



**SNOHOMISH
SCHOOL
DISTRICT**

DOC ID 1177

1601 Avenue D, Snohomish, WA 98290-1799
360-563-7300 Fax 360-563-7279

Date received by Superintendent's Office _____

REQUEST FOR DOCUMENTS

The Snohomish School District supports the concept of public disclosure to the extent requested documents exist, are available and the document disclosure does not violate individual privacy. Upon written request submitted to the Superintendent's Office, documents will be provided, or a statement will be issued explaining why we are unable to provide the information. The fee for copying is \$.15 per page. For electronic copies the fees are 10 cents per page scanned, 5 cent for 4 files/or attachments provided by electronic delivery, 10 cents/gigabyte of electronic records transmission, the actual costs of storage media, container, envelope; postage/delivery charge. Charges can be combined if more than one type of charge applies. All requests for public documents must be in writing and include the following information:

Date: 3/4/2021

Requestor's printed name: _____

Requestor's signature: _____

Business name (if appropriate): _____

Mailing address: _____

Email address: _____

Home phone number(s): _____

Cell phone number(s): _____

DOCUMENTS REQUESTED (Please identify specific documents sought):

Copy of, or link to the current process of adopting new novels, novelas and short stories for the high school English departments at the SSD.

Currently approved reading list of novels, novelas and short stories for the SSD high school English departments.

All current 9th grade English assignments, lesson plans and study guides for "Athem." For example: Canvas modules and assignments (one's that are

only online assignments), and other assignments that are downloadable documents such as Word docs or other types.

FOR OFFICIAL USE ONLY

Directed to _____

Received by _____

Date received _____

Response due date _____

RESPONSE SUMMARY

Delivered _____

Date 3/4/2021

No. of pages _____

Amount paid _____

Requestor's signature _____