

Purchasing Department 1601 Avenue D Snohomish, WA 98290

Request for Quote-Public Works

Project Information

Project Name/Number: Seattle Hill Economizer Retrofit Project Project Location: Seattle Hill Elementary School, 12711 51st Avenue, SE, Everett, WA 98208

Scope of Work:

Gas Fired Units:

- a. ATS will replace the 25 Gas fired Unit Economizer controllers/actuators with new actuators wired to the existing VLD thermostats controlling the units. New actuator to have position feedback signal.
- b. ATS will complete a functional performance test and checkout of the new components installed.
- c. Updates to graphics and existing drawing sets for modified equipment are included in the scope of work. Pricing is based on normal working hours for installation, test, and checkout.

Main Office Heat Pump:

- d. ATS will replace the one existing economizer controller/actuator on the heat pump unit serving the main office with a new VLC with MS4 thermostat including CO2 sensor. New actuator to have position feedback signal.
- e. ATS will complete a functional performance test and checkout of the new components installed.
- f. Updates to graphics and existing drawing sets for modified equipment are included in the scope of work.
- g. Pricing is based on normal working hours for installation, test, and checkout.
- h. Pricing for this scope is dependent on completing the gas fired unit scope of work.

Common Area Heat Pumps:

- i. ATS will replace the four existing economizer controllers/actuators on the four existing rooftop heat pump units serving the common spaces with new VLCs with MS4 thermostat including CO2 sensor. New actuator to have position feedback signal.
- j. ATS will complete a functional performance test and checkout of the new components installed.
- k. Updates to graphics and existing drawing sets for modified equipment are included in the scope of work.
- I. Pricing is based on normal working hours for installation, test, and checkout.
- m. Pricing for this scope is dependent on completing the main office heat pump scope of work

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Requested Start Date: TBD	Substantial Completion: October 23 rd , 2020

Mail to RSC, 1601 Avenue D, Snohomish WA 98290 or email to: Rebeccu.sheppard a sno.wednet.edu		
Contractor Information		
ATS Automation, Inc.	206-471-4735	
Contractor Name 450 Shattuck Ave S., Renton, WA 98057	Phone #	
Address	600 647 201	
shawnr@atsinc.org	600-647-391	
Email Address	UBI#	
Snohomish School District the above scope of work within the reverse side of this form and understand that prevailing wages	request completion time. I have read the terms and conditions on the swill be paid on this project.	

Public Works Terms and Conditions

Project Name: Seattle Hill Economizer Retrofit Project Project Location: 12711 51st Avenue SE, Everett, WA, 98208

Prevailing Wages:

The contractor shall be required to pay prevailing wages and submit to the Department of Labor and Industries the Intent to Pay Prevailing Wages prior to commencement on the project. Prior to final payment, the contractor shall submit to the Department of Labor and Industries the Affidavit of Wages paid. For projects under \$2,500, the district will accept the combined Intent/Affidavit form provided there are no subcontractors on the project.

Safety Conditions:

All Contractors will be required to satisfy the applicable requirements of the Occupational Safety and Health Act and/or the Washington Industrial Safety and Health Act in effect for the duration of the project. It shall be the responsibility of the contractor to comply with this requirement insofar as compliance is within his control.

Insurance:

No prime contractor shall commence work until they have submitted a Certificate of Liability Insurance, with a \$1,000,000 per occurrence minimum, naming Snohomish School District as additional insured with the additional insured endorsement attached (acceptable forms are CG 20 10 11 85 or CG 20 10 07 04 with the CG 20 37 07 04 attached).

Performance and Payment Bonds:

For projects over \$35,000 the district requires a Performance Bond and a Payment Bond for one hundred percent (100%) of the contract amount including sales tax.

Retainage:

There will be no retainage held on projects under \$10,000. Funds will be released provided that the project is accepted, a certificate of insurance is provided, and approved Affidavit of Wages are on file with Labor and Industries.

Per RCW 60.28.010, on projects between \$10,000-\$35,000 the district will withhold 10% retainage in a non-interest-bearing account, or 5% retainage if the contractor provides a performance bond and payment bond (including taxes) for the project until 30 days after acceptance of the project.

For projects over \$35,000 the district will withhold 5% retainage in a non-interest-bearing account, provided a performance bond and payment bond is provided (including sales tax). For projects of \$150,000 or less, if the contractor requests and district agrees to allow use of the alternative arrangement, the district will withhold 10% retainage until the later of 30 days after final acceptance of the project or until receipt of all necessary releases from the State Departments of Revenue, Employment Security, and Labor & Industries, as authorized by and subject to the conditions stated in RCW 39.08.010(3).

Per RCW 60.28.011 a contractor may submit a retainage bond for the contract amount including change orders in a form acceptable to the district from a bonding company meeting the standards required by district.

Payment:

Invoices should be mailed to 1601 Avenue D, Snohomish Attn: Accounts Payable. Invoices must be approved by the Project Manager before the Business Office will tender payment. The district's terms are Net 60.

Contract:

For projects over \$35,000 a small works contract and purchase order will be issued to the successful contractor. For projects under \$35,000 a purchase order will be issued to the successful contractor.

Information:

Questions regarding the project may be addressed to the Executive Director of Operations 360-563-7230.