

Requester + Staff

Message to requester

Public records, including emails, are available to the public as provided by the Washington State Public Records Act (RCW 42.56). Your email and my response may be considered a public record under the Act and subject to disclosure upon request by a third party.

May 22, 2024, 5:01pm by Angela Von Essen, Assistant Superintendent (Staff) via email

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Message from requester

I received no documents pursuant to my request #24-51. Please send them. Thank you, Judy Endejan

May 22, 2024, 4:51pm by Judy Endejan via email

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Message to requester

The cost of electronic copies is five cents per each of the four electronic files uploaded to email.

Records responsive to your request consist of 13 pages, which calculates to be .16 cents. It is not cost-effective to collect the fee. Therefore, the records have been provided to you.

May 22, 2024, 4:00pm by Angela Von Essen, Assistant Superintendent (Staff)

Requester + Staff

Message to requester

This is an acknowledgment of your public records request received on May 22, 2024, requesting the following information:

A copy of all rules and regulations that your agency has enacted pursuant to RCW 42.56.100. If your agency has not adopted rules and regulations pursuant to RCW 42.56.100, please provide a copy of all written policies or guidelines used to process public records requests pursuant to the Washington Public Records Act, RCW 42.56.

We interpret your request to be copies of the policies and procedures adopted by the Board. If we have interpreted your request incorrectly, please clarify what records you are requesting.

As authorized by RCW 425.56.520, the District may require additional time to respond to your request for the purposes of locating and assembling the information requested, notifying affected parties related to this request, and determining if any of the information requested is exempt under Washington or federal law. At this time, the District anticipates it will have records prepared for you on or before June 30, 2024.

The District has various fees for different types of records produced. Once we have completed our search for records, we will have a better idea as to the size and scope of the record production and can provide you an update at that time prior to incurring charges. You may review our fee schedule beginning on page

8: http://web.shorelineschools.org/school_board/policy_manual/content/4040P.pdf.

May 22, 2024, 2:55pm by Angela Von Essen, Assistant Superintendent (Staff)