TOWN OF HARTLAND

Caitlin Clark

Town Clerk & Tax Collector

PHONE-716-735-7179

FAX- 716-735-3061

EMAIL-

8942 RIDGE RD

GASPORT NY 14067

March 5, 2024

The Riford Family

Dear Riford Family,

This letter is to advise you the Town is in receipt of your F.O.I.L. request dated January 24, 2024 requesting the following:

1. Most recent Town of Hartland Employee Manual

Copy of the most recent Town of Hartland Employee Manual consisting of 58 have been located and are available for review or copying at $.25 per page.

You have a right to Appeal this decision. A written appeal may be directed to Hartland Town Board, Attention: Margaret M. Zaepfel, 8942 Ridge Road, Gasport, New York 14067: phone (716)-735-7179.



Caitlin Clark

Hartland Town Clerk