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| SUBJECT: Cross Certification of Federal Peace Officers | POLICY NO: 506.1-506.5 |
| DISTRIBUTION: Administration | NO. PAGES: 3 |
| EFFECTIVE DATE: 11/29/16 REVISION DATE: 11/29/17 | |
| SPECIAL INSTRUCTIONS: A.R.S. 13-3875 | |

506.1 PURPOSE:

The purpose of this Policy is to provide guidelines for the cross certification of Federal Peace Officers by the Yuma County Sheriff to be consistent with the procedures outlined in A.R.S. § 13-3875.

506.2 POLICY:

It is the policy of the Yuma County Sheriff's Office (YCSO) to adhere to procedures set forth in this Policy pursuant to A.R.S. § 13-3875 which allows cross-certification of Federal Peace Officers who meet the criteria to become state certified. Any conflict between the procedures set forth in this Policy and applicable state and federal laws, rules or regulations will be governed by those laws, rules or regulations.

506.3 DEFINITIONS:

- A. **Federal Peace Officer:** Employed by an agency of the United States and has completed the basic training curriculum for their agency and possess and exercise all powers of peace officers in the State of Arizona for a minimum of one year.
- B. **Canine Handlers:** A term used for United States Border Patrol agents assigned to their agency Canine Unit.
- C. **Yuma County Narcotics Task Force (YCNTF):** An organization comprised of local, state and federal personnel that addresses the specific goals and needs for the investigation of narcotic violations within Yuma County.
- D. **Credentials:** A term used for official peace officer identification.

506.4 PROCEDURE:

- A. **Request for Cross Certification and Guidelines:** Federal agencies will

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make application for cross certification of their officers by the following:

1. Requests from federal peace officers for cross-certification or renewal of certification shall be directed to the Sheriff.
2. A ***Request for Cross-Certification/Application for Identification Card*** form will be completed for each federal peace officer seeking cross-certification.
3. Federal peace officers are required to provide proof of their credentials.
4. All cross-certified officers are required to sign and abide by the Yuma County Sheriff's Office Oath of Office.
5. By granting state certification to federal peace officers, the Yuma County Sheriff's Office does not undertake to train, direct, or control such officers and accepts no liability for such officers.
6. The authority granted by the Sheriff, Yuma County, to Border Patrol Canine Handlers as cross-certified Arizona peace officers will be limited to the issuance and service of personal use drug citations at checkpoints only. No other law enforcement as a peace officer is authorized.
7. The authority granted by the Sheriff, Yuma County, to federal peace officers assigned to the Yuma County Narcotics Task Force (YCNTF) as cross-certified Arizona peace officers will be limited to task force investigations.
8. The authority granted by the Sheriff, Yuma County, to federal peace officers as cross-certified Arizona peace officers, who are not Border Patrol Canine Handlers or assigned to the YCNTF, will be limited to investigations in conjunction with the Yuma County Sheriff's Office.
9. The authority granted by the Sheriff, Yuma County, to all federal cross-certified officers is to allow an officer to submit criminal cases to the Yuma County Attorney's Office to seek prosecution under Arizona State law. On the same day a cross-certified officer submits their report(s) to the County Attorney's office for charging consideration, a designated YCSO Incident Report number will also be assigned and electronically provided to YCSO Records Bureau for tracking purposes.
10. If the federal peace officer's employment should terminate, become inactive, or they are transferred to a different assignment,

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unit or division within their agency, the state certification granted will lapse automatically and the agent is responsible for securing and returning the ID Card to the Sheriff's Office.

B. **Processing and Maintenance of Cross Certification Files:** The Yuma County Sheriff's Office Human Resources Department will process and maintain officer files as follows:

1. Requests for Cross-Certification/Application for Identification Card forms and required documentation shall be maintained in the agent's personnel file.
2. A photograph will be kept in each officer's personnel file and re-taken every four (4) years for officers who continue to receive cross-certification.
3. Federal peace officers who are granted state certification shall be notified of the state certification and the date of its expiration.
4. A list of Yuma County Sheriff's Office ID Cards issued will be maintained in the respective officer's file. This list will detail the card number(s) and effective dates issued to the corresponding officer.
5. Upon the Sheriff's approval, the names of the federal peace officers shall be forwarded to Arizona POST.
6. When a federal peace officer's file is closed, the date and reason for closure will be documented.

506.5 AMENDMENT:

This policy is subject to amendment, revision and/or rescission as required.

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