

AMTRAK POLICE DEPARTMENT
COPY OF POLICE REPORT REQUEST FORM

THE PURPOSE OF THIS FORM IS TO REQUEST A COPY OF AN AMTRAK POLICE DEPARTMENT REPORT.

PLEASE PROVIDE THE FOLLOWING INFORMATION

1. REQUESTER NAME (LAST, FIRST, MI)	2. DATE OF REQUEST	3. TELEPHONE NUMBER	
4. ADDRESS (MUST BE AN ACTUAL ADDRESS- BUSINESS/P.O. BOX NOT ALLOWED)	5. CITY	6. STATE	7. ZIP CODE

PLEASE NOTE: THE FOLLOWING INFORMATION WILL ASSIST IN LOCATING THE REQUESTED REPORT

POLICE REPORT INFORMATION

8. INCIDENT NUMBER	9. DATE OF INCIDENT
10. LOCATION OF INCIDENT	11. DATE AND TIME REPORTED TO AMTRAK POLICE

12. PLEASE BRIEFLY DESCRIBE WHAT OCCURRED:

**PLEASE NOTE: IF YOU ARE A LAW FIRM / INSURANCE AGENT REQUESTING ON BEHALF OF A CLIENT,
PLEASE ENCLOSE AN AUTHORIZED RELEASE**

OPERATIONS SUPPORT USE ONLY

13. COMMENTS/ NOTES:

APDF 46 (7/2015CR)

UPON COMPLETION OF THIS FORM, PLEASE MAIL THIS REQUEST TO:

AMTRAK POLICE DEPARTMENT
OPERATIONS SUPPORT RECORDS
112 SOUTH FRENCH STREET, 3RD FLOOR
WILMINGTON, DE 19801

EMAIL: APDREPORTS@AMTRAK.COM
FAX: (215) 349-2631

To Whom It May Concern:

Pursuant to the Freedom of Information Act, I hereby request the following records:

Materials describing this agency's relationship with and use of products by Clearview AI, a face recognition company.

CONTRACTS AND AGREEMENTS

Any and all agreements related to the acquisition and use of this "software," algorithm, or program. This includes (but is not limited to):

- all contracts (as well as associated amendments, attachments, and exhibits)
- data sharing agreements
- insurance agreements
- intergovernmental services agreements
- licensing agreements
- memorandums of understanding, and
- nondisclosure agreements
- any relevant Requests for Expressions of Interest, Requests For Proposal (or equivalent calls for bids), responses to Requests for Expressions of Interest, letters of interest, responses to Requests for Proposal, sole source or limited source justification and approval documentation, documentation of selection, and other materials generated in the consideration and selection of the technology in question.

FINANCIAL and FUNDING MATERIALS

- Any records related to the financing or funding of this face recognition technology or system, including a copy of any related funding opportunity announcements, grant applications, grantor status/progress reports, purchase orders, invoices, and other memoranda and documentation related to the payment or cost (or lack thereof) of the face recognition technology or system, related technology, personnel, equipment, or other elements concerning this face recognition technology or system or program.

POLICIES, INSTRUCTIONAL, TRAINING, AND USE MATERIALS

- All instructional materials, presentations, and presentation materials (including recorded video and audio, PowerPoint files, prepared remarks, and slides formats), and other guidance on the use of face recognition technology or system. This includes any notes taken during meetings that discussed the use of the software, any explanations (whether generated internally or externally) of how the face recognition technology or system works, and any other document that has been used to help explain the use of the face recognition technology or system to any party, including internal documentation, public relations materials, and executive summaries.
- This also includes training materials governing the use, sharing, or access to the face recognition technology or system or any data related to or collected by the face recognition software/technology, including the legal standard that is required before using the technology.
- Please provide a copy of any policies, policy directives, guidance documents, memoranda, training materials, or similar records governing the use and function of this technology for immigration, law enforcement, or any purpose, including all those related to data retention, permissible and impermissible use, and security standards. This would include materials that describe the application, function, and use of the face recognition technology or system, including advertisements, emails, handouts, usage policies, PowerPoint presentations, specification documents, or standard operating procedures.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 20 business days, as the statute requires.

Sincerely,

Daniela Perez