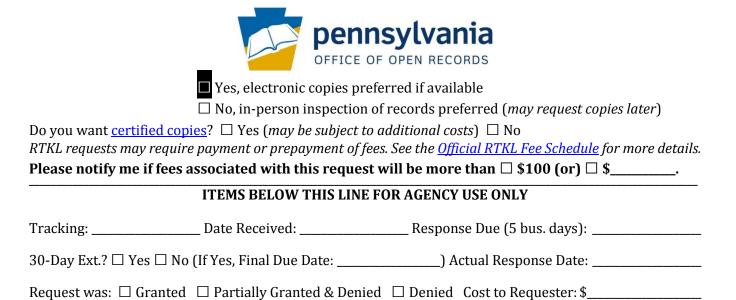


Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME : Chalfont Borough Administration Building (Attn: AC						(Attn: AORO)
Date of Request: Ma	ırch 19, 2021 S	Submitted via:	■ Email	☐ U.S. Mail	☐ Fax	☐ In Person
PERSON MAKING F	REQUEST:					
Name: <u>Kiarah Guzman</u>			Company (if applicable): <u>N/A</u>			
Mailing Address: 21	8 Diane Ave					
City: <u>Hatboro</u>	State: <u>PA</u>	Zip: <u>19040</u>		Emai	l: <u>tuo0882</u>	26@temple.edu
Telephone: <u>(267)</u> 966-7279			Fax: <u>N/A</u>			
How do you prefer to be contacted if the agency has questions? \Box Telephone \blacksquare Email \Box U.S. Mail						
RECORDS REQUESTED: Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requester are not required to explain why the records are sought or the intended use of the records unless otherwise required by law Use additional pages if necessary.						
Dawn Tremmel Open Record Office 40 North Main Stre Chalfont, PA 1891	et					
Dear Dawn Tremmel, Pursuant to the Pennsylvania Right To Know Act, I hereby request the following records:						
 A copy of the Chalfont Borough's 2020-2021 operating budget The agenda from Chalfont Borough's most recent borough council meeting The minutes from Chalfont Borough's most recent borough council meeting 						
I request that, if appropriate, fees be waived as I believe this request is in the public interest. In the event that fees cannot be waived, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. The requested documents will be made available to the general public free of charge and is not for commercial usage. Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days.						
Sincerely, Kiarah Guzman (267) 966-7279						
DO YOU WANT COPIES? □ Yes, printed copies (<i>default if none are checked</i>)						



☐ Appropriate third parties notified and given an opportunity to object to the release of requested records.