



San Miguel County

Request for Public Records

In accordance with the New Mexico Public Records Act, NMSA 1978, § 14-2-1et seq., as amended, I would like to inspect and/or copy the following documents: (Please identify records with reasonable particularity) Submit completed form to: **San Miguel County Clerk's Office, 500 W. National Suite 113, Las Vegas, NM 87701**

Please see next page for full request.

I promise to pay copying charges of **.50** per page. If the charges will exceed \$ 25 please call me to discuss. I understand that I may be asked to pay the fee for copies in advance before the copies are made. (Please print clearly)

<u>Mercy Loyo</u> Name of Requester	<u>10-10-2024</u> Date
<u>For Mercy Loyo</u> Signature	<u>617-299-1832</u> Telephone Number
<u>MuckRock News, DEPT MR174236, 263 Huntington Ave, Boston, MA 02115</u> Address City/State Zip Code	
<u>174236-90611785@requests.muckrock.com</u> Email Address	<u></u> Fax Number

FOR DEPARTMENT USE ONLY

The request to inspect public records is: Approved _____ Disapproved for the following reason(s): _____ _____ _____ _____	3 Day Notice _____ 15 Day Deadline _____ Date Completed _____ # of copies _____ Cost _____
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To Whom It May Concern:Pursuant to the Freedom of Information Act I hereby request the following records:

The following materials regarding the compilation and composition of the state's master jury list:

All current policies and procedures regarding how the current master jury list was compiled and how often master jury lists are reviewed and updated. Please name all source lists (driver's license records, voter registration lists, etc) that were utilized in creating the current master jury list.

All reports, databases, spreadsheets, or equivalent materials regarding the composition of the current master jury list. Please include the total number of individuals on the current master jury list and all relevant demographic data, including but not limited to the race, age and gender of individuals that comprise the current master jury list.

In the event that there are any fees for obtaining or copying these records, please inform me of the total charges in advance of fulfilling my request. Should the fees exceed \$100, I would also like to request a waiver of all fees as I am requesting the information on behalf of a 501(c)(3) nonprofit and the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of how master jury lists are created. This information is not being sought for commercial purposes.If possible, please provide the requested documents electronically. However, if this is not feasible, please inform me of the available methods for obtaining these records. Further, if you expect a significant delay in responding to this request, please contact me with information concerning when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption that justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within the timeframe required by the statute.