



TOWN OF HARTLAND
Caitlin Clark
Town Clerk & Tax Collector
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8942 RIDGE RD
GASPORT NY 14067

April 3, 2024

The Riford Family

Dear Riford Family,

This letter is to advise you the Town is in receipt of your check in the amount of \$14.50 for the F.O.I.L. request dated January 24, 2024 requesting the following:

1. Most recent Town of Hartland Employee Manual

Please be advised that pursuant to Freedom of Information Law, the most recent Town of Hartland Employee Manual has been enclosed. The Town of Hartland now considers this matter closed. Please do not hesitate to contact this office if you have any questions.

Respectfully,

A handwritten signature in cursive script that reads 'Caitlin Clark'.

Caitlin Clark
Hartland Town Clerk