

COUNTY OF MONTGOMERY, PA
Joshua M. Stein, First Assistant Solicitor

425 Swede Street, Suite 800
Norristown, PA 19401
Phone 610-278-3033 Fax: 610-27, -' \$* -
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OPEN RECORDS REQUEST FORM

DATE OF REQUEST:

REQUEST SUBMITTED BY: **E-MAIL** **U.S. MAIL** **FAX** **IN-PERSON**

NAME OF REQUESTER:

STREET ADDRESS:

CITY/STATE (Required):

TELEPHONE AND E-MAIL (Optional):

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

For Internal Use Only

DATE RECEIVED BY COUNTY OPEN RECORDS OFFICE:

FIVE (5)-DAY RESPONSE DUE DATE:

APPLICABLE FEES:

| | | |
|-------------------------------------------|------------|-----------|
| NOTICE REQUIRED: District Attorney | Yes | No |
| Other Law Enforcement | Yes | No |
| Proprietary or Trade Secret | Yes | No |
| Personal Privacy Interest | Yes | No |

To Whom It May Concern:

Pursuant to the Pennsylvania Right to Know Act, I hereby request the following records:

- 1) The name of any vendors or manufacturers that your department purchases license plate reader technology from. This may include but is not limited to cameras, software, or other technology to support automated reading of license plates in the areas your department serves.
- 2) The name of any vendors that your department partners with to install or perform maintenance on license plate reading technology (e.g., cameras and other software). These partners may also be known as integrators.
- 3) Where available, the contracts or purchase agreements with the vendors or parties included in the above two bullets.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Chip McCoy