

**CAMBRIDGE POLICE DEPARTMENT
PUBLIC RECORD REQUEST**

PLEASE PRINT – CLEARLY and COMPLETELY

Name of Person or Institution Making Request

MuckRock News, DEPT159040, 263 Huntington Ave

Address: Apt. # (if any) City State Zip Code
159040-14508654@requests.muckrock.com

Today's Date Home/Office Phone # Mobile Phone # E-Mail Address

Public Record Requested:

Incident Report Arrest Report Motor Vehicle Crash Report

If Other, please specify:

Case Number of Incident (If known) _____

Date and Time of Incident (Make your best estimate) _____

Location of Incident _____

Name(s) of Person(s) and/or Institution Directly Involved in Incident:

Requester Other, Please Provide Name(s) _____

Comments: Please provide any other information that may be helpful in locating the records and processing you request:

Important:

M.G.L. c. 66 §10(a) and 950 C.M.R. 32.06 allow certain fees to be charged. Please pay by cash, check, or money order. Efforts will be made to comply with your request within ten days. The personal information you provided above will solely be used to notify you when the records are ready. You may refuse to provide your personal information, and your refusal does not affect your right to the requested records.

PLEASE DO NOT WRITE BELOW THIS LINE. OFFICE USE ONLY



Request Received by _____ Request Processed by _____ Date _____
Record: Picked Up ___ Mailed ___ Other _____ Fee Charged \$ _____ Form of Payment _____
Comments _____

To Whom It May Concern:

Pursuant to the Massachusetts Public Records Law, I hereby request the following records:

All forms related to gunshot detection systems, including the following:

- A copy of the current contract between this department, the city, and ShotSpotter, Inc.
- Full ShotSpotter Services Agreement, Standard Terms, and Conditions, terms of service (including square miles covered, total cost, and contract beginning and end dates)
- Any reference service level agreements, contract amendments, cure notices, non-disclosure agreements, or other revisions to agreements.

I also request that, if appropriate, fees be waived as we believe this request is in the public interest, as suggested but not stipulated by the recommendations of the Massachusetts Supervisor of Public Records. The requested documents will be made available to the general public free of charge as part of the public information service at MuckRock.com, and is not made for commercial usage.

I expect the request to be filled in an accessible format, including for screen readers, which provide text-to-speech for persons unable to read print. Files that are not accessible to screen readers include, for example, .pdf image files as well as physical documents.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.

Sincerely,

Junhui Cho