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Board of Directors:

Jay Hagen
Shaunna Ballas
Josh Seek
Dr. Sara Fagerlie
Brandy Hekker

May 26, 2021

Cedar Law PLLC
Attn: Shannon McMinimee/ [REDACTED]
113 Cherry Street PMB 96563
Seattle, WA 98104

Ms. McMinimee and [REDACTED],

On May 25, 2021, the Snohomish School District received your request for records under the Washington Public Records Act, Family Educational Rights and Privacy Act (FERPA), and Individuals with Disabilities Education Act (IDEA). Specifically, you requested the following:

The parents request all records related to [REDACTED] maintained by the District, including but not limited to:

- 1) [REDACTED] special education records.*
- 2) [REDACTED] general education records.*
- 3) All data, journals, and progress reports and documents used and relied upon in generating progress reports (regardless of if they were for reporting special education or general education progress).*
- 4) All documents created or maintained by the District for the purposes of seeking Safety Net funding for [REDACTED] including Safety Net applications and documents reflecting the granting of Safety Net funds.*
- 5) All communications, including email communications and text messages, about [REDACTED]*

Pursuant to RCW 42.56.520, the Snohomish School District acknowledges receipt of your request. The District also seeks clarification regarding whether you are requesting all emails on which [REDACTED] name appears, including district-wide or class-wide emails or lists, bulk emails, and other lists of students within the District regarding matters not specific to [REDACTED]. Please also clarify the date range for the emails and text messages you are requesting.

Due to the breadth of your request, additional time is needed to locate and to determine whether any responsive records are exempt from disclosure or require redaction of confidential or privileged information. It is estimated that the District will be able to complete its response to your request within 46 workdays, or by **July 30, 2021**. The District will endeavor to produce records on an installment basis as they come available and will notify you via email as records are assembled and reviewed.

Regards,
Kim Radek
Snohomish School District
Executive Assistant to the Superintendent