

Rothman, Erica

From: Radek, Kim
Sent: Thursday, March 25, 2021 10:47 AM
To: Sharon Johnson; _DG_Records_Requests
Cc: Radek, Kim
Subject: RE: Release of Information/Education Records
Attachments: Costs for records request.xlsx; FINAL Letter Sharon Johnson.pdf; Hagens Berman Solbol Shapiro invoice .pdf

Ms. Johnson,

On March 22, 2021, the Snohomish School District received a letter from you dated March 22, 2021 in which the following information was requested:

- **Complete copy of all educational records of [REDACTED], specifically including the cumulative file, special education file, and any other records kept, including but not limited to any files relating to behavioral concerns, disciplinary action, complaints, and/or investigations from Snohomish High School and Centennial Middle School.**

District Response: The district has included [REDACTED] cumulative file, counseling records, discipline records and investigation records. The district has also included all of [REDACTED] special education records.

The District can provide electronic copies of these files to you if all applicable charges are paid consistent with District policy. The District charges .05 cents for every 4 image files or attachments of emails, .10 cents for scanned copies of documents, or .15 cents if you request hard copies. There are 714 scanned files at .10 cents each for a total of **\$71.40**. Please send your payment to Snohomish School District, Attn: Kim Radek, 1601 Avenue D, Snohomish, WA, 98290. As soon as we receive your payment we will email you the documents. As an alternative you are welcome to come and view the documents at our office located at the same address as listed above. If you can let me know when a check is mailed I would appreciate it so that I can be watching for it to arrive.

Please contact me directly at 360-563-7280 or kim.radek@sno.wednet.edu to arrange for delivery or inspection consistent with the above terms. To whatever extent you do not claim or inspect these records within a reasonable time, or I do not hear back from you by April 25, 2021, the District will consider your requests abandoned. This will complete the District's response to your records requests.

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



Notice: Public records, including e-mails, are available to the public as provided by the Washington State Public Records Act (RCW 42.56). Your e-mail and my response may be considered a public record under the Act and subject to disclosure upon request by a third party.

From: Sharon Johnson <sharonj@hbsslw.com>
Sent: Monday, March 22, 2021 3:04 PM
To: publicrecords@sno.wednet.edu
Subject: Release of Information/Education Records

[External Email]

March 22, 2021

Via Email (publicrecords@sno.wednet.edu)

Snohomish School District
1601 Avenue D
Snohomish, WA 98290-1799

ATTN: Release of Information/Education Records

Re: Our Client/Your Student:
DOB:

[REDACTED]

Dear ROI:

Enclosed please find an executed General Authorization signed by our client [REDACTED] and your completed request form.

We would appreciate receiving from you a complete copy of all educational records of [REDACTED] ([REDACTED]), specifically including the cumulative file, special education file, and any other records kept, including but not limited to any files relating to behavioral concerns, disciplinary action, complaints, and/or investigations from Snohomish High School and Centennial Middle School.

Please do not hesitate to contact me if you need additional information or clarification.

Very truly yours,

HAGENS BERMAN SOBOL SHAPIRO LLP

/s/ Sharon D. Johnson

Sharon D. Johnson

SDJ: sj

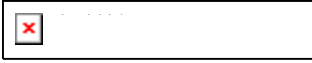
Sharon Johnson | Paralegal
Hagens Berman Sobol Shapiro LLP

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