

# TOWN OF WYTHEVILLE

COUNCIL-MANAGER FORM OF GOVERNMENT SINCE 1924



SHERRY G. CORVIN, CMC  
CLERK OF COUNCIL  
sherryc@wytheville.org

OFFICE OF THE TOWN CLERK  
P.O. BOX 533  
150 EAST MONROE STREET  
WYTHEVILLE, VIRGINIA 24382-0533  
TELEPHONE (276) 223-3349  
FAX (276) 223-3358  
WWW.WYTHEVILLE.ORG

BRANDI N. JONES  
CHIEF DEPUTY CLERK  
(276) 223-3353  
brandij@wytheville.org

LAUREN E. BEDFWELL  
DEPUTY CLERK  
(276) 223-3367  
lauren.bedwell@wytheville.org

July 2, 2023

Mr. Robert McWhirter  
MuckRock News  
DEPT MR 166660  
263 Huntington Avenue  
Boston, Massachusetts 02115

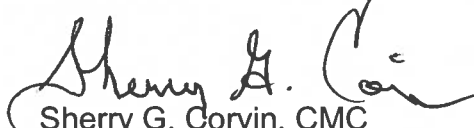
Dear Mr. McWhirter:

This office is in receipt of your request for records made in accordance with the Virginia Freedom of Information Act (§ 2.2-3700 et seq.) regarding all the FOIA requests the Town of Wytheville has received and the responses to those requests from July 1, 2023, to July 1, 2024. Please be advised that it is practically impossible to provide the requested records within the five working days required by FOIA because of the research time required. Therefore, we are invoking subsection B. 4. of § 2.2-3704 to provide us with seven additional working days to respond to your request.

Once I receive your response as to if you also want the FOIA requests received from the Wytheville Police and Fire Departments, along with those received in my office, then I will be able to provide you with an estimate of the cost since there will be several hours of various staff time from different departments involved with this request. The Town's FOIA policy provides two hours of free research time, and, thereafter, the Town can charge the actual costs involved to answer your FOIA request.

I look forward to hearing back from you so that I can provide you with a cost estimate for this request.

Sincerely,

  
Sherry G. Corvin, CMC  
Town Clerk/  
Freedom of Information Officer