

New Jersey Government Records Request Form

REQUEST NUMBER:

Payment Method

and Authorization

__ Cash

Select Payment Method:

New Jersey Office of the Attorney General • Department of Law and Public Safety

Important Notice

The second page of this form contains important information related to your rights to access government records. Please read it carefully. In addition, please note that:

1) At the present time we cannot accept credit cards for payment; 2) Our Web site www.nj.gov/oag/opra provides

Requestor Information See page 2 for Important Information. Please Print	Check
First Name Emma MI Last Name Best	☐ Money Order
Company	Maximum Authorized Cost:
Mailing Address MuckRock News DEPT MR100617 411A Highland Ave	\$
City Somerville State MA Zip 02144	Duplication Fees:
Email _100617-36431987@requests.muckrock.com	Letter (8.5"x11") \$.05 each
Daytime Phone: Area Code Number 617-299-1832 Extension	Legal (8.5"x11") \$.07 each
Preferred Delivery Method: Pick Up US Mail On-Site Review E-mail Under Penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of an indictable offense under the laws of the State of New Jersey, or any other state, or the United States. (please check one) Signature On-Site Review E-mail Date 11/17/2020	Electronic Records shall be provided free-of-charge but, you may be charged for cost of media, programming, clerical, supervisory assistance and/or substantial use of information technology.
Record Request Information See page 2 for Important Information. To expedite your request be as specific as possible. Attach a Please see next page for full request.	additional pages as necessary.

Submit Your Request

Via US Mail:

Your completed form may be **mailed** to the appropriate records custodian. See page 2 for address information.

Mark your envelope: Attention Records Custodian

Via Hand Delivery:

Your completed form may be **hand delivered** to the appropriate records custodian. See page 2 for address information.

Via the Internet:

You may complete and submit an **electronic version** of this form on the internet at:

www.nj.gov/oag/opra



OAG-LPS OPRA (Open Public Records Act) Information

New Jersey Office of the Attorney General • Department of Law and Public Safety

- 1. State Law requires that in order to request access to government records, you must complete, sign and date a written request for access and deliver it in person or by mail during regular business hours to the appropriate custodian of the record requested. You may also complete and submit a web enabled version of this request form at www.nj.gov/opra. OAG-L&PS will not accept submission of a written request for access by fax or email. Your request is not considered filed until the written request has been received by the appropriate custodian of the record requested. If you submit a written request to any other officer or employee of OAG-L&PS, that officer or employee does not have the authority to accept your request on behalf of OAG-L&PS and you will be directed to the appropriate division custodian. Additional information, custodian email addresses and agency information links can be found at the above site.
- 2. If you 1) submit a request for access to government records to someone other than the appropriate custodian; or 2) do not complete a written request containing the information required in this form; or 3) make a request for access by telephone, email or fax, the Open Public Records Act and its deadlines, restrictions and remedies will not apply to your request.
- 3. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify

- you of any special charges, special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the State of New Jersey.
- 4. Requests with estimated fees exceeding \$25 may require a 50% deposit. Anonymous requests, when permitted, require a deposit of 100% of estimated fees. You agree to pay the balance due upon delivery of the records.
- 5. By State Law, a custodian must deny access to a person who is convicted of an indictable offense in New Jersey, any other state, or the United States, who is seeking government records containing personal information pertaining to the person's victim or the victim's family.
- 6. By law, OAG-L&PS must notify you that it grants or denies a request for access to government records within 7 business days after the custodian of the record requested receives the request, provided that the record is currently available and not in storage or archived. If the record requested is not currently available or is in storage or archived, the custodian will advise you within 7 business days when the record can be made available and the estimated cost. You may agree with the custodian to extend the time for granting or denying your request or making records available.

- 7. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
- 8. If OAG-L&PS is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial in writing and send you a signed and dated copy.
- 9. Except as otherwise provided by law or by agreement with the requestor, if the custodian of the record requested fails to respond to you within 7 business days of receiving a written, signed request for access, the failure to respond will be considered a denial of your request.
- 10. If your request for access to a government record has been denied or unfilled within the time permitted by law, you have a right to challenge the decision by OAG-L&PS to deny access. At your option, you may either file a complaint in writing with the Government Records Council (GRC) located in the Department of Community Affairs or institute a proceeding in the Superior Court of New Jersey. You may contact the GRC at 866-850-0511(toll free) or 609-292-6830 or online at www.nj.gov/grc
- **11. Information provided on this form** may be subject to disclosure under the Open Public Records Act.

Records Custodian Contact Information for each OAG-L&PS Agency

Agency	Mail Address	Street Address	Floor	City	Zip	Phone
Office of the Attorney General	PO Box 081	25 South Market Street	3rd	Trenton	08625	609-984-6112
Division of Alcoholic Beverage Control	PO Box 087	140 East Front Street	5th	Trenton	08625	609-984-2692
Division on Civil Rights	PO Box 089	140 East Front Street	6th	Trenton	08625	609-984-3136
Division of Consumer Affairs	PO Box 45027	124 Halsey Street	7th	Newark	07101	973-424-8111
Division of Criminal Justice	PO Box 085	25 South Market Street	5th	Trenton	08625	609-984-6500
Division of Gaming Enforcement	PO Box 047	140 East Front Street	8th	Trenton	08625	609-633-7158
Division of Highway Traffic Safety	PO Box 048	140 East Front Street	7th	Trenton	08625	609-633-9222
Office of Homeland Security and Preparedness	PO Box 091	1200 Negron Drive	-	Hamilton	08691	609-584-4079
Division of Law	PO Box 112	25 South Market Street	1st	Trenton	08625	609-984-4943
NJ Racing Commission	PO Box 088	140 East Front Street	4th	Trenton	08625	609-292-0613
Division of State Police	PO Box 7068	Headquarters, River Rd.	Bldg. 15	W. Trenton	08628	609-882-2000 ext. 6581
Election Law Enforcement Commission	PO Box 185	28 West State Street	13th	Trenton	08625	609-292-8700
Juvenile Justice Commission	PO Box 107	1001 Spruce St., Ste. 202	2nd	Trenton	08625	609-292-2288
State Ethics Commission	PO Box 082	28 West State Street	14th	Trenton	08625	609-292-1892

To Whom It May Concern:

Pursuant to the New Jersey Open Public Records Act, I hereby request the following records:

Copies of emails sent to, from, or through the High Tech Crime Consortium ListServ. The emails may be identified by having one or more of the following:

- * A sender with a display name of either "High Tech Crime Consortium Listserv" or "High Tech Crime Consortium"
- * A subject containing either "HTCC" or "[HTCC]"
- * Sent to or from an email address containing "htcc" or hightechcrimecops.org

You may limit this request to records generated between April 1, 1998 and the date of the processing of this request.

I am a member of the news media and request classification as such. I have previously written about the government and its activities, with some reaching over 100,000 readers in outlets such as Gizmodo, MuckRock, Motherboard, Property of the People, Unicorn Riot, and The Outline, among others. As such, as I have a reasonable expectation of publication and my editorial and writing skills are well established. In addition, I discuss and comment on the files online and make them available through non-profits such as the library Internet Archive and the journalist non-profit MuckRock, disseminating them to a large audience. While my research is not limited to this, a great deal of it, including this, focuses on the activities and attitudes of the government itself. As such, it is not necessary for me to demonstrate the relevance of this particular subject in advance.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 7 business days, as the statute requires.

Sincerely,

Emma Best