

---

**Update re memos**

6 messages

**Thoreen, Peder (CAT)** <Peder.Thoreen@sfcityattorney.org>

Mon, Mar 2, 2020 at 3:06 PM

To: Bruce Wolfe &lt;sotf@brucewolfe.net&gt;

Cc: "Leger, Cheryl (BOS)" &lt;cheryl.leger@sfgov.org&gt;, "Wolf, Marc Price (CAT)" &lt;Marc.Price.Wolf@sfcityattorney.org&gt;

Dear Bruce,

On review of the City Attorney's Office recent memos, we have concluded that the written complaint summaries routinely prepared by this Office are non-legal work. This is work that is appropriate for non-attorney SOTF staff to perform. Therefore, this Office will no longer be preparing complaint summaries. Rather, this Office will deliver legal advice on discrete legal issues material to the disposition of pending complaints. Going forward, SOTF should request written advice memos from this Office only for legal questions (1) that are too complex or difficult for the Deputy City Attorney to effectively address orally on the spot at SOTF meetings, (2) that are material to a pending complaint, and (3) that have not already been addressed by previous memos from this Office. When SOTF requests written legal advice memos in the future, the request should identify the specific legal issue on which our advice is requested, and it should explain how the request meets all three of these criteria. And please send these all such memo requests through Cheryl.

Let me know if you have any questions.

Thanks,

Peder



**Peder J. V. Thoreen**

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.



image001.jpg  
51K

---

**Bruce Wolfe** <sotf@brucewolfe.net>

Mon, Mar 2, 2020 at 6:23 PM

To: "Thoreen, Peder (CAT)" <Peder.Thoreen@sfcityatty.org>

Cc: "Leger, Cheryl (BOS)" <cheryl.leger@sfgov.org>, "Wolf, Marc Price (CAT)" <Marc.Price.Wolf@sfcityatty.org>

Dear Peder,

What may I ask prompted this sudden change?

This has been a service since the inception of the sunshine task force. I think it would be prudent to have a meeting to discuss this further.

Yours,

Bruce Wolfe, Chair

On Mon, Mar 2, 2020, 3:06 PM Thoreen, Peder (CAT) <[Peder.Thoreen@sfcityatty.org](mailto:Peder.Thoreen@sfcityatty.org)> wrote:

Dear Bruce,

On review of the City Attorney's Office recent memos, we have concluded that the written complaint summaries routinely prepared by this Office are non-legal work. This is work that is appropriate for non-attorney SOTF staff to perform. Therefore, this Office will no longer be preparing complaint summaries. Rather, this Office will deliver legal advice on discrete legal issues material to the disposition of pending complaints. Going forward, SOTF should request written advice memos from this Office only for legal questions (1) that are too complex or difficult for the Deputy City Attorney to effectively address orally on the spot at SOTF meetings, (2) that are material to a pending complaint, and (3) that have not already been addressed by previous memos from this Office. When SOTF requests written legal advice memos in the future, the request should identify the specific legal issue on which our advice is requested, and it should explain how the request meets all three of these criteria. And please send these all such memo requests through Cheryl.

Let me know if you have any questions.

Thanks,

Peder

**Peder J. V. Thoreen**



Deputy City Attorney  
Office of City Attorney Dennis Herrera  
(415) 554-3846 Direct  
[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

---

3 attachments



image001.jpg  
51K



image002.jpg  
5K



image002.jpg  
5K

---

**Thoreen, Peder (CAT)** <Peder.Thoreen@sfcityatty.org>

Tue, Mar 3, 2020 at 12:15 PM

To: Bruce Wolfe <sotf@brucewolfe.net>

Cc: "Leger, Cheryl (BOS)" <cheryl.leger@sfgov.org>, "Wolf, Marc Price (CAT)" <Marc.Price.Wolf@sfcityatty.org>

Bruce,

Please give me a call to discuss this matter; we can also discuss the prior questions you emailed.

Peder



**Peder J. V. Thoreen**

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

**From:** Bruce Wolfe <[sotf@brucewolfe.net](mailto:sotf@brucewolfe.net)>

**Sent:** Monday, March 2, 2020 6:24 PM

**To:** Thoreen, Peder (CAT) <[Peder.Thoreen@sfcityatty.org](mailto:Peder.Thoreen@sfcityatty.org)>

**Cc:** Leger, Cheryl (BOS) <[cheryl.leger@sfgov.org](mailto:cheryl.leger@sfgov.org)>; Wolf, Marc Price (CAT) <[Marc.Price.Wolf@sfcityatty.org](mailto:Marc.Price.Wolf@sfcityatty.org)>

**Subject:** Re: Update re memos

Dear Peder,

What may I ask prompted this sudden change?

This has been a service since the inception of the sunshine task force. I think it would be prudent to have a meeting to discuss this further.

Yours,

Bruce Wolfe, Chair

On Mon, Mar 2, 2020, 3:06 PM Thoreen, Peder (CAT) <[Peder.Thoreen@sfcityatty.org](mailto:Peder.Thoreen@sfcityatty.org)> wrote:

Dear Bruce,

On review of the City Attorney's Office recent memos, we have concluded that the written complaint summaries routinely prepared by this Office are non-legal work. This is work that is appropriate for non-attorney SOTF staff to perform. Therefore, this Office will no longer be preparing complaint summaries. Rather, this Office will deliver legal advice on discrete legal issues material to the disposition of pending complaints. Going forward, SOTF should request written advice memos from this Office only for legal questions (1) that are too complex or difficult for the Deputy City Attorney to effectively address orally on the spot at SOTF meetings, (2) that are material to a pending complaint, and (3) that have not already been addressed by previous memos from this Office. When SOTF requests written legal advice memos in the future, the request should identify the specific legal issue on which our advice is requested, and it should explain how the request meets all three of these criteria. And please send these all such memo requests through Cheryl.

Let me know if you have any questions.

Thanks,

Peder



**Peder J. V. Thoreen**

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.



image001.jpg  
51K

**Thoreen, Peder (CAT)** <Peder.Thoreen@sfcityatty.org>

Tue, Mar 3, 2020 at 12:59 PM

To: Bruce Wolfe <sotf@brucewolfe.net>

Cc: "Leger, Cheryl (BOS)" <cheryl.leger@sfgov.org>, "Wolf, Marc Price (CAT)" <Marc.Price.Wolf@sfcityatty.org>

Hi Bruce,

I'm off the phone and available now.



**Peder J. V. Thoreen**

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

**From:** Bruce Wolfe <[sotf@brucewolfe.net](mailto:sotf@brucewolfe.net)>

**Sent:** Monday, March 2, 2020 6:24 PM

**To:** Thoreen, Peder (CAT) <[Peder.Thoreen@sfcityatty.org](mailto:Peder.Thoreen@sfcityatty.org)>

**Cc:** Leger, Cheryl (BOS) <[cheryl.leger@sfgov.org](mailto:cheryl.leger@sfgov.org)>; Wolf, Marc Price (CAT) <[Marc.Price.Wolf@sfcityatty.org](mailto:Marc.Price.Wolf@sfcityatty.org)>

**Subject:** Re: Update re memos

Dear Peder,

What may I ask prompted this sudden change?

This has been a service since the inception of the sunshine task force. I think it would be prudent to have a meeting to discuss this further.

Yours,

Bruce Wolfe, Chair

On Mon, Mar 2, 2020, 3:06 PM Thoreen, Peder (CAT) <[Peder.Thoreen@sfcityatty.org](mailto:Peder.Thoreen@sfcityatty.org)> wrote:

Dear Bruce,

On review of the City Attorney's Office recent memos, we have concluded that the written complaint summaries routinely prepared by this Office are non-legal work. This is work that is appropriate for non-attorney SOTF staff to perform. Therefore, this Office will no longer be preparing complaint summaries. Rather, this Office will deliver legal advice on discrete legal issues material to the disposition of pending complaints. Going forward, SOTF should request written advice memos from this Office only for legal questions (1) that are too complex or difficult for the Deputy City Attorney to effectively address orally on the spot at SOTF meetings, (2) that are material to a pending complaint, and (3) that have not already been addressed by previous memos from this Office. When SOTF requests written legal advice memos in the future, the request should identify the specific legal issue on which our advice is requested, and it should explain how the request meets all three of these criteria. And please send these all such memo requests through Cheryl.

Let me know if you have any questions.

Thanks,

Peder



**Peder J. V. Thoreen**

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.



image001.jpg  
51K

---

**Wolf, Marc Price (CAT)** <Marc.Price.Wolf@sfcityatty.org>  
To: Bruce Wolfe <sotf@brucewolfe.net>

Tue, Aug 18, 2020 at 12:34 PM

Hi Bruce,

I got your vm and am about to call you back. To aid in our discussion, I am forwarding this email from a few months ago by Peder.

Talk soon,  
Marc

---

**From:** Thoreen, Peder (CAT) <Peder.Thoreen@sfcityatty.org>  
**Sent:** Monday, March 2, 2020 3:07 PM  
**To:** 'Bruce Wolfe' <sotf@brucewolfe.net>  
**Cc:** Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>; Wolf, Marc Price (CAT) <Marc.Price.Wolf@sfcityatty.org>  
**Subject:** Update re memos

Dear Bruce,



On review of the City Attorney's Office recent memos, we have concluded that the written complaint summaries routinely prepared by this Office are non-legal work. This is work that is appropriate for non-attorney SOTF staff to perform. Therefore, this Office will no longer be preparing complaint summaries. Rather, this Office will deliver legal advice on discrete legal issues material to the disposition of pending complaints. Going forward, SOTF should request written advice memos from this Office only for legal questions (1) that are too complex or difficult for the Deputy City Attorney to effectively address orally on the spot at SOTF meetings, (2) that are material to a pending complaint, and (3) that have not already been addressed by previous memos from this Office. When SOTF requests written legal advice memos in the future, the request should identify the specific legal issue on which our advice is requested, and it should explain how the request meets all three of these criteria. And please send these all such memo requests through Cheryl.

Let me know if you have any questions.

Thanks,

Peder



Peder J. V. Thoreen

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.



image001.jpg  
51K



Dear SOTF Members: Per Chair Wolfe please see the email below from Peder Thoreen regarding City Attorney Memos.

Cheryl Leger

Assistant Clerk, Board of Supervisors

[Cheryl.Leger@sfgov.org](mailto:Cheryl.Leger@sfgov.org)

Tel: 415-554-7724

Fax: 415-554-5163

[www.sfbos.org](http://www.sfbos.org)



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

---

**From:** Thoreen, Peder (CAT) <[Peder.Thoreen@sfcityatty.org](mailto:Peder.Thoreen@sfcityatty.org)>

**Sent:** Monday, March 2, 2020 3:07 PM

**To:** 'Bruce Wolfe' <[sotf@brucewolfe.net](mailto:sotf@brucewolfe.net)>

**Cc:** Leger, Cheryl (BOS) <[cheryl.leger@sfgov.org](mailto:cheryl.leger@sfgov.org)>; WOLF, MARC (CAT) <[Marc.Price.Wolf@sfcityatty.org](mailto:Marc.Price.Wolf@sfcityatty.org)>

**Subject:** Update re memos

Dear Bruce,

On review of the City Attorney's Office recent memos, we have concluded that the written complaint summaries routinely prepared by this Office are non-legal work. This is work that is appropriate for non-attorney SOTF staff to perform. Therefore, this Office will no longer be preparing complaint summaries. Rather, this Office will deliver legal advice on discrete legal issues material to the disposition of pending complaints. Going forward, SOTF should request written advice memos from this Office only for legal questions (1) that are too complex or difficult for the Deputy City Attorney to effectively address orally on the spot at SOTF meetings, (2) that are

material to a pending complaint, and (3) that have not already been addressed by previous memos from this Office. When SOTF requests written legal advice memos in the future, the request should identify the specific legal issue on which our advice is requested, and it should explain how the request meets all three of these criteria. And please send these all such memo requests through Cheryl.

Let me know if you have any questions.

Thanks,

Peder



**Peder J. V. Thoreen**

Deputy City Attorney

Office of City Attorney Dennis Herrera

(415) 554-3846 Direct

[www.sfcityattorney.org](http://www.sfcityattorney.org)

Find us on: [Facebook](#) [Twitter](#) [Instagram](#)

**CONFIDENTIALITY NOTICE:** This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.



**image001.jpg**  
51K