

EXHIBIT X

Provided from <https://sanfrancisco.nextrequest.com/requests/19-3663>

Request #19-3663

CLOSED

As of October 7, 2019, 4:04pm

Details

SB 272 / Gov Code 6270.5

San Francisco City Attorney
PRA Office
Room 234
1 Doctor Carlton B Goodlett Place
SF, CA 94102
August 28, 2019

This is a follow up to a previous request:

Dept. of Technology,

This is an IMMEDIATE DISCLOSURE REQUEST under the Sunshine Ordinance, made before end of business August 28, 2019 directed to your agency.

Note that I originally requested the City Attorney's SB 272 catalog from the City Attorney's office, but I was directed to reach out to Dept of Tech for further info so I am doing so.

** Note that all of your responses (including disclosed records) may be automatically and instantly available to the public on the MuckRock.com service used to issue this request (though I am not a MuckRock representative). **

I request under the San Francisco Sunshine Ordinance (Ordinance) and the California Public Records Act (CPRA):

1. IMMEDIATE DISCLOSURE: the catalog of all of the City Attorney's and the Dept of Technology's enterprise systems, as defined by SB 272 / Gov Code 6270.5
2. regular disclosure timeline: internal memos/directives/orders/emails/changelogs of your 2018 and 2019 updates to the enterprise system catalog, or any other writings evidencing your agency's compliance with Gov Code 6270.5(f): "The local agency shall complete and post the catalog required by this section by July 1, 2016, and **thereafter shall update the catalog annually**." (emphasis mine)

PDFs, archived webpages (but not merely a URL), and spreadsheets are all acceptable formats under Admin Code 67.21(l).

Gov Code 6270.5 reads in relevant part: "6270.5. (a) In implementing this chapter, each local agency, except a local educational agency, shall create a catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent

location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall also disclose all of the following: ..."

Since Gov Code 6270.5 requires you to have this catalog, and to have already published it to your website, you should be able to produce it immediately. Under Gov Code 6253(f), I am explicitly requesting a *copy* be sent to me, not just a URL, as I want a specific version I can use as evidence in any appeals/complaint process I pursue.

If the catalog fails to accurately reflect the requirements of 6270.5, I may pursue corrective action, including with the SOTF (Gov Code 6270.5 is incorporated by reference into the Sunshine Ordinance via SF Admin Code 67.21(k)).

My brief perusal of at least one version of the SB 272 catalog for SF

(<https://data.sfgov.org/widgets/ebux-gcnq>) shows that many city agencies' catalogs appear to be incomplete. The version linked by the City Attorney's office seems woefully incomplete.

I also intend to use this information to demonstrate why certain electronic formats should be available to the public within the meaning of Gov Code 67.21(l).

Please provide only those copies of records available without any fees. If you determine certain records would require fees, please instead provide the required notice of which of those records are available and non-exempt for inspection in-person if we so choose.

I look forward to your immediate disclosure.

Sincerely,

Anonymous

Filed via MuckRock.com

E-mail (Preferred): 79182-05441065@requests.muckrock.com

Upload documents directly: [https://accounts.muckrock.com/accounts/login/?](https://accounts.muckrock.com/accounts/login/?url_auth_token=AAAuFBaWTyfyRXNxLh3MkFOGTxo%3A1i339q%3AsTIRWaM5z6w3el7nFgCljUt)

[url_auth_token=AAAuFBaWTyfyRXNxLh3MkFOGTxo%3A1i339q%3AsTIRWaM5z6w3el7nFgCljUt&next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fsan-francisco-city-attorney-797%252Fsb-272-enterprise-systems-immediate-disclosure-request-79182%252F%253Femail%253Ddtis.helpdesk%252540sfgov.org](https://accounts.muckrock.com/accounts/login/?url_auth_token=AAAuFBaWTyfyRXNxLh3MkFOGTxo%3A1i339q%3AsTIRWaM5z6w3el7nFgCljUt&next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fsan-francisco-city-attorney-797%252Fsb-272-enterprise-systems-immediate-disclosure-request-79182%252F%253Femail%253Ddtis.helpdesk%252540sfgov.org)

Is this email coming to the wrong contact? Something else wrong? Use the above link to let us know.

For mailed responses, please address (see note):

MuckRock News

DEPT MR 79182

411A Highland Ave

Somerville, MA 02144-2516

— [Read less](#)

Received

September 6, 2019 via email

Departments

Documents

[SF Inventory of Citywide Enterprise Systems of Records \(Gov Code 6270.5\).pdf](#)

Staff

Point of Contact

Arlene Licudine-Barker

Timeline

Document(s) Released Public
SF Inventory of Citywide Enterprise Systems of Records (Gov Code 6270.5).pdf
September 11, 2019, 8:07am

Request Published Public
September 11, 2019, 8:00am

Document(s) Released to Requester Public
SF Inventory of Citywide Enterprise Systems of Records (Gov Code 6270.5).pdf
September 11, 2019, 7:58am

Document(s) Released to Requester Public
SF Inventory of Citywide Enterprise Systems of Records (Gov Code 6270.5).pdf
September 11, 2019, 7:58am

Document(s) Released Public
Inventory_of_citywide_enterprise_systems_of_record SF (version 1).pdf
September 10, 2019, 10:27am

Document(s) Released to Requester Public
Inventory_of_citywide_enterprise_systems_of_record SF.pdf

September 6, 2019, 4:04pm

Document(s) Released to Requester

Public

DTSite_PublicRecordsRequest_link_PIC.PNG

September 6, 2019, 4:03pm

Request Closed

Public

Date: September 6, 2019

Dear Sir/Madam,

We now in receipt of your Immediate Disclosure Request today, September 6, 2019. We were able to locate your emailed request that was sent to mailbox dtis.helpdesk@sfgov.org (<mailto:dtis.helpdesk@sfgov.org>). We had difficulty finding your email because it contained special characters that were picked up by our email filters as potential malware and it was not delivered to the service desk email account. Our [website](#) clearly shows how to submit a request to the request system. Please see attached picture of where you may find the link to "How to submit a public records request" from our website.

In the future please use the records request system to submit a request and ensure we are able to respond to your request in the shortest time possible. The following is the direct link to the system. <https://sanfrancisco.nextrequest.com>

In response to your request, the following two (2) links and PDF attachment are provided.

1. <https://index.sfgov.org/> - The City and County of San Francisco's Index to Records is made available to assist the public with access to City records. This is in accordance with the Sunshine Ordinance. **Ratified on:**11/15/2018 4:08:07 PM
2. <https://data.sfgov.org/City-Management-and-Ethics/Inventory-of-citywide-enterprise-systems-of-record/ebux-gcnq> - In compliance with CA Government Code 6270.5 (passed via SB 272), the City must publish a catalog of enterprise systems that collect data about the public. There are certain exceptions to this detailed in the Government Code. The code is available here: <http://bit.ly/CAinventory>. Updated September 5, 2019. The attached file is the PDF file for the system list.

This concludes your public records request.

Sincerely,

Arlene Licudine

Custodian of Records

Department of Technology

September 6, 2019, 4:02pm

Department Assignment

Public

Dept of Technology

September 6, 2019, 3:50pm

Request Opened

Public

Request received via email

September 6, 2019, 3:50pm
