



## YUMA COUNTY SHERIFF'S OFFICE REQUEST FOR OUTSIDE EMPLOYMENT

<b>EMPLOYEE</b>		<b>DATE</b>	
<b>BUREAU</b>			
<b>EMPLOYER</b>			
<b>TYPE OF WORK</b>			
<b>DAYS/HOURS</b>			
<b>COMMENTS:</b>			
<p>I am requesting permission to seek part-time employment, outside of the Yuma County Sheriff's Office, with the above-named employer.</p> <p>I am completing this request in compliance with S.O.P. No. 213, which reads that: No employee shall engage in outside employment or other activity which is not compatible with the full and proper discharge of the duties and responsibilities of Yuma County/Yuma County Sheriff's Office employment or which tends to impair the employee's capacity to perform his/her assigned duties and responsibilities in an acceptable manner. Therefore, the outside employment "can not interfere" with his/her duties and responsibilities with Yuma County.</p> <p>An employee shall not work in excess of 60 hours per week to include the cumulative total of regular, overtime, and off-duty employment hours.</p> <p>My signature affirms that I have read and understand the above and will comply to the best of my ability.</p> <p>Signature _____ Date _____</p>			

	SIGNATURE	APPROVE/DENY	DATE
<b>SUPERVISOR</b>			
<b>LIEUTENANT</b>			
<b>CAPTAIN</b>			
<b>MAJOR / SHERIFF</b>			
<b>COMMENTS:</b>			