



U.S. Immigration
and Customs
Enforcement

September 07, 2017

Jacqueline Stevens
Political Science and Legal Studies Board
601 University Place
Department of Political Science, Northwestern University
Evanston, IL 60208

RE: ICE FOIA Case Number 2017-ICFO-29691

Dear Ms. Stevens:

This is the final response to your Freedom of Information Act (FOIA) request to U.S. Immigration and Customs Enforcement (ICE) dated April 06, 2017. You are seeking policies and criteria on which FOIA staff are to rely on for assessing that a request is too broad in scope/did not specifically identify the records being sought/or only posed questions to the agency. Please include all protocols distributed to FOIA staff handling intake of FOIA and Privacy Act requests that exist in any form as guidance on the above, including email, memorandums, manuals, and notes.

The information you are seeking can be located on the ICE website. The web location is <https://www.dhs.gov/foia-statutes-resources>

If you are not satisfied with the response to this request, you have the right to appeal following the procedures outlined in the DHS regulations at 6 C.F.R. § 5.9. Should you wish to do so, you must send your appeal and a copy of this letter, within 90 days of the date of this letter, to:

U.S. Immigration and Customs Enforcement
Office of the Principal Legal Advisor
U.S. Department of Homeland Security
500 12th Street, S.W., Mail Stop 5900
Washington, D.C. 20536-5900

Your envelope and letter should be marked "FOIA Appeal." Copies of the FOIA and DHS regulations are available at www.dhs.gov/foia.

Provisions of the FOIA and Privacy Act allow us to recover part of the cost of complying with your request. In this instance, because the cost is below the \$14 minimum, there is no charge.¹

¹ 6 CFR § 5.11(d)(4).

If you need any further assistance or would like to discuss any aspect of your request, please contact the FOIA office and refer to FOIA case number **2017-ICFO-29691**. You may send an e-mail to ice-foia@ice.dhs.gov, call toll free (866) 633-1182, or you may contact our FOIA Public Liaison, Fernando Pineiro, in the same manner. Additionally, you have a right to right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. If you are requesting access to your own records (which is considered a Privacy Act request), you should know that OGIS does not have the authority to handle requests made under the Privacy Act of 1974. You may contact OGIS as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,



for

Catrina M. Pavlik-Keenan
FOIA Officer