

Public records audit of communication and agreements with Federal entities

Public Records Request

Orig. Control Code

RR23894 GFCD2PRACAFE

Our Ref. Num.

ZX04-434579-03

Please provide the following public records pursuant to your local freedom of information or public records act(s) and any sunshine ordinances that apply to your jurisdiction. If the recipient cannot address this request, please forward it to the appropriate official or staff member. “You” and “your,” refer to each of the one or more requestee public agencies, and not merely the individual recipient or member, agent, officer, or employee of the public agency. “Including” means “including but not limited to.” We reserve all of our rights under applicable law.

All of your responses, including any disclosed records, secret URLs or file share passwords, may be automatically, instantly, and publicly viewable via the muckrock.com Internet service used to issue this request.

Please be certain all responses are properly redacted. I am not a representative of MuckRock.

Requestee Public Agencies

(The agency/ies addressed in the cover email/fax/letter transmitting this request)

Requestor

An anonymous member of the public who may be contacted only via email

Important Notes

The checked items below are incorporated into our request:

A. FEES

A1. Please waive fees if possible. This request is non-commercial. The requests are made to better understand the operation of the government and we intend to share responsive records widely and publicly on MuckRock.com

A2. (not applicable)

A3. (not applicable)

A4. Contact us PRIOR to performing any services or copies requiring fees, with a fee estimate/break-down if possible. We do not agree to pay fees by virtue of this request. However, please do perform any search and record production that are provided for free in your jurisdiction. If free, provide a determination of which requests have responsive records and whether we may inspect them in person, if we so choose.

B. SEARCH

B1. Please assist in identifying and locating responsive records and overcoming objections to their disclosure.

B2. As appropriate under state/local law, please search personal email and mobile accounts and devices for requested public records, as appropriate.

B3. Include all attachments, exhibits, appendices, and images, in and to all responsive records.

B4. Perform a diligent search for responsive records and examine them before determining they are exempt, as you may find that responsive records have segregatable disclosable portions that you must disclose which cannot be determined unless you actually search for records.

B5. If you waived exemptions by prior disclosure to other members of the public, we request you do not withhold that record or portion from us either.

B6. If emails are requested, please (include / exclude) spam and automated messages.

C. SCHEDULE

- C1. Immediate disclosure is requested under your local sunshine ordinance.
- C2. Please provide records in rolling or incremental fashion, as they are ready.
- C3. This is a written extension of the response deadline by an additional 0 days.
- C4. This is a written extension of the extension period by an additional 0 days.
- C5. Please prioritize review and disclosure of the following numbered requests: N/A.

D. DELIVERY

D1. We request a formal determination notice for *each* of the ?? request(s) below, indicating that you have (a) no responsive records, (b) provided all responsive records, (c) provided some, and withheld some or parts of some, responsive records, or (d) found and withheld all responsive records.

Please provide records in:

- D2. electronic format, via e-mail attachments
- D3. electronic format, on USB/DVD/CD via mail
- D4. paper format, via mail

- D5. Please provide metadata/full headers for all requested electronic records. If you, for example, print emails to PDF format, ensure you have provided ALL email headers (except those exempt under the Act), or you will not have provided us a complete copy of the public record, and we may challenge your response for withholding headers without statutory justification.

- D6. If a record is available on your public website, a URL is preferable to duplication.
- D7. Cite statutory authority for all records withheld/redacted. Inform us of any applicable appeal procedures if any records are withheld/redacted. If your jurisdiction permits privilege/redaction/exemption logs, please provide one.

1 Request(s)

Electronic copies, via email, of all email sent or received between January 1, 2017 and the date of receipt of this request (inclusive), between (using to/from/cc/bcc) (1) any agency employee or officer and (2) any of the following: any email address ending in whitehouse.gov, eop.gov, trump.com, donaldjtrump.com, obama.org, barackobama.com, justice.gov, usdoj.gov, or any of their subdomains. This may be performed as a single search of your central email server/service, by looking for all emails from, to, cc, or bcc those domains. Example query: (from:whitehouse.gov) OR (to:whitehouse.gov) OR (cc:whitehouse.gov) OR (bcc:whitehouse.gov) OR (to:eop.gov) OR (from:eop.gov) ... etc.

All of your responses, including any disclosed records, secret URLs or file share passwords, may be automatically, instantly, and publicly viewable via the muckrock.com Internet service used to issue this request.