

From: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Sent: Friday, March 19, 2021 12:49 PM

To: actacom@act.org

Cc: Hansen, Ken <ken.hansen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Re: Accommodations

Hi Kayla,

I'm the District Assessment Coordinator for the Snohomish School District. We have a teacher who is willing to proctor our student at Snohomish High School (named below, along with their TAA pin and date of birth) during the April test administration. Please let me know what next steps are, as I know we are coming down to the wire on being able to get this done for the April window.

\* Student's name : ██████████

\* Student's TAA Pin: MOL1L6KQ

\* Student's Date of birth: ██████████

I look forward to hearing back from you. If you have any further questions, please let me know.

</emma.packard@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu>/<a href="mailto:katherine.sizemore@sno.wednet.edu">katherine.sizemore@sno.wednet.edu

From: Hansen, Ken

Sent: Monday, March 1, 2021 9:13 AM

To: ██████████@studentssd.org>

Cc: ██████████; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Subject: RE: How to complete your ACT Special Testing request

Second request....please fill out the Consent form indicated in #2 of the ACT steps for setting up up for him to test...and return it to me. There are a number of things I need to do, which require consent.


Thanks,

Ken Hansen

Snohomish High School

Counselor

Work: 360-563-4054



Schedule an appointment:

<https://outlook.office365.com/owa/calendar/SnohomishHighSchool6@SnohomishSchoolDistric.onmicrosoft.com/bookings/>

"The person who asks questions is a fool for five minutes, but the person who does not ask questions remains a fool forever."

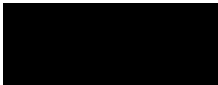
Unknown

From: Hansen, Ken

Sent: Thursday, February 25, 2021 3:03 PM

To: @studentssd.org>

Subject: RE: How to complete your ACT Special Testing request




Fill out the Consent to release info from # 2 below and get it to me.

Ken Hansen

Snohomish High School

Counselor

Work: 360-563-4054



Schedule an appointment:

<https://outlook.office365.com/owa/calendar/SnohomishHighSchool6@SnohomishSchoolDistrict.onmicrosoft.com/bookings/>

"The person who asks questions is a fool for five minutes, but the person who does not ask questions remains a fool forever."

Unknown

From: [REDACTED]@studentssd.org>

Sent: Thursday, February 25, 2021 1:37 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Subject: Fwd: How to complete your ACT Special Testing request

[REDACTED] Student/Athlete/youth Ambassador ([REDACTED])

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From: actacom@act.org <actacom@act.org>

Sent: Thursday, February 25, 2021 12:58:22 PM

To: [REDACTED]@studentssd.org>

Subject: How to complete your ACT Special Testing request

[ External Email ]

Hi [REDACTED]

Thank you for registering to take the ACT(R) test with writing between Saturday Apr. 17, 2021 and Sunday May 2, 2021. You indicated that you require accommodations or English learner (EL) supports to access the ACT. This email explains how you will work with your school to complete your request. After you complete your test, you should receive your score report in 2-8 weeks.

#### Your next steps

1. As soon as possible, forward this email to your school official (e.g., accommodations coordinator, English acquisition teacher, school counselor, etc.) because they must submit your request by Friday Mar. 26, 2021 for you to test in your chosen date range. If that deadline cannot be met, call ACT at 319-337-1332 to request a test date change or refund.
2. Provide a completed Consent to Release Information to ACT (pdf) form to your school official.

</[REDACTED]@studentssd.org></actacom@act.org></anne.tompkins@sno.wednet.edu></emma.packard@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></ken.hansen@sno.wednet.edu></[REDACTED]@studentssd.org></[REDACTED]@studentssd.org></jennifer.stewart@sno.wednet.edu></[REDACTED]@studentssd.org

Sent: Thursday, February 25, 2021 12:18 PM

To: [REDACTED]; Stewart, Jennifer  
<jennifer.stewart@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Cc: Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Subject: RE: How to complete your ACT Special Testing request

[REDACTED]

I believe Anne Tompkins addressed this situation a while back....I will cc her so that she can be included in the conversation. At the time, I believe her main points, which also were addressed directly to ACT directly are paraphrased as follows:

\* SHS is closed due to Covid-19. This would include instruction and/or testing.

\* SHS is not a test center site for ACT Special testing.

I apologize for any inconvenience this may have caused. I know I may have stirred up the this issue by asking whether or not [REDACTED] had recently taken the ACT.

Ken Hansen

Snohomish High School

Counselor

Work: 360-563-4054

[REDACTED]  
Schedule an appointment:

<https://outlook.office365.com/owa/calendar/SnohomishHighSchool6@SnohomishSchoolDistric.onmicrosoft.com/bookings/>

"The person who asks questions is a fool for five minutes, but the person who does not ask questions remains a fool forever."

Unknown

From: [REDACTED] >

Sent: Wednesday, February 24, 2021 3:58 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Fwd: How to complete your ACT Special Testing request

[ External Email ]

[REDACTED] just forwarded this to me. He's calling ACT tomorrow AM (office is currently closed).

[REDACTED]

[REDACTED]

Sent from my iPhone

Begin forwarded message:

From: "[REDACTED]@studentssd.org"

Date: February 24, 2021 at 3:44:42 PM PST

To: [REDACTED]

Subject: Fwd: How to complete your ACT Special Testing request

[REDACTED] Student/Athlete/youth Ambassador [REDACTED]

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From: actacom@act.org <actacom@act.org>

Sent: Sunday, October 4, 2020 9:14:12 PM

To: [REDACTED]@studentssd.org

Subject: How to complete your ACT Special Testing request

[ External Email ]

Hi [REDACTED]

Thank you for registering to take the ACT(R) test with writing between Saturday Dec. 12, 2020 and Sunday Dec. 27, 2020. You indicated that you require accommodations or English learner (EL) supports to access the ACT. This email explains how you will work with your school to complete your request. After you complete your test, you should receive your score report in 2-8 weeks.

## Your next steps

1. As soon as possible, forward this email to your school official (e.g., accommodations coordinator, English acquisition teacher, school counselor, etc.) because they must submit your request by Friday Nov. 20, 2020 for you to test in your chosen date range. If that deadline cannot be met, call ACT at 319-337-1332 to request a test date change or refund.
2. Provide a completed Consent to Release Information to ACT (pdf) form to your school official.
3. You registered for Special Testing, so your school official will arrange your test date with you if you are approved by ACT. This means you are NOT registered for a standard time seat at a Test Center. If your accommodations are not approved, call ACT to register for a seat at a Test Center.

## Instructions for the school

██████████ registered for ACT Special Testing, which is administered at your school. By submitting the request, as described below, you will agree that you or a member of your staff will administer the test to the student at your school pursuant to ACT's policies and procedures. The student is NOT registered for a standard time seat at a Test Center. If the accommodations are not approved, the student must call ACT to register for a seat at a Test Center.

For ██████████ to test, you must complete the following steps in the Test Accessibility and Accommodations System (TAA) by Friday Nov. 20, 2020, which is the published Late Registration Deadline for the student's preferred test window of Saturday Dec. 12, 2020 to Sunday Dec. 27, 2020.

1. Sign in or create an account in TAA
2. In TAA, enter the student's name in the fields under Search Examinees.

3. If the student appears in the results:

- a. Click the student's TAA PIN.
- b. On the "Request History" screen, click the "1" button, and skip to step 4.

If the student does NOT appear in the results:

- a. Click the "New Request" button.
- b. For the student's ACT ID, enter XXXXXXXXXX
- c. For the student's Test Administration, select "National and Special Testing DEC-12-2020"

4. To complete the student's request:

- a. Provide the reason for the request and the plan details.
- b. Request the accommodations or EL supports.
- c. Upload any supporting documentation.
- d. Click the "Submit" button.

5. After you submit, you'll receive the Decision Notification email in 10-14 business days. Please provide a copy of it to your student because they will not receive the Decision Notification from ACT.

Need help?

If you need help, simply reply, see our FAQs, or call  
319-337-1332, M-F 8:30 a.m. to 5 p.m. CT.

Thanks!

-ACT Customer Care



</[REDACTED]@studentssd.org></actacom@act.org><[REDACTED]></[REDACTED]  
[REDACTED]@studentssd.org></emma.packard@sno.wednet.edu></jennifer.stewart@sno.wednet.edu  
></ken.hansen@sno.wednet.edu><[REDACTED]/anne.tompkins@sno.wednet.edu  
></emma.packard@sno.wednet.edu></jennifer.stewart@sno.wednet.edu> [REDACTED]  
[REDACTED]

From: Hansen, Ken

Sent: Monday, February 22, 2021 11:16 AM

To: [REDACTED]@studentssd.org>

Cc: [REDACTED]

Subject: ACT

[REDACTED]

I seem to recall that you had taken the ACT....do I have that right?

If you did, please have ACT send SHS a copy of your score report.

Thanks,

Ken Hansen

[REDACTED]@studentssd.org>

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Monday, February 22, 2021 1:26 PM

To: Hansen, Ken <Ken.Hansen@sno.wednet.edu>; Brown, Melisa <melisa.brown@sno.wednet.edu>;  
Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>; Cahan, Eric <Eric.Cahan@sno.wednet.edu>

Subject: Fw: How to order SBA Accommodations materials for paper/pencil and Braille

Here is the conversation from this fall. I shared with [REDACTED] that SHS was not offering the ACT to seniors (per Anne) and he would need to pursue taking it through a separate testing location.

Emma

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From: Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>

Sent: Tuesday, October 6, 2020 2:36 PM

To: Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Cc: Hansen, Ken <Ken.Hansen@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

We do not. The state says we will offer the SBA in March. Has [REDACTED] looked at the college websites to see what they are requiring?

Anne

Sent from my iPhone

On Oct 6, 2020, at 1:52 PM, Stewart, Jennifer <jennifer.stewart@sno.wednet.edu> wrote:

Ken - you are right since he missed the opportunity to take the ACT as a junior with the whole school....do we have a contingency plan for those kids who are now seniors?

From: Hansen, Ken <Ken.Hansen@sno.wednet.edu>

Sent: Tuesday, October 06, 2020 1:41 PM

To: Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Cc: Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

██████ does need to pass the State Math Assessment, earn an equivalent score on an alternate test, or meet it through one of the other alternatives, as do a number of current seniors. As far as the ACT goes, SHS is not a test center for students who need special accommodations.

It was suggested to ██████ to take Math in Society this year, but he didn't want any more math and chose to gamble with the other options...which may or may not be available.

Ken,

From: Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Sent: Tuesday, October 6, 2020 10:56 AM

To: Packard, Emma <emma.packard@sno.wednet.edu>

Cc: Hansen, Ken <Ken.Hansen@sno.wednet.edu>; Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

I think the tests required for ██████ will be dependent on Personal Pathway for graduation.

I think Ken could help us with that question - Ken?

I also don't believe the requests for non-standard accommodations/accommodations for SBA are due until the end of January/beginning of February (that has been the case historically).

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Monday, October 05, 2020 1:45 PM

To: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Hansen, Ken <Ken.Hansen@sno.wednet.edu>; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

Hi,

██████████ reached out to me this weekend. He would like to take the ACT this year, so we will need to order an accessible/braille copy for him. Anne, I think you started this process last year. Are you still the contact person for ordering the ACT at SHS?

I also wanted to check in on the SBA. ██████████ and his parents opted to not have him take the math portion of the SBA during his sophomore year. Should we assume he will take it this year and order a braille copy?

Thanks,

Emma Packard

TVI/OMS

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From: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Sent: Tuesday, January 21, 2020 8:53 AM

To: Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>; Ahne, Maribeth <maribeth.ahne@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

Ok, thank you.

Katie Sizemore

Assessment Specialist

Teaching & Learning Services

Snohomish School District 201

(360) 563-7256

<image001.jpg>

"In order to maximize student learning, Teaching & Learning Services, encourages, supports & facilitates professional growth opportunities for district staff."

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From: Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>

Sent: Tuesday, January 21, 2020 8:29 AM

To: Ahne, Maribeth <maribeth.ahne@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

██████████ is going to take the ACT in March. I believe those accommodations have been ordered. He will not take the SBA until May. No need to order Braille SBA tests at this time.

Anne

From: Ahne, Maribeth

Sent: Thursday, January 16, 2020 4:23 PM

To: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Tompkins, Anne <Anne.Tompkins@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: How to order SBA Accommodations materials for paper/pencil and Braille

Hi Katie, Anne, and Emma,

Today Anne asked about getting a Braille SBA math test for ██████████ in 11th grade. Anne will doublecheck with ██████████ family to ensure he wants to take the test.

In February/March, WA Weekly will publicize that orders window is open for paper/pencil Accommodation Forms. I think Braille test booklets are an option. I'm checking with Shayla.

If we can't order a Braille test booklet with the paper/pencil orders, here's a Non-Standard Accommodation or Designated Support Request:

<https://air2.solodev.net/core/fileparse.php/2317/urlt/2019-20-Guidelines-on-Tools-Supports-and-Accommodations.pdf>

The rest of this email is interesting stuff I learned. You can skip it if you're busy...

The Guidelines on Tools, Supports, and Accommodations

<https://air2.solodev.net/core/fileparse.php/2317/urlt/Guidelines-on-Tools-Support-or-Accommodations.pdf>

provides the online Braille option on page 46. Braille is considered an "Embedded Accommodation" for SBA. A Braille test booklet is considered a "Non-embedded Accommodation" for SBA Math. The Braille test booklet for Math is associated with the TIDE Label: "Paper pencil Braille"

Do we have the technology for online Braille? Here's a description of how it works:

"Braille testing through the Test Delivery System (TDS) is available for ELA and math tests only. TDS delivers the test content to a braille embosser or a Refreshable Braille Display (RBD) via the JAWS screen reader. Questions that contain only text are sent to an RBD. Questions containing text and images that cannot be read by an RBD are sent to a braille embosser. All math test content is delivered in Nemeth Braille via a braille embosser."

Cordially,

Maribeth

Maribeth Ahne

Administrative Assistant of Assessment

Teaching and Learning Services

Snohomish School District

360-563-7251

<image002.jpg>

In order to maximize student learning, Teaching and Learning Services encourages, supports, and facilitates professional growth opportunities for district staff.

Add Note

Date

02/04/2021

[Edit](#) [Protect](#)

P

Entered  
By

Hansen,  
Kenneth  
N

Note

From: Packard, Emma Sent: Thursday, February 4, 2021 11:33 AM  
To: Metzger, Melissa ; Allen, Nicholas ; Hansen, Ken ; Boyd, Jamie  
Subject: Re: Current issue with Creative Writing. Wow! Melissa, I  
am so sorry that he felt it okay to speak to you that way. I have a  
call into Cris Kennedy (technology) to see what we can do. He does  
have a district issued laptop, but chooses not to use it. I am also  
looping Jamie Boyd in. Emma Get Outlook for iOS

From: Metzger,  
Melissa Sent: Thursday, February 4, 2021 11:13:09 AM To: Allen,  
Nicholas ; Packard, Emma ; Hansen, Ken Subject: Fw: Current  
issue with Creative Writing. Hello! I stopped reading at the word  
lambasting and would figured I would pass along as I don't accept  
abuse from students who I am trying to help. Since he was in my  
Psych class last fall, he kinda knows I'm a bit of a stickler for  
following the rules. Thanks so much! Melissa Melissa Metzger  
Snohomish High School English 360-563-4181  
melissa.metzger@sno.wednet.edu

From: [REDACTED]  
[REDACTED] Sent: Thursday, February 4, 2021 11:02 AM To:  
Metzger, Melissa Subject: Current issue with Creative Writing.  
Good morning, I understand we are having an issue here with my  
participation in your course of Creative Writing(first period.) The  
issue being that my name shows up with the word "guest" next to it  
instead of "student." That being said, I am now going to attempt to  
educate you on this particular subject since I am willing to wager  
that, like many, you are relatively new to using Zoom on a daily  
basis. I have been using Zoom for the last 4 years for schooling  
and other such reasons. I am going to attempt to do this as  
respectfully as possible instead of lambasting you as my dad would  
like to do. The reason that most if not all of your other students may  
show "student" with their respective names in Zoom is due to the  
fact that they are using either a school issued computer or a  
computer of their own which they have logged into their student  
account on. I however am not using a school issued computer, in  
fact, I am not using a computer at all; I am utilizing a cell phone to  
access my classes as it is easier to manage especially in my  
current educational environment. The fact that my name shows up  
with "guest" next to it does not indicate that I am not properly  
signed into the courses and/or HelloID as you told me on Tuesday.  
I would not be able to even get to your class zoom link if I was not  
signed into HelloID and it's subsequent platforms. I understand that  
the district policy states that a student will not be permitted to  
participate if they are not properly signed in; in an attempt to keep  
the Zoom session secured and free of distraction. However, I would  
like to state that I am of the opinion that the district policy was not  
formed by those who understand the platform entirely or did not  
consider the different variables that can be presented in the real  
world. You stated in your e-mail to me on Tuesday that without your  
second computer connected to the class, I would not have been  
able to even enter the class; that would be true potentially if I hadn't  
signed in through Canvas. Again, I would not even be able to  
access your zoom link for your class if I had not signed in through  
Canvas and connected to the course. You also gave me the  
recommendation that I seek help from the Student Help Center,  
that would be helpful if I hadn't already done everything that they  
would tell me to do. I would also like to inform you that I have been  
doing my classes the exact same way since the start of last  
semester and you are the only one to have a complaint. I  
understand wanting to follow district policy, but this is out of bounds  
in my opinion. You are directly depriving me of education based off  
of something that I have no control over. And to come across in the  
way that you did in your response to my first e-mail and also to  
eject me from the class immediately upon entry with no attempt  
whatsoever to communicate the issue with me and act with  
complete disregard for the information that you were provided with  
in my first e-mail... I did not expect to have this be an issue starting

the second semester of doing things the same exact way with no complaint from others. This cannot be permitted to continue. I would understand your point of view much more if this was an actual problem, but it really is not at all and should never have even reached the level that we are at now. Sadly, I will be forced to inform those in higher positions of this issue since I do not expect this to resolve if permitted to continue unchecked. Again, this could have totally been avoided and did not have to reach this level, but alas here we are. I say all of this as respectfully as possible since I do respect you. However, this is not something that I can overlook, especially since it will directly impact my education if not resolved with haste. I look forward to your response and hope sincerely that we can reach a resolution. [REDACTED]  
Student/Athlete/youth Ambassador [REDACTED]

From: Sean McCormick <sean.mccormick@wssb.wa.gov>

Sent: Wednesday, January 27, 2021 5:32 PM

To: Packard, Emma <emma.packard@sno.wednet.edu>; Harris, Jennifer <jennifer.harris@sno.wednet.edu>

Cc: Christa Chandler <christa.chandler@wssb.wa.gov>; Amanda Rodda <amanda.rodde@wssb.wa.gov>; Hansen, Ken <ken.hansen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Subject: RE: HS-Algebra 2/School for the Blind

[ External Email ]

Emma,

Thank you for alerting us of this. We will get this transcript sent out tomorrow. I apologize for any inconvenience this may have caused.

Sean McCormick (he/his)

Director of On-Campus Education

Washington State School for the Blind

| 360-947-3308 | wssb.wa.gov |



From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Wednesday, January 27, 2021 4:56 PM

To: Harris, Jennifer <jennifer.harris@sno.wednet.edu>

Cc: Christa Chandler <christa.chandler@wssb.wa.gov>; Amanda Rodda <amanda.rodde@wssb.wa.gov>; Sean McCormick <sean.mccormick@wssb.wa.gov>; Hansen, Ken <ken.hansen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Subject: Re: HS-Algebra 2/School for the Blind

Hi all,

██████████ took Geometry through the distance course at WSSB during the 18-19 school year. Could a transcript reflecting his grade and credits for that class be sent to the registrar at Snohomish High School? Transcripts were requested last year, but I hear they only show his Algebra 2 credit.

Snohomish High School

Attn: Registrar

1316 5th Street

Snohomish, WA 98290

Thanks,

Emma Packard

TVI/OMS

From: Hansen, Ken

Sent: Thursday, January 28, 2021 7:36 AM

To: ██████████ >

Subject: RE: ██████████

You're welcome...I understand WSB is sending SHS a transcript that will reflect the Geometry credit ██████████ earned his sophomore year.

Ken Hansen

Snohomish High School

Counselor

Work: 360-563-4054

Schedule an appointment:

<https://outlook.office365.com/owa/calendar/SnohomishHighSchool6@SnohomishSchoolDistrict.onmicrosoft.com/bookings/>

"The person who asks questions is a fool for five minutes, but the person who does not ask questions remains a fool forever."

Unknown

-----Original Message-----

From: [REDACTED] >

Sent: Wednesday, January 27, 2021 6:27 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>

Subject: Re: [REDACTED]

[ External Email ]

Thanks Ken, For all you have done for [REDACTED] these last 4 years.

Sent from my iPhone

> On Jan 27, 2021, at 10:47 AM, Hansen, Ken <ken.hansen@sno.wednet.edu> wrote:

>

> [REDACTED]

>

&gt; Right after I sent the last email to you, I remembered [REDACTED] took the ACT last fall....his ACT math score was high enough to be used as an alternative to him taking the State Math Assessment.

&gt;

&gt; Honestly, I was surprised he found a location to take the ACT, since many of our students had their test registrations cancelled around that time due to Covid.

&gt;

&gt; Ken Hansen

&gt; Snohomish High School

&gt; Counselor

&gt; Work: 360-563-4054

[REDACTED]

&gt; Schedule an appointment:

<https://outlook.office365.com/owa/calendar/SnohomishHighSchool6@SnohomishSchoolDistric.onmicrosoft.com/bookings/>

&gt;

&gt; "The person who asks questions is a fool for five minutes, but the person who does not ask questions remains a fool forever."

&gt;

&gt; Unknown

&gt;

&gt; -----Original Message-----

&gt; From: Hansen, Ken

&gt; Sent: Wednesday, January 27, 2021 10:43 AM

&gt; To: [REDACTED] >

&gt; Subject: RE: [REDACTED] [REDACTED]

&gt;

&gt; [REDACTED]

&gt;

&gt; It is my understanding that if we are back in school, the assessments are scheduled for the first part of March. We're all waiting to hear if there is a different plan if school stays online.

&gt;

&gt; I understand there is a bill or two in the legislature that if passed will address the situation for those students, especially seniors that I have been unable take and pass the assessments.

&gt;

&gt; I'm sure if anything changes, the SSD will notify parents and students, as soon as possible.

&gt;

&gt; Ken Hansen

&gt; Snohomish High School

&gt; Counselor

&gt; Work: 360-563-4054

&gt;

&gt; Schedule an appointment:

<https://outlook.office365.com/owa/calendar/SnohomishHighSchool6@SnohomishSchoolDistric.onmicrosoft.com/bookings/>

&gt;

&gt; "The person who asks questions is a fool for five minutes, but the person who does not ask questions remains a fool forever."

&gt;

&gt; Unknown

&gt;

&gt; -----Original Message-----

&gt; From:

&gt; Sent: Wednesday, January 27, 2021 10:15 AM

&gt; To: Hansen, Ken <ken.hansen@sno.wednet.edu>

&gt; Subject:

&gt;

&gt; [ External Email ]

&gt;

&gt;

&gt; Hi Ken, I was wondering when the State school testing will be. [REDACTED] completed the first half of the test. He was not able to go to the math portion because of issues the first time. And he could not do the math test last year because of Covid. Could you please let me know when the testing will be.

&gt; Thanks, [REDACTED]

&gt;

&gt; Sent from my iPhone

</ken.hansen@sno.wednet.edu><[REDACTED]/ken.hansen@sno.wednet.edu></ken.hansen@sno.wednet.edu></[REDACTED]anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></sean.mccormick@wssb.wa.gov></amanda.rod da@wssb.wa.gov></christa.chandler@wssb.wa.gov></jennifer.harris@sno.wednet.edu></emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></amanda.rod da@wssb.wa.gov></christa.chandler@wssb.wa.gov></jennifer.harris@sno.wednet.edu></emma.packard@sno.wednet.edu></sean.mccormick@wssb.wa.gov

[ External Email ]

Sorry I'm just getting to this now; [REDACTED] is opting out.

Thank you,

[REDACTED]

Sent from my iPhone

On Jan 11, 2021, at 10:30 AM, Sage, Joelle <joelle.sage@sno.wednet.edu> wrote:

I am not available by phone at this time. Email is best.

Thanks

Joelle

---

From: Hansen, Ken <ken.hansen@sno.wednet.edu>

Sent: Monday, January 11, 2021 9:31 AM

To: [REDACTED]

Cc: Sage, Joelle <joelle.sage@sno.wednet.edu>

Subject: Health class Sex Ed Unit

Hello,

On behalf of Joelle Sage, [REDACTED] Health teacher...is he planning to participate in the sex ed unit in Health?

Please contact Joelle by email, or phone at 360-563-4089.

Thanks,

Ken Hansen

Snohomish High School

</joelle.sage@sno.wednet.edu></[REDACTED]>

From: Sage, Joelle <joelle.sage@sno.wednet.edu>

Sent: Monday, January 11, 2021 11:42 AM

To: [REDACTED]<[REDACTED]@studentssd.org>

Cc: Packard, Emma <emma.packard@sno.wednet.edu>; [REDACTED]>; [REDACTED]  
[REDACTED] Hansen, Ken <ken.hansen@sno.wednet.edu>; Allen, Nicholas  
<nicholas.allen@sno.wednet.edu>; Haagen, Kate <kate.haagen@sno.wednet.edu>

Subject: Alternate Assignmet

Hi [REDACTED]

I was checking in because I have not received your alternate assignment (due 1/8) or any of our current assignments that we had agreed upon during our meeting. You were also going to check in on Friday's with an email and I have not received an email. You currently have a "D" in health class.

Assignments to be completed in addition to current and newly assigned work:

- \* Health Education:
  - o Essay on trauma and the effect on you and others.  
2-3 pages  
Due: January 8  
Points possible: 60

Please let me know if you have any questions.

Mrs. Sage

</kate.haagen@sno.wednet.edu></nicholas.allen@sno.wednet.edu></ken.hansen@sno.wednet.edu></[REDACTED]/emma.packard@sno.wednet.edu></[REDACTED]@studentssd.org>/joelle.sage@sno.wednet.edu

From: Sage, Joelle <joelle.sage@sno.wednet.edu>

Sent: Monday, December 14, 2020 8:51 AM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Cahan, Eric <eric.cahan@sno.wednet.edu>

Cc: Barstad, Lindsay <lindsay.barstad@sno.wednet.edu>

Subject: Re: Student of Concern

There is an opt out letter that I sent out to the parents on Friday. The parents will need to sign the letter and return it back to me. The sexual health unit starts 1/11 when we return from break and will last until the end of the semester.

Joelle

---

From: Hansen, Ken <ken.hansen@sno.wednet.edu>

Sent: Monday, December 14, 2020 8:47 AM

To: Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Cahan, Eric <eric.cahan@sno.wednet.edu>; Sage, Joelle <joelle.sage@sno.wednet.edu>

Cc: Barstad, Lindsay <lindsay.barstad@sno.wednet.edu>

Subject: RE: Student of Concern

Nick,

I am unaware if there is any paper work involved to allow a student to not participate in the sex unit of Health.

I've cc'd Lindsay Barstad...she is the PE/Health department Chair and can likely answer this question.

Ken H

From: Allen, Nicholas <nicholas.allen@sno.wednet.edu>

Sent: Monday, December 14, 2020 7:59 AM

To: Cahan, Eric <eric.cahan@sno.wednet.edu>; Sage, Joelle <joelle.sage@sno.wednet.edu>; Hansen, Ken <ken.hansen@sno.wednet.edu>

Cc: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>; Haagen, Kate <kate.haagen@sno.wednet.edu>; Coleman, Tiffany <tiffany.coleman@sno.wednet.edu>

Subject: Re: Student of Concern

Good Morning,

Will do!

Thanks,

Nick

---

From: Cahan, Eric <eric.cahan@sno.wednet.edu>

Sent: Monday, December 14, 2020 7:54 AM

To: Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sage, Joelle <joelle.sage@sno.wednet.edu>; Hansen, Ken <ken.hansen@sno.wednet.edu>



Cc: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>; Haagen, Kate <kate.haagen@sno.wednet.edu>; Coleman, Tiffany <tiffany.coleman@sno.wednet.edu>

Subject: RE: Student of Concern

Thank you for the well-done summary, Nick.

I would even go as far as recommending not meeting with him in one-on-one settings unless it is directly tied to his IEP. If that has to happen I would include his parents. Nick, can you please communicate this with all of his teachers. Thanks, Eric

From: Allen, Nicholas <nicholas.allen@sno.wednet.edu>

Sent: Saturday, December 12, 2020 10:44 AM

To: Sage, Joelle <joelle.sage@sno.wednet.edu>; Hansen, Ken <ken.hansen@sno.wednet.edu>

Cc: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>; Cahan, Eric <eric.cahan@sno.wednet.edu>; Haagen, Kate <kate.haagen@sno.wednet.edu>; Coleman, Tiffany <tiffany.coleman@sno.wednet.edu>

Subject: Re: Student of Concern

Good Morning All,

Thank you for reaching out. I am just getting to know ██████████ this year. Admin are aware of both incidents that ██████████ is referring to and so is our student support advocate, Kate Haagen. Regarding the incident 3 weeks ago, ██████████ divulged the information to a teacher while in a one-on-one zoom. CPS was contacted by the teacher and I spoke directly with parents regarding ██████████ claim. ██████████ has had a number of ACES due to events in his live and actively works with a therapist for support.

It might make sense for ██████████ to engage in alternate activities/assignments during the Sexual Health content of the course if that will be a trigger for him. However, his parents would need to be involved in this decision. Ken, can you please reach out to ██████████ parents and discuss whether participating in the Health curriculum makes sense given his experiences and provide them with the appropriate forms if necessary.

Based on the fact that [REDACTED] continues to discuss these issues with teachers during one-on-one zooms, it is my recommendation that teachers only meet with [REDACTED] if another adult is in the zoom room. Again, I am just getting to know [REDACTED] so if Anne or Eric have other thoughts, please share.

I will call [REDACTED] dad on Monday as well to fill him in on [REDACTED] continued discussion of these events with teachers.

Thank you and have a nice weekend.

Nick

---

From: Sage, Joelle <joelle.sage@sno.wednet.edu>

Sent: Saturday, December 12, 2020 10:21 AM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>

Cc: Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Student of Concern

After reaching out to Emma, I am resending this email. I've included Ann, Ken & Emma on this as well, Emma shared that Anne has been [REDACTED] Administrator in the past and wanting to make sure you are aware.

Good Morning,

I wanted to make you aware of an interaction with [REDACTED] during zoom this week. Emma Packard had set up a meeting with [REDACTED] and I to discuss missing work and how to proceed the rest of the Semester. We agreed on an assignment to take place of past missing work. [REDACTED] stated that he was struggling because of a traumatic incident. When I had shared that we would be ending our semester with the Sexual Health Unit, [REDACTED] stated that he didn't think he was going to be able to complete that unit because it was going to be hard and was a trigger from the traumatic incident. He then shared in the direct chat to me that he had been sexually assaulted 5 years ago and most recently 3 weeks ago. I do not have any more details beyond that. I wanted to make sure that someone was aware of this if you were not already. I will also be reaching out to Emma this weekend to see if she had been previously made aware of this. Please let me know if there is anything else I need to do.

Joelle Sage

</emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></nicholas.allen@sno.wednet.edu></ken.hansen@sno.wednet.edu></joelle.sage@sno.wednet.edu></tiffany.coleman@sno.wednet.edu></kate.haagen@sno.wednet.edu></eric.cahan@sno.wednet.edu></emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></joelle.sage@sno.wednet.edu></nicholas.allen@sno.wednet.edu></tiffany.coleman@sno.wednet.edu></kate.haagen@sno.wednet.edu></emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></joelle.sage@sno.wednet.edu></nicholas.allen@sno.wednet.edu></eric.cahan@sno.wednet.edu></tiffany.coleman@sno.wednet.edu></kate.haagen@sno.wednet.edu></emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></joelle.sage@sno.wednet.edu></eric.cahan@sno.wednet.edu></nicholas.allen@sno.wednet.edu></lindsay.barstad@sno.wednet.edu></joelle.sage@sno.wednet.edu></eric.cahan@sno.wednet.edu></nicholas.allen@sno.wednet.edu></ken.hansen@sno.wednet.edu></lindsay.barstad@sno.wednet.edu></eric.cahan@sno.wednet.edu></nicholas.allen@sno.wednet.edu>

From: Hansen, Ken

Sent: Tuesday, November 24, 2020 12:34 PM

To: Haagen, Kate <kate.haagen@sno.wednet.edu>

Subject: RE: MS

He and I have done one in the past, I think. Sorry...we used to have long talks on occasion when school was in person. He did not respond the last time I reached out. I'd suggest connecting with Anne Tompkins before reaching out to him. She can give you an idea about how he sometimes seeks attention.

██████████ has certainly had some of the most extreme experiences of any young person I know.

Ken

From: Haagen, Kate <kate.haagen@sno.wednet.edu>

Sent: Tuesday, November 24, 2020 11:52 AM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>

Subject: MS

Hi Ken,

Does [REDACTED] have a safety plan? I'm connecting with him about a couple other things but I heard from Ms. Feil that he had some suicidal ideation (and possibly an attempt) a couple weeks ago. Just wanting to make sure I have the most current info. before I connect with him over zoom.

Student Support Advocate

</ken.hansen@sno.wednet.edu></kate.haagen@sno.wednet.edu></kate.haagen@sno.wednet.edu>

PC with Lindsay Barstad...she summartzied what he said,"...something traumatic happened yesterday. I'm not going to say what it is because I don't want things to happen...can you keep a secret? LB, "No, I'm a mandatory reporter. Does your counselor know?" MS, "Yes."

She followed up with me. After more conversation with him, she realized he was referring to his therapist, as the one who knew about his traumatic experience. That's where her conversation with him ended.

From: Hansen, Ken

Sent: Wednesday, November 18, 2020 9:39 AM

To: [REDACTED]@studentssd.org>

Subject: Teacher concern

Hey [REDACTED]

Mrs. Barstad asked that I contact with you. She mentioned that you had a traumatic experience yesterday.

We can talk on the phone or via email. I am working at home and can be reached on my [REDACTED] [REDACTED]. It doesn't have a voice mailbox, so if you call and don't reach me it will accept

text messages. If that happens leave your phone number and I can call you back. Or leave your phone number via email and I can call you.

Ken Hansen<[REDACTED]@studentssd.org>

From: Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Sent: Tuesday, October 6, 2020 2:37 PM

To: Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Cc: Hansen, Ken <ken.hansen@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

We do not. The state says we will offer the SBA in March. Has [REDACTED] looked at the college websites to see what they are requiring?

Anne

Sent from my iPhone

On Oct 6, 2020, at 1:52 PM, Stewart, Jennifer <jennifer.stewart@sno.wednet.edu> wrote:

Ken - you are right since he missed the opportunity to take the ACT as a junior with the whole school....do we have a contingency plan for those kids who are now seniors?

From: Hansen, Ken <ken.hansen@sno.wednet.edu>

Sent: Tuesday, October 06, 2020 1:41 PM

To: Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Cc: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

██████ does need to pass the State Math Assessment, earn an equivalent score on an alternate test, or meet it through one of the other alternatives, as do a number of current seniors. As far as the ACT goes, SHS is not a test center for students who need special accommodations.

It was suggested to ██████ to take Math in Society this year, but he didn't want any more math and chose to gamble with the other options...which may or may not be available.

Ken,

From: Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Sent: Tuesday, October 6, 2020 10:56 AM

To: Packard, Emma <emma.packard@sno.wednet.edu>

Cc: Hansen, Ken <ken.hansen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

I think the tests required for ██████ will be dependent on Personal Pathway for graduation.

I think Ken could help us with that question - Ken?

I also don't believe the requests for non-standard accommodations/accommodations for SBA are due until the end of January/beginning of February (that has been the case historically).

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Monday, October 05, 2020 1:45 PM

To: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Hansen, Ken <ken.hansen@sno.wednet.edu>; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

Hi,

██████████ reached out to me this weekend. He would like to take the ACT this year, so we will need to order an accessible/braille copy for him. Anne, I think you started this process last year. Are you still the contact person for ordering the ACT at SHS?

I also wanted to check in on the SBA. ██████████ and his parents opted to not have him take the math portion of the SBA during his sophomore year. Should we assume he will take it this year and order a braille copy?

Thanks,

Emma Packard

TVI/OMS

---

From: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>

Sent: Tuesday, January 21, 2020 8:53 AM

To: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Ahne, Maribeth <maribeth.ahne@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

Ok, thank you.

Katie Sizemore

Assessment Specialist

Teaching & Learning Services

Snohomish School District 201

(360) 563-7256

<image001.jpg>

"In order to maximize student learning, Teaching & Learning Services, encourages, supports & facilitates professional growth opportunities for district staff."

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From: Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Sent: Tuesday, January 21, 2020 8:29 AM

To: Ahne, Maribeth <maribeth.ahne@sno.wednet.edu>; Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

██████████ is going to take the ACT in March. I believe those accommodations have been ordered. He will not take the SBA until May. No need to order Braille SBA tests at this time.

Anne

From: Ahne, Maribeth

Sent: Thursday, January 16, 2020 4:23 PM

To: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: How to order SBA Accommodations materials for paper/pencil and Braille

Hi Katie, Anne, and Emma,

Today Anne asked about getting a Braille SBA math test for ██████████ in 11th grade. Anne will doublecheck with ██████████ family to ensure he wants to take the test.

In February/March, WA Weekly will publicize that orders window is open for paper/pencil Accommodation Forms. I think Braille test booklets are an option. I'm checking with Shayla.



If we can't order a Braille test booklet with the paper/pencil orders, here's a Non-Standard Accommodation or Designated Support Request:

<https://air2.solodev.net/core/fileparse.php/2317/urlt/2019-20-Guidelines-on-Tools-Supports-and-Accommodations.pdf>

The rest of this email is interesting stuff I learned. You can skip it if you're busy...

The Guidelines on Tools, Supports, and Accommodations

<https://air2.solodev.net/core/fileparse.php/2317/urlt/Guidelines-on-Tools-Support-or-Accommodations.pdf>

provides the online Braille option on page 46. Braille is considered an "Embedded Accommodation" for SBA. A Braille test booklet is considered a "Non-embedded Accommodation" for SBA Math. The Braille test booklet for Math is associated with the TIDE Label: "Paper pencil Braille"

Do we have the technology for online Braille? Here's a description of how it works:

"Braille testing through the Test Delivery System (TDS) is available for ELA and math tests only. TDS delivers the test content to a braille embosser or a Refreshable Braille Display (RBD) via the JAWS screen reader. Questions that contain only text are sent to an RBD. Questions containing text and images that cannot be read by an RBD are sent to a braille embosser. All math test content is delivered in Nemeth Braille via a braille embosser."

Cordially,

Maribeth

</emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></emma.packard@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></maribeth.ahne@sno.wednet.edu></anne.tompkins@sno.wednet.edu></image001.jpg></emma.packard@sno.wednet.edu></maribeth.ahne@sno.wednet.edu></anne.tompkins@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></ken.hansen@sno.wednet.edu></nicholas.allen@sno.wednet.edu></anne.tompkins@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></emma.packard@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></nicholas.allen@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></nicholas.allen@sno.wednet.edu></anne.tompkins@sno.wednet.edu></emma.packard@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></ken.hansen@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></emma.packard@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></nicholas.allen@sno.wednet.edu></ken.hansen@sno.wednet.edu></jennifer.stewart@sno.wednet.edu></anne.tompkins@sno.wednet.edu>

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Monday, October 5, 2020 1:45 PM

To: Sizemore, Katherine <katherine.sizemore@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Hansen, Ken <ken.hansen@sno.wednet.edu>; Stewart, Jennifer <jennifer.stewart@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

Hi,

██████████ reached out to me this weekend. He would like to take the ACT this year, so we will need to order an accessible/braille copy for him. Anne, I think you started this process last year. Are you still the contact person for ordering the ACT at SHS?

I also wanted to check in on the SBA. ██████████ and his parents opted to not have him take the math portion of the SBA during his sophomore year. Should we assume he will take it this year and order a braille copy?

Thanks,

Emma Packard

TVI/OMS

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To: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Ahne, Maribeth <maribeth.ahne@sno.wednet.edu>; Packard, Emma <emma.packard@sno.wednet.edu>

Subject: Re: How to order SBA Accommodations materials for paper/pencil and Braille

Ok, thank you.

Katie Sizemore

Assessment Specialist

Teaching & Learning Services

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Subject: RE: How to order SBA Accommodations materials for paper/pencil and Braille

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Subject: How to order SBA Accommodations materials for paper/pencil and Braille

Hi Katie, Anne, and Emma,

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If we can't order a Braille test booklet with the paper/pencil orders, here's a Non-Standard Accommodation or Designated Support Request:

<https://air2.solodev.net/core/fileparse.php/2317/urlt/2019-20-Guidelines-on-Tools-Supports-and-Accommodations.pdf>

The rest of this email is interesting stuff I learned. You can skip it if you're busy...

The Guidelines on Tools, Supports, and Accommodations

<https://air2.solodev.net/core/fileparse.php/2317/urlt/Guidelines-on-Tools-Support-or-Accommodations.pdf>

provides the online Braille option on page 46. Braille is considered an "Embedded Accommodation" for SBA. A Braille test booklet is considered a "Non-embedded Accommodation" for SBA Math. The Braille test booklet for Math is associated with the TIDE Label: "Paper pencil Braille"

Do we have the technology for online Braille? Here's a description of how it works:

"Braille testing through the Test Delivery System (TDS) is available for ELA and math tests only. TDS delivers the test content to a braille embosser or a Refreshable Braille Display (RBD) via the JAWS screen reader. Questions that contain only text are sent to an RBD. Questions containing text and images that cannot be read by an RBD are sent to a braille embosser. All math test content is delivered in Nemeth Braille via a braille embosser."

Cordially,

Maribeth

Maribeth Ahne

</emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></emma.packard@sno.wednet.edu></katherine.sizemore@sno.wednet.edu></maribeth.ahne@sno.wednet.edu></anne.tompkins@sno.wednet.edu></emma.packard@sno.wednet.edu></maribeth.ahne@sno.wednet.edu></anne.tompkins@sno.wednet.edu></katherine.sizemore@sno.wednet.edu>

</jennifer.stewart@sno.wednet.edu></ken.hansen@sno.wednet.edu></nicholas.allen@sno.wednet.edu  
u></anne.tompkins@sno.wednet.edu></katherine.sizemore@sno.wednet.edu>[/emma.packard@sno.wednet.edu](mailto:emma.packard@sno.wednet.edu)

From: Hansen, Ken

Sent: Monday, October 5, 2020 8:44 AM

To: Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Cc: Ediger, Joelle <joelle.ediger@sno.wednet.edu>

Subject: RE: ACT Accommodations/Supports: Certification required

Thanks!

From: Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Sent: Monday, October 5, 2020 8:04 AM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>

Subject: RE: ACT Accommodations/Supports: Certification required

I will ask that we be removed from this request.

Anne

From: Hansen, Ken <ken.hansen@sno.wednet.edu>

Sent: Monday, October 5, 2020 7:41 AM

To: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Allen, Nicholas  
<nicholas.allen@sno.wednet.edu>

Subject: FW: ACT Accommodations/Supports: Certification required

As you can see....this is a request for me , or anyone else for that matter to proctor [REDACTED] ACT here  
at SHS.

Suggestions?

Ken

From: TAArequests@ACT.org <taarequests@act.org>

Sent: Sunday, October 4, 2020 9:14 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>

Subject: ACT Accommodations/Supports: Certification required

[ External Email ]

---

Dear Test Coordinator/Test Accommodations Coordinator,

██████████ registered for National and Special Testing DEC-2020 administration of the ACT and indicated a need for accommodations and/or English learner (EL) supports. ACT added the test administration to ██████████ previously approved request in the Test Accessibility and Accommodations (TAA) system.

██████████ approved accommodations and/or EL supports must be administered through Special Testing, which allows individual or small group testing at your school during a two week window. In order for ACT to ship test materials for ██████████ to take the ACT, we must receive certification that you or another staff member at your school agrees to administer the test pursuant to ACT's Policies for Special Testing.

Note: You or another staff member at your school must complete the certification steps listed below at least one week prior to the examinee's test date. If no one at your school is willing to test the examinee, please contact ACT immediately.

---

Special Testing Certification

To certify that you or another staff member at your school will administer the ACT to the examinee:

1. Sign in to TAA - <https://readiness.act.org/ccr/app/home>.

2. Select the radio button beside your school.
3. Select the Continue button.
4. Search for the examinee.
5. Select the Certify link.
6. Confirm that the examinee's preferred test date is selected.
7. Select the checkbox to certify that someone at your school is willing to administer the test to the examinee through Special Testing.
8. Select the Submit button.

---

#### Contacting Us

If you have questions, you may:

- \* Call us at 319.337.1332
- \* Email us at [actacom@act.org](mailto:actacom@act.org)

---

Thank you,

ACT Test Accommodations

</ken.hansen@sno.wednet.edu></taarequests@act.org></nicholas.allen@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></nicholas.allen@sno.wednet.edu></ken.hansen@sno.wednet.edu>[/anne.tompkins@sno.wednet.edu](mailto:anne.tompkins@sno.wednet.edu)

-----Original Message-----

From: Hansen, Ken

Sent: Monday, September 28, 2020 8:10 AM

To: Tompkins, Anne <anne.tompkins@sno.wednet.edu>; [REDACTED]

Subject: RE: [REDACTED]

[REDACTED]

██████████ could take the ACT directly from ACT and have those courses sent to SHS. Students register at act.org

From ACT:

COVID-19

Go to expanded ACT test information related to your specific situation amid COVID-19 &gt; How will you communicate test day changes with me?

I heard from test center staff that my test center is closed...

...but I haven't received communications from ACT.

Please follow official updates from ACT when it comes to your test registration. Check your admission ticket in MyACT, as well as test center cancellations. We will email you if your registration changes for any reason.

Back to Top

My school is closed and doing online remote learning for the fall. Will...

...I still be able to take the ACT test there?

Schools that serve as test centers still have the option of administering the ACT test, even if they are closed and doing remote learning for their students. We are working closely with test centers and will be communicating the status of test centers for the upcoming test date.

Back to Top

Will ACT be required to follow social distancing guidelines?

Yes, ACT will be following CDC-recommended guidelines for social distancing at our test centers.

Back to Top

What social distancing guidelines will be in place at test centers...

Am I required to wear a mask?



Beginning with the September 2020 ACT exam, ACT is requiring all examinees to bring and wear masks or other cloth face covering (both referred to as "masks") to prevent the spread of the coronavirus. You will be prohibited from entering the testing facility without a mask. See potential exceptions below.

No personal protective equipment (PPE) will be provided by the test center. Examinees are required to bring and wear masks and encouraged to bring their own personal hand sanitizer, and other PPE Ken

-----Original Message-----

From: Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Sent: Sunday, September 27, 2020 6:45 PM

To: [REDACTED]

Cc: Hansen, Ken <ken.hansen@sno.wednet.edu>

Subject: Re: [REDACTED]

Hi [REDACTED]

Right now, the SBA tests are scheduled for March.

Anne

Sent from my iPhone

> On Sep 27, 2020, at 3:46 PM, [REDACTED] wrote:

>

> [ External Email ]

>

>

> Hi Anne and Ken,

> I don't know if you remember that [REDACTED] only took the first half of the State exam for graduation. Last year he was going to take the Act test, thinking that if he did well on the ACT test he would not have to do the second half of the State test.

> Since he could not take the ACT

> because of COVID. Is there going to be the State test this year?

> Thank you for your help,

> [REDACTED]

<[REDACTED]/ken.hansen@sno.wednet.edu><[REDACTED]/anne.tompkins@sno.wednet.edu><[REDACTED]/anne.tompkins@sno.wednet.edu

om: Hansen, Ken

Sent: Wednesday, August 26, 2020 8:21 AM

To: Packard, Emma <emma.packard@sno.wednet.edu>

Subject: RE: Braille Books

Whether it's final or not is up to building admin.

KH

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Wednesday, August 26, 2020 8:20 AM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>

Cc: Cahan, Eric <eric.cahan@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Boyd, Jamie <jamie.boyd@sno.wednet.edu>

Subject: Re: Braille Books

Thanks, Ken. Can you let me know when this is final so I can let the family know?

After you talk to him about the math assessment, I can help with the accommodation piece. If I recall correctly, he was planning on taking the ACT last year and had all his accommodations entered into the system. I'm not sure if that is still accessible if he chooses to take the ACT this year.

Emma Packard, M.Ed./M.A.

Teacher of the Visually Impaired

Orientation and Mobility Specialist

Mondays, Tuesdays, & Fridays

On Aug 26, 2020, at 8:15 AM, Hansen, Ken <ken.hansen@sno.wednet.edu> wrote:

I tentatively fixed his schedule...I say that because it required me to overload the Econ class by 6 in 6th period...as he gave me zero alternates to work with.

By the way...he needs something that will allow him to pass the State Math Assessment. Maybe take an SAT I or ACT semester one this year?

KH

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Tuesday, August 25, 2020 5:02 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>; Boyd, Jamie <jamie.boyd@sno.wednet.edu>

Subject: Braille Books

Hi,

I understand that schedules change and there were (and still are) a lot of unknowns. Based on the information sent by Anne last spring, knowing that production of braille books can take months, we placed orders for [REDACTED] braille books. At that time, he was scheduled to take Econ with Purviance-Snow, so the books were ordered. They cost \$7,885.98 + tax.

His current schedule now says he is now taking Civics and Environmental Issues in place of Econ. Is this final? Is there a way to add Econ back into his schedule?

I do not yet have book information for Civics and Environmental Issues and do not know if this is a book we can get through Bookshare or if we will need to order hardcopies. If he needs hardcopies, this could take a couple of months to receive.

The schedule has been shared with the family with a note that it may change.

I would appreciate any help and guidance to ensure [REDACTED] has full access to all materials by the first day of instruction.

Thanks,

Emma Packard

TVI/OMS

</jamie.boyd@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu></ken.hansen@sno.wednet.edu></jamie.boyd@sno.wednet.edu></anne.tompkins@sno.wednet.edu></nicholas.allen@sno.wednet.edu></eric.cahan@sno.wednet.edu></ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu>[/emma.packard@sno.wednet.edu](mailto:emma.packard@sno.wednet.edu)

From: Hansen, Ken

Sent: Wednesday, August 26, 2020 8:16 AM

To: Packard, Emma <emma.packard@sno.wednet.edu>

Cc: Cahan, Eric <eric.cahan@sno.wednet.edu>; Allen, Nicholas <nicholas.allen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>

Subject: RE: Braille Books

I tentatively fixed his schedule...I say that because it required me to overload the Econ class by 6 in 6th period...as he gave me zero alternates to work with.

By the way...he needs something that will allow him to pass the State Math Assessment. Maybe take an SAT I or ACT semester one this year?

KH

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Tuesday, August 25, 2020 5:02 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; Tompkins, Anne <anne.tompkins@sno.wednet.edu>;  
Boyd, Jamie <jamie.boyd@sno.wednet.edu>

Subject: Braille Books

Hi,

I understand that schedules change and there were (and still are) a lot of unknowns. Based on the information sent by Anne last spring, knowing that production of braille books can take months, we placed orders for [REDACTED] braille books. At that time, he was scheduled to take Econ with Purviance-Snow, so the books were ordered. They cost \$7,885.98 + tax.

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The schedule has been shared with the family with a note that it may change.

I would appreciate any help and guidance to ensure [REDACTED] has full access to all materials by the first day of instruction.

Thanks,

Emma Packard

TVI/OMS

</jamie.boyd@sno.wednet.edu></anne.tompkins@sno.wednet.edu></ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu></anne.tompkins@sno.wednet.edu></nicholas.allen@sno.wednet.edu>

From: Hansen, Ken

Sent: Tuesday, April 28, 2020 7:52 AM

To: Packard, Emma <emma.packard@sno.wednet.edu>

Subject: RE: 20-21 Classes

Emma,

I have a list of classes that he has requested, but our master schedule for next year is not yet completed, nor are students scheduled into next year classes. Looking at his list, I don't even know yet if he'll get all of his requests. With so many semester classes there's bound to be a conflict or two and he'll have to pick something else. [REDACTED] would be on Tiffany Coleman's caseload.

From: Packard, Emma

Sent: Monday, April 27, 2020 4:25 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>

Subject: 20-21 Classes

Hi Ken,

Modified textbooks (large print or braille) for students with visual impairments can take a few months to produce. The vision department is in the process of gathering information about classes and required textbooks/materials for next year. I know it is early to be requesting student schedules but want to be sure all of our students have access to the curriculum on the first day of school.

Could you tell me what classes [REDACTED] will be taking next year?

Do you have [REDACTED] on your caseload? If so, could you also tell me what classes she will be taking next year?

Who at SHS would know what books they will need?

Thanks,

Emma Packard

TVI/OMS

</ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu>

From: [REDACTED]@studentssd.org>

Sent: Friday, November 1, 2019 3:24 PM

To: Packard, Emma <emma.packard@sno.wednet.edu>; Hansen, Ken <ken.hansen@sno.wednet.edu>; Humoodyjs@comcast.net

Cc: [REDACTED]; Boyd, Jamie  
<jamie.boyd@sno.wednet.edu>

Subject: Re: Semester 2 schedule

Yes, we will complete the history course second semester.

[REDACTED] Student/Athlete/youth Ambassador ([REDACTED])

---

From: Packard, Emma <emma.packard@sno.wednet.edu>

Sent: Friday, November 1, 2019 3:03:32 PM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; [REDACTED]  
[REDACTED]@studentssd.org>

Cc: [REDACTED] Boyd, Jamie  
<jamie.boyd@sno.wednet.edu>

Subject: Re: Semester 2 schedule

Thanks, Ken!

██████████ Ken was able to make the change to your schedule so you will continue to have Fraser-Bumatay while taking Modern World History.

Could you confirm that you would still like to take Modern World History second semester? We will need to start working on graphics immediately.

Thanks,

Emma Packard, M.Ed./M.A.

Teacher of the Visually Impaired

Orientation and Mobility Specialist

Mondays, Tuesdays, & Fridays

On Nov 1, 2019, at 12:46 PM, Hansen, Ken <ken.hansen@sno.wednet.edu> wrote:

Done

From: Packard, Emma

Sent: Friday, November 1, 2019 11:55 AM

To: Hansen, Ken <ken.hansen@sno.wednet.edu>; ██████████

██████████@studentssd.org>

Cc: ██████████; Boyd, Jamie  
<jamie.boyd@sno.wednet.edu>

Subject: Semester 2 schedule

Hi Ken,



██████████ and I talked about his second semester schedule and are trying to work out details. Is it possible for ██████████ to take English with Fraser-Bumatay 5th period and Modern World History during 4th period?

We will need to make adjustments soon, as the braillists have already started modifying Modern World History materials.

Thanks,

Emma

</jamie.boyd@sno.wednet.edu><██████████@studentssd.org></ken.hansen@sno.wednet.edu></ken.hansen@sno.wednet.edu></jamie.boyd@sno.wednet.edu></██████████@studentssd.org><██████████@studentssd.org></ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu></jamie.boyd@sno.wednet.edu><██████████@studentssd.org></ken.hansen@sno.wednet.edu></emma.packard@sno.wednet.edu></██████████@studentssd.org>