

**CAMBRIDGE POLICE DEPARTMENT  
PUBLIC RECORD REQUEST**

***PLEASE PRINT – CLEARLY and COMPLETELY***

Name of Person or Institution Making Request

MuckRock News DEPT MR131871 263 Huntington Ave

Address:      Apt. # (if any)      City      State      Zip Code

131871-05244301@requests.muckrock.com

Today's Date      Home/Office Phone #      Mobile Phone #      E-Mail Address

Public Record Requested:

Incident Report       Arrest Report       Motor Vehicle Crash Report

If Other, please specify:

Case Number of Incident (If known) \_\_\_\_\_

Date and Time of Incident (Make your best estimate) \_\_\_\_\_

Location of Incident \_\_\_\_\_

Name(s) of Person(s) and/or Institution Directly Involved in Incident:

Requester       Other, Please Provide Name(s) \_\_\_\_\_

Comments: Please provide any other information that may be helpful in locating the records and processing you request:

**Important:**

***M.G.L. c. 66 §10(a) and 950 C.M.R. 32.06 allow certain fees to be charged. Please pay by cash, check, or money order. Efforts will be made to comply with your request within ten days. The personal information you provided above will solely be used to notify you when the records are ready. You may refuse to provide your personal information, and your refusal does not affect your right to the requested records.***

PLEASE DO NOT WRITE BELOW THIS LINE. OFFICE USE ONLY



Request Received by \_\_\_\_\_ Request Processed by \_\_\_\_\_ Date \_\_\_\_\_  
Record: Picked Up \_\_\_ Mailed \_\_\_ Other \_\_\_\_\_ Fee Charged \$ \_\_\_\_\_ Form of Payment \_\_\_\_\_  
Comments \_\_\_\_\_

To Whom It May Concern:

Pursuant to the Massachusetts Public Records Law, I hereby request the following records:

A copy of the current contract between this department, the city, and ShotSpotter, Inc. This request includes the full ShotSpotter Services Agreement, Standard Terms and Conditions, terms of service (including square miles covered, total cost, and contract beginning and end dates), any reference service level agreements, contract amendments, cure notices, non-disclosure agreements, or other revisions to agreements.

I also request that, if appropriate, fees be waived as we believe this request is in the public interest, as suggested but not stipulated by the recommendations of the Massachusetts Supervisor of Public Records. The requested documents will be made available to the general public free of charge as part of the public information service at MuckRock.com, processed by a representative of the news media/press and is made in the process of news gathering and not for commercial usage.

I expect the request to be filled in an accessible format, including for screen readers, which provide text-to-speech for persons unable to read print. Files that are not accessible to screen readers include, for example, .pdf image files as well as physical documents.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.

Sincerely,

Katie Ryan