

EXHIBIT A

=====

Records produced by other public
agencies

From:
[Steinberg David \(DPW\)](#)

To:
[Celaya Caroline](#)

Date:
Mon, 12 Aug 2019 20:30:35 +0000

Subject:
Accepted: Custodian of Records Quarterly meeting

EXT

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From:

[Steinberg David \(DPW\)](#)

To:

[Steinberg David \(DPW\)](#), [Doug Yakel \(AIR\)](#), [Vien Veronica \(DPH\)](#), [Yim Tiffany \(DPH\)](#), [Silva Christine \(CPC\)](#), [Celaya Caroline](#), [Kilshaw Rachael \(POL\)](#), [Blackman Sue \(LIB\)](#), [Patterson Kate \(ART\)](#), [Valdez Anthony \(ENV\)](#), [Miree David \(HRC\)](#), [Ah Nin Derek \(ASR\)](#), [Alberto Justine Eileen \(ADM\)](#), [Gavin John \(ECN\)](#), [Torre Rosanne \(CON\)](#), [Madjus Lily \(DBI\)](#), [Strawn William \(DBI\)](#), [Zamora Francis \(DEM\)](#), [Jones Lauren \(TIS\)](#), [Quezada Randolph \(PRT\)](#), [Pawlowsky Eric \(REC\)](#), [Patel Nikesh \(DAT\)](#), [Repola Linda \(ADM\)](#), [Gard Susan \(HRD\)](#), [Flannery Eugene \(MYR\)](#), [Peters Michelle \(PUC\)](#), [McClain Thomas \(ETH\)](#), [Buckley Theresa \(TTX\)](#), [Chu Lucy \(FIR\)](#), [Ionin Jonas \(CPC\)](#), [Boomer Roberta](#), [Barnes Bill \(ADM\)](#), [Tucker John \(FIR\)](#), [Rudakov Vladimir \(HSA\)](#), [Pang Ken \(HSA\)](#), [Lin-Wilson Tiffany \(REC\)](#), [Heckel Hank \(MYR\)](#), [Armanino Darlene \(RET\)](#), [Ng Wilson \(BOS\)](#), [mpowers@famsf.org](#), [Patino Andres-Lopez \(REC\)](#), [Woo Gloria \(MYR\)](#), [Thompson Marianne \(ECN\)](#)

Date:

Fri, 9 Aug 2019 19:13:53 +0000

Subject:

Custodians Working Group & SOTF

AttachmentList:

2

EXT

Hi all,

For those of you who werent able to attend, the SOTF spent almost an hour discussing the letter that was signed by a number of custodians asking that the Task Force adopt a code of conduct for meetings. Five of us spoke, including one custodian who hadnt even signed the letter. The others who were there can chime in, but Id say that most members of the Task Force were resistant to adopting any rule that would prohibit personal attacks. The matter was referred back to the Rules Committee, which plans to take the issue up at its September meeting.

Given the sentiments voiced by Task Force members, it would be a good idea to meet before the September Rules meeting to plan our response. Caroline Celaya said the MTA could host our next quarterly meeting in September.

The audio here: http://efgny.org/cunshine/audio_archive_full_sotf. The discussion

The audio here: <https://sfgov.org/sunshine/audio-archive-1011-2011>. The discussion about our letter and adopting a code of conduct starts at about 1:13. (The separate report from the Rules Committee chair at 4:53 notes that they intend to hold a September meeting.)

Regards,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415) 554-6950

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From:
[Heckel Hank \(MYR\)](#)

To:
[Celaya Caroline](#)

Date:
Tue, 12 Mar 2019 00:07:59 +0000

Subject:
FW: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

AttachmentList:
5

Yes, I agree it was not a proper IDR. Would you be available to discuss the response tomorrow?

From: MayorSunshineRequests, MYR (MYR)
Sent: Monday, March 11, 2019 5:06 PM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>
Subject: FW: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

From: Celaya, Caroline [<mailto:Caroline.Celaya@sfmta.com>]
Sent: Monday, March 11, 2019 5:02 PM
To: MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>
Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Although she submitted it as an IDR, we have advised her that we are not processing it as an IDR since it doesn't follow and IDR guidelines. The request is being processed as a standard request.
Staff asked her for clarification and will begin gathering docs.

From: MayorSunshineRequests, MYR (MYR)
[\[mailto:mayorsunshinerequests@sfgov.org\]](mailto:mayorsunshinerequests@sfgov.org)
Sent: Monday, March 11, 2019 4:44 PM

Sent: Monday, March 11, 2019 1:11 PM

To: Celaya, Caroline <Caroline.Celaya@sfmta.com>

Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Have you responded or are you invoking an extension?

Thank you,

Hank

From: Celaya, Caroline [<mailto:Caroline.Celaya@sfmta.com>]

Sent: Monday, March 11, 2019 4:29 PM

To: MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>

Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Hi Hank:

Yes, we did receive the same request.

Caroline Celaya

Manager, Public Records Requests

https://sfmta.mycusthelp.com/WEBAPP/_rs/supporthome.aspx

Office 415.701.4648

San Francisco Municipal Transportation Agency

1 South Van Ness Avenue, 7th floor

San Francisco, CA 94103

From: MayorSunshineRequests, MYR (MYR)

[<mailto:mayorsunshinerequests@sfgov.org>]

Sent: Monday, March 11, 2019 4:26 PM

To: Celaya, Caroline <Caroline.Celaya@sfmta.com>

Cc: Heckel, Hank (MYR) <hank.heckel@sfgov.org>

Subject: FW: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Hi Caroline,

We received the following request from Susan Vaughn to the Office of the Mayor. Have you received a similar request at MTA?

Thank you,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

From: Sue Vaughan [<mailto:selizabethvaughan@gmail.com>]
Sent: Friday, March 08, 2019 2:49 PM
To: MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>
Subject: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Pursuant to the Sunshine Ordinance, I request copies of all communications between the Office of the Mayor with other mayoral staff, with staff at the SF Planning Department, with SF Municipal Transportation Agency staff and members of the SFMTA Board of Directors, and with representatives of outside organizations such as the Bay Area Council, the Silicon Valley Leadership Group, Graton Casino and other casinos, tour bus companies, and other private transportation services (such as hospital and Wilson & Sonoma shuttles) regarding the creation of transit-only, bus-only, and/or red lanes in San Francisco. I request all emails, written notes, and text messages among other forms of communication from December 1, 2017 through March 8, 2019.

I request that an IT specialist fulfill this request.

This is an immediate document request.

Thank you.

Susan Vaughan

From:

[Steinberg David \(DPW\)](#)

To:

[Celaya Caroline](#)

Date:

Tue, 20 Aug 2019 19:56:05 +0000

Subject:

FYI: DHR & Custodians of Records Working Group

AttachmentList:

6

EXT

Hi Caroline,

I heard back from Maggie at DHR and forwarded the invite to next months meeting.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415)

554-6950

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From: Steinberg, David (DPW)

Sent: Tuesday, August 20, 2019 12:55 PM

To: McHale, Maggie (HRD) <maggie.mchale@sfgov.org>

Subject: RE: Custodians of Records Working Group

Hi Maggie,

Thanks for the quick response. Ive forwarded to you an invite to our next meeting, Thursday, Sept. 12. Also, Ive attached a copy of a letter that a group of custodians

Thursday, Sept. 12. Also, I've attached a copy of a letter that a group of custodians, including Susan, sent to the Sunshine Ordinance Task Force last year requesting a code of conduct for public hearings because of repeated harassment of City employees during hearings. Susan was quite helpful in suggesting language that references the City's own policies on acceptable behavior. The Task Force was initially reluctant to consider a policy, but after testimony earlier this month by a number of custodians will be scheduling a Rules Committee hearing next month to discuss the matter. Input from DHR on how to frame our argument would be greatly appreciated.

Let me know if you have any questions.

Regards,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

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From: McHale, Maggie (HRD) <maggie.mchale@sfgov.org>

Sent: Tuesday, August 20, 2019 12:31 PM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Subject: Re: Custodians of Records Working Group

Hi David,

Our Department is still working on filling Susan's position, but for now I can act as an interim custodian of records. I am happy to attend the working group to ensure a smooth transition when the next Chief of Policy joins the team. Is there a meeting coming up?

Thank you,

Connecting People with Purpose

Maggie McHale, Policy Associate (she/her/hers)

Department of Human Resources

One South Van Ness Ave., 4th Floor

From: Steinberg, David (DPW) <david.steinberg@sfdpw.org>
Sent: Monday, August 19, 2019 4:57 PM
To: McHale, Maggie (HRD) <maggie.mchale@sfgov.org>
Subject: Custodians of Records Working Group

Hi Maggie,

I see that Susan Gard is no longer with DHR. Are you the new custodian of records or is there someone else we should contact? Susan participated in our Custodians of Record Working Group and we would like to keep DHR involved.

Thanks,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
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From:

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Date:

Mon, 1 Jul 2019 20:26:58 +0000

Subject:

Need advice on Sunshine request for text messages

AttachmentList:

2

EXT

Fellow custodians,

I have a Sunshine request that is seeking text messages, and this is the first time I've had responsive records that need to be delivered. Have any of you handled this before and if so how did you capture the texts for delivery?

Thanks,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

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To:

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From:
[Steinberg David \(DPW\)](#)

To:
[Celaya Caroline](#)

Date:
Fri, 9 Aug 2019 19:22:02 +0000

Subject:
Next Custodians meeting

AttachmentList:
2

EXT

Hi Caroline,

Thanks for volunteering to hold the next meeting (I hope it was OK putting that in the note I just sent out). Just FYI, I will be out of the office at the beginning of September (returning 9/10), so hopefully you'll be able to find a time for us to meet after that but before the SOTF Rules Committee meeting.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
San Francisco Public Works | City and County of San Francisco
City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415)
554-6950

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From:

[Steinberg David \(DPW\)](#)

To:

[McHale Maggie \(HRD\)](#)

CC:

[Celaya Caroline](#)

Date:

Tue, 20 Aug 2019 22:51:43 +0000

Subject:

RE: Custodians of Records Working Group

AttachmentList:

4

EXT

Hi Maggie,

Thanks for the update. As far as I know, the Rules Committee hearing date has not been set. After this week, Ill be out of the office until Sept. 11, so Im copying Caroline Celaya from the SFMTA, who can get you an update if one is available while Im gone.

Regards,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

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554-6950

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From: McHale, Maggie (HRD) <maggie.mchale@sfgov.org>

Sent: Tuesday, August 20, 2019 2:45 PM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Subject: Re: Custodians of Records Working Group

Hi David,

I just spoke with management and they are hoping to have the new Chief of Policy hired by Sept. 9th. Unfortunately, I cannot provide any input until then. In their on-boarding I will include this information and ask that they get back to you/hopefully attend the Sept. 12th meeting. Apologies for the inconvenience. If possible can you let me know the date of the Rules Committee hearing next month, so I can provide all the information when the new chief joins DHR.

Thank you,

Connecting People with Purpose

Maggie McHale, Policy Associate (she/her/hers)

Department of Human Resources

One South Van Ness Ave., 4th Floor

San Francisco, CA 94103

Phone: (415) 557-4966

Website: www.sfdhr.org

From: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Sent: Tuesday, August 20, 2019 12:54:54 PM

To: McHale, Maggie (HRD) <maggie.mchale@sfgov.org>

Subject: RE: Custodians of Records Working Group

Hi Maggie,

Thanks for the quick response. I've forwarded to you an invite to our next meeting, Thursday, Sept. 12. Also, I've attached a copy of a letter that a group of custodians, including Susan, sent to the Sunshine Ordinance Task Force last year requesting a code of conduct for public hearings because of repeated harassment of City employees during hearings. Susan was quite helpful in suggesting language that references the City's own policies on acceptable behavior. The Task Force was initially reluctant to consider a policy, but after testimony earlier this month by a number of custodians will be scheduling a Rules Committee hearing next month to discuss the matter. Input from DHR on how to frame our argument would be greatly appreciated.

Let me know if you have any questions.

Regards,

David A. Steinberg

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Sent: Tuesday, August 20, 2019 12:31 PM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Subject: Re: Custodians of Records Working Group

Hi David,

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Thank you,

Connecting People with Purpose

Maggie McHale, Policy Associate (she/her/hers)

Department of Human Resources

One South Van Ness Ave., 4th Floor

San Francisco, CA 94103

Phone: (415) 557-4966

Website: www.sfdhr.org

From: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Sent: Monday, August 19, 2019 4:57 PM

To: McHale, Maggie (HRD) <maggie.mchale@sfgov.org>

From: McNamee, Maggie (FIND) <maggie.mcnamee@sfgov.org>

Subject: Custodians of Records Working Group

Hi Maggie,

I see that Susan Gard is no longer with DHR. Are you the new custodian of records or is there someone else we should contact? Susan participated in our Custodians of Record Working Group and we would like to keep DHR involved.

Thanks,

David A. Steinberg

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From:
[Steinberg David \(DPW\)](#)

To:
[Celaya Caroline](#)

Date:
Tue, 20 Aug 2019 18:54:54 +0000

Subject:
RE: Custodians Working Group & SOTF

AttachmentList:
8

EXT

I think I told you I'm heading out of town, so if I don't hear anything this week from DHR, someone else should try to follow up, since I won't be back until 9/11.

Thanks,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
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From: Celaya, Caroline <Caroline.Celaya@sfmta.com>
Sent: Tuesday, August 20, 2019 10:28 AM
To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>
Subject: RE: Custodians Working Group & SOTF

Thanks for the follow up!

From: Steinberg, David (DPW) <david.steinberg@sfdpw.org>
Sent: Monday, August 19, 2019 5:03 PM

Sent: Monday, August 19, 2019 3:03 PM

To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>

Cc: Celaya, Caroline <Caroline.Celaya@sfmta.com>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>

Subject: RE: Custodians Working Group & SOTF

EXT

FYI: Susan Gard is no longer with DHR. She was quite helpful in contributing language for the SOTF letter, so I hope we can get someone else from DHR to weigh in and join our group. I've reached out to the contact person Susan listed in her automatic reply.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
San Francisco Public Works | City and County of San Francisco
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From: Heckel, Hank (MYR) <hank.heckel@sfgov.org>

Sent: Friday, August 9, 2019 5:46 PM

To: Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>; Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM)

<francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>;
Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric
(REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT)
<nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard,
Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR)
<eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfwater.org>;
McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX)
<theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin,
Jonas (CPC) <jonas.ionin@sfgov.org>; Barnes, Bill (ADM)
<bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov,
Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA)
<Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>;
Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS)
<wilson.l.ng@sfgov.org>; mpowers@famsf.org; Patino, Andres-Lopez (REC)
<andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>
Subject: RE: Custodians Working Group & SOTF

Thanks all. Appreciate everyones contributions to this effort. I too was somewhat disappointed by the Task Forces reaction. I would say about half were open to it and the other half seemed more dismissive. However, as the Chair noted, the issue is still live and we should not assume that action will not be taken. As we prepare for further committee consideration of this issue, I think Marianne has laid out some very helpful strategy points. Looking forward to more discussion at the next meeting, hopefully in September.

Best,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

From: Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>
Sent: Friday, August 09, 2019 2:43 PM
To: Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Blackman, Sue (LIB)
<Sue.Blackman@sfpl.org>; Steinberg, David (DPW)
<david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien,
Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH)

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Subject: RE: Custodians Working Group & SOTF

Good afternoon All.

So here are my thoughts and strategy for September:

1. We should all be working with our respective HR departments to find language in our handbook around a safe work environment we should have this information in hand, and be prepared to present it at the hearing. If someone from HR could be there to present that piece, that would be even better.
2. We should all reach out to our Union Reps, and have them present for the meeting. I have reached out to Union Reps in my office and they are very interested in tackling this issue.
3. We should meet ahead of the meeting so that we all go up with solid talking points.
4. We should inquire as to whether or not the Task Force has taken any of the

Racial Equity, or Implicit Bias training. It was clear to me, that the task force has a very deep bias. If they have not taken the training, we should ask them to take the training.

5. We should frame our talking points around the narrative that, we as City employees, and them as a task force should seek a code of conduct/decorum because we have all witnessed an increase in hostility stemming from the national discourse at the executive level, and that the discourse has led to some egregious and deadly behavior. San Francisco should lead the way in creating a safer environment for dialogue and communication.
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7. Lastly, for those who cannot go to the hearing, you could write a letter in support.

I know that this seems like a lot, but it is very clear that the task force doesn't believe that the hearings are uncomfortable and out of control.

Best,
M.

Marianne Mazzucco Thompson

Office of Economic and Workforce Development

City Hall, Room 448

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

P: 415-554-6297

E: Marianne.Thompson@sfgov.org

From: Boomer, Roberta <Roberta.Boomer@sfmta.com>

Sent: Friday, August 9, 2019 2:09 PM

To: Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL)

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Subject: RE: Custodians Working Group & SOTF

I listened to the discussion. There is a first amendment right of free speech (as long as its not about a protected class) so thats not going to change. But this is also, a work environment for us. In our offices, people making personal attacks (that arent protected) create a hostile work environment and wouldnt be tolerated. SOTF hearings are our work environment. The SOTF wasnt aware of what was going on outside the room, and while they are not accountable, making them aware of it is important so they have a clear picture of what we face. If this doesnt go any further, then I think the discussion itself has brought awareness to SOTF members and will result in a better work environment for us.

Thank you all for speaking up.

Roberta Boomer

From: Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>

Sent: Friday, August 09, 2019 12:34 PM

To: Steinberg, David(DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfwater.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Boomer, Roberta <Roberta.Boomer@sfmta.com>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; mpowers@famsf.org; Patino, Andres-Lopez (REC) <andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>

Subject: RE: Custodians Working Group & SOTF

EXT

Some of the remarks by some of the Task Force members were appalling. They were more concerned about the freedom of speech of the complainants than the safety or any concern at all for the respondents. One Task Force Member even questioned why Custodians of Records would have the right to even write such a letter. I was extremely discouraged. My thoughts are if they do not agree to some language regarding the decorum and safety of the meetings that we should send this to the Ethics Commission for their thoughts. Hope to see you soon.

Sue Blackman
Library Commission Secretary/
Custodian of Records
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102
415.557.4233

From: Steinberg, David (DPW)

Sent: Friday, August 9, 2019 12:14 PM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfgov.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Armanino, Darlene (RET)

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Woo, Gloria (MYR) <gloria.woo@sfgov.org>; Thompson, Marianne (ECN)
<marianne.thompson@sfgov.org>

Subject: Custodians Working Group & SOTF

Hi all,

For those of you who werent able to attend, the SOTF spent almost an hour discussing the letter that was signed by a number of custodians asking that the Task Force adopt a code of conduct for meetings. Five of us spoke, including one custodian who hadnt even signed the letter. The others who were there can chime in, but Id say that most members of the Task Force were resistant to adopting any rule that would prohibit personal attacks. The matter was referred back to the Rules Committee, which plans to take the issue up at its September meeting.

Given the sentiments voiced by Task Force members, it would be a good idea to meet before the September Rules meeting to plan our response. Caroline Celaya said the MTA could host our next quarterly meeting in September.

The audio here: <https://sfgov.org/sunshine/audio-archive-full-sotf>. The discussion about our letter and adopting a code of conduct starts at about 1:13. (The separate report from the Rules Committee chair at 4:53 notes that they intend to hold a September meeting.)

Regards,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415) 554-6950

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From:
[Steinberg David \(DPW\)](#)

To:
[Heckel Hank \(MYR\)](#)

CC:
[Celaya Caroline](#) , [Patterson Kate \(ART\)](#), [Thompson Marianne \(ECN\)](#)

Date:
Tue, 20 Aug 2019 00:02:48 +0000

Subject:
RE: Custodians Working Group & SOTF

AttachmentList:
7

EXT

FYI: Susan Gard is no longer with DHR. She was quite helpful in contributing language for the SOTF letter, so I hope we can get someone else from DHR to weigh in and join our group. Ive reached out to the contact person Susan listed in her automatic reply.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
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From: Heckel, Hank (MYR) <hank.heckel@sfgov.org>
Sent: Friday, August 9, 2019 5:46 PM
To: Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>; Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Steinberg, David (DPW)

<david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfgov.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; mpowers@famsf.org; Patino, Andres-Lopez (REC) <andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>
Subject: RE: Custodians Working Group & SOTF

Thanks all. Appreciate everyones contributions to this effort. I too was somewhat disappointed by the Task Forces reaction. I would say about half were open to it and the other half seemed more dismissive. However, as the Chair noted, the issue is still live and we should not assume that action will not be taken. As we prepare for further committee consideration of this issue, I think Marianne has laid out some very helpful strategy points. Looking forward to more discussion at the next meeting, hopefully in September.

Best,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed

From: Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>
Sent: Friday, August 09, 2019 2:43 PM
To: Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sflower.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; mpowers@famsf.org; Patino, Andres-Lopez (REC) <andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>
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Best,
M.

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City Hall, Room 448
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From: Boomer, Roberta <Roberta.Boomer@sfmta.com>

Sent: Friday, August 9, 2019 2:09 PM

To: Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfwater.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; mpowers@famsf.org; Patino, Andres-Lopez (REC) <andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>

Subject: RE: Custodians Working Group & SOTF

I listened to the discussion. There is a first amendment right of free speech (as long as its not about a protected class) so thats not going to change. But this is also, a work environment for us. In our offices, people making personal attacks (that arent protected) create a hostile work environment and wouldnt be tolerated.

SOTF hearings are our work environment. The SOTF was not aware of what was going on outside the room, and while they are not accountable, making them aware of it is important so they have a clear picture of what we face. If this doesn't go any further, then I think the discussion itself has brought awareness to SOTF members and will result in a better work environment for us.

Thank you all for speaking up.

Roberta Boomer

From: Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>

Sent: Friday, August 09, 2019 12:34 PM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAT) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfwater.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Boomer, Roberta <Roberta.Boomer@sfmta.com>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; mpowers@famfsf.org; Patino, Andres-Lopez (REC) <andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>

EXT

Some of the remarks by some of the Task Force members were appalling. They were more concerned about the freedom of speech of the complainants than the safety or any concern at all for the respondents. One Task Force Member even questioned why Custodians of Records would have the right to even write such a letter. I was extremely discouraged. My thoughts are if they do not agree to some language regarding the decorum and safety of the meetings that we should send this to the Ethics Commission for their thoughts. Hope to see you soon.

Sue Blackman
Library Commission Secretary/
Custodian of Records
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102
415.557.4233

From: Steinberg, David (DPW)
Sent: Friday, August 9, 2019 12:14 PM
To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Vien, Veronica (DPH) <veronica.vien@sfdph.org>; Yim, Tiffany (DPH) <tiffany.yim@sfdph.org>; Silva, Christine (CPC) <christine.silva@sfgov.org>; HSHSunshine <HSHSunshine@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Valdez, Anthony (ENV) <anthony.e.valdez@sfgov.org>; Miree, David (HRC) <david.miree@sfgov.org>; Ah Nin, Derek (ASR) <derek.ahnin@sfgov.org>; Alberto, Justine Eileen (ADM) <justine.alberto@sfgov.org>; Gavin, John (ECN) <john.gavin@sfgov.org>; Torre, Rosanne (CON) <rosanne.torre@sfgov.org>; Madjus, Lily (DBI) <lily.madjus@sfgov.org>; Strawn, William (DBI) <william.strawn@sfgov.org>; Zamora, Francis (DEM) <francis.zamora@sfgov.org>; Jones, Lauren (TIS) <lauren.jones@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>;

<eric.pawlowsky@sfgov.org>; Patel, Nikesh (DAI) <nikesh.patel@sfgov.org>; Repola, Linda (ADM) <linda.repola@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Peters, Michelle (PUC) <MPeters@sfgov.org>; McClain, Thomas (ETH) <thomas.mcclain@sfgov.org>; Buckley, Theresa (TTX) <theresa.buckley@sfgov.org>; Chu, Lucy (FIR) <lucy.chu@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Tucker, John (FIR) <john.tucker@sfgov.org>; Rudakov, Vladimir (HSA) <Vladimir.Rudakov@sfgov.org>; Pang, Ken (HSA) <Ken.Pang@sfgov.org>; Lin-Wilson, Tiffany (REC) <tiffany.lin-wilson@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Armanino, Darlene (RET) <darlene.armanino@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; mpowers@famsf.org; Patino, Andres-Lopez (REC) <andres.patino@sfgov.org>; Woo, Gloria (MYR) <gloria.woo@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>

Subject: Custodians Working Group & SOTF

Hi all,

For those of you who werent able to attend, the SOTF spent almost an hour discussing the letter that was signed by a number of custodians asking that the Task Force adopt a code of conduct for meetings. Five of us spoke, including one custodian who hadnt even signed the letter. The others who were there can chime in, but Id say that most members of the Task Force were resistant to adopting any rule that would prohibit personal attacks. The matter was referred back to the Rules Committee, which plans to take the issue up at its September meeting.

Given the sentiments voiced by Task Force members, it would be a good idea to meet before the September Rules meeting to plan our response. Caroline Celaya said the MTA could host our next quarterly meeting in September.

The audio here: <https://sfgov.org/sunshine/audio-archive-full-sotf>. The discussion about our letter and adopting a code of conduct starts at about 1:13. (The separate report from the Rules Committee chair at 4:53 notes that they intend to hold a September meeting.)

Regards,

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 318, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102 | (415)

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From:
[Heckel Hank \(MYR\)](#)

To:
[Celaya Caroline](#)

Date:
Tue, 12 Mar 2019 00:31:51 +0000

Subject:
RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

AttachmentList:
5

Great, I'll give you a call at 10 tomorrow.

Thanks

From: Celaya, Caroline [<mailto:Caroline.Celaya@sfmta.com>]
Sent: Monday, March 11, 2019 5:10 PM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>
Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Yes, sometime after 10am works for me.

From: Heckel, Hank (MYR) [<mailto:hank.heckel@sfgov.org>]
Sent: Monday, March 11, 2019 5:08 PM
To: Celaya, Caroline <Caroline.Celaya@sfmta.com>
Subject: FW: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Yes, I agree it was not a proper IDR. Would you be available to discuss the response tomorrow?

From: MayorSunshineRequests, MYR (MYR)
Sent: Monday, March 11, 2019 5:06 PM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>
Subject: FW: Immediate Document Request: All communications regarding

Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

From: Celaya, Caroline [<mailto:Caroline.Celaya@sfmta.com>]
Sent: Monday, March 11, 2019 5:02 PM
To: MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>
Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Although she submitted it as an IDR, we have advised her that we are not processing it as an IDR since it doesn't follow and IDR guidelines. The request is being processed as a standard request.
Staff asked her for clarification and will begin gathering docs.

From: MayorSunshineRequests, MYR (MYR) [<mailto:mayorsunshinerequests@sfgov.org>]
Sent: Monday, March 11, 2019 4:44 PM
To: Celaya, Caroline <Caroline.Celaya@sfmta.com>
Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Have you responded or are you invoking an extension?

Thank you,

Hank

From: Celaya, Caroline [<mailto:Caroline.Celaya@sfmta.com>]
Sent: Monday, March 11, 2019 4:29 PM
To: MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>
Subject: RE: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Hi Hank:

Yes, we did receive the same request.

Caroline Celaya

Manager, Public Records Requests

https://sfmta.mycusthelp.com/WEBAPP/_rs/supporthome.aspx

Office 415.701.4648
San Francisco Municipal Transportation Agency
1 South Van Ness Avenue, 7th floor
San Francisco, CA 94103

From: MayorSunshineRequests, MYR (MYR)
[<mailto:mayorsunshinerequests@sfgov.org>]
Sent: Monday, March 11, 2019 4:26 PM
To: Celaya, Caroline <Caroline.Celaya@sfmta.com>
Cc: Heckel, Hank (MYR) <hank.heckel@sfgov.org>
Subject: FW: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

Hi Caroline,

We received the following request from Susan Vaughn to the Office of the Mayor.
Have you received a similar request at MTA?

Thank you,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

From: Sue Vaughan [<mailto:selizabethvaughan@gmail.com>]
Sent: Friday, March 08, 2019 2:49 PM
To: MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>
Subject: Immediate Document Request: All communications regarding transit-only, bus-only or red lanes in San Francisco

from untrusted sources.

Pursuant to the Sunshine Ordinance, I request copies of all communications between the Office of the Mayor with other mayoral staff, with staff at the SF Planning Department, with SF Municipal Transportation Agency staff and members of the SFMTA Board of Directors, and with representatives of outside organizations such as the Bay Area Council, the Silicon Valley Leadership Group, Graton Casino and other casinos, tour bus companies, and other private transportation services (such as hospital and Wilson & Sonoma shuttles) regarding the creation of transit-only, bus-only, and/or red lanes in San Francisco. I request all emails, written notes, and text messages among other forms of communication from December 1, 2017 through March 8, 2019.

I request that an IT specialist fulfill this request.

This is an immediate document request.

Thank you.

Susan Vaughan

From:
[Steinberg David \(DPW\)](#)

To:
[Celaya Caroline](#)

Date:
Fri, 9 Aug 2019 19:31:10 +0000

Subject:
RE: Next Custodians meeting

AttachmentList:
2

EXT

Wow, youre efficient! Thanks. I guess sending Outlook invites would be the best way to get it (literally) on folks calendars. I expect Hank and Marianne will chime in at some point today or Monday we discussed the issue further after we were done with our Task Force hearings (about 9p). I also reached out to Susan Gard at DHR, since she is a good resource for what the City considers acceptable/unacceptable behavior.

Have a good weekend.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
San Francisco Public Works | City and County of San Francisco
City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415)
554-6950

sfpublicworks.org · twitter.com/sfpublicworks

For public records requests, please go to sfpublicworks.org/records.

From: Celaya, Caroline <Caroline.Celaya@sfmta.com>

Sent: Friday, August 9, 2019 12:25 PM

Sent: Friday, August 9, 2019 12:23 PM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Subject: Re: Next Custodians meeting

I booked a conference room for Thursday Sept 12, 3:30pm

Get [Outlook for Android](#)

From: Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Sent: Friday, August 9, 2019 12:22:02 PM

To: Celaya, Caroline <Caroline.Celaya@sfmta.com>

Subject: Next Custodians meeting

EXT

Hi Caroline,

Thanks for volunteering to hold the next meeting (I hope it was OK putting that in the note I just sent out). Just FYI, I will be out of the office at the beginning of September (returning 9/10), so hopefully you'll be able to find a time for us to meet after that but before the SOTF Rules Committee meeting.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415) 554-6950

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From:

[Steinberg David \(DPW\)](#)

To:

[Celaya Caroline](#) , [Barnes Bill \(ADM\)](#)

Date:

Tue, 26 Feb 2019 21:23:45 +0000

Subject:

RE: PRR emails

AttachmentList:

8

EXT

Hi Caroline,

Heres how our draft FAQ to employees puts it:

I still need to tweak that a bit to make it more clear, but it gets the basic point across.

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415)

554-6950

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From: Celaya, Caroline <Caroline.Celaya@sfmta.com>

Sent: Tuesday, February 26, 2019 12:47 PM

To: Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>

Subject: PRR emails

Good afternoon:

Can you please refresh my memory on our discussion at the last meeting as it related to emails being a public record?

Thanks.

Caroline Celaya

Manager, Public Records Requests

https://sfmta.mycusthelp.com/WEBAPP/_rs/supporthome.aspx

Office 415.701.4670

San Francisco Municipal Transportation Agency

1 South Van Ness Avenue, 7th floor

San Francisco, CA 94103

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From:
[Steinberg David \(DPW\)](#)

To:
[Doug Yakel \(AIR\)](#), [Vien Veronica \(DPH\)](#), [Yim Tiffany \(DPH\)](#), [Silva Christine \(CPC\)](#), [Celaya Caroline](#), [Kilshaw Rachael \(POL\)](#), [Blackman Sue \(LIB\)](#), [Patterson Kate \(ART\)](#), [Valdez Anthony \(ENV\)](#), [Miree David \(HRC\)](#), [Ah Nin Derek \(ASR\)](#), [Alberto Justine Eileen \(ADM\)](#), [Gavin John \(ECN\)](#), [Torre Rosanne \(CON\)](#), [Madjus Lily \(DBI\)](#), [Strawn William \(DBI\)](#), [Zamora Francis \(DEM\)](#), [Jones Lauren \(TIS\)](#), [Quezada Randolph \(PRT\)](#), [Pawlowsky Eric \(REC\)](#), [Patel Nikesh \(DAT\)](#), [Guzman Andrea \(CAT\)](#), [Repola Linda \(ADM\)](#), [Gard Susan \(HRD\)](#), [Flannery Eugene \(MYR\)](#), [Peters Michelle \(PUC\)](#), [McClain Thomas \(ETH\)](#), [Buckley Theresa \(TTX\)](#), [Chu Lucy \(FIR\)](#), [Ionin Jonas \(CPC\)](#), [Boomer Roberta](#), [Barnes Bill \(ADM\)](#), [Tucker John \(FIR\)](#), [Rudakov Vladimir \(HSA\)](#), [Pang Ken \(HSA\)](#), [Heckel Hank \(MYR\)](#), [Armanino Darlene \(RET\)](#), [Ng Wilson \(BOS\)](#), [mpowers@famsf.org](#), [Patino Andres-Lopez \(REC\)](#), [Woo Gloria \(MYR\)](#), [Thompson Marianne \(ECN\)](#)

Date:
Mon, 5 Aug 2019 16:58:22 +0000

Subject:
RE: SOTF – Agenda and packet for the Sunshine Ordinance Task Force August 7, 2019 hearing

AttachmentList:
3

EXT

Hi all,

Sue Blackman and I will be at this weeks hearing because we have pending items. Kate Patterson has said she cant attend.

Will anyone else be there to speak?

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director
San Francisco Public Works | City and County of San Francisco
City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415)
554-6950

For public records requests, please go to sfpublicworks.org/records.

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Sent: Monday, August 5, 2019 9:51 AM
To: SOTF, (BOS) <sotf@sfgov.org>; Ray Hartz Jr <rwhartzjr@comcast.net>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; Library Users Association <libraryusers2004@yahoo.com>; Lambert, Michael (LIB) <michael.lambert@sfpl.org>; mjwardell@usfca.edu; sfneighborhoods.net <info@sfneighborhoods.net>; Corgas, Christopher (ECN) <christopher.corgas@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>; Goldberg, Jonathan (DPW) <jonathan.goldberg@sfdpw.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Justin Barker <justinmbarker@gmail.com>; vitusl@sfzoo.org; tanyap@sfzoo.org
Cc: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Lee, Ivy (BOS) <ivy.lee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>; Maybaum, Erica (BOS) <erica.maybaum@sfgov.org>
Subject: RE: SOTF - Agenda and packet for the Sunshine Ordinance Task Force August 7, 2019 hearing

Dear SOTF Parties:

We had to update our Agenda at the last minute. Included below is the correct link to the Agenda for the August 7, 2019, Sunshine Ordinance Task Force hearing. Please let me know if you have questions. Thank you.

https://sfgov.org/sunshine/sites/default/files/sotf_080719_agenda_1.pdf

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

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From: SOTF, (BOS)
Sent: Friday, August 2, 2019 2:59 PM
To: Ray Hartz Jr <rwhartzjr@comcast.net>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; Library Users Association <libraryusers2004@yahoo.com>; Lambert, Michael (LIB) <michael.lambert@sfpl.org>; mjwardell@usfca.edu; [sfneighborhoods.net](mailto:info@sfneighborhoods.net) <info@sfneighborhoods.net>; Corgas, Christopher (ECN) <christopher.corgas@sfgov.org>; Thompson, Marianne (ECN) <marianne.thompson@sfgov.org>; Goldberg, Jonathan (DPW) <jonathan.goldberg@sfdpw.org>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Justin Barker <justinmbarker@gmail.com>; vitusl@sfzoo.org; tanyap@sfzoo.org
Cc: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Lee, Ivy (BOS) <Ivy.Lee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>; Maybaum, Erica (BOS) <Erica.Maybaum@sfgov.org>
Subject: SOTF - Agenda and packet for the Sunshine Ordinance Task Force August 7, 2019 hearing

Dear SOTF Parties:

The agenda packet for the August 7, 2019, Sunshine Ordinance Task Force, 4:00 pm hearing is available online at the following link:

https://sfgov.org/sunshine/sites/default/files/sotf_080719_agenda.pdf

The packet material is linked to each item listed on the agenda mark with an attachment. Click anywhere on the title of the item to open the link to the pdf of the packet material in question.

Cheryl Leger

Tel: 415-554-7724

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From:

[Steinberg David \(DPW\)](#)

To:

[Patterson Kate \(ART\)](#), [Celaya Caroline](#)

Date:

Mon, 5 Aug 2019 16:30:18 +0000

Subject:

RE: SOTF – August 7, 2019 Sunshine Ordinance Task Force Hearing; 4:00 PM – Code of Conduct

AttachmentList:

4

EXT

Hi Kate,

Yes, I have a case scheduled that day, so I'll be there anyway. See attached for some version of the remarks I plan to make. Did you listen to the SOTF audio clip that I sent around after last month's meeting? Given that Chair Wolfe specifically mentioned Anne Trickey of the Arts Commission refusing to attend hearings because of personal attacks, it might be good for you or Anne to send a note to be read by someone else (or ask that it be included in the packet, even though the deadline had passed, given how late the invite came to us.)

-d.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415)

554-6950

sfpublicworks.org · twitter.com/sfpublicworks

For public records requests, please go to sfpublicworks.org/records.

From: Patterson, Kate (ART) <kate.patterson@sfgov.org>

Sent: Monday, August 5, 2019 9:27 AM

Sent: Monday, August 5, 2019 9:27 AM

To: Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>

Subject: FW: SOTF - August 7, 2019 Sunshine Ordinance Task Force Hearing; 4:00 PM - Code of Conduct

Im on vacation this Wednesday! Are any of you planning on going?

Kate Patterson-Murphy

Director of Communications

San Francisco Arts Commission
401 Van Ness Avenue, Suite 325
San Francisco, CA 94102
T: 415-252-2229
sfartscommission.org

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NOTICE: *Please be mindful that all correspondence and documents submitted to the San Francisco Arts Commission are public records and as such, are subject to the [Sunshine Ordinance](#) and can be requested by the public. If this happens, all sensitive personal information, such as Social Security numbers and phone numbers, will be redacted.*

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>

Sent: Monday, August 05, 2019 8:52 AM

To: SOTF, (BOS) <sotf@sfgov.org>; Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Christensen, Diana (ADM) <Diana.Christensen@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <Doug.Yakel@flysfo.com>; Donohue, Virginia (ADM) <virginia.donohue@sfgov.org>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>

Subject: RE: SOTF - August 7, 2019 Sunshine Ordinance Task Force Hearing; 4:00 PM - Code of Conduct

Dear Signers:

Please see the link below for the Agenda for the August 7, 2019 hearing of the

Please see the link below for the Agenda for the August 7, 2019, hearing of the Sunshine Ordinance Task Force. Please see Item 6 for matter 19007 which includes your December 17, 2018, letter addressed to the Members of the Sunshine Task Force. Let me know if you have questions. Thank you.

https://sfgov.org/sunshine/sites/default/files/sotf_080719_agenda_1.pdf

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

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From: SOTF, (BOS)
Sent: Friday, August 2, 2019 5:04 PM
To: Barnes, Bill (ADM) <bill.barnes@sfgov.org>; Blackman, Sue (LIB) <Sue.Blackman@sfpl.org>; Celaya, Caroline <Caroline.Celaya@sfmta.com>; Christensen, Diana (ADM) <diana.christensen@sfgov.org>; Flannery, Eugene (MYR) <eugene.flannery@sfgov.org>; Heckel, Hank (MYR) <Hank.Heckel@sfgov.org>; Gard, Susan (HRD) <susan.gard@sfgov.org>; Patterson, Kate (ART) <kate.patterson@sfgov.org>; Quezada, Randolph (PRT) <randolph.quezada@sfport.com>; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Doug Yakel (AIR) <doug.yakel@flysfo.com>; Donohue, Virginia (ADM) <virginia.donohue@sfgov.org>; Pawlowsky, Eric (REC) <eric.pawlowsky@sfgov.org>; Boomer, Roberta <Roberta.Boomer@sfmta.com>
Subject: SOTF - August 7, 2019 Sunshine Ordinance Task Force Hearing; 4:00 PM - Code of Conduct

Dear Signers:

Per your letter of December 17, 2018, the Sunshine Ordinance Task Force would like to invite you all to a hearing on the File No. 19007 regarding Meeting Procedures and Code of Conduct. The hearing will take place on August 7, 2019, at City Hall, in room 408 at 4:00 PM. Please let us know if you will be attending. Thank you.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

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From:
[Heckel Hank \(MYR\)](#)

To:
[RUSSI BRAD \(CAT\)](#), [CLEVELAND-KNOWLES SUSAN \(CAT\)](#)

CC:
[Celaya Caroline](#), [KIRBY KAREN \(CAT\)](#), [JIMENEZ ISIDRO \(CAT\)](#)

Date:
Thu, 30 May 2019 18:57:01 +0000

Subject:
RE: Sunshine Request from Walkup Melodia - ATTORNEY CLIENT PRIVILEGED

AttachmentList:
9

Great, thanks.

From: Russi, Brad (CAT) <Brad.Russi@sfcityatty.org>
Sent: Thursday, May 30, 2019 11:49 AM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>; CLEVELAND-KNOWLES, SUSAN (CAT) <Susan.Cleveland-Knowles@sfcityatty.org>
Cc: Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; KIRBY, KAREN (CAT) <Karen.Kirby@sfcityatty.org>; JIMENEZ, ISIDRO (CAT) <Isidro.Jimenez@sfcityatty.org>
Subject: RE: Sunshine Request from Walkup Melodia - ATTORNEY CLIENT PRIVILEGED

Hank Karen is out today and will review tomorrow morning. Thanks.

Bradley Russi
Deputy City Attorney
Office of City Attorney Dennis Herrera
(415) 554-4645 Direct
City Hall, Room 234
1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102
www.sfcityattorney.org

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From: Heckel, Hank (MYR) <hank.heckel@sfgov.org>
Sent: Thursday, May 30, 2019 11:15 AM
To: Cleveland-Knowles, Susan (CAT) <Susan.Cleveland-Knowles@sfcityatty.org>
Cc: Russi, Brad (CAT) <Brad.Russi@sfcityatty.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Kirby, Karen (CAT) <Karen.Kirby@sfcityatty.org>; Jimenez, Isidro (CAT) <Isidro.Jimenez@sfcityatty.org>
Subject: FW: Sunshine Request from Walkup Melodia - ATTORNEY CLIENT PRIVILEGED

Hi Susan,

Our response to the sunshine request of Walkup Melodia regarding the Muni doors incident is due Monday. Can you let me know if we are cleared to produce the attached files located in the Office of the Mayor?

Thanks,

Hank

From: Heckel, Hank (MYR)
Sent: Monday, May 20, 2019 5:07 PM
To: Cleveland-Knowles, Susan (CAT) <Susan.Cleveland-Knowles@sfcityatty.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; KIRBY, KAREN (CAT) <Karen.Kirby@sfcityatty.org>; JIMENEZ, ISIDRO (CAT) <Isidro.Jimenez@sfcityatty.org>
Subject: RE: Sunshine Request from Walkup Melodia - ATTORNEY CLIENT PRIVILEGED

Susan,

Please see the documents located in our office responsive to the Walkup Melodia request regarding the muni door incident. I will take an extension to respond pending your review and also refer the requestor directly to MTA.

The latter few documents are just news clips, but let me know if there are any issues regarding the rest.

Thanks,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

From: Cleveland-Knowles, Susan (CAT) [<mailto:Susan.Cleveland-Knowles@sfcityatty.org>]
Sent: Monday, May 13, 2019 1:31 PM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; KIRBY, KAREN (CAT) <Karen.Kirby@sfcityatty.org>; JIMENEZ, ISIDRO (CAT) <Isidro.Jimenez@sfcityatty.org>
Subject: RE: Sunshine Request from Walkup Melodia

Thanks Hank. Please make sure that Karen Kirby sees whatever you plan to provide ahead of time.

Attorney-Client Communication - Do Not Disclose
Confidential Attorney-Work Product - Do Not Disclose

Susan Cleveland-Knowles
Deputy City Attorney
General Counsel to the Municipal Transportation Agency
Office of the City Attorney
Tel: (415) 554-3807 Direct
www.sfcityattorney.org

Please note my new email address: susan.cleveland-knowles@sfcityatty.org

From: Heckel, Hank (MYR) <hank.heckel@sfgov.org>

Sent: Monday, May 13, 2019 1:05 PM

To: Cleveland-Knowles, Susan (CAT) <Susan.Cleveland-Knowles@sfcityatty.org>;

Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>

Cc: Russi, Brad (CAT) <Brad.Russi@sfcityatty.org>; Kirby, Karen (CAT) <Karen.Kirby@sfcityatty.org>; Jimenez, Isidro (CAT)

<Isidro.Jimenez@sfcityatty.org>

Subject: RE: Sunshine Request from Walkup Melodia

Thank you Caroline and Susan. Given that the bulk of responsive documents will reside with the MTA, we plan to provide what documents we have here and then refer the requestor directly to MTA. Glad to work with you and provide support as needed on the response.

Best,

Hank Heckel

Compliance Officer

Office of Mayor London N. Breed

City and County of San Francisco

(415) 554-4796

From: Cleveland-Knowles, Susan (CAT) [<mailto:Susan.Cleveland-Knowles@sfcityatty.org>]

Sent: Friday, May 10, 2019 3:54 PM

To: Celaya, Caroline (MTA) <Caroline.Celaya@sfmta.com>; Heckel, Hank (MYR) <hank.heckel@sfgov.org>

Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; KIRBY, KAREN (CAT) <Karen.Kirby@sfcityatty.org>; JIMENEZ, ISIDRO (CAT)

<Isidro.Jimenez@sfcityatty.org>

Subject: RE: Sunshine Request from Walkup Melodia

I am copying Karen Kirby from our office who is handling potential litigation stemming from this incident. Karen will let you know if she would like to review documents before they are provided to the requestor. Im also copying Sid Jimenez who advises SFMTA on sunshine issues.

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Confidential Attorney-Work Product - Do Not Disclose

Susan Cleveland-Knowles
Deputy City Attorney
General Counsel to the Municipal Transportation Agency
Office of the City Attorney
Tel: (415) 554-3807 Direct
www.sfcityattorney.org

Please note my new email address: susan.cleveland-knowles@sfcityatty.org

From: Celaya, Caroline <Caroline.Celaya@sfmta.com>
Sent: Friday, May 10, 2019 3:09 PM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Cleveland-Knowles, Susan (CAT) <Susan.Cleveland-Knowles@sfcityatty.org>
Cc: Russi, Brad (CAT) <Brad.Russi@sfcityatty.org>; Mar, Glenn (MTA) <Glenn.Mar@sfmta.com>; Shaikh, Shahin (MTA) <Shahin.Shaikh@sfmta.com>; Lampkin, Aaron (MTA) <Aaron.Lampkin@sfmta.com>; Henry, Melvyn (MTA) <Melvyn.Henry@sfmta.com>; Martinez-Rios, Cecilia (MTA) <Cecilia.Martinez-Rios@sfmta.com>; Kirschbaum, Julie (MTA) <Julie.Kirschbaum@sfmta.com>; Holland, Kristen (MTA) <Kristen.Holland@sfmta.com>
Subject: RE: Sunshine Request from Walkup Melodia

Hank,

We have not received this request from Walkup.
Would you like us to gather responsive records and send them to the Mayors office?

Caroline Celaya
Manager, Public Records Requests
https://sfmta.mycusthelp.com/WEBAPP/_rs/supporthome.aspx

Office 415.701.4648
San Francisco Municipal Transportation Agency
1 South Van Ness Avenue, 7th floor
San Francisco, CA 94103

Sent: Friday, May 10, 2019 2:50 PM

To: Celaya, Caroline <Caroline.Celaya@sfmta.com>; CLEVELAND-KNOWLES, SUSAN (CAT) <Susan.Cleveland-Knowles@sfcityatty.org>

Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>

Subject: Sunshine Request from Walkup Melodia

Caroline, Susan,

See the attached records request received by the Mayors Office from Walkup Melodia, representing Choi Ngor Li. Have you received a similar request? We are looking for any responsive records here.

Regards,

Hank Heckel
Compliance Officer
Office of Mayor London N. Breed
City and County of San Francisco
(415) 554-4796

From:

[Steinberg David \(DPW\)](#)

To:

[Steinberg David \(DPW\)](#), [Vien Veronica \(DPH\)](#), [Yim Tiffany \(DPH\)](#), [Silva Christine \(CPC\)](#), [Celaya Caroline](#), [Kilshaw Rachael \(POL\)](#), [Blackman Sue \(LIB\)](#), [Patterson Kate \(ART\)](#), [Valdez Anthony \(ENV\)](#), [Miree David \(HRC\)](#), [Ah Nin Derek \(ASR\)](#), [Alberto Justine Eileen \(ADM\)](#), [Gavin John \(ECN\)](#), [Torre Rosanne \(CON\)](#), [Madjus Lily \(DBI\)](#), [Strawn William \(DBI\)](#), [Zamora Francis \(DEM\)](#), [Jones Lauren \(TIS\)](#), [Quezada Randolph \(PRT\)](#), [Pawlowsky Eric \(REC\)](#), [Patel Nikesh \(DAT\)](#), [Guzman Andrea \(CAT\)](#), [Repola Linda \(ADM\)](#), [Gard Susan \(HRD\)](#), [Flannery Eugene \(MYR\)](#), [Peters Michelle \(PUC\)](#), [McClain Thomas \(ETH\)](#), [Buckley Theresa \(TTX\)](#), [Chu Lucy \(FIR\)](#), [Ionin Jonas \(CPC\)](#), [Boomer Roberta](#), [Barnes Bill \(ADM\)](#), [Tucker John \(FIR\)](#), [Rudakov Vladimir \(HSA\)](#), [Pang Ken \(HSA\)](#), [Lin-Wilson Tiffany \(REC\)](#), [Heckel Hank \(MYR\)](#), [Ng Wilson \(BOS\)](#), [mpowers@famsf.org](#), [Armanino Darlene \(RET\)](#), [Woo Gloria \(MYR\)](#), [Thompson Marianne \(ECN\)](#), [Doug Yakel \(AIR\)](#), [Patino Andres-Lopez \(REC\)](#)

Date:

Tue, 23 Jul 2019 18:58:35 +0000

Subject:

SOTF & Custodians letter

AttachmentList:

2

EXT

Hi all,

In case you didnt listen to last weeks task force audio, the issue of the letter signed by many custodians requesting a code of conduct for SOTF meetings was discussed. It starts with a report by the Rules Committee, which decided there wasnt a need for a code of conduct. The discussion that followed was interesting and the bottom line is that the task force will be inviting the custodians to attend the Aug. 7 SOTF meeting to discuss the issue.

Some interesting take-aways:

- Chairman Wolfe noted that the letter from the custodians has some gravity because of the number of signatures.
- He also pointed out that some staff (he specifically mentioned Kates colleague from the Arts Commission) refuse to attend hearings because they feel attacked and disengaged.

feel attacked and disparaged.

- He opined that if the task force doesn't allow the custodians to speak about the issue, the task force would likely be hearing from our unions next.
- Another member pointed out that if they don't let the custodians come in and present, they would be reinforcing the bias that people feel exists.

You can listen starting at about 5:31: https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=95&clip_id=33669.

David A. Steinberg

Custodian of Records & Executive Assistant to the Director

San Francisco Public Works | City and County of San Francisco

City Hall, Room 348 - 1 Dr. Carlton B. Goodlett Pl. | San Francisco, CA 94102 | (415) 554-6950

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