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January 17, 2025

Via MuckRock upload: <https://www.muckrock.com/respond/1872815>

Marina Villeneuve
MuckRock News
Dept. MR 173589
Boston, MA 02115

Our File # 25-1890

Re: California Public Records Act Requests December, 2024

Dear Ms. Villeneuve:

This letter is in response to your California Public Records Act (CPRA) request to the Los Angeles Community College District (the "District") dated November 14, 2024, and received by the Office of the General Counsel on December 19, 2024, in which you requested the following records:

1. *Copies of all records provided by your college to Phi Theta Kappa from Jan. 1, 2024 to Sept 20, 2024.*
2. *Copies of all records provided to your college from Phi Theta Kappa from Jan. 1, 2024 to Sept 20, 2024.*
3. *Copies of correspondence sent from Phi Theta Kappa to your college president, CEO and/or chancellor from Jan. 1, 2024 to Sept 20, 2024.*
4. *Copies of all records showing the number of students in the top 10% of their class as of May 1, 2024. If the community college does not collect data about class rank, please state so.*
5. *Records showing the number of students who are members of Phi Theta Kappa on your campus, and the number of students invited to Phi Theta Kappa over the past year.*
6. *Copies of all records showing the amount of money your college paid to Phi Theta Kappa from Jan. 1, 2023 to Sept 20, 2024 and for what purposes.*
7. *Copies of all records showing the amount of money your college received from Phi Theta Kappa from Jan. 1, 2023 to Sept 20, 2024, and for what purposes.*

8. *Your college's policy for the handling of student data provided to and provided by Phi Theta Kappa.*

The District has completed the review and processing of your public records request as required under Government Code Section 7922.535(a) and as a result, responds as follows:

1. *Copies of all records provided by your college to Phi Theta Kappa from Jan. 1, 2024 to Sept 20, 2024. **Uploaded to MuckRock as PDFs.***
2. *Copies of all records provided to your college from Phi Theta Kappa from Jan. 1, 2024 to Sept 20, 2024. **Uploaded to MuckRock as PDFs.***
3. *Copies of correspondence sent from Phi Theta Kappa to your college president, CEO and/or chancellor from Jan. 1, 2024 to Sept 20, 2024. **These records do not exist.***
4. *Copies of all records showing the number of students in the top 10% of their class as of May 1, 2024. If the community college does not collect data about class rank, please state so. **These records do not exist.***
5. *Records showing the number of students who are members of Phi Theta Kappa on your campus, and the number of students invited to Phi Theta Kappa over the past year. **Currently 208 members in PTK for 2023 – 2024. Please see redacted student information upload to MuckRock. The Family Educational Privacy Rights Act (FERPA) prohibits educational institutions from disclosing student information without the student’s expressed written consent. (See 20 USC Section 1232g; 34 CFR Section 99.30.) Since you have not provided the required written consent, Los Angeles Community College District (“LACCD”) has redacted identifying student information.***
*Copies of all records showing the amount of money your college paid to Phi Theta Kappa from Jan. 1, 2023 to Sept 20, 2024 and for what purposes. **These records do not exist.***
6. *Copies of all records showing the amount of money your college received from Phi Theta Kappa from Jan. 1, 2023 to Sept 20, 2024, and for what purposes. **Uploaded to MuckRock as PDFs.***
7. *Your college's policy for the handling of student data provided to and provided by Phi Theta Kappa. **Uploaded to MuckRock as PDFs.***

The records you have requested are too large to attach to an email. PDFs of the records you have requested have been sent to you via the link MuckRock provided in their request.

Please note that this is the only data, pertinent to your request, available to the District at this time. If we can be of further assistance, please do not hesitate to contact our office.

Sincerely,

Laraine Mestman

Laraine Mestman,
Paralegal