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January 3, 2025

Via email: <https://www.muckrock.com/respond/1872815>

Marina Villeneuve
MuckRock News
Dept. MR 173589
Boston, MA 02115

Our File # 25-1890

Re: California Public Records Act Requests December, 2024

Dear Ms. Villeneuve:

This letter is in response to your California Public Records Act (CPRA) request to the Los Angeles Community College District (the "District") dated November 14, 2024, and received by the Office of the General Counsel on December 19, 2024, in which you requested the following records:

1. *Copies of all records provided by your college to Phi Theta Kappa from Jan. 1, 2024 to Sept 20, 2024.*
2. *Copies of all records provided to your college from Phi Theta Kappa from Jan. 1, 2024 to Sept 20, 2024.*
3. *Copies of correspondence sent from Phi Theta Kappa to your college president, CEO and/or chancellor from Jan. 1, 2024 to Sept 20, 2024.*
4. *Copies of all records showing the number of students in the top 10% of their class as of May 1, 2024. If the community college does not collect data about class rank, please state so.*
5. *Records showing the number of students who are members of Phi Theta Kappa on your campus, and the number of students invited to Phi Theta Kappa over the past year.*
6. *Copies of all records showing the amount of money your college paid to Phi Theta Kappa from Jan. 1, 2023 to Sept 20, 2024 and for what purposes.*
7. *Copies of all records showing the amount of money your college received from Phi Theta Kappa from Jan. 1, 2023 to Sept 20, 2024, and for what purposes.*

8. *Your college's policy for the handling of student data provided to and provided by Phi Theta Kappa.*

The District has completed the review and processing of your public records request as required under Government Code Section 7922.535(a) and as a result, responds as follows:

The District will require additional time to search for, collect and review additional documents from field facilities or other establishments that are separate from the office processing the request. Therefore, the District is extending the time necessary to respond to your request pursuant to California Government Code Section 7922.535(a)(b)(c) (allowing up to a 14-day extension). You should anticipate a written response from the District regarding your request on or before Friday, January 17, 2025.

Please note that this is the only data, pertinent to your request, available to the District at this time. If we can be of further assistance, please do not hesitate to contact our office.

Sincerely,

Laraine Mestman

Laraine Mestman,
Paralegal