



Stalnaker, Cailyn <mis@union.k12.fl.us>

Fwd: Please Investigate

1 message

Mecusker, Chris <mecuskerc@union.k12.fl.us>

Fri, Nov 17, 2023 at 9:12 AM

To: Cailyn Stalnaker <mis@union.k12.fl.us>

----- Forwarded message -----

From: **Ripplinger, Mike** <ripplinger@union.k12.fl.us>

Date: Thu, Nov 3, 2022 at 11:07 AM

Subject: Re: Please Investigate

To: Mecusker, Chris <mecuskerc@union.k12.fl.us>

Thank you for following up with me concerning this matter. I agree with your assertion of our district needs to develop a formal agency affiliation agreement for interns. We can discuss the options you have presented.

On Thu, Nov 3, 2022 at 10:41 AM Mecusker, Chris <mecuskerc@union.k12.fl.us> wrote:

Mr. Ripplinger,

I have completed my investigation of the report that Lanier Clyatt made to you regarding the most recent data share with Dr. Vermont's intern, [REDACTED], where she was given access to student information from August 1st-August 21st. Her email address is [REDACTED], which is outside of the network. Based on my findings, I do not believe the evidence meets the criteria and definition of a "critical incident" nor merits the formation of a Critical Incident Response Team (CIRT).

Based on my investigation Intern [REDACTED] last day was July 1, 2022, and Dr. Vermont personally picked up the office and school keys from her on 8/2/22. Dr. Vermont spoke with her and she was removed from the drive at the end of last school year after a meeting with Superintendent Ripplinger. Intern [REDACTED] was not an intern with the school district when the 11 calendar invites, folder shares, and meeting notifications were sent to her from August 1st-August 21st. Through the investigation, it appears that the 11 invites and/or documents/folders were reshared as a result of the student cohort moving from one grade level to the next and "shared" with the same people/group. Former Intern [REDACTED] was contacted by Dr. Vermont to ensure she removed herself from any and all access on November 2nd as the August 1st-August 21st incidents were just brought to the district's Personnel Director's attention on November 1st.

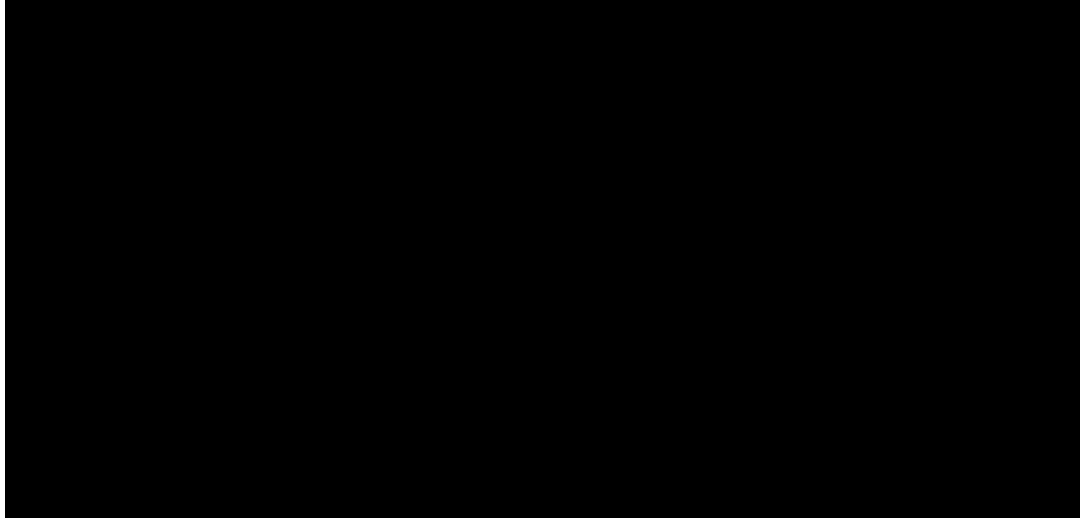
Based on the district's Network Agreement and data share policies, though additional investigation, and because Union County School District requires an affiliation agreement for a student to execute their practicum hours. Mina Price, a specialist at Capella University, who manages the education contracts provided Dr. Vermont with a copy of Capella's Affiliation Agreement(attached). Dr. Vermont did, in fact, have an Affiliation Agreement that would cover Intern [REDACTED] under Dr. Vermont. I also spoke with Anna Arnold, Manager of Instructional Special Projects, and Daniel Hornsby, Applications Manager at NEFEC and they informed me that districts host interns of this nature all the time and that it is normal practice to have the intern sign some type of affiliation agreement or data sharing/non-disclosure agreement and they provided me with NEFEC document (attached) that we may edit and adjust to our district's needs for use in the future.

It is my recommendation that we develop an agency affiliation agreement using the sample that NEFEC provided for future internships.

On Tue, Nov 1, 2022 at 10:49 AM Ripplinger, Mike <ripplinger@union.k12.fl.us> wrote:
Chris,

Lanier reported to me that it appears Dr. Vermont's [REDACTED] which is outside of the network Can you please consult the Network Agreement and other pertinent policies and conduct an investigation as to what we need to do and the timeframe in which it needs to be done? Please move on this quickly.

A screenshot of what Lanier sent me is below.



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