



**DEPARTMENT OF THE TREASURY
WASHINGTON, D.C.**

January 30, 2019

Re: FOIA Case 2017-12-196

Ms. Emma Best
MuckRock News
DEPT MR 46985
411 A Highland Ave.
Somerville, MA 02144-2516
Email: 46985-15973214@requests.muckrock.com

VIA EMAIL

Dear Ms. Best:

This is the Department of the Treasury's (Treasury) final response to your Freedom of Information Act (FOIA) request dated December 26, 2017. You requested "records relating to any document destruction guidelines and policies."

Your request has been processed under the provisions of the FOIA, 5 U.S.C. § 552. A review was conducted on responsive documents totaling 8 pages, and sections of 2 pages will be withheld pursuant to Exemption 7(e) of the FOIA as described below. There are no fees assessed at this time since allowable charges fell below the threshold for search and duplication.

FOIA Exemption 7(E) protects records or information compiled for law enforcement purposes the release of which would disclose techniques and procedures for law enforcement investigations or prosecutions.

Since Treasury's partial denial response constitutes an adverse action, you have the right to appeal this determination within 90 days from the date of this letter. By filing an appeal, you preserve your rights under FOIA and give the agency a chance to review and reconsider your request and the agency's decision. Your appeal must be in writing, signed by you or your representative, and should contain the rationale for your appeal. Please also cite the FOIA reference number noted above. Your appeal should be addressed to:

FOIA Appeal
FOIA and Transparency
Privacy, Transparency, and Records
Department of the Treasury
1500 Pennsylvania Ave., N.W.
Washington, D.C. 20220
Office of Government Information Services

If you submit your appeal by mail, clearly mark the letter and the envelope with the words “Freedom of Information Act Appeal.” Your appeal must be postmarked or electronically transmitted within **90 days** from the date of this letter.

If you would like to discuss this response before filing an appeal to attempt to resolve your dispute without going through the appeals process, you may contact Paul Levitan, the FOIA Public Liaison, for assistance via email at FOIAPL@treasury.gov, or via phone at (202) 622-8098.

A FOIA Public Liaison is a supervisory official to whom FOIA requesters can raise questions or concerns about the agency’s FOIA process. FOIA Public Liaisons can explain agency records, suggest agency offices that may have responsive records, provide an estimated date of completion, and discuss how to reformulate and/or reduce the scope of requests in order to minimize fees and expedite processing time.

If you are unable to resolve your FOIA dispute through our FOIA Public Liaison, the Office of Government Information Services (OGIS) also mediates disputes between FOIA requesters and federal agencies as a non-exclusive alternative to litigation. If you wish to contact OGIS, you may contact the agency directly at the following address, emails, fax or telephone numbers:

National Archives and Records Administration
8601 Adelphi Road – OGIS
College Park, MD 20740-6001
Email: ogis@nara.gov
Telephone: 202-741-5770
Toll free: 1-877-684-6448
Fax: 202-741-5769

Please note that contacting any agency official (including the FOIA analyst, FOIA Requester Service Center, FOIA Public Liaison) and/or OGIS is not an alternative to filing an administrative appeal and does not stop the 90-day appeal clock.

If additional questions arise concerning this action, please contact Genevieve Syverson at (202) 622-1405; or via email at FOIA@treasury.gov. Please reference FOIA Case 2017-12-196 when inquiring about this request.

Sincerely

Paul Levitan
Director, FOIA & Transparency

Enclosure