

## Public Records Request



Cyndi M. Circelli <ccircelli@cityofportorchard.us>

Yesterday, 7:41 AM

You

Reply | v

Ms. Allen,

It is my understanding that you came yesterday during my absence to pick up your public records request. Please accept my apologies, as our employee at the front desk that you spoke with did not know that you had already paid for the documents. You may pick up the documents Monday- Friday any time between 8:00 am and 4:30 pm, and there is not a balance due for them. If you would prefer the documents to be mailed or emailed, I will send them out to you today. Please let me know how you would like to receive them.

Again, I sincerely apologize for any inconvenience this has caused you.

Sincerely,

*Cyndi Circelli*

*Office Manager*

*Port Orchard Police Department*

[546 Bay Street](#)

[Port Orchard, WA 98366](#)

[\(360\) 876-1700](#)