

OPEN RECORDS REQUEST FORM

DO NOT use this form to request:

Crash Report/CR3 - Crime Statistics - Background Checks - Subpoenas –
Medical Records – 911 Calls/Call Slips/MDTs

Be specific, and write legibly.

**Please be advised that our search for records is based on the information provided.
We do not conduct advanced searches to databases outside of the Harris County
Sheriff's Office.**

Send your request to the following:

Harris County Sheriff's Office
Attention: Legal Department
1200 Baker Street
Houston, Texas 77002

YOU MUST PROVIDE AS MUCH INFORMATION AS POSSIBLE FOR THE FOLLOWING:

I am seeking a copy of Please see next page for full request.

Offense / Incident Report Number: NA

Name of Person(s), and Date of Birth(s), Involved: NA

Location of Offense/Incident: NA

Date Offense/Incident: NA

YOUR CONTACT INFORMATION

Contact Name: Emma North-Best Telephone Number: 617-299-1832

Email Address: 119245-37333701@requests.muckrock.com

Mailing Address: MuckRock News DEPT MR119245 411A Highland Ave Somerville, MA 02144

Once your requested information is ready, we will either contact you with the fee amount, or send responsive information to you.

***Required field**

To Whom It May Concern:

Pursuant to the Texas Public Information Act, I hereby request the following records:

1. Policies, including implementation, termination and expiration notices, mentioning or discussing mask mandates or requirements for employees.
2. Reports regarding alleged violations of or non-compliance with mask mandates or requirements.
3. Records documenting any disciplinary actions taken regarding Item #2.
4. Emails, letters, memos and other written or memorialized discussions with unions or employee representatives regarding actual or proposed mask mandates or requirements (such as those requested in Item #1).

I am a member of the news media and request classification as such. I have previously written about the government and its activities, with some reaching over 100,000 readers in outlets such as Gizmodo, MuckRock, Motherboard, Property of the People, Unicorn Riot, and The Outline, among others. As such, as I have a reasonable expectation of publication and my editorial and writing skills are well established. In addition, I discuss and comment on the files online and make them available through non-profits such as the library Internet Archive and the journalist non-profit MuckRock, disseminating them to a large audience. While my research is not limited to this, a great deal of it, including this, focuses on the activities and attitudes of the government itself. As such, it is not necessary for me to demonstrate the relevance of this particular subject in advance.

As my primary purpose is to inform about government activities by reporting on it and making the raw data available, I request that fees be waived.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.

Sincerely,

Emma North-Best