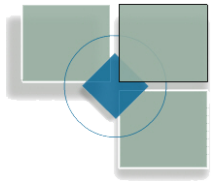




# DeKalb County Department of Planning & Sustainability

Michael Thurmond  
Chief Executive Officer

Andrew A. Baker  
Director



## Open Records Request Customer Form

### CONTACT INFORMATION:

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

FAX NUMBER or E-MAIL ADDRESS: \_\_\_\_\_

Under the Freedom of Information Act, I am hereby requesting copies of the items listed below. I agree to purchase these copies at a pre-determined amount to include the hourly rate of a Planning and Development Department staff member after the first quarter hour. (See below) I acknowledge that DeKalb County does not warrant the accuracy of this information and that the information is furnished "As Is"

**Give a detailed description of the records you are seeking and please include the property address, year and any project and/or permit nbrs.:**

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Customer Signature: Raj For Atlanta Community Press Collective

As provided in O.C.G.A. §50-18-71, the only charges will be \$15.00 per hour (no charge for the first 15 minutes) to cover the administrative cost of assisting you with your request plus a charge for copies. The fee for copies will be \$.10 each page for letter, legal and 11x17 and \$5.00 per sheet for larger plan sheets. Prepayment is required for any request with an estimated cost of \$25.00 or more. If prepayment applies, document copying will not be done until after payment is received. If estimated cost is under \$25.00, payment is due when collection of documents and any copying is done.

\*Form may be submitted in person, Faxed to 404-371-4556, emailed to [plandev@dekalbcountyga.gov](mailto:plandev@dekalbcountyga.gov), or mailed to Planning & Sustainability, Open Records Requests, 330 W. Ponce de Leon Ave, 3rd Floor, Decatur, GA 30030

To Whom It May Concern:

Pursuant to the Georgia Open Records Act, I hereby request the following records:

This is a public records request for a duplicate electronic copy of all active and pending permits relating to the Atlanta Public Safety Training Center project, including but not limited to the following addresses:

Parcel ID 15 082 01 001 > 561 Key Road

Parcel ID 15 081 08 001 > 3054 Fayetteville Road

Parcel ID 15 081 08 002 > 3184 Fayetteville Road

Parcel ID 15 111 01 005 > 1510 Key Road

and

the address 1327 Key Road, which is the future address of the public safety training center.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 3 business days, as the statute requires.

Sincerely,

Atlanta Community Press Collective