



Yuma County Sheriff's Office

SUBJECT: Civilian Attire	POLICY NO: 212.1-212.5
DISTRIBUTION: Patrol; Detention; and Administration	NO. PAGES: 3
EFFECTIVE DATE: April 18, 1995 REVISION DATE: June 30, 2003 REVISION DATE: August 22, 2011 REVISION DATE: March 23, 2021 REVISION DATE: January 10, 2024	
SPECIAL INSTRUCTIONS: None	

212.1 PURPOSE:

The purpose of this Policy is to provide guidelines for civilian attire for Yuma County Sheriff's Office ("Office") employees.

212.2 POLICY:

It is the policy of the Yuma County Sheriff's Office that all civilian employees and officers assigned to specialty units are authorized to wear civilian attire. Civilian attire is also authorized for those officers who attend schools, training sessions and other activities where the duty uniform is impractical.

212.3 DEFINITIONS:

Civilian Attire: The attire described in this policy which contributes to the professional appearance and demeanor of all employees.

212.4 PROCEDURE:

A. Shirts/Blouses:

1. Oxford-style shirts, with short or long sleeves, with or without button-down collar.
2. Golf-type shirt, with collar.
3. Long or short-sleeved blouses, with or without button front. Sleeveless blouses/t-shirts are permitted if the straps are no less than three (3) inches in width. Spaghetti strap, off-the-shoulder and bare midriff blouses are not

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authorized. Camisoles must be worn with sheer or “see-through” blouses.

4. Authorized Yuma County Sheriff’s Office shirt with embroidered Bureau logo. Belt badges are not required when wearing a shirt with the authorized embroidered badge.
5. Yuma County Sheriff’s Office novelty t-shirts are authorized for Friday casual wear only.

B. Slacks:

1. Docker-style slacks, with or without side or back pockets and with or without pleats are authorized. Bell-bottom slacks or hip huggers are not authorized.
2. Colored denim pants may be worn. Blue, levi-type denim pants are authorized for Friday casual wear only. Blue denim pants with tears or holes, whether by design or from wear, are not authorized.
 - a. Authorized blue denim pants may be worn the day before a holiday when the holiday lands on a Friday or the day before Thanksgiving Weekend.
3. Capri or cropped length slacks are authorized. Slacks shorter than knee-length are not authorized. Blue denim capris are not authorized except for Friday casual wear only.
4. Cargo style pants in a solid color are authorized.
5. Personnel assigned to work in Dispatch, ITS, and Evidence sections may wear appropriate blue denim slacks except when appearing in court or attending meetings outside of the office.

C. Skirts/Dresses:

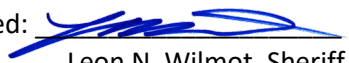
Skirts and dresses cannot be no shorter than two (2) inches above the top of the knee or longer than ankle length.

D. Belts:

Belts with modest buckles are authorized for slacks and skirts.

E. Shoes/Boots:

1. Roper-style boots, knee-high dress boots and loafer-type shoes, with or

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without laces, are authorized.

2. Tennis shoes may be worn only on days when casual wear is authorized (i.e. casual Friday or the before a holiday when the holiday lands on a Friday or the day before Thanksgiving weekend).
3. Dress flats and pumps are authorized. Dress pumps cannot have a heel taller than four (4) inches.
4. Flat or heeled sandals are authorized.
5. Flip-flops or light plastic or rubber sandal with a thong between the big toe and second toe are not authorized

F. Jewelry:

1. Watches, bracelets and necklaces of modest design are authorized.
2. Rings are authorized.
3. Earrings are permitted. Ear cuffs are not authorized.
4. Visible body jewelry, including nose posts/studs, tongue posts and eyebrow rings are not authorized.

G. Ties:


Ties shall be appropriate to the assignment of the employee. Ties shall not express any racial, gender or ideological bias.

H. Exemption

Employees who require special accommodation or to be exempt from any section of this policy must consult with the Human Resources Department and submit proper documentation as required.

212.5 AMENDMENT:

This policy is subject to amendment, revision and/or rescission as required.

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