



Willowbrook Police

Prepared by Willowbrook, Village of
for Illinois Office of the Attorney General FY2023 Organized Retail Crime Grant Program

Submitted by Ben Kadolph

Submitted on 03/28/2023 6:18 PM Central Standard Time



Opportunity Details

Opportunity Information

Title
FY2023 Organized Retail Crime Grant Program

Description

Awarding Agency Name
Office of the Illinois Attorney General, VCVA Program

Agency Contact Name
Kathy Carroll

Agency Contact Email
kathy.carroll@ilag.gov

Fund Activity Categories
Law, Justice and Legal Services

Category Explanation
Funding Purposes

The ORC funding is intended to:

- 1) Enhance law enforcement collaboration in combatting organized retail crime;
- 2) Enhance ongoing investigations of organized retail crime;
- 3) Provide training to law enforcement and prosecutors in the investigation and prosecution of organized retail crimes;
- 4) Support overtime for law enforcement in investigations of organized retail crime in both the home agency of officers and in collaboration with the Attorney General's Organized Retail Crime Task Force.

Departments

Subjects

Announcement Type
Initial Announcement

Public Link
<https://www.gotomygrants.com/Public/Opportunities/Details/622684fb-6d42-4f81-a216-b159b7c8f43b>

Is Published
Yes

Funding Information

Funding Sources
State

Funding Source Description

Funding Restrictions

Award Information

Award Period
01/01/2023 - 06/30/2023

Award Type
Competitive

Capital Grant
No

Indirect Costs Allowed
No

Matching Requirement
No

Submission Information

Submission Window
10/01/2022 12:00 AM - 03/31/2023 12:00 AM

Submission Timeline Additional Information
Term of Grant: January 1, 2023 – June 30, 2023

Submit Letter of Intent: October 15, 2022 – March 1, 2023

Submit application: November 15, 2022 – March 30, 2023
(Rolling approval)

Other Submission Requirements

The Letter of Intent will be reviewed by the Administrator and the Grant Committee. If the committee determines the program enhances the desired outcome of the Task Force, an invitation to apply will be sent via email. The Administrator will use a rolling application process with first applications submitted on November 15, 2022. Funding decisions are made in the order the applications arrive.



Question Submission Information

Question Submission Email Address
kathy.carroll@ilag.gov

Technical Assistance Session

Technical Assistance Session
No

Eligibility Information

Eligibility Type
Public

Eligible Applicants

- State Governments
- County Governments
- City or township governments
- Special District Governments

Additional Eligibility Information

Additional Information

Additional Information URL

Additional Information URL Description



Project Information

Application Information

Application Name
Willowbrook Police

Award Requested
\$361,952.00

Total Award Budget
\$361,952.00

Primary Contact Information

Name
Ben Kadolph

Email Address
bkadolph@willowbrook.il.us

Address
**835 Midway Dr.
Willowbrook, IL 60527**

Phone Number
(630) 920-2438



Project Description

Applicant Organization Information

Important Notice

1. Agency Information

1.1 Agency Name

Willowbrook, Village of

1.2 Physical Street Address

835 Midway Dr.

1.3 City

Willowbrook

1.4 Zip Code

60527

1.5 Telephone Number

630-323-0787

1.6 Fax Number

630-323-0787

1.7 E-mail Address

bkadolph@willowbrook.il.us

1.8 Mailing Address (If different from address above)

saa

1.9 City

saa

1.10 Zip Code

saa

2. Staff Information

2.1. Chief Executive Officer

2.1a. First Name-CEO

Sean

2.1b. Last Name-CEO

Halloran

2.1c. E-mail Address

shalloran@willowbrook.il.us

2.2. Chief Financial Officer

2.2a. First Name-FO

Michael

2.2b. Last Name-FO

Rock

2.2c. E-mail Address

cfo@willowbrook.il.us

2.3. Grant Contact Person (Person who has primary responsibility for grant management)

2.3a. First Name

Ben

2.3b. Last Name

Kadolph

2.3c. Telephone Number

630-920-2438

2.3d. E-mail Address

bkadolph@willowbrook.il.us

3. Organization Type

3.1 Program Type (Choose one)*

Law Enforcement Agency ▾

3.2. FEIN Number

36-6097046

3.3. Describe your service area (Mark all that apply)

☐ Urban

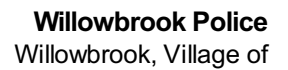
☒ Suburban

☐ Rural

3.4. Counties Served - (Mark only the county of the primary office)

DuPage County ▾

4. Applicant Certification



****Please click SAVE before printing.**

Authorized Signature

Date

Signer's Full Name

Signer's Title

You will not be able to Mark this Page as Complete or submit the application without first uploading this document.

Please upload the signed and completed Applicant Organization Information page.
AG ORC Signature Page - Willowbrook.pdf, LOI - Willowbrook.pdf

When you're finished answering the questions on this page, click **Mark as Complete**. An application cannot be submitted until all pages are marked as complete. Not finished with this page yet? Click **Save** or **Save & Continue** to fill out the missing information at a later time.



Training for Law Enforcement

Describe the type of training requested

Training

Though long recognized as a problem by the retail industry, organized retail crime (ORC) is a relatively new crime phenomenon in law enforcement. Few law enforcement agencies (including Willowbrook) are aware of this trend in retail theft and even fewer are familiar with the investigative strategies necessary to effectively address the burgeoning issue. Training for criminal/financial investigations, covert surveillance, interview/interrogations, and other organized retail investigations is crucial in our attempts to both deter and combat this rapid uptick in Willowbrook's retail theft offense/incidents.

Based on the number of retail establishments in town and our current/available workforce, nine (9) individuals from both our patrol and investigations divisions will be trained in how to better handle the criminal and financial aspects of these types of ORC investigations. Knowing how to properly go about investigative and interview strategies will only strengthen our case(s) and help assist in the prosecution of these organized retail crimes.

How many individuals will be trained?

Number Trained

9 Officers - Based on the number of retail establishments in town and our current/available workforce, nine (9) individuals from both our patrol and investigations divisions will be trained in how to better handle the criminal and financial aspects of these types of ORC investigations. Knowing how to properly go about investigative and interview strategies will only strengthen our case(s) and help assist in the prosecution of these organized retail crimes.

When will the training be completed?

Timing

All training funded through this grant is projected to be completed by September 30, 2023

Upload a training brochure, if available

Training curriculums.pdf

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Overtime Reimbursement for Law Enforcement Agencies

How many Officers are included in this request?

How many Officers included

Based on previous retail offense/incidents, available workforce and the growing need from both residents and village officials, the Willowbrook Police Department will look to utilize up to 10 officers for all overtime related details specific to organized retail crimes.

How many hours of overtime are included in this request?

How many hours included

The Willowbrook Police Department is requesting 706 hours of overtime to be used throughout the year for saturation patrols, special investigations and participation in Task Force activities.

Describe the type of work that will be performed with this overtime request?

Type of work

The Village of Willowbrook has a population of just over 9,000 but attracts over 20,000 consumers daily to the many retail establishments and shopping centers in town. The increased population at our shopping centers attracts a myriad of offense/incidents that require additional workforce, increased police visibility and enhanced officer safety. Saturation patrols both uniformed and covert along with special investigations specific to organized retail crime will be the primary focus.

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Request to Embed Personnel in The Attorney General's Taskforce

Purpose

What is the purpose of assigning personnel to the Attorney General's ORC Task Force?

N/A

Outcome

What is the desired outcome of this assignment?

N/A

Duration and Time

What is the expected duration of this placement? What are the anticipated number of overtime hours for this placement?

N/A

Special Skills

What special skills can the embedded officer offer the Task Force?

N/A

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Specific Investigation Request

A. Background Facts About the Case

A.1. What is the basis for initiating this case?

N/A

A.2. Provide the following information about the targeted organization:

A.2.a. Geographic scope of criminal operation

N/A

A.2.b. Approximate date range of criminal operations

N/A

A.2.c. Number of members of the targeted organization

N/A

A.2.d. Relevant criminal activities involved

N/A

A.2.e. Volume of illicit proceeds and estimated annual money laundering capacity of the organization?

N/A

A.2.f. Nature and extent of intimidation or violence, if any

N/A

A.2.g. Nature and extent of public corruption, if any

N/A

A.2.h. Use/trafficking of firearms/weapons and provide plan for deterrence

N/A

A.3. How would disruption or dismantlement of the target organization impact Organized Retail Crime?

N/A

A.4. Explain any connections to terrorist organization, national gangs, or other organized criminal activity.

N/A

A.5. If the target organization regularly moves, or directs movement of, contraband across the U.S. border, explain. Identify the investigative techniques used to produce evidence of such movements (e.g., human sources, wire intercepts, physical surveillance, undercover activities, etc)

N/A

A.6. If the target organization's direct source of supply is based outside the U.S., explain. Identify the investigative techniques used to produce evidence of the foreign source.

N/A

B. Investigative Techniques and Goals

B.1. What are the overall goals and objectives of this investigation?

N/A

B.2. Describe your financial investigation:

B.2.a. The steps taken to further the financial investigation

N/A

B.2.b. The general results obtained to date

N/A

B.2.c. The additional financial investigative steps planned

N/A

B.2.d. The potential for asset seizures

N/A

B.2.e. The types of potentially forfeitable assets and the relationship of the assets to the targets or criminal activities

N/A

B.3. Describe any additional planned investigative techniques beyond those listed in Part 2 above

N/A

B.4. Describe the connection this case has to other investigations and/or jurisdictions.

N/A

B.5. Describe the contact made with those other jurisdictions by:

B.5.a. Agents involved in this case (and provide titles of person(s) contacted)

N/A

B.5.b. Prosecutors involved in this case (and provide titles of person(s) contacted):

N/A

C. Personnel/Resource Requirements

C.1. Explain the investigative responsibilities of each agency participating in this investigation.

N/A

C.2. If more than one prosecutor's office -federal, state, or foreign- is involved, explain the role and responsibilities of each prosecutor's office.

N/A

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Budget Instructions

FY23 Special Project Budget Instructions

It is recommended to print this page

Complete the entire FY23 Budget on the Budget page. Complete the dialog box for each line item as you add items to the budget.

Click on the + button to open the Budget Line Item that you want to request funds.

Example:

Supplies

A dialog box appears to create the Line Item

Category: Select the type of Line Item requested

Item type: Non-Personnel

Name: Type of item.

Direct Cost: The amount requested for this line item.

Narrative: Be specific in the description of the line item. Specify the number of people this item supports, details on travel and training expenses, how many items to purchase, over what time the expenses will occur, etc.

Total Budgeted: This fills by default, no action necessary.

Click the Create button

Follow the same pattern for each Budget Line Item that funding is requested. Use the appropriate label in the drop down box in the Category and Item Type box.

This process will create your budget and add the totals of each line item. The total amount must match the requested amount entered on the Project Information page.

I have read and understand the instructions as presented.

- ☒ Yes
☐ No

Mark this page as Complete then proceed to the next section.

When you're finished answering the questions on this page, click [Mark as Complete](#). An application cannot be submitted until all pages are marked as complete.
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Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
Equipment		
Fifteen Mobile Pro Sentry Cameras	\$150,000.00	\$150,000.00
One marked and fully outfitted squad car	\$70,000.00	\$70,000.00
One unmarked fully outfitted squad car	\$70,000.00	\$70,000.00
Starchase Hand held GPS Launcher	\$7,000.00	\$7,000.00
Subtotal	\$297,000.00	\$297,000.00
Over Time Pay		
XXX officers, 706 hours at \$92 per	\$64,952.00	\$64,952.00
Subtotal	\$64,952.00	\$64,952.00
Total Proposed Cost	\$361,952.00	\$361,952.00

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	\$361,952.00	\$361,952.00
Subtotal	\$361,952.00	\$361,952.00
Total Proposed Revenue	\$361,952.00	\$361,952.00

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

Equipment

Fifteen Mobile Pro Sentry Cameras

Placement of Fifteen Mobile Pro Sentry Cameras in high crime areas which can be integrated into a FUSUS Virtual Real Time Crime Center

Starchase Hand held GPS Launcher

Purchase of one Starchase Hand held GPS Launcher for investigations

One marked and fully outfitted squad car

One marked and fully outfitted squad car

One unmarked fully outfitted squad car

One unmarked fully outfitted squad car

Over Time Pay

XXX officers, 706 hours at \$92 per

xxx officers for approximately 706 hours of overtime to participate in Task Force activities and special investigations.