#### **Public**

# Request closed

The records provided are fully responsive to your request as interpreted. We have considered your request fully satisfied and will be closed without further action today. Pursuant to RCW 42.56.550, any judicial review of the district's actions taken or challenged must be filed within one year of today's date. If you have any questions or feel we have misinterpreted your request, please contact us at your earliest convenience so we can work together to resolve any issues. August 7, 2024, 1:49pm by Angela Von Essen, Assistant Superintendent (Staff)

Requester + Staff

# Document(s) released to requester

July 31, 2024, 5:15pm by Angela Von Essen, Assistant Superintendent (Staff)

Requester + Staff

## Message from requester

I have paid the \$44.63. How do I receive the requested documents? Thank you, Jennifer KlockSent from my iPhone

July 31, 2024, 12:27pm by Jennifer Klock via email

Requester + Staff

### Message to requester

Your public records request includes 3,570 electronic files at .05 cents per page for every four pages. Per our policy/procedure 4040/4040P, the total amount for your request is \$44.63, which can be paid in person, by mail, or by phone to our District Cashier at 206-393-4101 during regular business hours at the Accounting Office at the Shoreline Center located at 18560 1st Ave NE, Shoreline, WA 98155. Once the amount has been paid, please notify us by responding to this email, and the records will be released. If payment hasn't been received within 30 days, your request will be closed.

#### Thank you!

July 26, 2024, 4:33pm by Angela Von Essen, Assistant Superintendent (Staff)

Requester + Staff

#### Message to requester

We apologize for the delay in sending you the requested records. We anticipate sending you installments of the records beginning July 31, 2024.

June 27, 2024, 5:50pm by Angela Von Essen, Assistant Superintendent (Staff)

Requester + Staff

#### Message to requester

This is an acknowledgment of your public records request for the following information:

A copy of the following information from January 2012 - January 2020:

"...the complete email files of Jennifer Klock (iennifer.klock@shoreline schools.org. Specifically, the emails or folders in Jennifer Klock's email saved on her District laptop(s) titled or send/to/from: Marla Miller, Marcia Harris,

Rebecca Miner, (District) Administration or similar, Maintenance and subfolders, Marcus Gregory, Bruce Camp, Paul Plumis, HR (Human Resources) Bailey Bertram, Tam Osborne, Marie McCluskey, Michelle Thorpe, IT (Department) and subfolders, Andrew Boatman, Robert Koenig, Tanisha Felder, SLC Equity Team or similar, IBEW/LU46/Local 46 or similar, Mark Samuelson, Sean Bagsby, Shannon Hagen, and Jason Maher ... "

As authorized by RCW 425.56.520, the District will require additional time to respond to your request for the purposes of locating and assembling the information requested, notifying affected parties related to this request, and determining if any of the information requested is exempt under Washington or federal law. At this time, the District anticipates it will have records prepared for you on or before June 28, 2024.

The District has various fees for different types of records produced. Once we have completed our search for records, we will have a better idea as to the size and scope of the record production and can provide you an update at that time prior to incurring charges. You may review our fee schedule beginning on page

8: <a href="http://web.shorelineschools.org/school">http://web.shorelineschools.org/school</a> board/policy manual/content/4040P.pdf. May 31, 2024, 10:22am by Angela Von Essen, Assistant Superintendent (Staff)