical record where healthcare professionals record details to document a patient's clinical care.	Siemens	Electronic Health Record	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0109-S	Public Health	RMS - Siemens Syngo	Radiology Information system	Radiology Information system used for ordering, tracking and billing radiological studies	Siemens	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0111-S	Public Health	RTZ SFGetCare	Client replacement	Used by SFGH Transitions staff for placing, managing, and discharge planning of clients in appropriate levels of care.	RTZ	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0113-S	Public Health	SFPHLIS	Laboratory information system	SF Public Health Laboratory Information System. Local component of CDC's database.	CDC	Custom	Continuous	Continuous	Level 4 - Protected	Level 3 - Sensitive
DPH-0121-S	Public Health	Vital Records Data Store	Birth/Death certificate electronic storage	Vital Records Birth and Death records with image storage and retrieval	DPH	Oracle	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0127-S	Public Health	Environmental Health - Agriculture Program	Agriculture Program management	Tracking of violations, inspections, and billing related to the Agriculture Program.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0128-S	Public Health	Environmental Health - ASBESTOS	ASBESTOS Management	Tracking of violations, inspections, verification of business, and billing related to asbestos.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0133-S	Public Health	Environmental Health - ASTHMA	ASTHMA Management	Tracking of violations, inspections, verification of business, and billing related to asthma.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0134-S	Public Health	Environmental Health - Apartment Health Violations	Apartment Health Violations Management	Provide public access to inspections, violations and complaints data.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0144-S	Public Health	Environmental Health - Food Safety Scores	Food Safety Scores Management	Provides inspection results and scores to EH public website from 7000+ food facilities.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0148-S	Public Health	Environmental Health - Hotel Health Violations	Hotel Health Violations Management	Tracking of violations, inspections, verification of business, and billing related to hotel health violations.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0136-S	Public Health	Environmental Health - Hazardous Waste	Hazardous Waste Management	Tracking of violations, inspections, verification of business, and billing related to hazardous waste management.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0137-S	Public Health	Environmental Health - HUNTERS PT AND TREASURE IS HAZMAT	HUNTERS PT AND TREASURE IS HAZMAT Management	Tracking of violations, inspections, verification of business, and billing related to hazardous materials in the Hunters Point and Treasure Island locations.	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
DPH-0138-S	Public Health	Environmental Health - LEAD	LEAD Management	Tracking of violations, inspections, verification of business, and billing related to lead containment.	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
DPH-0139-S	Public Health	Environmental Health - LIENS	LIENS Management	Environmental Health Liens database: contains violations, inspections, facility information.	DPH	Custom	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
DPH-0142-S	Public Health	Environmental Health - Radio Frequency Program	Radio Frequency Program Management	The goal of the Environmental Health Department's Radio Frequency Program is to ensure radio frequency (RF) exposure limits in San Francisco are within a regulated standard and do not cause human health hazards Database contains violations, inspections, verification of business, billing info.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0143-S	Public Health	Environmental Health - Water Quality	Water Quality Management	Tracking of violations, inspections, verification of business, and billing related to Water Quality.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 1 - Public
DPH-0145-S	Public Health	Environmental Health - Weights and Measures	Weights and Measures Management	Tracking of violations, inspections, verification of business, and billing related to Weights and Measures.	DPH	Custom	As Needed	As Needed	Level 3 - Sensitive	Level 4 - Protected
DPH-0149-S	Public Health	ADL MDS	Patient data collection	Collects nursing, nutritional, activity therapy, social services and rehab assessment data, Used by LHH Nursing	Eulisys Fleming 914-591-1800	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0153-S	Public Health	AutoMed FastPak EXP	Medication Packaging	PH collected: Patient name, date of birth and MRN, Unit does Medication packaging. Used by LHH	AmerisourceBergen	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0157-S	Public Health	Clintegrity360	Medical Coding software	Providing an efficient way for clinicians to create more complete and compliant clinical documentation. Clintegrity is the HS encoder for submitting billing claims to PFS and generating OSHPD reporting.	Nuance	Custom	Continuous	Continuous	Level 4 - Protected	Level 2 - Internal Use
DPH-0162-S	Public Health	Digital Pen Software	User prevention	On-Time Prevention of Pressure Ulcers system; Form Value/printing - e.g. Ulcers; Used by LHH	Digital Pen Systems	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0165-S	Public Health	FileZilla	File Transfer portal	FTP CURES reports to DOJ.	Atlantic Associates	Custom	As Needed	As Needed	Level 4 - Protected	Level 2 - Internal Use
DPH-0167-S	Public Health	Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS)	Consumer surveying	The HCAHPS (Hospital Consumer Assessment of Healthcare Providers and Systems) survey is the first national, standardized, publicly reported survey of patients' perspectives of hospital care.	NRC Picker - National Research Corp	Custom	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
DPH-0175-S	Public Health	MRDD (Mental Retardation Developmental Disability)	Developmental Disability assessment	Mental Retardation Developmental Disability - Assessment by GGRC (Golden Gate Regional Center) sits to track about 30 patients and their history of respite care	LHH	MS Access	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
DPH-0183-S	Public Health	NeuroPsyc Application (Standalone)	Neuropsych application	Managed/contained on one PC in neuropsych dept	Local	Custom	As Needed	As Needed	Level 4 - Protected	Level 1 - Public
DPH-0184-S	Public Health	Placement Referral Tracking	Referral tracking	Used to make referrals for admitted patients at SFGH or LHH to outside facilities. Contains patient identifiers, diagnoses, benefits information.	DPH SFGH I/S	Custom	Daily	Daily	Level 4 - Protected	Level 1 - Public
DPH-0188-S	Public Health	Waitlist Tracking	Patient admissions	Tracking and statistical reporting of persons waiting for LHH Admissions.	LHH	Custom	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0192-S	Public Health	Encore Delta (Health at Home)	Electronic Health Record	EHR used by Health At Home program.	Delta Health Technologies LLC	Electronic Health Record	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0205-S	Public Health	AGFA IDIS	Radiology imaging	Radiology; Clinical use.	AGFA	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0206-S	Public Health	ASI-DENS	Substance Use Treatment outcomes measurement	Used by SFGH; Addiction Severity Index (ASI); treatment outcome measurement.	Treatment Research Institute	Custom	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0211-S	Public Health	HUGS Baby Tracker Child Monitoring System	Baby location monitoring software	An RFID-based Infant Protection System that delivers an unprecedented level of security against infant abduction.	Stanley Healthcare; Advantage Medical Inc. (AMI)	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0218-S	Public Health	Bed Control/Tracking	Bed control/tracking	Bed control tracking at SFGH.	Entisys	Custom	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0214-S	Public Health	Cancer Alert System (CAS)	Cancer Alert System	Tracks caseload and services for Consultation Liaison	Local	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0221-S	Public Health	Care Enhance Review Manager Enterprise (CERME)	Care review software	Case/Utilization Management; a browser-based, interactive product that helps automate & streamline the care review process & enables data retrieval & aggregated reporting.	McKesson	Custom	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0222-S	Public Health	CBord	nutritional software	Nutritional System; track diet orders; Used by SFGH & LHH. Receives printed ADT notices from nutrition.	The CBORD Group, Inc. 61 Brown Road, Ithaca, NY 14850	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0223-S	Public Health	Consultation Liaison (CL)	Patient consultation tracking software	Patient consultation tracking software	Local	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0227-S	Public Health	coPath Plus	Pathology Information	Pathology Information System; Used at SFGH	Cerner	Custom	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0230-S	Public Health	Craneware	Billing software	Specialists in software for health care billing, auditing, chargemaster management and medicare compliance. Used by DPH Business Office	Craneware	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0234-S	Public Health	eCW (eClinical Works)/CareLink SF	Electronic Health Record	Certified eHR for Meaningful Use. Ambulatory Care documentation for all services as well as clinical care. Receives and stores data from other systems, as well.	eCW	Electronic Health Record	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected
DPH-0238-S	Public Health	EPATH	Cancer identification application	An automated cancer identification and reporting solutions, used at SFGH	Artificial Intelligence in Medicine, Inc. (AIM)	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0241-S	Public Health	Gemweb -ABG, Bld	Medical point-of-care testing	Point-of-Care testing, generate test data containing MRN and clinical test results.	Instrumentation Laboratory (IL-Benelux) CH-Werfen Company USA LLC	Custom	Daily	Daily	Level 4 - Protected	Level 4 - Protected
DPH-0250-S	Public Health	HemaTrax	Blood bank management	Blood Bank Mgt.	Digi-Trax	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0255-S	Public Health	Philips ICCA - IntelliVue Critical Care Anesthesia	Intensive Care Unit clinical documentation software	Critical Care; ICU clinical documentation system for nursing and respiratory technician staff.	Philips Medical Systems	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0261-S	Public Health	MAK Med Administration Checking	Medication administration	Utilizes point-of-care barcode technology to automatically validate and document the medication administration process.	Siemens	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0267-S	Public Health	Ophthalmic Imaging Systems (OIS)	Ophthalmic electronic health record	Ophthalmic imaging & informatics solutions with a platform EHR & practice mgmt sys, digital imaging mgmt	Merge	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0255-S	Public Health	PACS wizards (dose, contrasts)	Medical documentation	Radiology; Contains dosing information.	Local / In-house	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected
DPH-0267-S	Public Health	Pathlinks	Clinical and financial administration	A tested solution that manages clinical and financial business functions for large and small organizations.	Achieve Healthcare	Custom	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected

ID	Dept	System	Function	Description	Vendor	Technology	Freq 1	Freq 2	Freq 3	Class 1	Class 2	Class 3
DPH-0276-S	Public Health	PulseCheck Emergency Dept Charting (PICIS)	Patient Documentation	Emergency Dept Physician and Nurse Charting of all Emergency Department cases.	PICIS, Optum-Insight	Custom	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0277-S		Q-Path	Ultrasound software	Designed to meet the specific needs of departments performing ultrasound at the point of care, including Emergency Medicine, Critical Care, Anesthesia, and many others.	Telexy	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0278-S		Radiologue - Clinical Image Scheduling/Details	Radiology application	Radiology: a web-based radiology application that enhances communication among: Whiteboard / protoc	Local - UCSF Custom Built	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0281-S		Respironics	Sleep/Respiratory Monitoring System	Sleep/Respiratory Monitoring System	Phillips	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0287-S		Softmed	Document creation and signature	Used in SFGH Medical Records dept. Document creation & distribution that enable clinicians to develop, edit & electronically sign patient documents	3M	Custom	As Needed	As Needed	As Needed	Level 2 - Internal Use	Level 4 - Protected	Level 2 - Internal Use
DPH-0003-S		Sunquest Lab System	laboratory management	SFGH clinical lab database Lab Management End to End	Sunquest	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0297-S		Tracemaster EKG - IntelliSpace ECG	EKG image storage	EKG Management System, stores images.	Phillips	Custom	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0004-S		WatchChild Clinical Documentation and Fetal Monitoring	Fetal monitoring	Obstetrics application; functionally includes fetal monitoring and recording; labor and delivery RN	Hill-Rom	Custom	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0005-S		Jail Information Management System (JIMS)	Electronic Health Record	Electronic health record for Jail Health Services; replaced CHART. Contains patient identifiers and diagnoses.	JIMS	Electronic Health Record	Daily	Daily	Daily	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0004-S		Medical Respite Application	Medical Respite program administration	SFDPH-developed application that is used by Medical Respite program to manage beds, track patient stays, admissions, discharges, outcomes, etc.	DPH	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0006-S		Sobering Center Application	Sobering Center clinical application	SFDPH-developed application that documents all documents of patient stays at the Sobering Center	DPH	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0007-S		San Francisco Homeless Outreach Team (SFHOT) Case Management Application	Case management application	SFDPH-developed application, embedded within the Coordinated Case Management System.	DPH	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0008-S		Stabilization Room Reservation System (SRRS)	Reservation of stabilization rooms	SFDPH-developed application used to document client stays in stabilization rooms.	DPH	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0009-S		Direct Access to Housing database (DAH)	Housing management	SFDPH-developed application used to track client referrals, applications, stays, discharges, and outcomes in Direct Access to Housing (DAH) funded supportive housing.	DPH	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0018-S		ICOMS - Chronic Viral Hepatitis Registry	Registry of chronic viral hepatitis, contains protected health information	Registry of chronic viral hepatitis, contains protected health information	Custom	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0031-S		PSYCH/PES eChart	Electronic Health Record	eCharts for Psychiatry and Psychiatric Emergency Services, contains protected health information	UCSF	Custom	Multiple times per hour	Multiple times per hour	Multiple times per hour	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0032-S		SFDPH Influenza Testing Database	Influenza testing records	Influenza testing records kept by hospitals administered by department of public health, contains protected health information	DPH	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0040-S		Trauma One	Trauma Registry	A registry of trauma related data for the department of public administered hospitals, contains protected health information	Lancet Technology	Trauma One	Multiple times per hour	Multiple times per hour	Multiple times per hour	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0060-S		ARIES	HV Health Services data	Ophthalmology software for eye care data and eye disease management.	Zeiss	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0061-S		Exchange Microsoft email	Communications	Email system	Microsoft	Custom	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0082-S		ZSFGH Clinical Oncall Schedules	Allow SFGH Clinical Wards to upload physician oncall schedules.	Allow SFGH Clinical Wards to upload physician oncall schedules.	DPH	Custom	As needed	As needed	As needed	Level 2 - Internal Use	Level 2 - Internal Use	Level 2 - Internal Use
DPH-0065-S		FAMIS / ADPICS	Purchasing	City's Financial System - Budget and Purchasing processing; Used by both LHH & SFGH.	FAMIS	Custom	As Needed	As Needed	As Needed	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
DPH-0073-S		First Watch	911 monitoring	911 CAD data translation for real-time system monitoring; 911 response reports and analysis; data going back 10 years; system reports	FirstWatch	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0074-S		Invision ePrescribe	Prescription software	allows providers to prescribe meds Outside the SFGH.	Siemens	Electronic Health Record	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0048-S		Labor Relations Case Management System	Labor Relations Case Management	Labor Relations Case Management - Contains Employee PHI	DPH	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0388-S		Organizational Intelligence (OI)	Finance / Accounting	OI lifts the veil on cost accounting with expert-level analysis	OI Health	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0390-S		Standard Populations Database	Reporting database	Reporting database of patient demographics, encounters and special populations (e.g., HIV, maternal delivery, live born infants, alcohol disorder, homeless). Combines patients from Invision, Avatar and JIM.	DPH	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0386-S		ZEISS FORUM - Ophthalmology (Rad)	Ophthalmology software	Ophthalmology software for eye care data and eye disease management.	Zeiss	Custom	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
DPH-0035-S		Transbase	Publicly shareable information regarding a range of transportation characteristics as well as data on fatalities and injuries that are shareable while respecting the privacy of individuals	Publicly shareable information regarding a range of transportation characteristics as well as data on fatalities and injuries that are shareable while respecting the privacy of individuals	Internally Developed	Open Source	As Needed	As Needed	As Needed	Level 1 - Public	Level 1 - Public	Level 1 - Public
	Public Health	Nextgate EMPI	Electronic Master Patient Index to create one master account number for patients seen across DPH programs	Patient identifiers	Nextgate	Custom	As Needed	As Needed	As Needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
LIB-0001-S	Public Library	Integrated Library System	An enterprise resource planning system for a library used to track items owned, orders made, bills paid, and patrons utilizing library materials.	Data is used by the proprietary system developed by Innovative Interfaces Inc, the library's ILS vendor.	Innovative Interfaces Inc.	Sierra	Continuous	Continuous	Continuous	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
	Public Library	Staffnet	Staff use intranet containing employee phone directory; job announcements; staff reports, memos, and meeting minutes, statistics, links to other city systems commonly used by employees (i.e. eMerge)	Data is used by SFPL employees to access relevant data relevant to employment and daily operations of SFPL.	n/a Internal webpage designed in-house	Staffnet	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 2 - Internal Use	Level 2 - Internal Use
	Public Library	Incident Tracker	Database for tracking and detailing security warnings or incidents that may require suspension of library privileges for a fixed period of time and/or intervention of law enforcement	Data is used by SFPL employees to detail incidents and identify patrons temporarily suspended from library facilities for violations of Patron Code of Conduct or legal violations, and to store Suspension Notices provided to patron. Information may include patron's name, age, and/or physical description.	McKula, Inc.	Incident Tracker	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
PUC-0002-S	Public Utilities Commission	Aclara Star Automated Water Meter System	Used to collect water consumption	Collection of Water Consumption from Smart Meters.	Aclara	Aclara Star	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
PUC-0003-S		Energy Tracking and Risk Management	Used for acquisition and load bearing of power	Power Scheduling Software/Electric Settlements	Power Settlement (&) Energy Exemplar	SettleCore (&) Plexos	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
PUC-0115-S		CCAMS	Used to monitor water quality between main and point of delivery	Customer Cross Connection Backflow Device Tracking	Developed in-house	Cross Connection Assembly Management System	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public	Level 1 - Public
PUC-0012-S		Currents (Intranet)	Department's Intranet	SFPUC Intranet (in house developed)	Developed in-house	SharePoint	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
PUC-0013-S		eDNA/FPP by InStep	Historical operations data repository	SFPUC-wide Supervisory Control And Data Acquisition operations data Historian	InStep	eDNA	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
PUC-0014-S		Energy Accounting	Used to track fuel consumption	Fuel Consumption Tracking (including gasoline, diesel and electric)	Oracle	Oracle DB	Daily	Daily	Daily	Level 3 - Sensitive	Level 1 - Public	Level 1 - Public
PUC-0015-S		Form 11	Used to perform accounting of energy resources	Energy Use and Efficiency Monitoring	Energy/CAP Inc.	Energy/CAP Enterprise	Daily	Daily	Daily	Level 1 - Public	Level 1 - Public	Level 1 - Public
PUC-0019-S		Agile Fleet Commander	Operations summary for Hetch Hetchy Water & Power	HHWP Operations Summary	Developed in-house	Not Applicable	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
PUC-0022-S		GoSolarSF	Fleet scheduling system	Fleet Management	Agile	Agile Fleet Commander	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public	Level 1 - Public
PUC-0025-S		Position Control System	Special Projects - Power (in house developed)	Special Projects - Power (in house developed)	Developed in-house	GoSolarSF	Daily	Daily	Daily	Level 3 - Sensitive	Level 1 - Public	Level 1 - Public
PUC-0043-S		Power MDMS (Hetch Hetchy DataMart)	Project management resources for solar installation projects	Personnel Position Control System	Developed in-house	Position Control System	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
PUC-0053-S		Solar & Weather Monitoring	Employee and position history system	Hydrology and Power Gen eration Database	Developed in-house	Power MDMS	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
PUC-0053-S		TimeLive	Solar and weather monitoring data	Database for Solar Power and Select Weather Data Tracking	Campbell Scientific	Loggernet	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive	Level 3 - Sensitive
PUC-0054-S		Track-It	Tracks consultant time for Infrastructure Enterprise	Infrastructure time system for consultants and consultants	LiveTecs	TimeLive	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 1 - Public	Level 1 - Public
PUC-0015-S		SEWNODE	Database of IT Help Desk activity	IT Help Desk Software	Track-It	Track-It	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
PUC-0053-S		EI Server	Infrastructure asset management	Tracking the location and general characteristics of drain and inlets to the sewer system.	Oracle	Oracle DB	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
	Public Health	Comet 4	Monitoring of large meters	Large Electric Meter Monitoring	Honeywell	EI Server	Daily	Daily	Daily	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
REC-0002-S	Recreation and Parks	CLASS	Database used to track and estimate the Facility Condition Index of RPD facilities	A summary of RPD building inventory, an assessment of their physical condition, and cost estimates of needed capital improvements (COMET = Condition Management Estimation Technology).	Parsons Corp	COTS	Not updated (historical only)	Not updated (historical only)	Not updated (historical only)	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0003-S		Contracts	Issuance of contracts and payment collection for permits issued for the use of RPD sports fields, parks, and facilities	Permit Date, facility/property, and cost; name/organization of permittee	Active Network	COTS	Quarterly	Quarterly	Quarterly	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0003-S		MSDSTS	Database used to track purchase orders	Vendor information, product information, product cost information	Microsoft	Microsoft Access	Hourly	Hourly	Hourly	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0008-S		EHS	Inform employees of cleaning products, fertilizers, herbicides and other products with chemical components that are approved for use, and inform employees of any safety measures or precautions associated with their application	Material Safety Data Sheet: List of chemicals being used in RPD properties, public property/safety incident reports; data includes 1) date, time & place of incident, 2) explanation of incident, 3)symptoms of incident, 4) witnesses, 5) summary of data of Temp Work Assignments and associated cost/savings	Microsoft	MS Excel	Quarterly	Quarterly	Quarterly	Level 2 - Internal Use	Level 2 - Internal Use	Level 2 - Internal Use
REC-0012-S		Personnel	Database used to track workplace trainings and position appointments	Employee ID info; training requirements, categoricals for whether requirements have been met; trainings completed	Microsoft	MS SQL Server	As needed	As needed	As needed	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
REC-0014-S		REX	Software system used to track and report calls for service to Park Rangers	Call Request, Location, Reason for Call, Description of Ranger's response	Microsoft	MS SQL Server	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 2 - Internal Use	Level 2 - Internal Use
REC-0015-S		RTS	Database used to track payments to RPD accrued as revenue	Payor, Date, Amount paid, Revenue code	Microsoft	MS SQL Server	Daily	Daily	Monthly	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0016-S		Telecom	Track call activity on RPD's phone system	RPD Call and Charge detail	Microsoft	MS SQL Server	Daily	Daily	Daily	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0017-S		Telestaff	Scheduling tool for the Park Ranger unit	Employee identifying information, labor costs, work/union rules, shift date, shift length	Kronos	COTS	Continuous	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive	Level 1 - Public
REC-0001-S		WEBTMA	Work Order tracking, scheduling and cost estimating	Project, Task, Location, Hours worked, Trade performing task, hourly labor cost, total project or task costs	TMA Systems	COTS	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0020-S		RPDGIS	Create geographical representations of RPD properties, facilities, and amenities	Geographic and spatial data on RPD properties, facilities, and amenities	Microsoft	MS SQL Server	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0001-S		ActiveNet	Registration system for recreation programs and classes	Recreation class and program information, including, dates, locations, and summary registration statistics	Active Network	Active Net	Continuous	Continuous	Continuous	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0003-S		Donations	Track donations to the Department	Donor name/entity, donation date, donation amount ($)	Microsoft	Excel	Monthly	Monthly	Monthly	Level 1 - Public	Level 4 - Protected	Level 1 - Public
REC-0023-S		PFS	Track employees' classifications and supervisor/supervisee relationships; also keeps track of employees' personal information, including home address and social security numbers	Employee name, phone number, classification, supervisor, direct reports	Microsoft	Access	Bi-Weekly	Bi-Weekly	Bi-Weekly	Level 4 - Protected	Level 4 - Protected	Level 4 - Protected
REC-0025-S		EZ Links	Track and manage online golf reservations	Golf course, date & time of reservation, cost, number of players	PGA Tour, Inc.	Tee Sheets	Daily	Daily	Daily	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0005-S		Internet	Make information about RPD's parks, facilities, and services available to the public	Parks hours, locations; class hours, locations; fees; news	Wordpress	Wordpress	Daily	Daily	Daily	Level 2 - Internal Use	Level 1 - Public	Level 1 - Public
REC-0015-S		Intranet	Post and make available information useful to Department employees	forms, employee-contact information, information about internal procedures	Wordpress	Wordpress	Daily	Daily	Daily	Level 2 - Internal Use	Level 2 - Internal Use	Level 1 - Public
REC-0027-S		Marina Manager	SF Marina accounting, reservation, and operations management	Berth reservations and vacancies, lease rates, lease payment information	Kord Information Systems	Total Marina Package	Monthly	Monthly	Monthly	Level 3 - Sensitive	Level 2 - Internal Use	Level 1 - Public
REC-0029-S		Nursery Inventory Management Application (NIMA)	Track plant inventory	Plant type, quantity, order date, cost	Microsoft	SQL	Weekly	Weekly	Weekly	Level 1 - Public	Level 1 - Public	Level 1 - Public
REC-0031-S		RPS	Track and manage hours worked by temporary employees	Employee name, work date & time, # hours	Microsoft	Access	Daily	Daily	Daily	Level 1 - Public	Level 1 - Public	Level 1 - Public

ID	Department	Name	Purpose	Documents/Data	Vendor	Product	Frequency	Frequency	Classification	Classification
REC-0032-S	Recreation and Parks	Sharepoint	staff collaboration and document sharing	Objective, initiative, lead division, support division, timeline	Microsoft	Sharepoint	Daily	Daily	Level 2 - Internal Use	Level 1 - Public
REC-0033-S	Recreation and Parks	Strategic Plan	Track RPD's strategic planning initiatives and objectives		Airtable	Airtable	Annually	Annually	Level 1 - Public	Level 1 - Public
RNT-0001-S	Rent Arbitration Board	Petition and notice tracking system	Petition and other required filings tracking system.	The system of record for eviction notices, petitions, and appeals to the Rent Board	Apple/FileMaker	Filemaker Pro	Continuous	Monthly	Level 3 - Sensitive	Level 1 - Public
	Sheriff	Keefe	Inmate money banking software	Jail, inmate banking transactions of expenditures and deposits	Keefe	Keefe website	Multiple times per hour	Multiple times per hour	Level 4 - Protected	Level 1 - Public
	Sheriff	Renovo	Online scheduling platform for inmate visits.	Jail, inmate visitation scheduling	Renovo	Renovo website	Multiple times per hour	Multiple times per hour	Level 4 - Protected	Level 1 - Public
	Sheriff	GTL	Inmate phone vendor	Jail, inmate phone account and monitoring system	GTL	GTL website	Multiple times per hour	Multiple times per hour	Level 4 - Protected	Level 1 - Public
	Sheriff	Swap Database	Track/record participation of people in alternatives to incarceration.	Law Enforcement records for those on alternatives to incarceration.	Microsoft	Access	Daily	Daily	Level 4 - Protected	Level 2 - Internal Use
	Sheriff	Sirron	Civil suit database	Tracks information about civil court matters: evictions, serving/administering legal documents, etc.	Sirron	Sirron website	As needed	As needed	Level 4 - Protected	Level 2 - Internal Use
WOM-0001-S	Status of Women	VAW Grants Program Performance Metrics	The Violence Against Women Prevention & Intervention Grants Program collects data from its grantees both quantitatively and qualitatively tracking performance and outstanding need.	The Violence Against Women Prevention & Intervention Grants Program data. While no direct identifiers are collected, some data could personally identify a client if enough demographic information tied to program information was exposed. We use this data to track and understand the impact of the grants programs that we fund.	Microsoft	MS Excel	Quarterly	Yearly	Level 3 - Sensitive	Level 3 - Sensitive
WOM-0005-S	Status of Women	CCSF Gender Analyses	Part of the mission of the Commission on the Status of Women is to track and analyze Commission and Board gender-based composition.	Gender Analysis of City Departments	Microsoft	MS Excel	Yearly	Yearly	Level 2 - Internal Use	Level 1 - Public
WOM-0006-S	Status of Women	CCSF Human Trafficking Data	The Family Violence Council gathers member data regarding Family Violence and Human Trafficking in CCSF. Data can assist in identifying at-risk populations and gaps in service.	Human trafficking data	Microsoft	MS Excel	Yearly	Yearly	Level 1 - Public	Level 1 - Public
TTX-0001-S	Treasurer-Tax Collector	Aumentum	Tax software for collection, billing and management of trust taxes and regulatory licenses.	Business Tax online filing and data entry documents search - tax billing, collection cashiering and special assessments.	Thomson Reuters	Aumentum	Continuous	Continuous	Level 3 - Sensitive	Level 3 - Sensitive
TTX-0008-S	Treasurer-Tax Collector	APS	Application for billing false alarms and permit licenses.	System for tracking every alarm site for annual registration and dispatch request for a law enforcement agency to an alarm site.	Alarm Program Systems LLC	Salesforce application Alarm Program Systems - False Alarm Billing and Permit Management Application	Daily	Daily	Level 1 - Public	Level 1 - Public
TTX-0011-S	Treasurer-Tax Collector	Excel and CSS	To open and maintain Children's Savings Accounts (CSA)	Kindergarten to college (K2C)program: save and plan for college starting on the first day of school. Comprise of bank accounts records- college savings funds from depositors; funds held at Citibank	Citibank	CSS and Excel	Daily	Daily	Level 4 - Protected	Level 3 - Sensitive
TTX-0013-S	Treasurer-Tax Collector	Microsoft Excel/SQL	Financial records management	financial records and files for Banking Unit	Microsoft	MS Excel	Daily	Daily	Level 4 - Protected	Level 3 - Sensitive
TTX-0016-S	Treasurer-Tax Collector	Image RPS and ONBASE	System for processing lockbox payments, checks, POS, workflow and imaging.	Cashiering system - payment and correspondence processing, document retrieval,custom queries	Hyland	OnBase	Continuous	Continuous	Level 4 - Protected	Level 3 - Sensitive
TTX-0018-S	Treasurer-Tax Collector	Aumentum	System for tracking, billing and management of regulatory licenses.	Records of regulatory license fees mandated by the San Francis Municipal Code, Part III. It is also responsible for the recording, balancing, reporting of all license payments	Thomson Reuters	Aumentum	Daily	Daily	Level 4 - Protected	Level 4 - Protected
TTX-0020-S	Treasurer-Tax Collector	CSS	Receivables tracking and management system	Delinquent revenue collection software that streamlines and organizes methods of collecting outstanding accounts. It automates debtor accounts, includes correspondence, compilation of court records, medical records, skip tracing records, and payments.	Collection Services Software	Impact HD 2.0	Daily	Daily	Level 4 - Protected	Level 4 - Protected
	Treasurer-Tax Collector	Excel	These are monies deposited with the Office of the Treasurer & Tax Collector by the Public Administrator or any other representative of an estate, for which certain heirs or beneficiaries cannot be located at the time of the estate's distribution.	Estate Name, Absent Heir Case Number, Date of Deposit and amount	Excel	Excel	As needed	As needed	Level 1 - Public	Level 1 - Public
WAR-0001-S	War Memorial	Artifax Event	Theatrical venue scheduling and event management. Theatrical venue licensees for their rental of one War Memorial facilities.	Artifax is the War Memorial's theatrical venue scheduling and event management system.	Artifax	Artifax Event	Daily	Daily	Level 3 - Sensitive	Level 1 - Public